CLARK COUNTY COMMISSIONER PROCEEDINGS

January 16, 2024

The Clark County Commissioners met in regular session on Tuesday, January 16, 2024 in the Commissioner Room of the Clark County Courthouse. Chairman Sass called the meeting to order at 8:00 a.m. with the following Commissioners present at the Courthouse: Wallace Knock, Francis Hass, Sara Gjerde, Terry Schlagel and Chris Sass. Auditor Tarbox also present.

**AGENDA:** Motion by Hass, second by Knock to approve the January 16, 2024 agenda. Voting aye: Hass, Gjerde, Schlagel, Knock and Sass. Motion carried.

**MINUTES**: Motion by Schlagel, second by Gjerde to approve the minutes of the regular meeting of January 2, 2024. Voting aye: Hass, Gjerde, Schlagel, Knock and Sass. Motion carried.

**HIGHWAY:** HS Eggleston met with the board to update on road conditions and road work being done.

**HIGHWAY**: Motion by Knock, second by Hass to approve purchase of 550 ft gallon dump body and mailhot hoist, subframe, sliding fifth wheel assembly, protech headache rack for the 2024 Mack truck purchased on December 28, 2023. Total purchase price is: $39,715.00. Voting aye: Hass, Gjerde, Schlagel, Knock and Sass. Motion carried

**HIGHWAY**: Motion by Schlagel, second by Knock to approve purchase of force America load sense hydraulic system, Kybato quick hitch system with bare subframe, strobe lights, quick hitch plow mount, fleet engineers poly fenders and installation of all to the 2024 Mack truck that was purchased in December of 2023. Total purchase price is $41,696.80. Voting aye: Hass, Gjerde, Schlagel, Knock and Sass. Motion carried.

**EXTENSION**: Extension Educator McGraw met with the board to discuss status of hiring a secretary for the Extension office. Motion by Schlagel, second by Knock to advertise the position. The job will be 20 hours per week with no benefits. Voting aye: Hass, Gjerde, Schlagel, Knock and Sass. Motion carried.

**NURSE**: Public Health Nurse Linneman met with the board and presented her quarterly report. She informed the board of services she provided the last quarter and the plan for the staffing in 2024. She also discussed hours she will be available in the office in Clark.

**SHERIFF**: Sheriff Heaton met with the board and provided statistics of calls for 2022 and 2023. He also inquired about space and items stored in the ambulance garage. No action needed.

**HIGHWAY**: At 10:00 a.m. Adam Polley with IMEG Corp met with the board to present the five bids for County Road #17. Also present in the Courthouse Alex Hohertz and Josh Schmidt from Riverview, and HS Eggleston. Toby Morris present via zoom. Adam presented the following bids for consideration.

Contractor Base bid Roadway Roadway Structure Structure

Alternate A Alternate B Alternate A Alternate B

Asphalt Paving 6,529,005.11 1,691,860.82 No bid no bid 182,212.50

& Materials

Border States Paving 6,447,546.25 2,097,899.00 3,952,400.70 267,428.00 273,322.00

Midland Contracting 6,591,529.11 2,046,544.03 No bid 341,789.49 223,533.75

Duininck Inc 6,968,108.97 1,957,371.70 No bid 264,942.70 186,606.20

Central Specialties 7,085,380.44 2,107,898.16 No bid 309,413.26 258,678.76

IMEG Consultants Corp have reviewed the bids and recommends Clark County consider the approval of a contract to Asphalt Paving and Materials Company of Huron SD for the Base Bid, Roadway -Alternate A, and Structure -Alternate B in the amount of $8,403.078.43. Motion by Hass, second by Schlagel to accept the low bid for Asphalt Paving for the reconstruction of County Road 17. Voting aye: Hass, Gjerde, Schlagel, Knock and Sass. Motion Carried.

**SOLAR FARM ORDINANCE:** The board spent time discussing a solar farm ordinance for Clark County. Discussion will continue on February 16, 2024 with Luke from First District.

**FIRST DISTRICT**: Motion by Knock, second by Gjerde to approve and allow Chairman to sign Letters of Agreement with First District Association of Government that consist of, Clark County Director of Equalization parcel update needs, cost $2500.00 and GIS Website Hosting, cost $5500.00. Voting aye: Hass, Gjerde, Schlagel, Knock and Sass. Motion carried.

**COURTHOUSE**: Custodian Marx met with the board to discuss priority of updates to the courthouse building for 2024. The board discussed updating the lighting fixtures in the courthouse, replacing the curb around the courthouse, tuck pointing and a garage for snow removal equipment and County van. Marx will contact the necessary contractors for availability and report back to the board.

**AMBULANCE**: Motion by Knock, second by Sass to approve adding Sara McHenry and Candace McGregor to the ambulance roster. Voting aye: Hass, Gjerde, Schlagel, Knock and Sass. Motion carried.

**AMBULANCE**: Motion by Schlagel, second by Knock to approve purchase an I-pad for Clark Ambulance Station II (Willow Lake) at the request of AA Sivertson. The I-pad will be obtained through First Net. This will enable electronic signatures and simplify the process of filing trip reports. Voting aye: Hass, Gjerde, Schlagel, Knock and Sass. Motion carried.

**AMBULANCE**: Motion by Gjerde, second by Hass to approve purchase of two Epson Workforce ES-300W wireless color scanners for the ambulance department. Cost is $229.99 each. The scanners will be used to get the information to the PCC billing company. Voting aye: Hass, Gjerde, Schlagel, Knock and Sass. Motion carried.

**AMBULANCE**: Motion by Knock, second by Hass to approve compensation of $60.00 per run for ride-along training sessions up to a maximum of five. The ride along pay will be effective for new staff acting in any capacity for the ambulance squad. Voting aye: Hass, Gjerde, Schlagel, Knock and Sass. Motion carried.

**LOST CHECK**: Motion by Hass, second Sass to replace lost check dated December 20, 2022 in the amount of $427.46 payable to Thomson Reuters. Check was lost in the mail. Voting aye: Hass, Gjerde, Schlagel, Knock and Sass. Motion carried.

**TREASURER**: Treasurer Reis met updated the board regarding 2023 unpaid taxes and the tax deed parcels for 2024. No action needed.

**CLAIMS**: Motion by Knock, second by Hass to approve the following claims and allow the Auditor to issue payment. Voting aye: Hass, Gjerde, Schlagel, Knock and Sass. Motion carried. GENERAL FUND: Cost Containment – refund - 616.99, Noridian Healthcare – overpayment – 720.06, Watertown Fire Department – 60% of run - 803.40, COMMISSIONER: US Bank Voyager Fleet Systems-fuel 51.43, AUDITOR: Connection Point – support work/ backup tape 779.50, Office Peeps – cartridges 543.66, PMB-0112 – user fees/access fees 132.25, TREASURER: Office Peeps – cartridges 195.67, STATES ATTORNEY: Thomson Reuters-West Publishing – reissue lost check/ services 2590.40, COURT SYSTEM: SOCIA Law - court appt atty – 640.36, PUBLIC BUILDINGS: City of Clark -water 113.70, Clark Ace Hardware – supplies 289.03, Cook’s Wastepaper – garbage 44.50, Northwestern Energy – utilities 1858.41, Star Laundry – rugs 49.96, DIRECTOR OF EQUALIZATION: First District Assn of Local Govn-GIS webhosting 8000.00, VanGuard Appraisals – service fee 4325.00, REGISTER OF DEEDS: Great American Financial Service – copy machine lease 94.48, Office Peeps-supplies 119.00, SHERIFF: Clark Ace-supplies 8.99, Clark Community Oil – fuel – 962.86, US Bank Voyager Fleet Systems- fuel 202.16, WW Tire Service – WW Tire Service – 2076.00, PRISONER CARE: Codington Co Auditor - prisoner care 1710.00, AIRPORT: Clark Rural Water System – water 35.00, Northwestern Energy – Utilities 280.01, AMBULANCE: AAA Collections – collections 47.50, Randy Angermeier – work comp mileage 107.10, City of Clark – water 89.30, Clark Ace Hardware – supplies 54.97, Clark Community Oil – fuel 385.88, Ken’s Fairway-supplies 29.40, Northwestern Energy – utilities 609.01, Premier Specialty Vehicles – speaker 478.72, Reemployment Assistance Division – 4th qrt unemployment 43.01, Star Laundry & Dry Cleaners – rugs 47.74, US Bank Voyager -fuel – 74.92, SOC SERV FOR AGED: Inter-Lakes Community Action – Jan/service work- 2094.33, Inter-Lakes Comm Action – nutrition 2000.00, MENTAL HEALTH: Human Service Agency – 1st qtr appropriations 4308.64, MENTAL ILLNESS BOARD: AMG Behavioral Health Services 65.56, PUBLIC LIBRARY: City of Clark – library access 500.00, EXTENSION: Office Peeps – copy machine rent 24.26, Star Laundry & Dry Cleaners – rugs 30.40, WEED: Clark Ace-supplies 31.99, Clark Community Oil – LP Tank rent 35.00, Reemployment – 4th qrt unemployment 28.67, PLANNING & ZONING: First District Assn of Local Govn- fees – 2059.71, URBAN AND RURAL DEVEL: First District Assn of Local Govn – FY 24 County dues 11,767.75, ROAD & BRIDGE: Butler Machinery – filters 332.42, Butler Machinery – parts 1590.00, City of Clark – water 154.20, Clark Ace-supplies 744.13, Clark Building Center – supplies 156.95, Clark County Treasurer-title/registration 24.20, Cook’s Wastepaper – garbage 117.00 JB”s Repair – repairs 1274.85, Little Falls Machine-parts 2532.79, Northwestern Energy – utilities 1731.49, Office Peeps-supplies 8.51, Oscar’s Machine – parts 411.51, RD Offutt Co – filters 3706.00, Reemployment Ass-4th qtr unemployment – 71.68, SDPAA-insurance 915.73, Sturdevant’s Auto Value-filters 326.61, Sturdevant’s – supplies 1504.60, Westside Im-1067.12, CIVIL DEFENSE: battery 67.93, US Bank Voyager Fleet – fuel 43.63, REGISTER OF DEEDS: Microfilm Imaging – software/scanner rent 250.00. TOTAL: $69,188.03.

**PAYROLL**: AUDITOR: 5755.26, TREASURER 5476.51, STATES ATTORNEY: 4706.08, COURTHOUSE: 2948.77, DIRECTOR OF EQUALIZATION: 5779.83, REGISTER OF DEEDS: 3625.12, VETERAN SERVICE OFFICE: 425.50, SHERIFF: 9621.27, AMBULANCE: 14,106.12, WEED: 30.00, ROAD & BRIDGE: 46,675.16, EMERGENCY & DISASTER: 1499.32. TOTAL: 100,648.94.

**REPORTS:**  Motion by Schlagel, second by Gjerde to approve the following reports.  Voting aye: Hass, Gjerde, Schlagel, Knock and Sass. Motion carried.

AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER  
Cash on hand……….………………….., ……………….. 834,667.19

Money Market…………………………..………………… 4,572,556.10

CD’s…………..…………………………………………… 800,000.00  
Checking Account…………….………………………… 1,142,980.20 TOTAL:……………..……………… …..……………… 7,350,203.49

These funds include all funds administered by the county including: General Fund

$5,065,539.01, Road & Bridge: $1,256,493.22, 911 Service Fund: 65,697.15, ED: **10,139.62**, Domestic Abuse: 42.50, 24/7 -- $19,443.94, ROD Mod/Pres: $9,786.55, Rural Access Infrastructure fund: 332,348.47. County TIF: 268,818.12, **Trust & Agency Funds $321,894.91 which are funds returned to schools, towns, townships and special districts.** TOTAL: $7,350,203.49.

**ROD Fees**: December recording fees 2590.00, Transfer fees: 3956.50, Births: 15.00, Deaths: 45.00, Marriages – 30.00, Copy money: 67.00, Misc, 262.00. TOTAL: 6,965.50.

**Ambulance**: 17,929.42, **Sheriff**: Mileage- $264.87, Civil fees $350.00.

**ADJOURN**:  Motion by Gjerde, second by Schlagel to adjourn at 11:57 a.m. until next regular meeting Tuesday, February 6, 2023 at 8:00 a.m. Voting aye: Hass, Gjerde, Schlagel, Knock and Sass. Motion carried.

ATTEST:

(SEAL)

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Christine Tarbox Wallace Knock, Chairman

Clark County Auditor Clark County Board of Commissioners

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