CLARK COUNTY COMMISSIONER PROCEEDINGS

September 17, 2024

The Clark County Commissioners met in regular session on Tuesday, September 17, 2024 in the Commissioner Room of the Clark County Courthouse. Chairman Sass called the meeting to order at 8:00 a.m. with the following Commissioners present at the Courthouse: Chris Sass, Wallace Knock, Francis Hass, Sara Gjerde and Terry Schlagel. Auditor Tarbox also present.

**COMMUNITY COMMENT**: None.

**AGENDA:** Motion by Hass, second by Gjerde to approve the September 17, 2024 agenda. All voting aye. Motion carried.

**MINUTES**: Motion by Knock, second by Gjerde to approve the minutes of the regular meeting of September 3, 2024. All voting aye. Motion carried.

**HEARING: ROAD & BRIDGE 5 YEAR PLAN:** At 8:00 a.m. the specified time Chairman Sass opened the public hearing for the Clark County 5 Year Road and Bridge plan. No one appeared. Chairman Sass closed the public hearing. The board discussed the plan. HS Eggleston informed the board application will be made next August for repair to bridge on County Road #50. The Five Year plan will be approved at the October 1, 2024 meeting.

**EXECUTIVE SESSION**: Motion by Gjerde, second by Knock to move into executive session as per SDCL 1-25-2 (1) for personnel issue at 8:15 a.m. All voting aye. Motion carried. Chairman declared out at 8:22 a.m.

**HIGHWAY**: Motion by Gjerde, second by Schlagel to approve new hire Ronald Gubin. Starting date November 18, 2024, starting wage $21.21 for the six month probation period. All voting aye. Motion carried.

**HIGHWAY**: HS Eggleston presented pricing for Kubota tractors to lease for 2025 season. He discussed pricing and lease arrangements. He also discussed cost of purchasing crushed asphalt material from County Road 17 to use on other projects within the County. The board had no objection to purchasing asphalt materials. He also updated the board on work on County Road 17.

**LEGISLATIVE CANDIDATE**: Kent Roe, Legislative Candidate District #4 met with the board to introduce himself and discussed concerns of the board.

**SET HEARING**: Motion by Schlagel, second by Gjerde to set hearing for temporary liquor and malt beverage license for Clark Fire Department to serve an event at the Clark County Fairgrounds on October 11, 2024. All voting aye. Motion carried. Hearing set for October 1, 2024 at 8:30 a.m.

**AIRPORT**: Motion by Schlagel, second by Hass to approve and allow Chairman to sign Airport Grant Pre-application check list to transfer entitlements and application for grant for proposed fuel system. All voting aye. Motion carried.

**RESOLUTION 20-24-ANNUAL BUDGET ADOPTION**: Motion by Knock, second by Sass to approve the 2025 Provisional Budget and adopt the 2025 budget with the following changes. Current Property taxes--General Fund: 101-0-311-$3,616,707.00, Current Property Taxes -Road and Bridge Fund: 201-0-311- $1,154,675.00. Cash Applied General Fund: 101-0-276.01--$267,499.00, Cash Applied Road and Bridge Fund: 201-0-276.01, $292,994.00, 5% for County General $248,370.00. The levy for the County General fund for 2025 will be 2.246, Levy for Road and Bridge Fund will be .717, Total Levy for 2025 for Clark County is 2.963. All voting aye. Motion carried.

**AMBULANCE:**  AA Administrator Sivertson met with the board to discuss purchase of two I-Pads for Clark Station 1. Motion by Hass, second by Knock to approve the request. Equipment will be purchased through First Net at a cost of $700.00 per unit and $10.00 per month per I-pad. All voting aye. Motion carried.

**AMBULANCE**: AA Sivertson requested a reinforced bumper for the Clark Ambulance Station II (Willow Lake). The board requested that Willow Lake personnel be contacted to take care of the request.

**AMBULANCE**: Sarah McHenry met with the board requesting a pay differential for her Registered Nurse status for care she provides in the ambulance. She informed the board that Clark County Medical Director has approved her to provide services within the scope of her degree when she is in the ambulance. The board requested additional information and will discuss at next meeting.

**AMBULANCE**: The roof of the ambulance building is in need of repairs. Insurance company will be contacted to assess damage.

**TREASURER**: Treasurer Reis met with the board to request the board set a fee for an electronic file requested from the Treasurer office. After board discussion it was decided not to offer electronic file from the Treasurer office as it is available from another source.

**RESOLUTION 21-24**: Motion by Hass, second by Knock to approve Resolution 21-24 Severson Addition plat. All voting aye. Motion carried.

**RESOLUTION 21-24**

“BE IT RESOLVED by the Board of County Commissioners of Clark County, South Dakota, that the plat entitled**: “Severson Addition located in Section 17, Township 115 North, Range 58 West of the 5th P.M., Clark County, South Dakota**”, which has been submitted for examination pursuant to law, and it appearing that all taxes and special assessments have been paid and that such plat and the survey thereof have been made and executed according to law, that plat is hereby approved, and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

Dated this 17th day of September, 2024.

/s/ Chris Sass\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairman, Board of County Commissioners

Clark County, South Dakota

ATTEST:

/s/ Christine Tarbox\_\_\_\_\_\_\_\_\_\_\_\_\_  
County Auditor

Clark County, South Dakota

**HANDBOOK**: The board spent time reviewing the proposed updated Employee Handbook.

**CLAIMS**: Motion by Schlagel, second by Knock to approve the following claims and allow Auditor to issue payment. All voting aye. Motion carried. GENERAL FUND: Raymond Reil – refund overpayment 20.00, ELECTIONS: Election Systems & Software – coding ballot 1197.27, JUDICIAL SYSTEM: Certified Languages International – translator -9.90, SD Investigative Services-private investigator – 639.00, AUDITOR: Dacotah Bank Credit Card – toner 332.22, ITC-service – 117.25, Office Peeps – calendar 12.65, PMB-0112 – User/access fees 136.25, TREASURER: Dacotah Bank Credit Card – postage 900.55, ITC-service 51.62, STATES ATTORNEY: Department of Health – blood draw 40.00, Prairie Lakes Hosp – blood draw -85.00, Thomson Reuters-West Publishing – online/software subscription 493.11, COURT SYSTEM: Bratland Law – crt appt atty – 1449.00, PUBLIC BUILDINGS: City of Clark – water 113.70, Clark Ace Hardware – supplies 242.28, Cole Paper – supplies 222.07, Cook’s Wastepaper – garbage 43.50, Culligan – water 177.50, ITC-service 81.80, Ken’s Fairway – supplies 3.45, Moeller Sheet Metal – check drain/fan coil – 109.95, Northwestern Energy – utilities 1300.50, Star Laundry – rugs 49.96, DIRECTOR OF EQUALIZATION: ITC-service 55.67, REGISTER OF DEEDS: Great America Financial Service-copy rent 95.87, ITC-service 103.84, VETERAN OFFICER: ITC-service 51.06, SHERIFF: Clark Community Oil – gas 929.44, ITC-service 199.06, WW Tire Service – repair flat tire 31.00, PRISONER CARE: Codington Co Auditor – prisoner care 11,700.00, AIRPORT: Northwestern Energy – utilities 210.69, NURSE: Dacotah Bank Credit Card – supplies 194.51, SD Dept of Health -4th quarter nurse assessment - $1116.25, AMBULANCE: AAA Collection – collections 132.85, Bound Tree Medical-supplies 919.61, City of Clark – water 89.30, Clark Ace Hardware- supplies 150.62, Clark Community Oil – fuel 279.87, Dacotah Bank Credit Card – shirts 902.84, ITC-service 133.60, Ken’s Fairway – supplies 144.40, Northwestern Energy – utilities 290.16, PCC Ambulance Billing Service – fees 962.03, SOC SERV FOR AGED: Inter Lakes Comm Action comm service worker/ September-1594.33, MENTAL ILLNESS BILL: Avera McKennan Hospital-service 863.00, Lincoln County Treasurer – services 247.25, EXTENSION: City of Clark -water 171.50, ITC- service at Fairgrounds – 201.72, Star Laundry – rugs 30.40, WEED: City of Clark – water 113.70, Clark Ace Hardware – supplies 194.32, Cook’s Wastepaper-garbage 57.50, ITC -service 107.95, JB’s Repair – repairs 723.40, Northwestern Energy – utilities 126.81, Van Diest Supply Co – pesticides 2306.00, ROAD & BRIDGE: 212 Truck and Repair -250.39, Capital One Trade Credit-hardware – 197.30, City of Clark – water bill - 89.30, Clark Ace Hardware – supplies 220.70, Cook’s Wastepaper – garbage 57.50, Fleetpride Inc. – parts 2356.34, Geotek Engineering – engineering fee CR 17 – 15,984.00, ITC-service 146.17, Matheson Tri-gas – goggles 40.20, North American Truck and Trailer – parts 19.31, Northwestern Energy-utilities – 805.75, Oscar’s Machine - tubing 44.16, RD Offutt Company-repairs 737.18, RD Offutt Company-parts/filters 604.98, Running Supply-supplies 74.35, Sioux Rural Water – water 57.50, Star Laundry – laundry – 75.04, Titan Machinery – Dawson-parts 890.70, Tran source – parts 1077.66, W. W. Tire – tires/repairs 9383.47, Westside Implement -parts 2600.36, 911 SERVICE: City of Watertown – 911 Surcharge 4970.50, ITC-service 145.23, CIVIL DEFENSE: ITC-service 51.35. TOTAL: 74,138.52.

**PAYROLL**: AUDITOR: 5785.67, TREASURER 5581.60, STATES ATTORNEY: 4928.92, COURTHOUSE: 2973.32, DIRECTOR OF EQUALIZATION: 5835.98, REGISTER OF DEEDS: 3919.26, VETERAN SERVICE OFFICE: 425.52, SHERIFF: , AMBULANCE: 10,882.43, WEED: 4228.38, ROAD & BRIDGE: 40,815.33, EMERGENCY & DISASTER: 1156.25. TOTAL: 93,638.89.

**REPORTS:**  Motion by Hass, second by Gjerde to approve the following reports. All voting aye. Motion carried.

AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER  
Cash on hand……….………………….., ……………….. 2,010,845.14

Money Market…………………………..………………… 8,485,975.00

CD’s…………..…………………………………………… 800,000.00  
Checking Account…………….………………………… 29,710.63 TOTAL:……………..……………… …..……………… 11,326,530.77

These funds include all funds administered by the county including: General Fund

$9,255,858.05, Road & Bridge: $1,086,687.15, 911 Service Fund: 65,497.27, ED: **-5**,543.87-, Domestic Abuse: 502.50, 24/7 -- $19,472.44, ROD Mod/Pres: $11,715.04., Rural Access Infrastructure fund: 366,225.07. County TIF: 354,609.22, **Trust & Agency Funds $171,507.90 which are funds returned to schools, towns, townships and special districts.** TOTAL: $11,326,530.77.

**ROD Fees**: August recording fees 2385.00, Transfer fees: 3236.50, Births: 35.00, Deaths: 35.00, Marriages – 30.00, Copy money:67.00, Misc, 112.00. TOTAL: 5900.50. Ambulance: July 2024- $10,689.22. Sheriff: Mileage- $56.64, Civil fees $400.00.

**ADJOURN**:  Motion by Gjerde second by Schlagel to adjourn at 10:58 a.m. until next regular meeting Tuesday, October 1, 2024 at 8:00 a.m. All voting aye. Motion carried.

ATTEST:

(SEAL)

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Christine Tarbox Chris Sass, Chairman

Clark County Auditor Clark County Board of Commissioners

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