CLARK COUNTY COMMISSIONER PROCEEDINGS

April 16, 2024

The Clark County Commissioners met in regular session on Tuesday, April 16, 2024 in the Commissioner Room of the Clark County Courthouse. Chairman Sass called the meeting to order at 8:00 a.m. with the following Commissioners present at the Courthouse: Francis Hass, Sara Gjerde, Terry Schlagel and Chris Sass. Wallace Knock absent. Auditor Tarbox also present.

**COMMUNITY COMMENT**: None.

**AGENDA:** Motion by Gjerde, second by Hass to approve the April 16, 2024 agenda. All voting aye. Motion carried.

**MINUTES**: Motion by Schlagel, second by Hass to approve the minutes of the regular meeting of April 2, 2024 regular meeting and April 9, 2024 equalization meeting. All voting aye. Motion carried.

**FUEL QUOTES**: The following transport fuel quotes were received. Diesel #2: Agwrx- $3.14. Clark Community Oil – No bid, Vollan Oil – $3.16, Farstad Oil – No bid. The County accepted the low bid and all bids are on file at the Auditor’s office. x

**EXECUTIVE SESSION**: Motion by Gjerde, second by Schlagel to enter into executive session at 8:14 a.m as per SDCL 1-25-1- (1) to discuss personnel issues. All voting aye. Motion carried. Chairman declared out at 8:21 a.m.

**HIGHWAY**: Motion by Hass, second by Gjerde to approve new hire LeeAnn Johnson as highway secretary effective May 6, 2024. Her starting wage will be $18.63 per hour, after six month probation period will move to $19.13 per hour. All voting aye. Motion carried.

**HIGHWAY**: HS Eggelston informed the board that Highway Patrol has requested speed limit be raised to 55 for trucks on County Road #46, road south of Clark to 28, 424th Street. The board discussed changing speed limits for trucks only, on all County roads including gravel roads. The board did not agree with raising speed limit to 55 for trucks on County Road #46 south of Clark.

**HIGHWAY:** HS told the board he wants to take load limits off on roads North of 212 and the Carpenter Road and roads south of Willow Lake. Leave the load limits on the Vienna and Naples area roads. Board agreed with the request.

**EXECUTIVE SESSION:** Motion by Schlagel, second by Hass to enter into executive session according to SDCL 1-25-1 (1) at 8:40 a.m. to discuss personnel issues. All voting aye. Motion carried. Chairman declared out at 8:55 a.m.

**AMBULANCE**: Motion by Schlagel, second by Hass to add Darius Glanzer for Clark County Station II and Chad Madsen to Clark County Station I. All voting aye. Motion carried.

**AMBULANCE**: Motion by Schlagel, second by Sass to approve ambulance rosters provided by AA Sivertson for Clark County Station I and Clark County Station II. All voting aye. Motion carried.

**BOARD OF ADJUSTMENT**: Motion by Gjerde, second by Hass to recess as the County Commission and convene as the Board of Adjustment. David Lewis, acting member, was present for Commissioner Knock. All voting aye. Motion carried.

Chairman Sass called the Board of Adjustment meeting to order. He informed the public that the meeting is being conducted via teleconference and Luke Muller is serving as staff and parliamentarian support. Luke is present at the Courthouse today. Next item on the agenda is items to be added to the Agenda by Board members or staff. Staff Member Luke added discussion on update for the Predisaster Mitigation Plan. Chairman Sass then extended an invitation to citizens to schedule time on the Board of Adjustment agenda. There were none. Chairman Sass then asked in any board members had any Ex parte Communications or potential conflicts of interest that the rest of the Board or public may want to be aware of. Commissioner Schlagel indicated he would abstain from the vote as applicant is his nephew. The board then proceeded.

**AGENDA**: Motion by Gjerde, second by Hass to approve the Board of Adjustment agenda. All voting aye. Motion carried.

**CONDITIONAL USE**: The next agenda item includes a request by Tony Schlagel for a conditional use permit to operate a commercial storage business. Motion by Hass, second by Gjerde to approve the conditional use. Luke Muller gave report regarding the request. He informed the board the property is Lot 7, East Park Second Addition in Section 6, Township 116 North, Range 57 West of the 5th P.M. (Day Township). Clark County, South Dakota. Mr. Schlagel is proposing to operate a commercial storage business out of an existing structure. Luke explained that there the facility will be used for storage of business and farm equipment. There will be no offices or repair in the facility. Following staff report Chairman Sass opened the public hearing. Tony spoke briefly about his planned use of the building which include storage or farm and trucking equipment. Chairman asked for further public testimony. There was none and the public hearing was closed. Board members then proceeded with discussion. Acting member Lewis questioned if Mr. Schlagel will be doing oil changes in the facility and also where he washes out his trailers. He clarified the trailers must be washed at specific facilities and he does not do his own maintenance. Commissioner Gjerde requested clarification on short term and long term parking at the facility.

Luke read the findings of fact relating to the conditional use. He then restated the motion: The motion is to approve the conditional use permit to operate a commercial storage business subject to the conditions read by staff. Voting aye: Lewis, Hass, Gjerde, Sass. Schlagel abstain. Motion carried.

**OTHER BUSINESS**: Luke spent time discussing the PreDisaster Mitigation plan. Changes were made to the overall summary of Vulnerability by Jurisdiction and critical infrastructure, goals and activities of the PDM plan and reviewed proposed County mitigation activities from the 2019 PDM plan, determined which projects have been completed in the last five years and ongoing projects. Information from the discussion will be added to the version that will be approved later this year.

**ADJOURN**: Motion by Gjerde, second by Lewis to adjourn from Board of Adjustment and continue with County Commissioner agenda. Voting aye: Lewis, Hass, Gjerde, Schlagel and Sass. Motion carried.

**EMEGENCY MANAGEMENT**: Motion by Schlagel, second by Sass to approve and allow Chairman to sign the second quarter single signature report for LEPC. All voting aye. Motion carried.

**AMBULANCE**: Motion by Gjerde, second by Schlagel to increase ambulance fees per PCC recommendation. Fees to be increased include: A0427 – ALS Emergency -$800, A0425-Mileage $17.00, A0394-ALS IV supplies $75.00, A0422- Oxygen and supplies $50.00, A0998- Ambulance response and treatment $150.00, and 93005 – EKG 12 lead $50.00. All voting aye. Motion carried.

**CLAIMS**: Motion by Gjerde, second by Schlagel to approve the following claims and allow the Auditor to issue payment. All voting aye. Motion carried, COMMISSIONER: SD Assn of Co Officials – website hosting 2024-150.00, ELECTIONS: Office Peeps- highlighters 19.50, AUDITOR: Connecting Point – trend micro 371.50, SDACO -registration workshop 200.00, TREASURER: McLeods-misc receipt books 486.01, Office Peeps – cartridge 89.74, SDACO-registration workshop – 200.00, STATES ATTORNEY: Department of Health -blood draw – 80.00, Thomson Reuters-West Publishing -online software 440.28, COURT: Green, Roby, Oviatt, Cummings – court appointed attorney 647.80 , PUBLIC BUILDINGS: City of Clark -water 113.70, Clark Ace Hardware – supplies 361.95, Cook’s Wastepaper-garbage 43.00, Northwestern Energy – utilities 2268.95, Star Laundry – rugs 49.96, REGISTER OF DEEDS: Office Peeps – supplies 13.90, SDACO-registration workshop – 200.00, SHERIFF: Cardmember Service-conference 115.00, Clark Community Oil – gas 1172.25, Coast to Coast Solutions-supplies 391.41, PRISONER CARE: Beadle County Sheriff’s Office-prisoner care 4845.00, Codington Co Auditor-prisoner care 260.00, AIRPORT: Northwestern Energy – utilities 265.54, SD Dept of Transportation- aero work 2701.61, AMBULANCE: AAA Collections – collections 12.50, Bound Tree Medical-supplies 3181.98, Cardmember Services-supplies/membership application 847.99, City of Clark -water 95.40, Clark Ace Hardware -supplies 495.05, Clark Community Oil – fuel 543.60, Commercial Lighting – led dimmable 1092.97, Ken’s Fairway – supplies 42.83, Northwestern Energy-utilities 560.85, PCC Ambulance Billing Service – ambulance billing fee 437.19, SOC SERV FOR AGED: Inter Lakes Comm Action – support comm Service worker/ April 2094.33, MENTAL HEALTH: Human Service – 2nd qrt appropriations 3554.79, EXTENSION: Ken’s Fairway – supplies 11.39, Star Laundry – rugs 30.40, WEED: Clark Ace Hardware -supplies 19.99, Clark Community Oil – fuel 433.38, Cook’s Wastepaper -garbage 57.25, Sturdevant’s -supplies 596.70, ROAD & BRIDGE: Agwrx Coop-fuel 9184.50, Banner Associates – engineering fees 8453.50. Cardmember Service – radio parts 51.98, Cardmember Service -AED parts 208.99, City of Clark -water 166.40, Clark Ace Hardware -supplies 126.47, Clark Community Oil -propane 27.00, Cook’s Wastepaper – garbage 78.25, Dakota Fluid Power-parts 662.49, Interstate Batteries – batteries 801.80, Lyle Sign’s Inc – 1142.25, Northwestern Energy – utilities 1962.78, Oscar’s Machine Shop- supplies 44.75, R.D. Offutt Company- bulk fluids 347.79, Star Laundry – towels 336.60, Sturdevant’s Auto Value-filters 17.15, Sturdevant’s Auto Value-supplies 1566.00, Westside Implement – parts 95.74, Wheelco-parts 53.25, 911 SERVICE: City of Watertown – 911 surcharge 3058.67, ROAD & BRIDGE: Richland Township-culvert improvement, 22,372,32. TOTAL: $80,354.37.

**PAYROLL**: AUDITOR: 5655.28, TREASURER 7582.61, STATES ATTORNEY: 4631.07, COURTHOUSE: 2898.77, DIRECTOR OF EQUALIZATION: 5704.82, REGISTER OF DEEDS: 3913.14, VETERAN SERVICE OFFICE: 425.50, SHERIFF: 10,380.94, AMBULANCE: 14,826.26, WEED: 4396.89, ROAD & BRIDGE: 39,188.27, EMERGENCY & DISASTER: 1346.83. TOTAL: 100,950.38.

**REPORTS:**  Motion by Hass, second by Gjerde to approve the following reports. All voting aye. Motion carried.

AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER  
Cash on hand……….………………….., ……………….. 3,329,304.91

Money Market…………………………..………………… 4,082,496.08

CD’s…………..…………………………………………… 800,000.00  
Checking Account…………….………………………… 2,177,751.62 TOTAL:……………..……………… …..……………… 10,389,552.61

These funds include all funds administered by the county including: General Fund

$8,276,556.85, Road & Bridge: $868,889.87, 911 Service Fund: 65,383.07, ED:1,469.51, Domestic Abuse: 122.50, 24/7 -- $18,964.44, ROD Mod/Pres: $8,523.55, Rural Access Infrastructure fund: 324,154.99. County TIF: 268,818.12, **Trust & Agency Funds $556,669.71 which are funds returned to schools, towns, townships and special districts.** TOTAL: $10,389,552.61.

**ROD Fees**: February recording fees 1620.00, Transfer fees: 4866.50, Births: 45.00, Deaths: 140.00, Marriages – 15.00, Copy money: 67.00, Misc, 156.00. TOTAL: 6909.50. Ambulance: 10,088.95. Sheriff: Mileage- $0.00, Civil fees $100.00.

**ADJOURN**:  Motion by Schlagel, second by Sass to adjourn at 10:22 a.m. until next regular meeting Tuesday, May 7, 2024 at 8:00 a.m. All voting aye. Motion carried.

ATTEST:

(SEAL)

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Christine Tarbox Chris Sass, Chairman

Clark County Auditor Clark County Board of Commissioners

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