CLARK COUNTY COMMISSIONER PROCEEDINGS

The Clark County Commissioners met in regular session on Tuesday, September 2, 2025 in the Commissioner Room of the Clark County Courthouse. Chairman Knock called the meeting to order at 8:00 a.m. with the following Commissioners present at the Courthouse. Chris Sass, Francis Hass, Sara Gjerde, Terry Schlagel and Wallace Knock. Auditor Tarbox also present.

**COMMUNITY COMMENTS**: None.

**AGENDA: M**otion by Gjerde, second by Hass to approve the September 2, 2025 agenda. All voting aye. Motion carried.

**MINUTES**: Motion by Sass, second by Schlagel to approve the minutes of the August 19, 2025 meeting. All voting aye. Motion carried.

**HEARING: ROAD & BRIDGE 5 YEAR PLAN:** At 8:00 a.m. the specified time Chairman Knock opened the public hearing for the 2026 Clark County 5 Year Road and Bridge plan. No one appeared. Chairman Knock closed the public hearing. The board discussed bridges identified in the plan and costs associated. The Five Year plan will be approved at the September 15, 2025 meeting.

**HIGHWAY**: Motion by Schlagel, second by Gjerde to allow HS Eggleston to Call for Bids for aggregate for asphalt surfaces. Bids will be received at the Auditor’s office in the Clark County Courthouse until 10:00 a.m. September 24, 2025. All voting aye. Motion carried.

**HIGHWAY**: Motion by Hass, second by Sass to approve purchase of John Deere 724P loader from RDO Equipment in Aberdeen. Purchase price is $375,551.00. This purchase is through Sourcewell Contract. All voting aye. Motion carried.

**EXECUTIVE SESSION**: Motion by Gjerde, second by Sass to enter into executive session at 8:15 a.m as per SDCL1-25-2 (1) for personnel issue. All voting aye. Motion carried. Chairman declared out at 8:22 a.m.

**HIGHWAY**: Motion by Sass, second by Hass to accept Resignation/Retirement of Dennis Herman effective December 16, 2025. The board Thanks him for his 30 years of dedicated service. All voting aye. Motion carried.

**HIGHWAY**: Motion by Schlagel, second by Gjerde to approve resignation/retirement of David Borns effective January 8, 2026. The board Thanks him for his 33 years of dedicated service. All voting aye. Motion carried.

**HIGHWAY**: Motion by Schlagel, second by Hass to approve Steve LaFortune as Assistant Highway Superintendent effective December 17, 2025 with pay increase at that time. All voting aye. Motion carried.

**HIGHWAY**: Motion by Sass, second by Schlagel to approve new hire Joshua Boysen as highway employee effective September 8, 2025. Starting salary will be $21.88 for the six month probation period. All voting aye. Motion carried.

**PROVISIONAL BUDGET**: Chairman Knock opened the public hearing for the Provisional budget. No one appeared and the public hearing was closed. Motion by Hass, second by Sass to adopt the Provisional budget for 2026 as printed. All voting aye. Motion carried.

**ORDINANCE 1-24**: Luke Muller held the second reading of Ordinance 1-24 which is an Ordinance to rezone property of Mayfield Hutterian Brethren. Having held hearing on October 1, 2024: Motion by Gjerde, second by Sass to approve the Ordinance. Voting aye: Sass, Hass, Gjerde, Schlagel and Knock. Motion carried. Luke informed the board that this Ordinance will publish next week and be effective on September 30, 2025.

Ordinance #01-24

AN ORDINANCE ENTITLED, AN ORDINANCE AMENDING SECTION 1.03.01 [THE OFFICIAL ZONING MAP], ADOPTED BY ORDINANCE 01-14, AS AMENDED, OF THE CLARK COUNTY ZONING ORDINANCE.

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF CLARK COUNTY, SOUTH DAKOTA: that Section1.03.01 The Official Zoning Map, adopted by Ordinance #01-14, as amended, of the Clark County Zoning Ordinance be amended to change the zoning classification of the following properties:

Mayfield Manufacturing Materials Addition in the South Half of Section 4, Township 114 North, Range 56 West of the 5th P.M. Clark County, South Dakota.

To “CI” Commercial/Industrial Zoning District from “A” Agricultural Zoning District.

/s/ Wallace Knock, Chairman

/s/ Christine Tarbox, Auditor

Dated this 2nd day of September, 2025

**SHERIFF:** Sheriff Heaton met with the board with request to purchase 3 new laptops and two new docking stations for in car. Funds from the 24/7 fund will be used to make the purchase of the computers. Motion by Sass, second by Hass to approve the purchase of 3 Dell Computers, purchase price is $8,524.08. All voting aye. Motion carried.

**SHERIFF**: Motion by Knock, second by Sass to approve two docking stations at cost of $2331.32, county cost for the docking stations will be $1165.66. Remainder of the purchase price will be paid for with 24/7 funds. All voting aye. Motion carried.

**SHERIFF**: Sheriff Heaton discussed one budget change that needs to be made which is decreasing line 426.60 in the sheriff budget from $14,000 to $9100.00. He also informed the board he would be sending the activity log to the paper once a month and it should be printed next week.

**AMBULANCE**: John Birnell, Jeremy Wellnitz and Sarah McHenry met with the board with concerns about shortage of staff and discussed the possibility of holding an EMT training class. Colleen Hohm also present via zoom. The board informed them that additional help will be hired based on availability. Staff also discussed covering football games in Henry. If personnel not available Clark County will not be able to cover. They also discussed pay and benefits and requested overtime pay for all staff when working a holiday. Pay issue will be discussed with 2026 salary schedule approval.

**EMERGENCY MANAGEMENT**: Motion by Sass, second by Hass to approve and allow Chairman to sign the Department of Public Safety 2026 Local Emergency Management Performance Grant. This grant funds a portion of EM salary and benefits. All voting aye. Motion carried.

**HUNTING PRESERVE ALCHOL LICENSE**: Motion by Schlagel, second by Sass to approve Hunting Preserve alcohol license for Double P Ranch for 2025-2026 season. All voting aye. Motion carried.

**AIRPORT**: Motion by Gjerde, second by Schlagel to approve PPE #5 for Sentry, LLC in the amount of $22,956.07. This bill is for the Airport Fuel system upgrades. All voting aye. Motion carried.

**CLAIMS**: Motion by Gjerde, second by Sass to approve the following claims with change to Dollar General claim, remove the sales tax and a change to 212 Trucking remove $52.80 fee for W.W. Tire until further information received regarding the charge, and allow Auditor to issue payment. All voting aye. Motion carried. COMMISSIONERS: Clark Co Courier – proceedings/provisional budget–1121.06, JUDICIAL SYSTEM: Corner Diner – rolls/cookies – Jury-25.99, TREASURER: Clark County Treasurer – postage 46.80, McLeod’s - misc receipts – 486.22, PUBLIC BUILDINGS: Cole Paper – supplies 163.56, DIRECTOR OF EQUALIZATION: Cedar Shore Resort -lodging -163.09, Office Peeps – folders- 56.69, REGISTER OF DEEDS: Great American Financial Service – copy machine rent – 119.39, SHERIFF: A&B Business – tech support 49.55, AT&T Mobility – service -259.33, Clark County Courier-bus ad – 231.00, Clark County Treasurer – postage 21.90, Detco Industries – supplies – 292.36, JB’s Repair – change oil – 189.00, AIRPORT: Helms & Associate – airport fuel system-6368.88, Sentry, LLC – fuel system upgrades -22,956.07, AMBULANCE: 212 Truck and Trailer Repairs, LLC – shocks/ambulance – 600.95, AT&T Mobility - service 171.30, Clark County Courier – help wanted – 41.95, Dollar General – supplies – 69.00, EXTENSION: Great America Financial Services-copy machine rent- 155.46, WEED: London Foggers – tubing -129.16, ROAD & BRIDGE: AT&T Mobility – service 54.36, Clark County Courier – help wanted ads – 236.97, Duininck Incorporated – hot mix 1018.98, Equipment Blades – cutting blades 7097.50, Matheson Tri-Gas Inc-supplies 148.78, Northwestern Equipment – utilities 42.35, Pheasantland Industries – clothing 120.83, Safety Benefits – safety conference-150.00, Shur-Co LLC – parts 174.57, Westside Implement – mower – 16,600.00, CIVIL DEFENSE: AT&T Mobility – service 46.19, M&P Relief Flow Thru-SDACO- $2.00 fee – 110.00. TOTAL: $59,519.24.

**PAYROLL**: COMMISSIONERS: 9919.15, AUDITOR: 4571.13, TREASURER 5958.10, STATES ATTORNEY: 4376.88, COURTHOUSE: 2296.34, DIRECTOR OF EQUALIZATION: 5398.36, REGISTER OF DEEDS: 3581.93, VETERAN SERVICE OFFICE: 434.02, SHERIFF: 11,703.49, POOR: 540.74, AMBULANCE: 20,928.38, WEED: 3942.27, PLANNING & ZONING: 393.22, ROAD & BRIDGE: 44,527.49, EMERGENCY & DISASTER: 1478.73. TOTAL: 120,050.23.

**EXECUTIVE SESSION:** Motion by Sass, second by Schlagel to enter into executive session at 10:07 a.m. according to SDCL 1-25-1 (1) for personnel issue. All voting aye. Motion carried. Chairman declared out at 11:01 a.m.

**ADJOURN**:  Chairman Knock declared the board meeting adjourned at 11:04 a.m. until next regular meeting Monday, September 15, 2025 at 8:00 a.m.

ATTEST:

(SEAL)

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Christine Tarbox Wallace Knock, Chairman

Clark County Auditor Clark County Board of Commissioners

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