CLARK COUNTY COMMISSIONER PROCEEDINGS

The Clark County Commissioners met in regular session on Tuesday, August 19, 2025 in the Commissioner Room of the Clark County Courthouse. Chairman Knock called the meeting to order at 8:00 a.m. with the following Commissioners present at the Courthouse: Chris Sass, Francis Hass, Sara Gjerde, Terry Schlagel and Wallace Knock. Also present Auditor Tarbox.

**COMMUNITY COMMENTS**: None.

**AGENDA:** Motion by Schlagel, second by Hass to approve the August 19, 2025 agenda. All voting aye. Motion carried.

**MINUTES**: Motion by Gjerde, second by Sass to approve the minutes of the August 5, 2025 meeting. All voting aye. Motion carried.

**MINUTES**: Motion by Sass, second by Hass to approve the minutes of the August 13, 2025 meeting. All voting aye. Motion carried.

**AMBULANCE:** Motion by Gjerde, second by Sass to approve new hire Darius Glanzer as EMT for Station II, Willow Lake. He will be required to ride along on at least ten runs with probation period at discretion of current Ambulance Administrator. Salary will be current rate for Station II split among staff on the run. All voting aye. Motion carried.

**AMBULANCE**: Colleen Hohm discussed additional staffing is needed at both stations. Jeremy Wellnitz also requested additional staff be hired and discussed scheduling. The board will advertise for additional help. Pay schedule will be discussed with approval of 2026 Salary

Schedule.

**AMBULANCE**: Motion by Schlagel, second by Hass to allow repairs to Ambulance 189. The rig will be out of service for a half a day when repairs are being done. Approximate cost of repairs will be $2500.00. All voting aye. Motion carried.

**FUEL QUOTES**: The following fuel quotes were presented to the board. Gas: Agwrx – No bid. Clark Community Oil – 2.37, Vollan Oil – 2.3164, Farstad Oil – 2.3256, Stern Oil – 2.5755, Sioux Valley Coop – 2.32. The County accepted the low bid and all bids are on file in the Auditor’s office.

**HIGHWAY**: Motion by Gjerde, second by Sass to set hearing for the 2026 Road and Bridge Five Year Plan. Hearing set for September 2, 2025 at 8:00 a.m. All voting aye. Motion carried.

**HIGHWAY**: Motion by Sass, second by Hass to approve HS Eggleston request that the cell phone work number be issued to him personally and the county increase the cell phone stipend to $50.00 per month. Increase to cell phone stipend will also be given to weed supervisor, and Highway foreman. Voting aye: Sass, Hass, Gjerde, Schlagel. Voting nay: Gjerde. Motion carried.

**HIGHWAY**: Motion by Hass, second by Sass to allow HS Eggleston to purchase a 2025 Ver M7050 Disc mower from Westside Implement. Purchase price is $16,600.00. All voting aye. Motion carried.

**EXECUTIVE SESSION**: Motion by Sass, second by Schlagel to enter into executive session as per SDCL 1-25-2-(1) at 8:53 a.m. for personnel issues. All voting aye. Motion carried. Chairman declared out at 9:00 a.m.

**MAYFIELD:** The board discussed Mayfield Manufacturing paving of road, conditional use permit and rezoning and time frames to accomplish those items. First District staff will coordinate dates to address items.

**SHERIFF**: Sheriff Heaton met with the board to discuss items in the 2026 budget and requests needed in the 2025 budget. Motion by Sass, second by Hass to approve purchase of SonicWall network security, firewall installed, Trend worry antivirus and charges for setting up the programs. Total cost will be $2282.10. All voting aye. Motion carried.

**AIRPORT:** Motion by Gjerde, second by Schlagel to approve and allow Chairman to sign the Airport Project validation form for Federal Grant preapplication for design and construction of an AWOS-III-P Weather Station. This project will be budgeted for 2026 and cost will be $500,000.00. All voting aye. Motion carried.

**AGENDA**: The board discussed a guideline for items to be added to the agenda and set noon on Thursday prior to each board meeting as a cut off for items to be added to the agenda.

**OPIOID GRANT**: Motion by Sass, second by Knock to approve and allow Chairman to sign an additional opioid settlement with Purdue (and certain of its affiliates) and the Sackler family, called (The Purdue Direct Settlement). All voting aye. Motion carried.

**AIRPORT**: Motion by Sass, second by Hass to approve payment request PPE #4 for Sentry LLC for the airport fueling project. Total amount dues for this request is $53,441.29. All voting aye. Motion carried.

Hass absent.

**BUDGET**: After reviewing the 2026 Budget, Motion by Schlagel, second by Sass to set hearing for the 2026 Provisional budget and allow publication. Hearing set for September 2, 2025 at 9:00 a.m. All voting aye. Motion carried.

**AUDITOR OFFICE**: Motion by Gjerde, second by Schlagel to approve Auditor office to reduce staff September 4, 2025 and October 29-30, 2025 to attend election training. All voting aye. Motion carried.

**LETTER OF SUPPORT**: Motion by Sass, second by Schlagel to approve a letter of support at the request of Scott Wheeler honoring Lawrence Welk and Myron Floren during the 70th anniversary year of the Lawrence Welk Show’s national debut. All voting aye. Motion carried.

**CLAIMS**: Motion by Gjerde, second by Schlagel to approve the following claims and allow Auditor to issue payment. All voting aye. Motion carried. COMMISSIONERS: Mack’s – mower repair/tire repair 28.50, Plymouth Congregational Church – Sioux Valley District meeting – 784.00, Tony’s Collision – rock chip repair – 65.00, Willow Lake FFA – presentation at Sioux Valley District Meeting – 200.00, JUDICIIAL: Certified Languages International – interpreter 37.95, AUDITOR: ITC-service – 142.75, Office Peeps – pens –42.14, Plymouth Congregational Church – SV District mtg – 28.00, TREASURER: Dacotah Bank – supplies/ stamps – 952.75, ITC-service -99.90, Office Peeps – deskpad/paper – 93.44, Plymouth Congregational Church – SV District mtg – 28.00, Two Trees Technologies – accessing shared drive -92.50, STATES ATTORNEY: Prairie Lakes Healthcare – blood draw -170.00, COURT SYSTEM: Austin Strait, Benson & Thole – court appt atty – 2883.40, Socia Law - court appt atty- 1516.41, PUBLIC BUILDINGS: City of Clark – water 186.70, Clark Community Oil – fuel 12.07, Cook’s Wastepaper -garbage 52.73, Dacotah Bank – trash can – 18.89, ITC-service– 41.09, Northwestern Energy – service – 1385.27, DIRECTOR OF EQUALIZATION: ITC-service – 52.55, Office Peeps – planner/deskpad -86.94, Plymouth Congregational Church – SV District meeting – 14.00, REGISTER OF DEEDS: ITC- service – 37.75, Plymouth Congregational Church – Sioux Valley mtg – 28.00, VETERANS OFFICER: ITC-service – 29.75, SHERIFF: Clark Community Oil – fuel -1429.81, ITC-service -142.53, PRISONER CARE: Codington County Auditor – prisoner care – 5330.00, AIRPORT: Hangar 8 Spray Service, LLC – fuel -176.93, Mack’s – lawn mower repair – 44.00, Northwestern Energy -utilities -256.79, Sentry LLC – fuel system upgrades 53,441.29, South Dakota Public Assurance – coverage 351.64, AMBULANCE: 212 Truck & Trailer Repairs – remove grill/mount light – 266.50, Bound Tree Medical -supplies – 983.89, City of Clark – water 89.30, Clark Community Oil – fuel- 565.64, Dacotah Bank – coolers- 112.10, Colleen Hohm – CPR class – 120.00, ITC-service 105.00, Ken’s Fairway -supplies – 27.28, Lewis Family Drug -supplies 13.76, McKesson Medical-Surgical – supplies 258.25, Northwestern Energy – utilities – 318.65, PCC – ambulance billing – June – 1050.67, Tony’s Collision Center – rock chip repair -70.00, Two Trees Technologies – printing issues 348.83, SOCIAL SERVICES FOR AGED: Inter-Lakes Comm Action – comm service/July – 2019.17, MENTAL HEALTH CENTER: Lincoln County Treasurer – services – 288.00, EXTENSION: City of Clark -water 186.70, Dacotah Bank – storage containers - 23.98, ITC-service – 210.35, Office Peeps – planner/calendars – 34.41, WEED: Agrasyst -herbicide- 1010.00, City of Clark – water -77.10, Cook’s Wastepaper – garbage- 69.93, ITC-service -104.30, Brian Jenkins – tail light -50.99, Northwestern Energy – utilities -101.50, Sturdevant’s Auto -supplies – 14.43, ROAD & BRIDGE: City of Clark – water 83.20, Clark County Treasurer – replacement tags – 18.70, Clark Community Oil – nozzle/propane-102.26, Cook’s Wastepaper – garbage – 69.93, Flint Hills Resources – liquid asphalt – 10,850.25, ITC-service-89.05, Jebro Inc – liquid asphalt – 48,006.46, Midway Service/Vollan Oil – fuel – 20.852.23, Northwestern Energy -utilities – 880.17, Office Peeps – supplies 10.90, Oscar’s Machine Shop – parts -18.30, Plymouth Congregational Church – Sioux Valley district mtg – 14.00, Sturdevant’s Auto Value Clark – supplies - 1772.41, 911 SERVICE: City of Watertown - 911 Emer surcharge – 5,036.80, ITC-service–145.23, CIVIL DEFENSE: ITC-service – 27.59, TOTAL: $166,781.68.

**PAYROLL**: AUDITOR: 6138.32, TREASURER 5785.55, STATES ATTORNEY: 4995.71, COURTHOUSE: 3098.50, DIRECTOR OF EQUALIZATION: 6090.93, REGISTER OF DEEDS: 4120.78, VETERAN SERVICE OFFICE: 434.01, SHERIFF: 10,011.32, AMBULANCE: 7501.00, EXTENSION: 805.23, WEED: 3326.50, ROAD & BRIDGE: 49,207.82, EMERGENCY & DISASTER: 1140.64. TOTAL: $102,656.31.

**REPORTS:**  Motion by Gjerde, second by Sass to approve the following reports. All voting aye. Motion carried.

AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER  
Cash on hand……….………………….., ……………….. 3,043,136.21

Bank error ………………………………………………… (.03)

Money Market…………………………..………………… 7,160,680.21

CD’s…………..…………………………………………… 800,000.00  
Checking Account…………….………………………… (32,449.20) TOTAL:……………..……………… …..……………… 10,971,367.19

These funds include all funds administered by the county including: General Fund

$6,077,973.56, Road & Bridge: $1,160,593.09, 911 Service Fund: 64,605.01, ED: **- $**-12,620.93, Domestic Abuse: 355.00, 24/7 -- $19,093.44, ROD Mod/Pres: $8,742.84, Opiod Settlement: 13,960.51, Rural Access Infrastructure fund: $272,242.56. County TIF: 3,164,513.15, **Trust & Agency Funds. which are funds returned to schools, towns, townships and special districts – 201,908.96.** TOTAL: $10,971,367.19.

**ROD Fees**: July recording fees 1900.00, Transfer fees: 1983.50, Births: 65.00, Deaths-25.00, Marriages – 75.00, Copy money: 67.00, Misc.- 151.00. TOTAL: 4266.50. Sheriff fees: July 2025 –Mileage -$45.50, Fees $200.00. Ambulance: June income: $11,674.07.

**ADJOURN**:  Motion by Schlagel, second by Sass to adjourn at 10:29 a.m. until next regular meeting Tuesday, September 2, 2025 at 8:00 a.m. All voting aye. Motion carried.

ATTEST:

(SEAL)

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Christine Tarbox Wallace Knock, Chairman

Clark County Auditor Clark County Board of Commissioners

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