CLARK COUNTY COMMISSIONER PROCEEDINGS

The Clark County Commissioners met in regular session on Tuesday, February 18, 2025 in the Commissioner Room of the Clark County Courthouse. Chairman Knock called the meeting to order at 8:00 a.m. with the following Commissioners present at the Courthouse: Chris Sass, Wallace Knock, Francis Hass, Sara Gjerde and Terry Schlagel. Deputy Auditor Warkenthien also present.

**COMMUNITY COMMENTS**: None.

**AGENDA:** Motion by Gjerde, second by Sass to approve the February 18, 2025 agenda. All voting aye. Motion carried.

**MINUTES**: Motion by Schlagel, second by Hass to approve the minutes of the February 4, 2025 meeting. All voting aye. Motion carried.

**WEED**: Motion by Hass, second by Schlagel to allow Weed Supervisor Jenkins to call for bids for products for 2025. Bids will be received and opened on March 18, 2025. All voting aye. Motion carried.

**HIGHWAY**: HS Eggleston met with the board to inform them the engine in a 772GP Motor grader needs repair. No action taken.

**SURPLUS AUCTION**: At 8:30 a.m. time specified three items were sold at public auction at the Courthouse.   
Item #1: John Deere lawn mower/snow blower –Motion by Gjerde, second by Knock to approve sale to Aaron Hemmingson. Purchase price: $500.00. Al voting aye. Motion carried.

Item #2: 2018 Ford Explorer Police Interceptor – Motion by Hass, second by Sass to approve sale of Ford Explorer to Roy Townsend. Purchase price $2,900.00. All voting aye. Motion carried.

Item #3: Baker Fork Lift- Motion by Sass, second by Gjerde to approve sale of Baker Fork Lift to Aaron Hemmingson. Purchase price $1250.00. All voting aye. Motion carried.

**BOARD OF ADJUSTMENT**: Motion by Gjerde second by Sass to recess as the County Commission and convene as the Board of Adjustment. All voting aye. Motion carried.

Chairman Knock called the Board of Adjustment meeting to order. He informed the public that the meeting is being held via teleconference with Luke Muller present at the Courthouse and

serving as staff and parliamentarian support.

Next item on the agenda is items to be added to the Agenda by Board members or staff. Luke added he would be updating the board on current legislation. Chairman Knock then extended an invitation to citizens to schedule time on the Board of Adjustment agenda. There were none. Chairman Knock then asked if any board members had any Ex parte Communications or potential conflicts of interest that the rest of the Board or public may want to be aware of. There were none.

**AGENDA**: Motion by Schlagel, second by Hass to approve the Board of Adjustment agenda. All voting aye. Motion carried.

The only request on agenda today is a request for an amendment to a permit issued last October. Chairman Knock requested a motion to amend Mr. Arthur’s permit to allow up to five trucks or trailers for sale, to be parked outside at any time. Motion by Sass, second by Hass to allow. Luke informed the board that Chris Arthur seeks to amend a permit issued on October 1, 2024 to allow five or more vehicles or trailers for sale to be parked outside (currently limited to three). Muller discussed current restrictions and changes needed to allow Mr. Arthur’s request. Chairman Knock opened the public hearing, no one present. The hearing was then opened to further public testimony. No further testimony and the public hearing was closed. The board discussed the item. Muller informed the board since this is an amendment to conditions the original findings will still hold up. SA Fjelland confirmed that all we are doing is re-iterating the finding that this use is categorized as “implement sales” which was the determination last time) and that the intent to prohibit Mr. Arthur from obtaining his license, but to establish a limit to the number of vehicles parked outside for sale. Muller specified the motion is to amend the condition limiting the applicant to three trucks or trailers stored outside as follows:

* Primary retail sales are limited to operable trucks or trailers as described by the applicant. Applicant is authorized to improve a display area immediately adjoining the accessory building that is large enough to display up to five (5) trucks or trailers which may be visible from the right-of-way at any given time.

There was no further Board discussion. Voting aye: Knock, Schlagel, Hass, Gjerde and Sass. Motion carried.

**ADDITIONAL AGENDA ITEM**: Muller updated the board on House Bill 1261. Which is an act to provide the board of commissioners with the authority over certain intra county land uses and construction projects. Commissioner Gjerde noted her opposition to this bill.

**ADJOURN**: Motion by Sass, second by Hass to adjourn the Board of Adjustment and continue as County Commission. All voting aye. Motion carried.

**COMPUTER SOFTWARE**: Greg Richter with Connecting Point met with the board to discuss “Full Connect Care” a service which provides 24 x 7 x 365 remote monitoring of the computer systems. Cost for the premium managed services is $1422.00 per month. They also offer a coverage plan that would provide monitoring of Network infrastructure and services, cost $510.00 per month. No action taken.

**MILEAGE**: Deputy Auditor Warkenthien informed the board that mileage rate has been raised to $.70 effective January 1, 2025. No action required.

**LOST CHECK**: Motion by Sass, second by Hass to replace check for Bradley American Legion in the amount of $166.39. Original check was not cashed. All voting aye. Motion carried.

**VALUATION**: The board reviewed valuation of buildings and deductibles for County coverage with South Dakota Public Insurance Alliance. Current stated insured valuations and deductibles will remain the same for 2025. No action taken.

**HIGHWAY**: Motion by Gjerde, second by Sass to approve and allow Chairman to sign the agreement between West Contracting, LLC and Clark County for County Road 46 culvert replacement project. All voting aye. Motion carried.

**CORRECTIVE DEED**: Motion by Schlagel, second by Gjerde to issue a corrective deed for Saboe deed as to the legal description. This change was presented by SA Fjelland. All voting aye. Motion carried.

**CLAIMS**: Motion by Schlagel, second by Gjerde to approve the following claims and allow Auditor to issue payment. Claims Denied: Kim McGraw and South Dakota Department of Health. Other listed vouchers were approved. All voting aye. Motion carried. JUDICIAL SYSTEM: Dawn Russell – court reporter 38.25, AUDITOR: Cardmember Services -supplies – 109.98, Clark County Treasurer – postage 4.85, ITC-service 150.50, PMB-0112 – user fee/access fees 108.25, TREASURER: Cardmember Services – supplies – 260.09, ITC-service 97.00, Office Peeps -staples 11.17, STATES ATTORNEY: Thomson Reuters-West Publishing – online software subscription 493.11, COURT: SD Assn of Co Commissioners – assessment – 6,557.00, PUBLIC BUILDINGS: C&R Fire Suppression – fire extinguisher inspection -593.70, City of Clark – water – 156.30, Cook’s Wastepaper – garbage – 46.50, ITC-service – 41.13, Northwestern Energy – utilities – 3072.91, Star Laundry – rugs – 111.54, DIRECTOR OF EQUALIZATION: Cardmember Service -supplies – 2678.15, ITC-service – 55.80, Office Peeps – paper/cartridges – 920.75, REGISTER OF DEEDS: ITC—service – 39.75, Quill Corporation – cartridges 63.97, VETERAN OFFICER: ITC-service – 27.45, SHERIFF: Clark County Treasurer – postage 85.50, Clark Community Oil – gas-995.01, ITC-service 127.83, JB’s Repair – replace battery 188.50, PRISONER CARE: Codington Co Auditor – prisoner care – 5590.00, AIRPORT: C&R Sfire Suppression – fire extinguisher inspection 3.95, Northwestern Energy – utilities – 252.84 AMBULANCE: Cardmember Services – supplies – 79.88, City of Clark – water 95.40, Clark Community Oil – fuel – 177.18, Colleen Hohm -lodging/registration - $390.06, ITC-service 107.75, Ken’s Fairway – supplies 136.34, McKesson Medical-supplies – 624.46, Northwestern Energy – utilities – 742.13, Office Peeps – storage box 65.08, Two Way Solutions – batteries 131.98, SOC SERV FOR AGED: Inter-Lakes Comm Action – comm service/February – 2019.17, MENTAL ILLNESS BOARD: Yankton County Treasurer – mental illness hearing – 156.50, MEMORIAL DAY EXP: Bradley American Legion – replace lost check – 166.39, EXTENSION: ITC-service 52.15, Ken’s Fairway – supplies – 9.79, Star Laundry – rugs 45.60, WEED: C&R Fire Suppression – fire extinguisher inspection 443.20, Clark County Treasurer – license plate fee 26.70, Clark Community Oil – fuel - 503.06, Division of Agricultural service – registration/renewal – 145.00, ITC -service -104.00, ROAD & BRIDGE: 212 Truck and Trailer Repairs – repairs/oil – 260.60, Agwrx Coop – supplies 608.00, Banner Associates – engineer CR 46- 818.00, C&R Fire Suppression – fire extinguisher inspection – 1622.60, Cardmember Services – supplies/gas- 387.62-City of Clark – water – 166.40, Clark County Treasurer – postage 2.04, Cook’s Wastepaper & Recycling – garbage – 123.00, Fleetpride -parts 848.10, I-State Truck Center – parts – 393.54, ITC-service – 102.00, Northwestern Energy -utilities – 3188.22, Office Peeps – supplies 102.42, Overhead Door – repair 382.60, Safety Service -parts-318.00, SDACHS-conference – 150.00, Star Laundry -laundry 97.37, Titan Machinery – parts – 380.25, Two Trees Technologies – service -60.00, 911 SERVICE: City of Watertown – 911 surcharge – 5163.03, ITC-service 145.23, CIVIL DEFENSE: ITC-service – 27.59, TOTAL: 44,460.21.

**PAYROLL**: AUDITOR: 6138.32, TREASURER 5785.56, STATES ATTORNEY: 4995.71, COURTHOUSE: 3098.50, DIRECTOR OF EQUALIZATION: 6090.92, REGISTER OF DEEDS: 4048.65, VETERAN SERVICE OFFICE: 434.02, SHERIFF: 7567.18, AMBULANCE: 10,762.06, WEED: 1487.03, ROAD & BRIDGE: 46,763.35, EMERGENCY & DISASTER: 1088.79. TOTAL: $98,260.09.

**REPORTS:**  Motion by Sass, second by Hass to approve the following reports. All voting aye. Motion carried.

AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER  
Cash on hand……….………………….., ……………….. 2,032,665.13

Money Market…………………………..………………… 7,507,957.91

CD’s…………..…………………………………………… 800,000.00  
Checking Account…………….………………………… 41,777.24 TOTAL:……………..……………… …..……………… 10,382,400.28

These funds include all funds administered by the county including: General Fund

$7,654,560.67 Road & Bridge: $1,346,319.20, 911 Service Fund: 70,467.73, ED: **- $**-31,953.41, Domestic Abuse: 25.00, 24/7 -- $19,363.44, ROD Mod/Pres: $10,539.79, Rural Access Infrastructure fund: 335,762.11. County TIF: 482,796.90, **Trust & Agency Funds. which are funds returned to schools, towns, townships and special districts - $494,518.85.** TOTAL: $10,382,400.28.

**ROD Fees**: January recording fees 2205.00, Transfer fees: 6173.00, Births: 70.00, Deaths-260.00, Marriages – 15.00, Copy money:-67.00, Misc,- 230.00. TOTAL: 9020.00. Sheriff: Mileage- $12.39, Civil fees $150.00.

**ADJOURN**:  Motion by Gjerde, second by Sass to adjourn at 10:50 a.m. until next regular meeting Tuesday, March 4, 2025 at 8:00 a.m. All voting aye. Motion carried.

ATTEST:

(SEAL)

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Carol Warkenthien Wallace Knock, Chairman

Clark County Deputy Auditor Clark County Board of Commissioners

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