CLARK COUNTY COMMISSIONER PROCEEDINGS

The Clark County Commissioners met in regular session on Tuesday, July 1, 2025 in the Commissioner Room of the Clark County Courthouse. Chairman Knock called the meeting to order at 8:00 a.m. with the following Commissioners present at the Courthouse. Chris Sass, Francis Hass, Sara Gjerde, Terry Schlagel and Wallace Knock. Auditor Tarbox also present.

**COMMUNITY COMMENTS**: None.

**AGENDA:** Auditor Tarbox informed the board that the change order had not been received and will be moved to the July 15 meeting. Motion by Gjerde, second by Sass to approve the July 1, 2025 agenda with the change. All voting aye. Motion carried.

**MINUTES**: Motion by Sass, second by Schlagel to approve the minutes of the June 17, 2025 meeting. All voting aye. Motion carried.

**HIGHWAY:** Paper work not received on microsurfacing change order, moved to July 15, 2025 meeting.

**AMBULANCE:** Norlan Froke and Darius Glanzer met with the board requesting Darius Glanzer be added as EMT for Station II, Willow Lake. Chairman Knock explained procedure is the approval is done by the Station staff first and then brought to the Board of Commissioners. No action taken.

**AMBULANCE:** The board discussed ambulance structure going forward. Jeremy Wellnitz, Justin Bowers, Colleen Hohm and Cody Forbes spoke and offered suggestions. Staff requested an opportunity to handle duties by members of current ambulance crew in order to maintain operations of the ambulance. It will be determined if additional staff is required.

**TAX DEED PROPERTY**: Treasurer Reis informed the board there are two properties that will be up for tax deed sale this year. One in Naples and one in Willow Lake. States Attorney and Treasurer Reis are working on contacting owners of the property.

**RESOLUTION 16-25**: Motion by Schlagel, second by Hass to approve Yexley Second Addition Plat. All voting aye. Motion carried.

**RESOLUTION 16-25**

“BE IT RESOLVED by the Board of County Commissioners of Clark County, South Dakota, that the plat entitled**: “Yexley Second Addition, Located in the East Half of Section 14, Township 119 North, Range 57 West of the 5th P.M., Clark County, South Dakota**”, which has been submitted for examination pursuant to law, and it appearing that all taxes and special assessments have been paid and that such plat and the survey thereof have been made and executed according to law, the plat is hereby approved, and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

Dated this 1st day of July, 2025.

/s/ Wallace Knock\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairman, Board of County Commissioners

Clark County, South Dakota

ATTEST:

/s/ Christine Tarbox\_\_\_\_\_\_\_\_\_\_\_\_\_  
County Auditor

Clark County, South Dakota

**RESOLUTION 17-25**: Motion by Sass, second by Hass to continue support for First District for 2026. All voting aye. Motion carried.

RESOLUTION TO CONTINE SUPPORT FOR THE

FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS  
DURING FISCAL YEAR 2026

(October 1, 2025 – September 30, 2026)

The Clark County Board of County Commissioners, having adopted and signed a Joint Cooperative Agreement on the 7th day of June, 1972, creating the First Planning and Development District, Model Rural Development Program, do hereby agree to renew their participation in the Joint Cooperative Agreement and the activities of the district staff. The Clark County Board of County Commissioners will provide $12,484.41 to the First District Association of Local Governments during the aforementioned FISCAL YEAR 2026 period.

ADOPTION:

Adopted this 1st day of July, 2025

/s/ Wallace Knock\_\_\_\_\_\_\_\_\_\_\_\_\_

Chair

Clark County Commission

ATTEST:   
  
/s/ Christine Tarbox\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Clark County Auditor

/s/Todd Kays\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

First District Association of Local Governments

**EMERGENCY MANAGEMENT RETIREMENT**: EM Lewis met with the board to discuss changing Emergency Manager position from Class A to Class B Retirement level. This will change the retirement rate from 6% to 8%. Motion by Hass, second by Sass to agree to sign Resolution 18-25 which supports the request. All voting aye. Motion carried.

RESOLUTION # 18-25

Resolution of Support

WHEREAS, the Clark County asserts that the primary duties of the emergency management personnel services are to protect life and property, and they receive intensive and specialized training to carry out those duties; and

WHEREAS, the Clark County asserts the duties are hazardous to the employee, are physically demanding, and directly subject the employee to a risk of injury or death; and

WHEREAS, the Clark County asserts that the capacity to effectively perform the duties declines with advancing age, resulting in increased risk to both the employee and public and justifying an earlier normal retirement age

WHEREAS, the Clark County acknowledges that both the employer's and employee’s contributions to the South Dakota Retirement will increase by 2%, and family benefits are not payable upon the death of a member who has reached normal retirement age.

Now, Therefore, be it resolved, that Clark County through it’s Board of County Commissioners, supports the Emergency Management position(s) being classified as Class B Public Safety. This said resolution was declared duly passed and adopted.

Dated this 1st day of July 2025 at Clark, SD.

/s/ Wallace Knock

Chairman

ATTEST:

/s/ Christine Tarbox\_\_\_\_\_\_\_\_\_\_\_\_

Auditor

**AIRPORT**: Motion by Gjerde, second by Schlagel to approve assignment of Hangar Lease #13 from Harvey Spieker Living Trust to DS Batchelor Holdings, LLC, contingent upon the successful closing of the sale of Hangar #13 from Harvey Spiker Living Trust to DS Batchelor Holdings, LLC. All voting aye. Motion carried.

**BUDGET 2026**: The board spent time reviewing the 2026 Budget.

**HANDBOOK**: No action taken.

Hass absent.

**EXECUTIVE SESSION:** Motion by Gjerde, second by Schlagel to enter into executive session at 12:04 p.m. as per SDCL 1-25-1 (1) for personnel issue. All voting aye. Motion carried. Chairman declared out at 12:45 p.m.

**CLAIMS**: Motion by Gjerde, second by Sass to approve the following claims and allow Auditor to issue payment. All voting aye. Motion carried. COMMISSIONERS: Clark Co Courier – proceedings/malt beverage notice – 221.49, AUDITOR: Office Peeps – -supplies-31.85, PMB-0112 – user fees/access fees -108.25, Two Trees Technologies – offsite backup/trend micro-272.00, TREASURER: Ramkota Hotel – lodging 136.00, STATES ATTORNEY: Thomson Reuters-West Publishing – 2025 pocket parks 1279.14, COURT SYSTEM: Bratland Law – court appt atty – 3360.00, DIRECTOR OF EQUALIZATION: Office Peeps – supplies 16.78, REGISTER OF DEEDS: Great American Financial Service – copy machine rent – 97.39, SHERIFF: AT&T Mobility – service 259.33, AIRPORT: Clark Rural Water System -water 35.00, Helms & Associate – airport fuel system-3148.32, AMBULANCE: 212 Truck & Trailer Repairs -fix missing bolt – 88.76, AT&T Mobility - service 171.31, PCC -May billing – 1009.35, Reemployment Assistance – unemployment 45.75, Vantek Communications – supplies/repair program -176.50, WEED: GreatAmerican EXTENSION: Great America Financial Services-copy machine rent- 219.60, WEED: Reemployment Assistance Division – unemployment – 68.63, ROAD & BRIDGE: AMG- Avera Occupational Health – quarter drug test -146.40, AT&T Mobility – service 54.37, Clark County Courier – help wanted ads – 222.60, Equipment Blades, Inc – cutting blades 5922.50, Lyle Signs – signs 1556.68, Northwestern Energy – utilities – 68.25, Overhead Door – door repair – 1168.62, Reemployment Assistance Division – unemployment -114.39, WW Tire Service – tires-3638.80, CIVIL DEFENSE: AT&T Mobility – service 46.19, REGISTER OF DEEDS: Microfilm Imaging Systems-software /scanner rent – 314.25, ROAD & BRIDGE: Washington Township – structure replacement/culverts – 32,781.95, M&P Relief Flow Thru-SDACO- $2.00 fee – 178.00. TOTAL: $56,958.45.

**PAYROLL**: COMMISSIONERS: 9879.78, AUDITOR: 4571.15, TREASURER 5958.11, STATES ATTORNEY: 4376.88, COURTHOUSE: 2296.34, DIRECTOR OF EQUALIZATION: 5398.35, REGISTER OF DEEDS: 3952.82, VETERAN SERVICE OFFICE: 434.01, SHERIFF: 9,398.28, POOR: 540.74, AMBULANCE: 13,923.26, EXTENSION: 46.30, WEED: 3937.34, PLANNING & ZONING: 393.22, ROAD & BRIDGE: 44,705.88, EMERGENCY & DISASTER: 1634.27. TOTAL: 111,446.73.

**ADJOURN**:  Motion by Schlagel, second by Sass to adjourn at 12:46 p.m. until next regular meeting Tuesday, July 15, 2025 at 8:00 a.m. All voting aye. Motion carried.

ATTEST:

(SEAL)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_                              
Christine Tarbox Wallace Knock, Chairman

Clark County Auditor Clark County Board of Commissioners

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