CLARK COUNTY COMMISSIONER PROCEEDINGS

August 20, 2024

The Clark County Commissioners met in regular session on Tuesday, August 20, 2024 in the Commissioner Room of the Clark County Courthouse. Chairman Sass called the meeting to order at 8:00 a.m. with the following Commissioners present at the Courthouse: Francis Hass, Terry Schlagel, Sara Gjerde. Wallace Knock available via zoom. Chris Sass absent. Auditor Tarbox also present.

**COMMUNITY COMMENT**: None.

**AGENDA:** AA Sivertson had requested that an addition be made to the agenda, requesting to add an EMT to the roster. Motion by Gjerde, second by Hass to approve the August 20, 2024 agenda as is with no addition. Voting aye: Knock, Hass, Gjerde and Schlagel. Motion carried.

**MINUTES**: Motion by Knock, second by Gjerde to approve the minutes of the regular meeting of August 6, 2024. Voting aye: Knock, Hass, Gjerde and Schlagel. Motion carried.

Vice Chairman Knock requested Commissioner Schlagel conduct the meeting from the Courthouse.

**HIGHWAY**: Motion by Hass, second by Schlagel to accept resignation of Wesley Brandstetter effective August 12, 2024. Voting aye: Knock, Hass, Gjerde and Schlagel. Motion carried.

**FUEL QUOTES**: The following fuel quotes were presented to the board. Diesel #2: Agwrx – No quote. Clark Community Oil – No quote, Vollan Oil – 2.799, Farstad Oil – No quote. The board accepted the low quote and all quotes are on file in the Auditor’s office at the Courthouse.

**SOIL CONSERVATION**: Darin Lewis representing the Soil Conservation met with the board to introduce new hire Kyle Reeves and update the board. He presented stats of projects that have been completed by Soil Conservation including tree planting, fabric installation, handplanted trees, grass seeding acres, seed sales, rentals and tree watering service. He also discussed funds spent in 2024 and the request for 2025 from the county. Budget request will be considered when budget is approved.

**HIGHWAY**: Tobin Morris and HS Eggleston met with the board with updates on county road 17 and change order #2 for County Road #17. Motion by Gjerde, second by Hass to approve change order #2 for County Road #17. Voting aye: Knock, Hass, Gjerde and Schlagel. Motion carried. The change order consists of extra cement needed based road geotechnical mix design total will be $156,637.00.

**HIGHWAY**: Motion by Knock, second by Hass to approve change order #1 for County Road 38. Voting aye Knock, Hass, Gjerde and Schlagel. Motion carried. This change order consists of adjustment for actual quantities installed and cost is $72,886.00.

**GLACIAL LAKES TOURISM**: Jody Williamson with Glacial Lakes Tourism met with the board in Rosie Smith’s absence. She explained what they do and provide and how donations are utilized. She is requesting $425.00 from the County towards their budget for 2025. She addressed board questions. Request will be considered when budget approved.

**RESOLUTION 19-24**: Motion by Gjerde, second by Hass to approve Resolution 19-24 KKBY Enterprises Addition plat. Voting aye: Knock, Hass, Gjerde and Schlagel. Motion carried.

**RESOLUTION 19-24**

COUNTY PLANNING COMMISSION APPROVAL

I hereby certify that the following is a correct copy of the resolution duly passed by the County Planning Commission of Clark County, South Dakota at a meeting held on the 20th day of August, 2024.

/s/ Wallace Knock\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Secretary of County Planning Commission

Clark County, South Dakota

“BE IT RESOLVED by the County Planning Commission of Clark County, South Dakota, that the plat showing**: “KKBY ENTERPRISES ADDITION IN THE SW1/4 OF SECTION 5, TOWNSHIP 116 NORTH, RANGE 57 WEST OF THE 5th P.M., CLARK COUNTY, SOUTH DAKOTA**”, having been examined is hereby approved in accordance with the provisions of SDCL of 1967, Chapter 11-6, and any amendments thereof.”

COUNTY COMMISSION APPROVAL

I hereby certify that the following is a correct copy of the resolution duly passed by the County Commission of Clark County, South Dakota at a meeting held on the 20th day of August, 2024.

/s/ Christine Tarbox\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

County Auditor, Clark County, South Dakota

“BE IT RESOLVED by the County Commission of Clark County, South Dakota, that the plat showing**: “KKBY ENTERPRISES ADDITION IN THE SW1/4 OF SECTION 5, TOWNSHIP 116 NORTH, RANGE 57 WEST OF THE 5th P.M., CLARK COUNTY, SOUTH DAKOTA**”, having been examined is hereby approved in accordance with the provisions of SDCL of 1967, Chapter 11-6, and any amendments thereof.”

**HUNTING PRESERVE APPLICATION**: Motion by Knock, second by Schlagel to approve Hunting Preserve application for CT Wildlife Management, Double P Ranch. This application will be in use from September 1, 2024 to March 31, 2025. Voting aye: Knock, Hass, Gjerde and Schlagel. Motion carried.

**AIRPORT**: Motion by Gjerde, second by Hass to move item “assign airport lease to Blair Arne” to September 3, 2024 agenda. Voting aye: Knock, Hass, Gjerde and Schlagel. Motion carried.

**EMERGENCY MANAGEMENT**: Motion by Gjerde, second by Hass to approve and allow Chairman to sign South Dakota Department of Public Safety Office of Emergency Management 2025 Local Emergency Management performance grant. Voting aye: Knock, Hass, Gjerde and Schlagel. Motion carried.

**EMERGENCY MANAGEMENT**: EM Lewis met with the board to inform them a decision needs to be made on placement of the antennae for the repeater in Clark. Motion by Hass, second by Schlagel to approve placing antennae on the water tower within the city of Clark. Cost of $11,798.80 for equipment and placement, which will be partially covered by grant funds. Voting aye: Knock, Hass, Gjerde and Schlagel. Motion carried.

**2025 PROVISIONAL BUDGET**: Motion by Hass, second by Schlagel to allow Auditor to set hearing for the Provisional Budget and allow Publication on August 21, 2024. Hearing set for September 3, 2024 at 9:30 a.m. Voting aye: Knock, Hass, Gjerde and Schlagel. Motion carried.

**COURTHOUSE**: The board reviewed quotes received for replacement of curb around the Courthouse. Bids received include Werdel Construction $11,890.00 and Elite Concrete $6,142.87. Motion by Schlagel, second by Gjerde to accept low bid of Elite Concrete with the stipulation that work will preferably be done this fall but project be completed no later than June 1, 2025. Voting aye: Knock, Hass, Gjerde and Schlagel. Motion carried.

**TREASURER**: Treasurer Reis met with the board to request permission to close her office for several hours on October 9, 2024 for staff to attending training. Motion by Hass, second by Knock to approve request. Voting aye; Knock, Hass, Gjerde and Schlagel. Motion carried.

**AUDITOR**: Auditor Tarbox requested permission for Auditor staff to attend election workshop in Sioux Falls on August 26, 2024. Treasurer office will answer phone and oversee Auditor office in their absence, Motion by Hass, second by Gjerde to approve the request. Voting aye: Knock, Hass, Gjerde and Schlagel. Motion carried.

**EXECUTION SESSION**: Motion by Gjerde, second by Schlagel to enter into executive session at 10:09 a.m. according to 1-25-2-(1). Voting aye; Knock, Hass, Gjerde and Schlagel. Motion carried. Chairman declared out at 11:05 a.m.

**CLAIMS**: Motion by Hass, second by Knock to approve the following claims and allow Auditor to issue payment. Voting aye: Knock, Hass, Gjerde and Schlagel. Motion carried. JUDICIAL: Certified languages International-interpreter 9.90, AUDITOR: Connecting Point – contract billing 4440.00, Office Peeps – cartridge - 114.38, TREASURER: Connecting Point – contract billing -2650.00, Office Peeps – deskpad/calendar- 36.65, STATES ATTORNEY: Prairie Lakes Health Care – blood draw- 85.00, COURT SYSTEM: Austin, Strait, Benson & Thole – court appt atty – 2,864.97, Socia Law – court appt atty – 1213.32, LAW LIBRARY: Beadle County Auditor – 2024 victim witness fees – 2200.00, PUBLIC BUILDINGS: City of Clark – water 119.80, Cook’s Wastepaper – garbage – 43.50, Northwestern Energy -utilities 1349.27, Star Laundry – rugs 74.94, DIRECTOR OF EQUALIZATION: Arrowwood Resort-lodging 153.44, Office Peeps – deskpad/planner 81.57, REGISTER OF DEEDS: – Quill Corporation – supplies 227.95, SHERIFF: Cardmember Services – badge – 132.64, JB’s Repair – battery/oil – 266.00, PRISONER CARE: Beadle County Sheriff Office – prisoner care 1380.00, Codington Co Auditor – prisoner care 3380.00, AIRPORT: Northwestern Energy – utilities 181.84, AMBULANCE: AAA Collections – collections 43.75, Bound Tree Medical LLC-supplies 332.59, Cardmember Service – paper shredder 33.82, City of Clark-water 83.20, Dacotah Bank – led bulbs 320.29, Colleen Hohm – CPR class – 180.00, Ken’s Fairway – supplies 53.21, Robert Koistinen – insurance deductible – 2000.00, Northwestern Energy – utilities 334.89, Office Peeps – labels 14.24, PCC Ambulance Billing Service – June billing 1245.20, Angela Werdel – tuition reimbursement – 603.32, SOC SERV FOR AGED: Inter-Lakes Community Action – comm service/August 2094.33, EXTENSION: ITC-service- 78.65, Kim McGraw-state fair admin/ parking pass-42.50, Office Peeps – planner/calendars – 125.46, Star Laundry – rugs 45.60, WEED: City of Clark – water 83.20, Cook’s Wastepaper-garbage 57.50, JB’s Repair – fuel pump assembly 971.80, Brian Jenkins – printer ink/.paper 97.08, Northwestern Energy – utilities – 112.15, PLANNING & ZONING: First District Assn of Local Govn- 2nd quarter fees 4260.95, ROAD & BRIDGE: 212 Truck & Trailer Repairs – repair 792.71, City of Clark - water 89.30, Connecting Point/Two Trees Tech- annual contract 1450.00, Cook’s Wastepaper – garbage 57.50, Dacotah Bank – CDL training Lake Area Tech – 200.00, Grainger – water pump – 1085.11, Midway Service/ Vollan Oil – fuel 7767.24, Northwestern Energy – utilities 979.91, Parkland USA Corp-fuel 20,518.86, Sanford Health Network – new hire pre physical 85.00, Star Laundry – laundry 90.22, 911 SERVICE: City of Watertown – 911 surcharge 3082.05. TOTAL: $70,416.80.

**PAYROLL**: AUDITOR: 5785.68, TREASURER 5581.60, STATES ATTORNEY: 4928.92, COURTHOUSE: 2973.32, DIRECTOR OF EQUALIZATION: 5835.98, REGISTER OF DEEDS: 3525.45, VETERAN SERVICE OFFICE: 425.51, SHERIFF: 6940.11, AMBULANCE: 15,866.59, EXTENSION: 1029.41, WEED: 3597.37, ROAD & BRIDGE: 41,314.96, EMERGENCY & DISASTER: 1092.73. TOTAL: 98,897.63.

**REPORTS:**  Motion by Gjerde, second by Knock to approve the following reports. Voting aye: Knock, Hass, Gjerde and Schlagel. Motion carried.

AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER  
Cash on hand……….………………….., ……………….. 2,030,983.84

Money Market…………………………..………………… 8,839,176.20

CD’s…………..…………………………………………… 800,000.00  
Checking Account…………….………………………… -15,412.03 TOTAL:……………..……………… …..……………… 11,654.748.01

These funds include all funds administered by the county including: General Fund

$9,361,131.64, Road & Bridge: $1,258,199.83, 911 Service Fund: 69,651.92, ED: **-**2,838.86, Domestic Abuse: 447.50, 24/7 -- $20,213.44, ROD Mod/Pres: $7,907.80, Rural Access Infrastructure fund: 366,225.07. County TIF: 354,609.22, **Trust & Agency Funds $219,200.45 which are funds returned to schools, towns, townships and special districts.** TOTAL: $11,654,748.01.

**ROD Fees**: June recording fees 1610.00, Transfer fees: 588.50, Births: 80.00, Deaths: 175.00, Marriages – 150.00, Copy money:67.00, Misc, 87.00. TOTAL: 2757.50. Ambulance: May: 11,024.33, June: 13,835.53. Sheriff: Mileage- $13.57, Civil fees $440.00.

**ADJOURN**:  Motion by Gjerde second by Knock to adjourn at 11:12 a.m. until next regular meeting Tuesday, September 3, 2024 at 8:00 a.m. All voting aye. Motion carried.

ATTEST:

(SEAL)

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Christine Tarbox Wallace Knock, Vice Chairman

Clark County Auditor Clark County Board of Commissioners

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