CLARK COUNTY COMMISSIONER PROCEEDINGS

The Clark County Commissioners met in regular session on Tuesday, December 17, 2024 in the Commissioner Room of the Clark County Courthouse. Chairman Sass called the meeting to order at 8:00 a.m. with the following Commissioners present at the Courthouse: Chris Sass, Wallace Knock, Francis Hass, Sara Gjerde and Terry Schlagel. Auditor Tarbox also present.

**COMMUNITY COMMENTS**: None.

**AGENDA:** Motion by Gjerde, second by Schlagel to approve the December 17, 2024 agenda. All voting aye. Motion carried.

**MINUTES**: Motion by Hass, second by Knock to approve the minutes of the December 3, 2024 meeting. All voting aye. Motion carried.

**RURAL INFRASTRUCTURE**: Motion by Knock, second by Hass to approve Richland Township small structure request for culvert replacement. Total Cost: $26,200.00, Township must pay: $7860.00, Amount awarded: $18,340.00. All voting aye. Motion carried.

**RURAL INFRATRUCTURE**: Motion by Schlagel, second by Hass to approve Fordham Township small structure request for culvert replacement. Total Cost: $52,328.22. Township cost: $15,698.47. Amount Awarded: $36,629.75. All voting aye. Motion carried.

**RURAL INFRASTRUCTURE**: Motion by Hass, second by Gjerde to approve Logan Township small structure request for culvert replacement. Total Cost: $98,989.56, Township cost: $29,696.87, Amount awarded: $69,292.69. All voting aye. Motion carried.

**RURAL INFRASTRUCTURE**: Motion by Knock, second by Schlagel to approve Hague Township small structure request for culvert replacement. Total Cost: $34,910.86, Township cost: $10,473.26, Amount awarded: $24,437.60. All voting aye. Motion carried.

**RURAL INFRASTRUCTURE**: Motion by Gjerde second by Knock to approve Washington Township small structure request. Total Cost: $49,816.40, Township cost: $14,944.92, Amount awarded: $34,871.48. All voting aye. Motion carried.

**EXECUTIVE SESSION**: Motion by Schlagel, second by Gjerde to enter into executive session according to SDCL 1-25-2 (1) at 8:10 a.m. for personnel issue. All voting aye. Motion carried. Chairman declared out at 8:23 a.m.

**AMBULANCE**: Motion by Gjerde, second by Schlagel to terminate Randy Angermeier as EMT effective December 31, 2024. All voting aye. Motion carried.

**AMBULANCE**: Motion by Knock, second by Schlagel to terminate Cassidy Sivertson, Paramedic effective December 31, 2024. Voting aye: Knock, Hass, Gjerde, Schlagel. Voting nay: Sass. Motion carried.

**AMBULANCE**: Ambulance Administrator Hoefert met with the board requesting permission to attend training session of the South Dakota Ambulance Association annual conference. Motion by Schlagel, second by Gjerde to attend the training session to be held February 7 through February 9, 2025. All voting aye. Motion carried.

**SUPPLEMENTAL BUDGET HEARING**: At 9:30 a.m. a public hearing was held for Budget Hearing for Road and Bridge and Ambulance budget. Chairman Sass opened the public hearing. No one appeared and the public hearing was closed. Motion by Knock, second by Hass to approve Resolution 25-24 which defines the budgets that have been supplemented. All voting aye. Motion carried.

RESOLUTION APPROVING SUPPLEMENTAL BUDGET

RESOLUTION # 25-24

FOR SUPPLEMENTAL BUDGET

WHEREAS it is necessary to supplement the 2024 Annual Budget in order to carry on the indispensable functions of Clark County; and

WHEREAS, the adoption of the proposed Supplemental Budgets were duly considered by the Clark County Commission on the 17th day of December, 2024, at 9:30 a.m., in the Commission Meeting Room, pursuant to due notice; now, therefore, be it

RESOLVED by the Clark County Commission that the following Supplemental Budgets be, and the same is, hereby approved for the purpose of providing budget to conduct the indispensable functions of Government, to-wit:

Commissioner Knock moved the adoption and Commissioner Hass seconded the motion to adopt the foregoing Resolution. Members voting aye: Knock, Hass, Gjerde, Schlagel and Sass. Members opposed to said Resolution were as follows: None. Motion carried.

Notice having been given of intention to supplement:

FUND: Road & Bridge Fund 201-311-426.60- $9,500,000.00, which is for expenses relating to County Road #17, (Carpenter Road).

FUND: Road & Bridge Fund -201-311-426-70 – 1,370,000.00, which is for expenses relating to County Road #38, Riverview Dairy road.

FUND: Ambulance Fund – 101-424-434- $310,000, which covers cost of the new ambulance for Clark County station II.

BE IT RESOLVED: that the aforesaid supplement be and is hereby approved by the Board of Clark County Commissioners.

Dated at Clark, South Dakota this 17th of December, 2024.

/s/ Chris Sass\_\_\_\_\_\_\_\_\_\_\_\_\_

Chris Sass, Chairman

ATTEST (SEAL)

/c/ Christine Tarbox\_\_\_\_\_
Christine Tarbox

Clark County Auditor

**OPERATING TRANSFER**: Motion by Schlagel, second by Gjerde to approve operating transfer to Road and Bridge account from County General in the amount of $1,500,000.00. All voting aye. Motion carried.

**WEED**: Motion by Hass, second by Schlagel to allow WS Jenkins to purchase a Doosan Pro 5 Forklift from Huron Surplus Property. Cost is $4250.00. All voting aye. Motion carried. The board also agreed to have Tony’s Collision do repairs to the 2020 Ford F250 weed pickup that was damaged October 2, 2024.

**HIGHWAY**: Adam Polley with IMEG met with the board to report on Clark County Bridge inspections. He informed the board that 17 bridges within the County were inspected with one with a sufficiency rating of 62.1. He explained repair recommendations and discussed costs of the project.

**RESOLUTION 26-24**: It was moved by Knock, second by Gjerde to approve Resolution 26-24 which is Plat of Bryant Cemetery in Lot 1 of O.A.L.C. Addition. All voting aye. Motion carried.

It was moved by Knock, second by Gjerde, motion carried, the “**PLAT OF BLOCKS 1 AND 2 OF O.A.L.C. BRYANT CEMETERY IN LOT 1 OF O.A.L.C. ADDITION IN THE NW ¼ OF SECTION 10, T113N, R55W OF THE 5TH P.M., CLARK COUNTY, SOUTH DAKOTA,”** as described above and hereon be approved an accepted and the Chairman is hereby instructed to endorse on such plat.

Dated this 17th day of December, 2024

/s/ Chris Sass

Chairman, Clark County Board

of County Commissioners

ATTEST:

/s/ Christine Tarbox

County Auditor

Clark County, South Dakota

**MEMORANDUM OF UNDERSTANDING**: Motion by Schlagel, second by Hass to approve the memorandum of understanding between Codington County Search and Rescue and Clark County. Cost will be $1,500.00 for year 2025. All voting aye. Motion carried.

**SHERIFF**: Sheriff Heaton unavailable.

**WAGES:** Motion by Gjerde, second by Knock to grant a 3% increase to Grade 1, Grade 2, and Grade 3 highway employees and a 2% increase to all other positions. This will be effective January 3, 2025 increase will be effective the January 20, 2025 payroll. All voting aye. Motion carried. DOE Reidburn also appeared requesting salary for Flood Plan Manager. No action taken.

**REPLACE LOST CHECK:** Motion by Schlagel, second by Knock to replace check for Governor’s Inn in the amount of $154.00 which was lost in the mail. All voting aye. Motion carried.

**REPLACE LOST CHECK**: Motion by Hass, second by Sass to replace check to Robert Koistinen in the amount of $25.00 which was lost in the mail. All voting aye. Motion carried.

 **REPLACE LOST CHECK**: Motion by Hass, second by Gjerde to replace check to Thompson-Madsen Post in the amount of 59.84 which was lost in the mail. All voting aye. Motion carried.

**CLAIMS**: Motion by Schlagel, second by Knock to approve the following claims and allow Auditor to issue payment. All voting aye. Motion carried. COMMISSIONERS: Clark County Courier – proceedings – 130.24, Dacotah Bank – car wash – 14.84, Sturdevant’s Auto Value – antifreeze 172.36, ELECTIONS: Dacotah Bank – zipper pouches -21.59, Ken’s Fairway – cookies 24.95, JUDICIAL SYSTEM: Yesika Munoz – interpreting at court – 215.50, AUDITOR: Clark County Treasurer – postage 23.90, Connecting Point – backup tapes 292.50, Governors Inn – replace lost check 77.00, Ken’s Fairway – supplies 6.90, Office Peeps – binders 426.09, PMB-0112 – user fees 136.25, Thomson Reuters-West Publishing – law books -321.60, TREASURER: Dacotah Bank – cartridges -135.99, Governors Inn – replace lost check – 77.00, STATES ATTORNEY: Department of Health – blood draw – 150.00, Thomson Reuters-West Publishing – online/software 493.11, COURT: Green Roby Oviat, Cummings – court appt atty – 375.00, PUBLIC BUILDINGS: City of Clark – water 113.70, Clark Community Oil – fuel 13.73, Cole Paper – supplies 197.48, Connecting Point- wire switch 489.35, Cook’s Wastepaper – garbage 46.50, Northwestern Energy – utilities 2234.83, Star Laundry – rugs 61.81, Westside Imp -supplies 1.32, DIRECTOR OF EQUALIZATION: Office Peeps -legal pads – 14.27, VanGuard Appraisals -service plus – 2480.00, PREDATORY ANIMAL: Foxton Township – gopher rebate reimbursement – 876.00, SHERIFF: Clark Co Treasurer – postage 12.50, Clark Community Oil – gas 935.82, Modern Marketing -finger print supplies 532.94, AIRPORT: Northwestern Energy – utilities – 226.43, AMBULANCE: 212 Truck and Trailer Repair –

Service ambulance/oil/air filter - 404.53, Bound Tree Medical LLC – supplies 94.99, City of Clark -water- 83.20, Clark Community Oil – fuel 265.10, Ken’s Fairway – supplies 26.01, Robert Koistinen – replace check – 25.00, Northwestern Energy – utilities 445.39, Office Peeps- cartridges 260.84, Sanford Health Occmed – services 139.00, SD Ambulance Assn – SDAA Annual conference 150.00, SOC SER FOR AGED: Inter-Lakes Comm Action – comm service /December 1594.33, MENTAL ILLNESS: Dept of Revenue – involuntary services 600.00, Fox Law Firm – services 172.47, Mark Katterhagen -services 18.00, Val Larson – services 18.00, Yankton County Sheriff’s office-service papers 50.00, MEMORIAL DAY EXP: Thompson Madsen Post – replace lost check 59.84, EXTENSION: Kim McGraw – subsistence/rents – 206.00, Star Laundry – rugs 30.40, WEED: Brian Jenkins – pickup box – 100.00, PLANNING & ZONING: Clark Co Courier – variance 25.30, ROAD & BRIDGE: City of Bradley – Senate Bill 90 – 658.15, City of Clark – Senate bill 90 – 13,186.66, City of Garden City – Senate bill 90 – 1197.38, City of Naples – Senate bill 90 – 79.95, City of Raymond – senate bill 90 – 378.09, City of Vienna – Senate Bill 90 – 510.58, City of Willow Lake – Senate bill 90 -2913.55, ROAD & BRIDGE: 212 Truck & Repair -parts 166.25, Agwrx Coop-scale use 10.00, Avera Occupational Medicine – Quarterly drug test 170.00, Banner Associates – engineering CR 46-3590.40, Beld Tree Service – tree trimming – 6125.00, Butler Machinery – parts 1271.94, City of Clark -water – 160.30, Clark Co Courier – help wanted/ right of way/bids – 598.03, Clark County Treasurer – postage -3.38, Cook’s Wastepaper – garbage 123.00, Equipment Blades -cutting edges-15,710.40, Interstate Batteries – batteries 1151.70, Macksteel Warehouse – steel 376.69, Midwest Petroleum Equipment -repair gas pump 871.50, Northwestern Energy – utilities 1839.57, Office Peeps – supplies 16.11, Oscar’s Machine Shop – bushing & Steel 497.96, R.D.Offutt Co -repairs/filters/parts – 8563.62, Safety Service – parts 2843.00, Shur Co LLC-parts 583.81, Spencer Quarries – chips 21,300.89, Star Laundry – laundry – 120.88, Sturdevant’s Auto Value -parts 3073.98, Watertown Ford Chrysler – repairs 235.72, Westside Implement – parts 747.02, 911 SERVICE: City of Watertown – 911 Emer surcharge – 4975.38, CIVIL DEFENSE: Codington County Search and Rescue – services 1500.00, Dakota Electronics – licensing sales 90.00, Two Way Solutions – Anco quote/supplies 17,323.29, DOMESTIC ABUSE: Women’s Resource Center – domestic abuse fees – 654.75, TOTAL: 129,718.83.

**PAYROLL**: AUDITOR: 7056.85, TREASURER 5723.86, STATES ATTORNEY: 4932.85, COURTHOUSE: 3055.33, DIRECTOR OF EQUALIZATION: 6006.99, REGISTER OF DEEDS: 3887.09, VETERAN SERVICE OFFICE: 425.50, SHERIFF: 7006.78, AMBULANCE: 13,129.19, WEED: 30.00, ROAD & BRIDGE: 49,410.99, EMERGENCY & DISASTER: 1130.84. TOTAL: 101,796.27.

**REPORTS:**  Motion by Hass, second by Gjerde to approve the following reports. All voting aye. Motion carried.

 AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER
Cash on hand……….………………….., ……………….. 2,033,711.01

Money Market…………………………..………………… 8,033,168.98

CD’s…………..…………………………………………… 800,000.00
Checking Account…………….………………………… -4,375.70 TOTAL:……………..……………… …..……………… 10,862,504.29

These funds include all funds administered by the county including: General Fund

$10,415,367.19, Road & Bridge: $-1,054,899.72, 911 Service Fund: 65,466.67, ED: **-** -16,129.57, Domestic Abuse: 727.50, 24/7 -- $19,499.44, ROD Mod/Pres: $11,337.79, Rural Access Infrastructure fund: 347,601.07. County TIF: 482,796.90, **Trust & Agency Funds $590,737.02 which are funds returned to schools, towns, townships and special districts.** TOTAL: $10,862,504.29.

**ROD Fees**: November recording fees 1610.00, Transfer fees: 5865.50, Births: 50.00, Deaths-105.00, Marriages – 60.00, Copy money:-67.00, Misc,- 268.00. TOTAL: 8025.50. Ambulance: September - $12,907.59. Sheriff: Mileage- $12.39, Civil fees $250.00.

**ADJOURN**:  Motion by Gjerde second by Schlagel to adjourn at 11:34 a.m. until next regular meeting Monday, December 30, 2024 at 8:00 a.m. All voting aye. Motion carried.

ATTEST:

(SEAL)

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Christine Tarbox Chris Sass, Chairman

Clark County Auditor Clark County Board of Commissioners

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