CLARK COUNTY COMMISSIONER PROCEEDINGS

The Clark County Commissioners met in regular session on Tuesday, June 3, 2025 in the Commissioner Room of the Clark County Courthouse. Chairman Knock called the meeting to order at 8:00 a.m. with the following Commissioners present at the Courthouse. Chris Sass, Francis Hass, Sara Gjerde, Terry Schlagel and Wallace Knock. Auditor Tarbox also present.

**COMMUNITY COMMENTS**: None.

**AGENDA:** Motion by Gjerde, second by Sass to approve the June 3, 2025 agenda. All voting aye. Motion carried.

**MINUTES**: Motion by Schlagel, second by Hass to approve the minutes of the May 20, 2025 meeting. All voting aye. Motion carried.

**EXECUTIVE SESSION:** Motion by Sass, second by Schlagel to enter into executive session at 8:01 a.m. as per SDCL 1-25-1 (1) for personnel issue. All voting aye. Motion carried. Chairman declared out at 8:17 a.m.

**SET HEARING**: Motion by Schlagel, second by Hass to set hearing for Clark Fire Department request for temporary on sale malt beverage and temporary on sale liquor license for wedding event. All voting aye. Motion carried. Hearing set for June 17, 2025 at 8:15 a.m.

**AMBULANCE**: The board approved AA Hoefert request to apply for grants that become available for items that would benefit the ambulance department.

**AMBULANCE**: AA Hoefert reported that the Fire Department and Ambulance have been in conversation regarding building new facility to house both departments and additional offices. He also discussed grants that may cover a portion of the costs. No action taken.

**EXECUTIVE SESSION:** Motion by Schlagel, second by Gjerde to enter into executive session at 8:51 a.m. as per SDCL 1-25-1 (1) for personnel issue. All voting aye. Motion carried. Chairman declared out at 8:59 a.m.

**VICTIM SERVICE PROGRAM**: Motion by Schlagel, second by Sass to approve and allow Chairman to sign Victim Services/Diversion Program for 2026. County cost will be $4500.00 per year. All voting aye. Motion carried.

**AIRPORT:** Motion by Hass, second by Sass to approve and allow Chairman to sign Airport Grant Application for Fuel System Upgrades. Bid Schedule B total will be $385,555.35. All voting aye. Motion carried.

**NOTIFICATION OF HOSPITALIZATION**: Auditor Tarbox presented a notification of hospitalization for a county resident.

**LONGEVITY**: The board discussed increasing longevity pay. Motion by Sass to increase pay to $40.00 per month. Sass withdrew motion. Commission requested information to be presented at next meeting to compare cost.

**RESOLUTION 14-25**: Motion by Sass, second by Hass to approve Resolution 14-25 Nylund Addition Plat. All voting aye. Motion carried.

**RESOLUTION 14-25**

It was moved by Sass seconded by Hass, motion carried, the “LOTS 1, 2, 3, 4, 5, 6 and 7, NYLUND ADDITION IN GOVERNMENT LOT 1 IN THE NW ¼ OF THE SW 1/4 OF SECTION 35, T113N, R56W OF THE 5TH P.M., CLARK COUNTY, SOUTH DAKOTA”, as described above and hereon be approved an accepted and the Chairman is hereby instructed to endorse on such plat.

Dated this 3rd day of June, 2025.

/s/ Wallace Knock\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CHAIRMAN, CLARK COUNTY BOARD

OF COUNTY COMMISSIONERS

ATTEST:

/s/ Christine Tarbox\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

COUNTY AUDITOR

CLARK COUNTY, SOUTH DAKOTA

**AIRPORT**: Motion by Schlagel, second by Gjerde to approve pay ap #2 for the Airport fuel system. Payment to Sentry LLC in the amount of $54,090.73. All voting aye. Motion carried.

**EXECUTIVE SESSION:** Motion by Schlagel, second by Sass to enter into executive session at 10:30 a.m. as per SDCL 1-25-1 (1) for personnel issue. All voting aye. Motion carried. Chairman declared out at 10:51 a.m.

**PERSONNEL HANDBOOK**: Motion by Gjerde, second by Sass to approve sections 1-4 of the revised Personnel Handbook with changes to page 12 bullet point #8, updates to the concealed weapon portion and add statement to 25J. All voting aye. Motion carried.

**CLAIMS**: Motion by Gjerde, second by Sass to approve the following claims and allow Auditor to issue payment. All voting aye. Motion carried. COMMISSIONERS: Clark Co Courier – proceedings/malt beverage notice – 189.35, JB’s Repair – replace water pump/blower motor/Durango – 628.01, SD Public Assurance Alliance-coverage 1537.60, US Bank Voyager – fuel – 160.09, AUDITOR: Office Peeps – -paper-54.80, PMB-0112 – user fees/access fees -108.25, SDPAA – coverage 1271.82, TREASURER: Clark Co Treasurer – postage 88.65, SDPAA -coverage – 1209.14, STATES ATTORNEY: SDPAA- coverage 958.82, LAW LIBRARY: Beadle County Auditor – victim witness and diversion services – 4500.00, PUBLIC BULDING: Clark Ace Hardware – supplies – 236.69, Culligan – water 134.50, Elite Concrete, LLC – remove/replace curb – 7678.59, SDPAA- coverage 14,344.83, Sturdevant’s Auto Value Clark -pressure gauge 10.99, DIRECTOR OF EQUALIZATION: Clark Co Treasurer – postage 77.91, SDPAA – coverage 1341.07, REGISTER OF DEEDS: Great American Financial Service – copy machine rent – 95.87, SDPAA – coverage -841.82, VETERANS OFFICER: SDPAA-coverage 90.63, SHERIFF: AT&T Mobility – service 259.33, JB’s Repair – change oil/filter 94.50, SDPAA – coverage 7101.13, US Bank Voyager Fleet Systems – fuel 55.98, Vantek Communications – radio repair – 73.00, WW Tire Service-supplies 165.60, AIRPORT: Clark Rural Water System -water 35.00, Helms & Associate – airport fuel system-7319.89, SDPAA – coverage – 3580.38, Sentry LLC – fuel system upgrades -54,090.73, NURSE: SDPAA-coverage – 37.46, AMBULANCE: 212 Truck & Trailer Repairs -service unit – 534.97, AT&T Mobility - service 171.31, Avel Ecare Medical Group – apple digital convertor – 95.81, Clark Ace Hardware -supplies- 66.32, McKesson Medical Surgical – supplies 19.61, PCC-April billing – 1698.03, SDPAA – coverage – 12,907.37, Stryker Sales LLC – batteries 1722.60, Tony’s Electric – replace GIF alarm – 161.37, US Bank Voyager Fleet Systems – fuel – 82.49, VanTek Communications – radio repair/2 new radios – 2867.00, EXTENSION: Great America Financial Services-copy machine rent- 190.23, SDPAA – coverage 233.58, WEED: Clark Ace Hardware – supplies 105.58, Clark County Courier – control weeds – 26.78, Nutrien Ag Solutions – herbicides 11.736.00, SD Federal Property – supplies 149.00, SDPAA – coverage 5136.76, ROAD & BRIDGE: AMG- Avera Occupational Health – quarter drug test -80.30, AT&T Mobility – service 54.37, Clark Ace Hardware – supplies 136.16, Clark County Courier – help wanted ads – 222.60, Dakota Electronic – radio repair and install -441.90, Diesel Machinery Inc-parts – 91.16, Interstate Batteries – batteries and core return – 477.85, JB’s Repair- repairs 733.20, Mac’s Hardware – supplies- 126.94, Menards – repairs 468.82, Moeller Sheet Metal – repairs 299.85, Northwestern Energy – utilities – 42.77, Oscar’s Machine Shop – parts 259.84, R.D. Offutt Company – bulk oil,/parts – 2531.17, SDPAA – insurance/ added machine – 48,399.41, Sioux Valley Water System – water bill – 57.50, Sturdevant’s Auto Value Clark – supplies 2141.71, WW Tire Service – tires-677.98, CIVIL DEFENSE: AT&T Mobility – service 46.19, Office Peeps – pens-17.76, SDPAA- coverage – 893.01, Two Way Solutions – programming/install – 1798.84, US Bank Voyager Fleet Systems- fuel 124.76, REGISTER OF DEEDS: Microfilm Imaging Systems-software /scanner rent – 314.25, M&P Relief Flow Thru-SDACO- $2.00 fee – 148.00. TOTAL: $206,863.58.

**PAYROLL**: COMMISSIONERS: 9865.12, AUDITOR: 4571.14, TREASURER 5958.09, STATES ATTORNEY: 4376.88, COURTHOUSE: 2296.34, DIRECTOR OF EQUALIZATION: 5398.35, REGISTER OF DEEDS: 3983.71, VETERAN SERVICE OFFICE: 434.00, SHERIFF:10,537.56, POOR: 540.74, AMBULANCE: 15,063.74, EXTENSION: 318.64, WEED: 3553.08, PLANNING & ZONING: 393.22, ROAD & BRIDGE: 40,783.84, EMERGENCY & DISASTER: 1634.28. TOTAL: 109,708.73.

**ADJOURN**:  Motion by Hass, second by Schlagel to adjourn at 11:44 a.m. until next regular meeting Tuesday, June 17, 2025 at 8:00 a.m. All voting aye. Motion carried.

ATTEST:

(SEAL)

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Christine Tarbox Wallace Knock, Chairman

Clark County Auditor Clark County Board of Commissioners

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