CLARK COUNTY COMMISSIONER PROCEEDINGS
   March 5, 2024

The Clark County Commissioners met in regular session on Tuesday, March 5, 2024 in the Commissioner Room of the Clark County Courthouse. Chairman Sass called the meeting to order. Present in the courthouse Wallace Knock, Francis Hass, Sara Gjerde, Terry Schlagel and Chris Sass. Also present Auditor Tarbox.

**COMMUNITY COMMENTS**: None.

**AGENDA**: Motion by Gjerde, second by Hass to approve agenda of March 5, 2024, as presented. All voting aye. Motion carried.

**MINUTES:**  Motion by Schlagel, second by Knock to approve the minutes of the regular meeting February 20, 2024. All voting aye. Motion carried.

**CHOOSE CLARK COUNTY**: Catie Noetlich was unable to attend, rescheduled for March 19, 2024.

**EXTENSION**: Extension Agent McGraw met with the board and proposed hiring for summer position. The position will be approximately 300 hours between May and August of the current year. Motion by Schlagel, second by Knock to approve request and advertise for the position. All voting aye. Motion carried.

**FUNDS**: The board discuss interest rates of funds of Clark County in a CD and the rates of the Money Market at Dacotah Bank. Treasurer Reis will work with Dacotah Bank to stay current with interest rates.

**AMBULANCE**: Motion by Gjerde, second by Hass to approve Jarvis Reidburn as EVOC driver for Station I. All voting aye. Motion carried.

**ANNUAL REPORT:** Auditor Tarbox presented the 2023 Annual Report. Motion by Schlagel, second by Knock to allow publication in the Clark County Courier. All voting aye. Motion carried.

**HEARING:**  At 9:00 a.m. the time specified, public hearing was held for Clark County Riders temporary on-sale malt beverage and on-sale liquor license. No one appeared. Motion by Hass second by Schlagel to approve the application for CCR event May 29, 2024 through June 2, 2024. All voting aye. Motion carried.

**BOARD OF ADJUSTMENT**: Motion by Knock, second by Gjerde to recess as County Commission and convene as Board of Adjustment. All voting aye. Motion carried. Chairman Sass then called the Clark County Board of Adjustment to order. Luke Muller serves as staff and parliamentarian support and is present at the courthouse. Chairman Sass asked if there were items to be added to the agenda by Board members or staff. There were none. He then extended an invitation for citizens to schedule time of the Board of Adjustment agenda. There were none. He asked if there were any board members if there were any discussions with neighbors or applicant about these applications that the rest of the board and public should be aware of and if it would affect ability to vote on the applications. There were none.

**AGENDA**: Motion by Schlagel, second by Hass to approve the Board of Adjustment agenda. All voting aye. Motion carried.

**CONDITIONAL USE**: The next item on the agenda is a request by Triple C Properties for a Conditional Use Permit to operate a contractor shop. Motion by Hass, second by Knock to approve this conditional use request. Ronnie Clausen present. Luke gave report regarding this request. Property description is Lot 8, East Park Second Addition in Section 6, Township 116 North, Range 57 West of the 5th P.M. (Day Township), Clark County, South Dakota. This property is zoned commercial/industrial and the applicant proposes to operate a contractor shop and yard. Luke explained this is the old McCain property. The applicant seeks to use this site as a warehouse for contracting equipment vehicles not in a day to day use. He discussed the comprehensive land use plan regarding this request. Chairman Sass opened the public hearing. No additional comments from the applicant. There was no additional public testimony and the public hearing was closed. Board members discussed the issue and Luke read the findings of fact related to the conditional use. He then restated the motion. The motion is to approve the conditional use permit to operate a contractor shop subject to conditions as read. No further board discussing. Voting aye; Knock, Hass, Gjerde, Schlagel and Sass. Motion carried.

**CONDITIONAL USE**: The next applicant has two requests that will be handled separately as much as possible. Motion by Schlagel, second by Hass to approve existing campground as an extended home occupation with conditions recommended by staff. Luke gave report regarding this request. Property Description: The Northwest Quarter of Section 14, Township 116 North, Range 57, West of the 5th P.M. (Day Township), Clark County, South Dakota. The applicant proposed to continue operating a campground on site (as a home occupation). The campground consists of 6 camper pads with electrical hook-ups, water, and dumpster. Chairman Sass opened the public hearing. There was no one present representing the applicant. There was no further public testimony and the public hearing was closed. Luke read the findings of fact and restated the motion. The motion is to approve the conditional use permit to a campground as an extended home occupation subject to the conditions discussed. No further board discussion. Voting aye: Knock, Hass, Gjerde, Schlagel and Sass. All voting aye. Motion carried.

**COUNDITIONAL USE**: Motion by Knock second by Schlagel to approve the conference facility as a special commercial entertainment enterprise with the conditions recommended by staff. Luke gave report regarding the request. Black Claw seeks to complete renovations of the former bar to allow a lake-front indoor/outdoor convention facility for rent during special events.

Chairman Sass opened the public hearing. There was no one representing the applicant. The hearing was opened for further public testimony, there was none and the public hearing was closed. Board discussion continued with clarification about retail sales of food and drink. Luke presented the findings of fact and restated the motion. The motion is to approve the conditional use permit for a conference or meeting facility as a commercial public entertainment enterprise not normally in commercial areas subject to the conditions read by staff. No further board discussion. Voting aye: Knock, Hass, Gjerde, Schlagel and Sass. All voting aye. Motion carried.

**ADJOURN**: Motion by Hass, second by Knock to adjourn as Board of Adjustment to continue County Commission agenda. All voting aye. Motion carried.

**LIABILITY INSURANCE**: The board reviewed current statement of values on County owned property and also reviewed current deductible and liability amounts. The County liability insurance is covered by South Dakota Public Assurance Alliance. No changes made and report was filed with the insurance company.

**SHERIFF**: Sheriff Heaton unavailable and rescheduled for March 19, 2024.

**EASTER HOLIDAY**: Auditor Tarbox informed the board that Governor Noem has granted administrative leave Good Friday and Easter Monday. As the County follows the State holidays these holidays will be allowed as well.

**CLAIMS**: Motion by Gjerde, second by Sass to approve the following claims and allow the auditor to issue payments for same. All voting aye. Motion carried. GENERAL FUND: Frederick Gregerson – ins reimbursement – 184.14. Sanford Health Plan – refund – 1160.47, COMMISSIONER: Beadle Co – registration fee – 28.00, Clark Co Courier- minutes 229.49, US Bank Voyager Fleet systems-fuel 125.28, ELECTIONS: McLeod’s-laminated voter posters – 389.74, Chris Tarbox – election school expenses – 34.60, AUDITOR: Beadle County-registration fee 14.00, ITC -service phone service 125.88, TREASURER: Beadle Co – registration fee 14.00, Angela Graves -correction tape 7.64, ITC-service 56.24, Office Peeps- supplies 109.60, STATES ATTORNEY: ITC-service utilities 49.46, Prairie Lakes Healthcare -blood draw 85.00, Thomson Reuters-West Publishing -online software subscription – 440.28, COURT: Austin, Strait, Benson and Thole-court appt atty fees – 777.30, SDACC- 1st qrt catastrophic legal 573.00, PUBLIC BUILDINGS: Clark Ace Hardware – courthouse supplies 40.67, Cole Paper – paper products 147.73, Culligan – water 146.25, ITC-phone service – 80.34, JCL Solutions – supplies – 358.85, DIRECTOR OF EQUALIZATION: ITC-service 62.31, Office Peeps - -supplies 20.15, REGISTER OF DEEDS: GreatAmerica Financial Service – copy machine rent – 109.48, ITC-service 93.62, VETERANS OFFICER: ITC-service 68.33, SHERIFF: AT&T Mobility – service 256.98, ITC-service 187.01, JB’s Repair – replace brake pads-537.10, Office Peeps – paper 77.63, SD Department of Public Safety – teletype – 2730.00, US Bank Voyager – fuel 161.93, WW Tire Service – oil change 213.90, AIRPORT: Helm’s & Associate – airport fuel system design – 89,375.39, AMBULANCE: Randy Angermeier – reimburse for EMT training – 25.00, AT&T Mobility – service 505.90, Centralsquare Technologies – project consulting – 3315.00, Clark Ace Hardware-supplies 101.10, Dollar General – supplies 5.31, Heiman-annual fire ext inspection – 312.00, ITC-service 131.94, EXTENSION: Clark Ace Hardware – supplies 16.98, Great American Financial Services – copy machine rent-162.60 ITC-service 122.11, WEED: Brian Jenkins – meals/weed convention 99.99, Clark Co Courier – yearly weed bid ad – 18.08, ITC-service 107.22, PLANNIING & ZONING: Clark Co Courier – ads, 122.01, ROAD & BRIDGE: AT&T Mobility – service 53.58, Beadle Co – registration fee 14.00, Bierschbach Equipment -parts 132.63, Clark Ace Hardware – supplies and materials 298.49, Clark Co Courier – advertising 224.60, Connecting Point – computer update 60.00, Dakota Electronics – radio 889.00, Dept of Ag & Nat Resources – stormwater permits 400.00, Glacial Lakes Radiator – outside repair 97.50, IMEG Consultation Group-engineering fees 12,500.00, ITC=phone service 118.54, Menards – supplies -329.64, Northwestern Energy – utilities 306.72, Oscar’s Machine Shop – supplies 234.60, Overhead Door – shop repair – 313.27, RDO Equipment – bulk oil/parts 3619.15, Safety Benefits – parts 3400.00, Sioux Rural Water – water Vienna shop 55.00, Sturdevant’s Auto Value Clark – filters/supplies/materials 1306.40, 911 Service – ITC phone service 145.23, CIVIL DEFENSE: AT&T Mobility – service 45.42, Clark Ace Hardware – supplies 41.97, ITC-service 50.62, PRISONER CARE: 1 Step Detect – 24/7 test kits 479.50, M&P RELIEFT FLOW THRU: SDACO -R&D funds 146.00. TOTAL: 129,377.90.

**PAYROLL**: COMMISSIONERS: 8282.62, AUDITOR: 4466.06, TREASURER: 5595.11, STATES ATTORNEY: 4121.96, PUBLIC BUILDINGS: 2249.22, DIRECTOR OF EQUALIZATION: 5160.44, REGISTER OF DEEDS: 3948.52, VETERANS OFFICER: 425.50, SHERIFF: 8930.84, POOR: 527.76, AMBULANCE: 14,563.03, WEED: 3077.51, PLANNING & ZONING: 355.56, ROAD & BRIDGE: 32,088.41, EMERGENCY & DISASTER: 1383.93. TOTAL: 95,176.47.

**ADJOURN**:  Motion by Hass, second by Schlagel to adjourn at 10:05 a.m. until next regular meeting Tuesday, March 19, 2024 at 8:00 a.m. All voting aye. Motion carried.

 ATTEST:

 (SEAL)

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Christine Tarbox Chris Sass, Chairman

Clark County Auditor Clark County Board of Commissioners

Published once at the total approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_.