CLARK COUNTY COMMISSIONER PROCEEDINGS

The Clark County Commissioners met in regular session on Tuesday, July 15, 2025 in the Commissioner Room of the Clark County Courthouse. Chairman Knock called the meeting to order at 8:00 a.m. with the following Commissioners present at the Courthouse: Chris Sass, Francis Hass, Sara Gjerde, Terry Schlagel and Wallace Knock. Also present Auditor Tarbox.

**COMMUNITY COMMENTS**: None.

**AGENDA:** Motion by Sass, second by Hass to approve the July 15, 2025 agenda. All voting aye. Motion carried.

**MINUTES**: Motion by Schlagel, second by Gjerde to approve the minutes of the July 1, 2025 meeting. All voting aye. Motion carried.

**HIGHWAY**: Motion by Hass, second by Sass to approve Resolution 20-25, preliminary engineering grant for Bridge project #13-070-276, 8.4 miles north and 4.0 miles east of Carpenter, SD. All voting aye. Motion carried.

RESOLUTION 20-25

2026 BRIDGE IMPROVEMENT GRANT PROGRAM

RESOLUTION AUTHORIZING SUBMISSION OF APPLICATIONS

WHEREAS, Clark County wishes to submit an application for consideration of award for the Bridge Improvement Grant Program,

STRUCTURE NUMBER AND LOCATION:

13-070-276 – 8.4 miles north and 4.0 miles east of Carpenter, SD

And WHEREAS, Clark County certifies that the project is listed in the county’s Five-Year County Highway and Bridge Improvement Plan;

And WHEREAS, Clark County agrees to pay the 20% match on the Bridge Improvement Grant funds and 100% of ineligible expenses;

And WHEREAS, Clark County hereby authorizes the Bridge Improvement Grant application and any required funding commitments.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant Application.

Vote of Commissioners: Yes 5 No 0

Dated at Clark, SD this 15th day of July, 2025.

/s/ Christine Tarbox /s/ Wallace Knock

County Auditor Chairman

**HIGHWAY**: Motion by Schlagel, second by Gjerde to approve the change order for Clark County 2025 microsurfacing project. Costs lowered by $45,784.56. All voting aye. Motion carried.

**SHERIFF**: Sheriff Heaton met with the board to request approval for an updated copy/scan/fax machine. He will get additional quotes and present at the next board meeting. The board requested a monthly sheriff report be submitted to the Clark County Courier and also a more detailed monthly report to the board. Sheriff budget was discussed and necessary changes were made.

**EXECUTIVE SESSION**: Motion by Gjerde, second by Schlagel to enter into executive session at 9:04 a.m. as per SDCL1-25-2 (1) for employee issue. Chairman declared out at 10:09 a.m.

**AMBULANCE:** Motion by Schlagel, second by Sass to appoint Colleen Hohm as interim Ambulance Administrator for Station I and Station II. She will be compensated $600.00 per month while performing assigned duties. All voting aye. Motion carried.

**AMBULANCE**: Motion by Sass, second by Hass to have Jeremy Wellnitz do ambulance scheduling and report payroll for Station 1 on an interim basis. He will be compensated $200.00 per month while performing assigned duties. All voting aye. Motion carried.

**WEED**: WS Jenkins met with the board to inform them that there will be no grant dollars available to cover costs for mosquito control in Cities and towns within the County. He reported actual costs of providing the service. No action taken.

**MAYFIELD**: Motion by Gjerde, second by Hass to approve and authorize Chairman to sign the developer agreement in support of the Mayfield Manufacturing Materials Addition Plat. All voting aye. Motion carried.

**RESOLUTION 19-25**: Mike Waldner with Mayfield Colony met with the board to discuss Mayfield Manufacturing Materials Addition plat. Options of access roads to the property was discussed. Motion by Schlagel, second by Gjerde to approve Resolution 19-25 which approves Mayfield Manufacturing Materials Addition Plat. All voting aye. Motion carried.

**RESOLUTION 19-25**

“BE IT RESOLVED by the Board of County Commissioners of Clark County, South Dakota, that the plat entitled**: “MAYFIELD MANUFACTURING MATERIALS ADDITION, CLARK COUNTY, SOUTH DAKOTA, Located in the South Half (S ½) of Section 4, T114N, R56W of the 5th P.M., Clark County, South Dakota**”, which has been submitted for examination pursuant to law, and it appearing that all taxes and special assessments have been paid and that such plat and the survey thereof have been made and executed according to law, that plat is hereby approved, and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

Dated this 15th day of July, 2025.

/c/ Wallace Knock\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairman, Board of County Commissioners

Clark County, South Dakota

ATTEST:

/s/ Christine Tarbox\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
County Auditor

Clark County, South Dakota

**SET HEARING**: Motion by Hass, second by Sass to set hearing for Clark County Fire Department for on sale malt beverage and on sale liquor license for event at the Fairgrounds on August 8, 2025. All voting aye. Motion carried. Hearing set for August 5, 2025 at 8:15 a.m.

**EMERGENCY MANAGEMENT**: Motion by Sass, second by Gjerde to approve and allow Chairman to sign the 3rd quarter single signature report as requested by EM Lewis. All voting aye. Motion carried.

**AIRPORT**: Motion by Schlagel, second by Sass to approve Pay Estimate #3 for Airport Fuel System, AIP 3-46-0009-017-2024, amount due is $304,313.74 and 3-46-009-018-2024 amount due $10,632.41. Total Payment: $314,946.15. All voting aye. Motion carried.

**EXECUTIVE SESSION:** Motion by Gjerde, second by Sass to enter into executive session at 11:57 a.m. as per SDCL 1-25-1 (1) for personnel issue. All voting aye. Motion carried. Chairman declared out at 12:25 p.m.

**BUDGET**: The board continued reviewing 2026 Budget.

**CLAIMS**: Motion by Hass, second by Sass to approve the following claims and allow Auditor to issue payment. All voting aye. Motion carried. COMMISSIONERS: US Bank Voyager Fleet Systems- fuel – 157.76, AUDITOR: Clark County Treasurer – postage 8.95, Dacotah Bank – cartridges -355.68, ITC-service – 142.65, Office Peeps – service on printer –95.20, Office Peeps – tape – 14.11, SD Federal Property – folders/binder clips – 17.00, Thomson Reuters-West Publishing – updated law books –337.57, TREASURER: Clark County Treasurer – postage 60.00, ITC-service 105.60, STATES ATTORNEY: Cole Paper – paper 183.90, Department of Health – blood draw – 80.00, Office Peeps – paper 17.76, COURT SYSTEM: Austin Strait, Benson & Thole – court appt atty – 257.12, Socia Law - court appt atty- 2508.33, PUBLIC BUILDINGS: City of Clark – water 429.90, Clark American Legion – 2 American flags – 60.00, Clark Ace Hardware – supplies 379.82, Cook’s Wastepaper -garbage 46.00, Culligan – water 80.00, Dacotah Bank – trimmer – 159.00, Dakota Data Shred – services 81.03, ITC-service– 41.17, Northwestern Energy – service – 1172.94, Star Laundry – rugs 74.36, DIRECTOR OF EQUALIZATION: ITC-service – 52.80, Office Peeps – reinforcements 2.50, REGISTER OF DEEDS: ITC- service – 36.95, SD Federal Property – legal size paper – 20.00, VETERANS OFFICER: ITC-service – 27.10, SHERIFF: Central Square – maintenance fee/field ops -1952.12, Clark County Treasurer -postage – 10.80, Clark Community Oil – fuel 1006.78, Guardian Fleet Safety -full build 2024 Chev Tahoe – 20,510.43, Tad Heaton -fuel 61.00, ITC-service -120.54, JB’s Repairs – check oil 2023 Silverado -719.06, US Bank Voyager -fuel-142.65, PRISONER CARE: Beadle County Sheriff Office – prisoner care – 420.00, Codington County Auditor – prisoner care – 5758.69, CORONER: Furness Funeral Home – transfer/mileage 400.00, AIRPORT: Allen Grewe – pumping septic tank -125.00, Hangar 8 Spray Service, LLC – fuel 13.13, Midway Service/Vollan Oil – fuel – 13,234.80, Northwestern Energy -utilities -236.52, Sentry LLC – fuel system upgrades 314,946.15, NURSE: Dacotah Bank – supplies for babysitting clinic – 134.96, AMBULANCE: City of Clark – water 89.30, Clark Ace Hardware – supplies – 280.02, Clark Community Oil – fuel 143.85, Dacotah Bank – adapters 320.18, ITC-service 107.65, Ken’s Fairway -supplies – 22.92, Robert Koistinen – application renewal 50.00, Lake Area Door – repairs to ambulance door 3538.88, Lewis Family Drug -supplies 10.59, McKesson Medical-Surgical – supplies 966.13, Northwestern Energy – utilities – 309.22, Sturdevant’s Auto Value – supplies – 44.98, Two Way Solution – supplies 112.46, US Bank Voyager Fleet – fuel -225.38, SOCIAL SERVICES FOR AGED: Inter-Lakes Comm Action – comm service/July – 2019.17, MENTAL HEALTH CENTER: Human Service Agency – 3rd quarter appropriations – 3661.75, MENTAL ILLNESS BOARD: Avera McKennan Hospital – services 863.00, Lincoln County Treasurer – evaluation 110.00, EXTENSION: City of Clark -water 171.50, Dacotah Bank – easel 23.95, ITC-service – 54.50, Star Laundry – rugs 30.40, WEED: City of Clark – water 141.10, Clark Ace Hardware – supplies 58.51, Cook’s Wastepaper – garbage 61.00, Dacotah Bank – stamps – 73.00, ITC-service -104.05, Northwestern Energy – utilities -119.74, SD Federal Property – cabinet/supplies -138.00, PLANNING & ZONING: First District Assn of Local Govn – admin tech services April – June -1100.00, ROAD & BRIDGE: 212 Truck & Trailer Repairs, LLC – repair-132.23, Asphalt Surface Technologies – microsurfacing CR 6 – 448,674.00, Asphalt Paving & Materials – hot mix -702.10, City of Clark – water 95.40, Clark Ace Hardware – supplies 112.43, Cook’s Wastepaper – garbage – 61.00, Dakota Electronics – radio repair – 86.25, DANR – Fiscal Office – stormwater permits – 800.00, Eastside Implement – parts 157.68, Fleet Pride Inc – parts 1365.97, Grainger – marking paint – 92.40, IMEG Consultants Corp – engineer fees CR 6 – 8978.16, Interstate Batteries – jump starter- 270.00, ITC-service-90.30, Jebro Inc – liquid asphalt -203,792.54, Northwestern Energy -utilities – 856.54, Oscar’s Machine Shop – parts 228.19, R.D. Offutt Company – filters 2090.00, R. D. Offutt-supplies – 6146.98, R.D. Offutt – 2025 Motor grader – 366,895.20, Safety Service – parts 112.72, Sioux Rural Water – water 57.50, Sioux Valley Coop – fuel 4263.52, Star Laundry -laundry – 98.03, Sturdevant’s Auto Value Clark – filters 752.48, Sturdevant’s Auto Value Clark – supplies -1811.52, Transource Truck Equipment - parts -855.21, Westside Implement – parts 241.97, 911 SERVICE: City of Watertown - 911 Emer surcharge – 5,111.26, ITC-service–145.23, CIVIL DEFENSE: ITC-service – 27.59, US Bank Voyager Fleet Systems – fuel – 58.12, REGISTER OF DEEDS: Office Peeps – envelopes-325.45. TOTAL: $1,437,237.03.

**PAYROLL**: AUDITOR: 6138.31, TREASURER 5785.55, STATES ATTORNEY: 5124.14, COURTHOUSE: 3098.50, DIRECTOR OF EQUALIZATION: 6090.93, REGISTER OF DEEDS: 4038.35, VETERAN SERVICE OFFICE: 434.01, SHERIFF: 10,011.31, AMBULANCE: 7352.86, EXTENSION: 1567.38, WEED: 1686.71, ROAD & BRIDGE: 53,924.00, EMERGENCY & DISASTER: 1153.61. TOTAL: $106,405.66.

**REPORTS:**  Motion by Sass, second by Hass to approve the following reports. Voting aye: Sass, Hass, Gjerde, Schlagel and Sass. Motion carried.

AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER  
Cash on hand……….………………….., ……………….. 2,043,297.60

Money Market…………………………..………………… 9,848,702.63

CD’s…………..…………………………………………… 800,000.00  
Checking Account…………….………………………… (39,138.29) TOTAL:……………..……………… …..……………… 12,652,861.94

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These funds include all funds administered by the county including: General Fund

$6,529,389.54, Road & Bridge: $2,117,537.20, 911 Service Fund: 64,623.08, ED: **- $**-9701.15, Domestic Abuse: 300.00, 24/7 -- $19,093.44, ROD Mod/Pres: $9,160.54, Opiod Settlement: 13,960.51, Rural Access Infrastructure fund: 305,024.51. County TIF: 3,164,513.15, **Trust & Agency Funds. which are funds returned to schools, towns, townships and special districts – 438,961.12.** TOTAL: $12,652,861.94.

**ROD Fees**: June recording fees 2285.00, Transfer fees: 2052.50, Births: 30.00, Deaths-130.00, Marriages – 0, Copy money: 67.00, Misc.- 756.00. TOTAL: 5320.50. Sheriff fees: June 2025 –Mileage -$59.68, Fees $300.00. Ambulance: May income: $12,520.26.

**ADJOURN**:  Motion by Schlagel, second by Sass to adjourn at 1:09 p.m. until next regular meeting Tuesday, August 5, 2025 at 8:00 a.m. All voting aye. Motion carried.

ATTEST:

(SEAL)

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Christine Tarbox Wallace Knock, Chairman

Clark County Auditor Clark County Board of Commissioners

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