CLARK COUNTY COMMISSIONER PROCEEDINGS

The Clark County Commissioners met in regular session on Monday, September 15, 2025 in the Commissioner Room of the Clark County Courthouse. Chairman Knock called the meeting to order at 8:00 a.m. with the following Commissioners present at the Courthouse: Chris Sass, Sara Gjerde, Terry Schlagel and Wallace Knock. Present via phone – Francis Hass. Also present Auditor Tarbox.

**COMMUNITY COMMENTS**: None.

**AGENDA:** Motion by Gjerde, second by Sass to approve the September 15, 2025 agenda. Voting aye: Sass, Hass, Gjerde, Schlagel and Knock. Motion carried.

**MINUTES**: Motion by Sass, second by Hass to approve the minutes of the September 2, 2025 meeting. Voting aye: Sass, Hass, Gjerde, Schlagel and Knock. Motion carried.

**HIGHWAY:** Motion by Sass, second by Schlagel to approve crossing permit for Northwestern Energy to install a four inch steel natural gas Pipeline. Location is 417th Avenue between 178th and 179th Street, timeline October 13, 2025. Voting aye: Sass, Hass, Gjerde, Schlagel and Knock. Motion carried.

**RESOLUTION 21-25** – ROAD & BRIDGE 5 YEAR PLAN: Motion by Gjerde, second by Schlagel to approve Resolution 21-25 that approves the Clark County Road and Bridge Five Year Plan for 2026. Voting aye: Sass, Hass, Gjerde, Schlagel and Knock. Motion carried.

RESOLUTION 21-25

A RESOLUTION ADOPTING THE CLARK COUNTY FIVE-YEAR HIGHWAY AND

BRIDGE IMPROVEMENT PLAN

WHEREAS, the South Dakota Department of Transportation Local Bridge and Improvement Grant Fund requires that in order to be eligible to apply for Bridge Improvement Grant funds, Counties are required to develop a five-year Highway and Bridge Improvement Plan, hereinafter referred to as Plan;

and

WHEREAS, Clark County has utilized the South Dakota Department of Transportation, County Staff, the First District Association of Local Governments, Townships, and the general public in developing the various components of the Plan; and

WHEREAS, the Plan includes maps and lists identifying an inventory of highways and bridges, project needs, and revenue sources; and

WHEREAS, Clark County held a public meeting on September 2, 2025 to solicit input into the Plan, and the citizens who attended expressed an interest in the Plan; and

WHEREAS, the County will be able to use the Plan as a tool to budget for transportation enhancements and better coordinate transportation issues with other entities;

NOW, THEREFORE, BE IT RESOLVED BY THE CLARK COUNTY BOARD OF COUNTY COMMISSIONERS THAT THE CLARK COUNTY FIVE-YEAR HIGHWAY AND BRIDGE IMPROVEMENT PLAN IS HEREBY ADOPTED AND IS RECOGNIZED AS THE HIGHWAY AND BRIDGE IMPROVEMENT PLAN FOR CLARK COUNTY.

Dated at Clark, South Dakota this 15th day of September 2025.

ATTEST:

/s/ Christine Tarbox\_\_\_\_\_\_ \_/s/ Wallace Knock\_\_\_\_\_\_\_\_\_\_\_

County Auditor County Commissioner Chair

**RESOLUTION 22-25**: Motion by Hass, second by Sass to approve and adopt 2026 Provisional Budget as Final Budget for 2026. Changes made to final include: 101-221-426.60 change to $9100, Cash Applied-General 101-0-276, $93,051, Cash applied – Road and Bridge - $500,612, Taxes to collect – General Fund -$3,772,189, Taxes to collect Road and Bridge - $1,203,000 and 5% General fund change to $252,411. The levy for the County General fund for 2026 will be 2.080, levy for Road and Bridge fund for 2026 will be .663. Total Levy: 2.743. Voting aye: Sass, Hass, Gjerde, Schlagel and Knock. Motion carried.

RESOLUTION 22-25

ANNUAL BUDGET FOR CLARK COUNTY, SD

For the year January 1, 2026 to December 31, 2026

ADOPTION OF ANNUAL BUDGET FOR CLARK County, South Dakota.

Whereas, (7-12-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and,   
  
Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

Whereas, due and legal notice has been given to the meeting of the Board of County Commissioner’s for the consideration of such Provisional Budget and all charges, eliminations and additions have been made thereto,

NOW THEREFORE IT BE RESOLVED, That such provisional budget as amended and all its purposes, schedule, appropriations, amounts, estimates and all matters therein set forth. SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR CLARK County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2026 and ending December 31, 2026 and the same is hereby approved and adopted by the Board of County Commissioners of Clark County, South Dakota, this 15th day of September, 2025. The annual budget so adopted is available for public inspection during normal business hours at the office of the county auditor Clark County, South Dakota. The accompanying taxes are levied by Clark County for the year January 1, 2026 through December 31, 2026.

BOARD OF COUNTY COMMISSIONERS OF Clark County, South Dakota

/s/ Wallace Knock, Commissioner

/s/ Chris Sass, Commissioner

/s/ Terry Schlagel, Commissioner

/s/ Sara Gjerde, Commissioner

ATTEST:

/s/ Christine Tarbox, County Auditor

**RESOLUTION 23-25:** Motion by Hass, second Schlagel to approve Resolution 23-25 Fitzgerald Addition Plat. Voting aye: Sass, Hass, Gjerde, Schlagel and Knock. Motion carried.

**RESOLUTION 23-25**

“BE IT RESOLVED by the Board of County Commissioners of Clark County, South Dakota, that the plat entitled**: “Fitzgerald Addition Located in the Northwest Quarter of Section 10, Township 116 North, Range 59 West of the 5th P.M., Clark County, South Dakota**”, which has been submitted for examination pursuant to law, and it appearing that all taxes and special assessments have been paid and that such plat and the survey thereof have been made and executed according to law, that plat is hereby approved, and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

Dated this 15th day of September, 2025.

/s/ Wallace Knock\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairman, Board of County Commissioners

Clark County, South Dakota

ATTEST:

/s/ Christine Tarbox\_\_\_\_\_\_\_\_\_  
County Auditor

Clark County, South Dakota

**AMBULANCE**: Motion by Schlagel, second by Sass to approve Tina Howell as ambulance staff for Station I, Clark, pending drug test results. Voting aye: Sass, Hass, Gjerde, Schlagel and Knock. Motion carried.

**AMBULANCE**: Interim Ambulance Administrator Hohm informed the board that there are Community Care funds available to use to purchase equipment for Station II and she will be applying.

**CLOSING CONFERENCE**: State Auditor Kasie Ingraham met with the board to discuss audit results of years 2022 and 2023. She informed the board of findings and changes that will need to be made to the 2023 annual report. Motion by Schlagel, second by Gjerde to approve and allow Chairman to sign the review communication for the audit. Voting aye: Sass, Hass, Gjerde, Schlagel and Knock. Motion carried.

**VICTIM WITNESS CONTRACT**: Motion by Sass, second by Gjerde to approve Victim Witness Contract as presented by SA Fjelland. Voting aye: Sass, Hass, Gjerde, Schlagel and Knock.

**CLAIMS**: Motion by Hass, second by Sass to approve the following claims and allow Auditor to issue payment. Voting aye: Sass, Hass, Gjerde, Schlagel and Knock. Motion carried.

COMMISSIONERS: Clark Ace Hardware – supplies – 29.98, Dacotah Bank – owl for zoom meetings – 1019.00, US Bank Voyager Flet Systems -fuel-190.48, JUDICIIAL: Certified Languages International – interpreter 42.90, Ken’s Fairway – juror supplies – 56.37, AUDITOR: Governors Inn -lodging – 109.00, ITC-service – 141.95, Office Peeps –calendars –25.62, PMB-0112 – user fees -122.25, Two Trees Technologies – BU Trend micro-179.50, TREASURER: Dacotah Bank – supplies – 84.69, Governors Inn – lodging 109.00, ITC-service -100.95, McLeods -tax notices/copy paper/tax notice envelopes – 1172.16, STATES ATTORNEY: Department of Health – blood draw 315.00, Thomson Reuters- West Publishing – online/software – 552.29, COURT SYSTEM: Austin, Strait, Benson and Thole – crt appt atty – 1458.00, Socia Law – court appt atty – 1128.95, Teesdale Law Office – court appt atty – 2366.00, PUBLIC BUILDINGS: City of Clark – water 141.10, Clark Ace Hardware – supplies – 78.30, Clark Community Oil – fuel -12.32, Cook’s Wastepaper -garbage 52.73, Culligan – water – 135.75, Grainger – air compressor motor – 300.74, ITC-service– 41.09, Northwestern Energy – service – 1418.66, Star Laundry – rugs 74.36, DIRECTOR OF EQUALIZATION: Dakotah Bank Credit Card – USPAP update course -275.06, ITC-service – 52.05, Office Peeps – supplies -8.12, REGISTER OF DEEDS: ITC- service – 41.25, Quill Corporation – supplies -71.27, VETERANS OFFICER: ITC-service – 31.75, SHERIFF: Clark Community Oil – fuel -1229.62, ITC-service -125.03, US Bank Voyager – fuel – 191.36, PRISONER CARE: Codington County Auditor – prisoner care – 6500.00, CORONER: Sanford Health – autopsy – 2391.00, AIRPORT: Clark Ace Hardware – supplies -119.99, Clark Rural Water -water – 35.00, Allen Grewe – pump septic tank – 125.00, Northwestern Energy -utilities -269.27, O’Day Equipment – fuel guard monitor cartridge- 675.00, NURSE: Dacotah Bank – supplies 351.86, AMBULANCE: Bound Tree Medical -supplies – 497.59, City of Clark – water 95.40, Clark Ace Hardware – supplies 40.97, Clark Community Oil – fuel- 325.28, Dacotah Bank – labels-79.97, ITC-service 105.05, Ken’s Fairway -supplies – 15.16, Northwestern Energy – utilities – 324.68, Premier Specialty Vehicles – parts – 2038.65, State of SD – fingerprints – 26.75, Sturdevant’s Auto Value Clark – supplies 39.99, Tony’s Collision Center – parts/repair amb roof -3311.80, US Bank Voyager Fleet Systems – fuel-214.62, SOCIAL SERVICES FOR AGED: Inter-Lakes Comm Action – comm service/Sept – 2019.17, MENTAL HEALTH CENTER: Lincoln County Treasurer – services – 809.34, EXTENSION: City of Clark -water 201.90, ITC-service – 130.80, Office Peeps – planner – 31.68, Star Laundry – rugs -30.40, US Postmaster – stamps – 468.00, WEED: City of Clark – water -83.20, Clark Ace Hardware – supplies -8.59, Cook’s Wastepaper – garbage- 69.93, ITC-service -103.70, Northwestern Energy – utilities -128.65, Sturdevant’s Auto -supplies – 32.97, ROAD & BRIDGE: 212 Truck & Trailer Repairs – parts – 45.24, Banner Associates – engineer CR 46 – 11,079.20, Butler Machinery – parts – 46.10, City of Clark – water 95.40, Clark Ace Hardware – supplies -200.32, Cook’s Wastepaper – garbage – 69.93, Diesel Machinery – parts – 63.56, DSR Inc -repair – 1513.96, I-State Truck Center – parts 139.59, Interstate Batteries – batteries & Core return-899.70, ITC-service-90.97, JB’s Repair – repairs -1116.20, Mac’s Hardware – parts 84.20, Northwestern Energy -utilities – 978.76, Oscar’s Machine Shop – parts -113.18, Pheasantland Industries – clothing – 199.06, R.D. Offutt Company – repairs/parts-2499.78, Safety Service – parts – 116.40, Sanford Health Occupational – drug test/Employee physical – 392.00, Sioux Rural Water System – water – 59.50, Sioux Valley Coop – fuel 4529.59, Sir Lines-A-Lot – striping - 54,423.77, Star Laundry – laundry – 42.66, Sturdevant’s Auto Value Clark – supplies - 3170.77, Transource Truck & Equipment – parts 400.88, Transwest Sioux Falls – parts-36.38, WW Tire – tires/repair – 2894.43, Watertown Ford Chrysler - parts -552.25, Westside Implement – repairs/parts – 4110.37, 911 SERVICE: City of Watertown - 911 Emer surcharge – 5,013.85, ITC-service–145.23, CIVIL DEFENSE: ITC-service – 27.59, US Bank Voyager Fleet Systems – fuel 42.02. TOTAL: $130,378.85.

**PAYROLL**: AUDITOR: 6138.32, TREASURER 5785.56, STATES ATTORNEY: 5179.04, COURTHOUSE: 3098.50, DIRECTOR OF EQUALIZATION: 6090.93, REGISTER OF DEEDS: 4265.00, VETERAN SERVICE OFFICE: 434.01, SHERIFF: 10,011.32, CORONER: 392.78, AMBULANCE: 7603.77, WEED: 4434.18, ROAD & BRIDGE: 53,712.98, EMERGENCY & DISASTER: 1140.65. TOTAL: $108,287.04.

**REPORTS:**  Motion by Schlagel, second by Gjerde to approve the following reports. Voting aye. Sass, Hass, Gjerde, Schlagel and Knock. Motion carried.

AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER  
Cash on hand……….………………….., ……………….. 3,061,824.46

Money Market…………………………..………………… 6,884,696.15

CD’s…………..…………………………………………… 800,000.00  
Checking Account…………….………………………… (37,519.81) TOTAL:……………..……………… …..……………… 10,709,000.80

These funds include all funds administered by the county including: General Fund

$6,182,612.02, Road & Bridge: $800,778.76, 911 Service Fund: 64,567.81, ED: **-** $6,759.99, Domestic Abuse: 445.00, 24/7 -- $19,093.44, ROD Mod/Pres: $8,173.59, Opioid Settlement: 15,691.44, Rural Access Infrastructure fund: $272,242.56. County TIF: 3,164,513.15, **Trust & Agency Funds. which are funds returned to schools, towns, townships and special districts – 174,123.04.** TOTAL: $10,709,000.80.

**ROD Fees**: August recording fees 1395.00, Transfer fees: 407.50, Births: 40.00, Deaths-235.00, Marriages – 75.00, Copy money: 67.00, Misc.- 277.00. TOTAL: 2496.50. Sheriff fees: August 2025 –Mileage -$53.87, Fees $450.00. Ambulance: No report.

**ADJOURN**:  Chairman Knock declared adjourned at 9:30 a.m. until next regular meeting Tuesday, October 7, 2025 at 8:00 a.m.

ATTEST:

(SEAL)

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Christine Tarbox Wallace Knock, Chairman

Clark County Auditor Clark County Board of Commissioners

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