CLARK COUNTY COMMISSIONER PROCEEDINGS
   February 6, 2024

The Clark County Commissioners met in regular session on Tuesday, February 6, 2024 in the Commissioner Room of the Clark County Courthouse. Chairman Sass called the meeting to order. Present in the courthouse Wallace Knock, Francis Hass, Sara Gjerde, Terry Schlagel and Chris Sass. Also present Auditor Tarbox.

**COMMUNITY COMMENTS**: None.

**AGENDA**: Motion by Gjerde, second by Hass to approve agenda of February 6, 2024, as presented. All voting aye. Motion carried.

**MINUTES:**  Motion by Knock, second by Schlagel to approve the minutes of the regular meeting January 16, 2024 with correction of Commissioner Gjerde was present via zoom. All voting aye. Motion carried.

**EXECUTIVE SESSION:** Motion by Gjerde, second by Schlagel to move into executive session at 8:00 a.m. as per SDCL 1-25-2 (1) for personnel issue. All voting aye. Motion carried. Chairman declared out at 8:39 a.m.

**HIGHWAY YEARLY BIDS**: HS Eggleston presented the following quotes that were received and opened on January 31, 2024 at 10:05 a.m. Bids were opened by Auditor Tarbox and Highway Superintendent Eggleston and Secretary Scheller-Brush in attendance in the Courthouse Commissioner room. All bids are on file in the Auditor’s office.

 **MASTIC SEALANT: Boxless** – Brock White - .63 per pound. Motion by Gjerde, second by Schlagel to accept the bid of Brock White. All voting aye. Motion carried.

 **CRACK SEALANT – Boxless** – Brock White - .73 per pound. Motion by Gjerde, second by Knock to accept the bid of Brock White. All voting aye. Motion carried.

 **PEA ROCK**: Northern Con Agg LLP-#1 Pea Rock/ton 7.05/Ton. Motion by Hass, second by Schlagel to accept Northern Con Agg LLP bid. All voting aye. Motion carried.

 L**IQUID ASPHALT**: Flint Hills Resources – MC70-No bid, MC800 No bid, MC3000 -No bid, CSS-1H D 50 - $414.00, Jebro: MC70 – 1,219.66/Ton, MC800 – 964.66/Ton, MC3000- 909.66/ton, CSS-1H D 50 442.84. Motion by Schlagel, second by Knock to accept Jebro bids of MC70, MC 700 and MC3000 and accept bid of Flint Hills on CSS -1H D 50. All voting aye. Motion carried.

**HOT MIX AND COLD MIX**: Asphalt Paving & Materials –Hot Mix –Huron Plant - Class E-II W/20% RAP-PG 58-28- 81.00/ton, Hot Mix – Class Q2R W/20% RAP W/1% Lime & 25% Evotherm- PG 58-34- 85.75/ton, Hot Mix- DeSmet Plant - CLASS E-I (VIRGIN) PG -64-28-$90.00/ton, Hot Mix – Class E-I Virgin - W/25% Evotherm – PG64-28-$85.50/ton, Hot Mix Class E-1 Virgin-PG 58-28-$88.50/ton, Class Q3R W/20% RAP W/1% Lime – PG 58-34- $82.00. Lien Transportation – Hot Mix - $95.00/ton, Cold Mix – no bid. Duininck Incorporated- Hot Mix $83.00/ton, Cold Mix $180.00/ton. Motion by Hass, second by Gjerde to accept all bids based on availability and location. All voting aye. Motion carried.

**CONSTRUCTION COSTS**: Clausen & Sons Construction- Truck/hr $115.00, Blade/hr $150.00, Excavator/hr $150.00, Front End Loader/hr $150.00, Dozer/hr $150.00, Scraper/hr $275.00, Belly Dump/hr $115.00, Side dump/hr 115.00, Semi with Pup – $145.00/hr. Rip Rap in place/ton 48.00, Fabric in place/sy $2.75, Lien Transportation: Truck/hr $140.00, Blade/hr $280.00, Excavator/hr $230.00, Front End Loader/hr $230.00, Dozer/hr $230.00, Belly Dump/hr $205.00, Side dump/hr $215.00, Semi with pup 265.00/hr. T&L Transport, LLC – Belly Dump – $142.00/hr, Clausen Construction, Inc – Truck/hr $98.00, Blade/hr $165.00, Excavator/hr $198.00, Front end Loader/hr $175.00, Dozer/hr-$185.00, Scraper/hr-$350.00, Belly Dump/hr-$135.00, Side dump/hr – $135.00. Rip rap in place/ton $48.00, Fabric in place/sy $3.50. Johnson Trucking- Belly Dump/hr $145.00, Side Dump/hr $145.00. Motion by Schlagel, second by Knock to reject Lien’s bid and to accept all bids from Clausen and Sons Construction, Johnson Trucking, T&L Transport, LLC and Clausen Construction, Inc based on availability. All voting aye. Motion carried.

**HIGHWAY**: Motion by Knock, second by Gjerde to accept the resignation of Matt Kadinger from Willow Lake blade operator, effective January 30, 2024. All voting aye. Motion carried.

**HIGHWAY**: Motion by Schlagel, second by Hass to accept the retirement of Charles Lusk as highway employee effective February 1, 2024. All voting aye. Motion carried.

**HIGHWAY**: Motion by Schlagel, second by Knock to approve new hire Andrew Carpenter, highway department. Starting pay will be $21.21 for the six month probation period. His start date will be Monday, February 12, 2024. All voting aye. Motion carried.

**HIGHWAY**: HS Eggleston discussed starting load limits on County Roads earlier than March 1, 2024 due to the warm weather. It was decided to not initiate load limits at this time.

**AIRPORT HAYLAND**: At 9:00 a.m. auction was held for hay land located near the airport. Motion by Hass, second by Sass to accept the high bid of David Spieker for the hay land acres. Bid was $8,000.00. Lease will be for three years and filed in the Auditor’s office. All voting aye. Motion carried.

**FARMLAND**: Crop land acres for rent owned by Clark County leased via auction at the Courthouse. Motion by Knock, second by Gjerde to accept the high bid of Rod and Jason Foster in the amount of $16,750.00. The lease will be three years and will be on file in the Auditor’s office. All voting aye. Motion carried.

**AIRPORT**: Motion by Schlagel, second by Hass to approve and allow Chairman to sign Agreement for Professional services between Helms and Associates and Clark County. Airport Project # AIP 3-46-0009-016-2024 – Fueling system. All voting aye. Motion carried.

**HIRE CLICK**: Motion by Schlagel, second by Knock to sign up with Hire Click for one year. This entity works with the county assisting in listing job opportunities. It includes free job feeds to additional sites. Annual coverage pricing is $59.00 per month. All voting aye. Motion carried.

**EXECUTIVE SESSION**: Motion by Knock, second by Schlagel to enter into executive session at 9:26 a.m. as per SDCL1-25-2-(1). All voting aye. Motion carried. Also present SA Fjelland and AA Sivertson. Chairman Sass declared out at 10:30 a.m.

**EMPLOYEE HANDBOOK**: Todd Kays from First District Assn of Local Governments met

with the board to continue discussion regarding the County Employee handbook. He reviewed updates that have been discussed and continued through the rest of the current handbook suggesting updates and changes. Todd will send an updated document for board approval. No action needed.

**RDO**: Shane Glover with RDO introduced himself and invited the board to a noon meal.

The board recessed at 12:05 p.m. for lunch and returned to session at 12:50 p.m.

**ABATEMENT 1-24**: #5964 –Motion by Gjerde, second by Schlagel to approve abatement 1-24. Parcel 5964, tax deed property transferred to County. Property within town of Garden City. Taxes abated: $13.47. All voting aye. Motion carried.

**ABATEMENT 2-24**: Motion by Knock, second by Hass to approve abatement 2-24. Parcel #5066, tax deed property transferred to County. Property within town of Bradley. Taxes abated: $6.21. All voting aye. Motion carried.

**ABATEMENT 3-24**: Motion by Schlagel, second by Hass to approve abatement 3-24. Parcel #6179, tax deed property transferred to County. Property within town of Raymond. Taxes abated: $412.52. All voting aye. Motion carried.

**ABATEMENT 4-24**: Motion by Knock, second by Sass to approve abatement 4-24. Parcel #6010, tax deed property transferred to County. Property within town of Garden City. Taxes abated $257.10. All voting aye. Motion carried.

**ABATEMENT 5-24**: Motion by Gjerde, second by Schlagel to approve abatement 5-24. Parcel #6592, tax deed property transferred to County. Property within town of Willow Lake. Taxes abated: $20.32. All voting aye. Motion carried.

**ABATEMENT 6-24**: Motion by Knock, second by Gjerde to approve abatement 6-24. Parcel #6395, tax deed property transferred to County. Property within town of Willow Lake. Taxes abated: $29.85 All voting aye. Motion carried.

**ABATEMENT 7-24**: Motion by Hass, second by Schlagel to approve abatement 7-24. Parcel #6406, tax deed property transferred to County. Property within town of Willow Lake. Taxes abated: $62.22. All voting aye. Motion carried.

**ABATEMENT 8-24**: Motion by Gjerde, second by Knock to approve abatement 8-24. Parcel #6301, tax deed property transferred to County. Property within town of Vienna. Taxes abated: $292.24. All voting aye. Motion carried.

**ABATEMENT 9-24**: Motion by Schlagel, second by Sass to approve abatement 9-24. Parcel #3089, property purchased by the County. Property in Mt Pleasant Township. Taxes abated: $1064.30. All voting aye. Motion carried.

**ABATEMENT 10-24**: Motion by Hass, second by Knock to approve abatement 10-24. Information withheld -qualifies for Elderly Assessment Freeze. All voting aye. Motion carried.

**ABATEMENT 11-24**: Motion by Schlagel, second by Gjerde to approve abatement 11-24. Parcel no: #6543, #6538 & #6539, property exempt from tax. Property within the city of Willow Lake. Taxes abated: $1270.40. All voting aye. Motion carried.

**ABATEMENT 12-24**: Motion by Gjerde, second by Knock to approve abatement 12-24. Parcel no: #6577 & 6620, property exempt from tax. Property within the City of Willow Lake. Taxes abated: $480.43. All voting aye. Motion carried.

**AMBULANCE**: Motion by Knock, second by Gjerde to approve Kaththea Whitney as EVOC driver for Station I. All voting aye. Motion carried.

**WELFARE**: Motion by Schlagel, second by Gjerde to deny claim from Furness Funeral home for indigent burial. All voting aye. Motion carried.

**FUNDS**: Motion by Knock, second by Schlagel to approve investing the $2,000,000.00 payment from Riverview, funds designated for County Road 17, to Collier’s Investment Group with funds invested for six month in federally secure securities. All voting aye. Motion carried.

**EMERGENCY MANAGEMENT**: Motion by Gjerde, second by Hass to approve and allow Chairman to sign the Single Audit Report for 4th quarter. All voting aye. Motion carried.

**EMERGENCY MANAGEMENT**: EM Lewis informed the board that he will be applying for Homeland Security grants for six digital radios one for each fire department within Clark County. Deadline to apply it February 15, cost of this project is $24,685.44. In March he will present his request to the regional board.

**AIRPORT**: Motion by Knock, second by Schlagel to approve five year hangar lease for Marty Beving estate at Clark County Airport. All voting aye Motion carried. Motion by Schlagel, second by Gjerde to approve five year hangar lease for Cole Wagner at Clark County Airport. All voting aye. Motion carried. Motion by Gjerde, second by Knock to approve five year hangar lease for Joe Amendt at Clark County Airport. All voting aye. Motion carried. Motion by Schlagel, second by Sass to approve five year hangar lease for Perry Hofer at Clark County airport. All voting aye. Motion carried. Motion by Hass, second by Knock to approve five year hangar lease for Jed Hansen at Clark County Airport. All voting aye. Motion carried. Motion by Knock, second by Hass to approve five year hangar lease for Chuck Beving at Clark County airport. Motion by Gjerde, second by Schlagel to approve five year hangar lease for Steve Berg at Clark County Airport. All voting aye. Motion carried. Motion by Schlagel, second by Hass to approve five year hangar lease for Harvey Spieker at Clark County Airport. All voting aye. Motion carried.

**RESOLUTION 9-24:**  Motion by Gjerde, second by Schlagel to approve Resolution 9-24 which appoints designees for Rural Fire Coordinator for Clark County. All voting aye. Motion carried.

RESOLUTION 9-24

“BE IT HEREBY RESOLVED, that the list of individuals set forth below, are hereby authorized to request rangeland fire assistance, on behalf of the County of Clark as specified in SDCL 41-20A-11. The authority to request assistance as provided shall continue in full force and effect until terminated or modified by resolution of the County of Clark Board of Commissioners.”

Effective Date: February 6, 2024

County Fire Assistance Authorized List:

Name: Position Daytime Phone Emergency or

 Cell Phone:

David Lewis Emergency Manager 605 532 6921 605 233 1236

Tad Heaton Sheriff 605 532 3822 605 520 6200

“BE IT HEREBY RESOLVED, that David Lewis, Clark County Emergency Management Director, is appointed County Rural Fire Coordinator for Clark County, South Dakota. The County Rural Fire Coordinator is hereby authorized to act as a single point of contact, on behalf of the County of Clark, in dealing with administrative matters such as burn bans, billings, or questions about this Rangeland Fire Agreement specific to the County. This authority shall continue in full force and effect until terminated or modified by resolution of the Clark County Commissioners.”

Dated at Clark, South Dakota, this 6th, day of February 2024.

 /s/ Chris Sass\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Chris Sass, Chairman,

Clark County Commission

ATTEST:

/s/ Christine Tarbox\_\_\_\_\_\_\_\_\_\_\_\_
Christine Tarbox

Clark County Auditor

**AUDITOR**: Motion by Gjerde, second by Hass to allow Auditor’s office to be closed February 28 and February 29, 2024 to attend election training in Pierre. All voting aye. Motion carried.

**VISION INSURANCE**: Motion by Knock, Second by Sass to terminate Avesis Vision Insurance and offer Optilegra Vision Insurance to staff. County will cover the cost of the Silver 130 plan. Employees may buy up on plans if they choose. Employees will cover the cost of the buy up. Optilegra coverage will be effective March 1, 2024. All voting aye. Motion carried.

**SHERIFF**: Motion by Schlagel, second by Knock to approve the contract between Codington County and Clark County to house adult prisoners. Codington County has increased the rate to $130.00 per day. All voting aye. Motion carried.

**CLAIMS**: Motion by Gjerde, second by Knock to approve the following claims and allow the auditor to issue payments for same. All voting aye. Motion carried. GENERAL FUND: Watertown Fire Department – 60% or run 963.30, COMMISSIONERS: Clark Co Courier – advertising – 879.05, US Bank Voyager Fleet – 117.80, WW Tire Service – fix flat/Co Van-31.00, ELECTIONS: Clark Co Courier – notice 48.88, JUDICIAL SYSTEM: Dawn Russell- court reporter 89.25, AUDITOR: Cardmember Service – envelopes 378.20, Clark County Treasurer – postage 73.90, ITC-service 125.86, Office Peeps- date stamp/paper clips – 70.81, PMB-0112 – user fees/access fees – 132.25, SD Federal Property-office supplies 35.25, Two Trees Technologies back up tape-89.00, TREASURER: Cardmember Service -postage 512.00, Clark Co Treasurer – postage 198.00, ITC-service 50.95, SD Federal Property – office supplies 15.00, STATES ATTORNEY: ITC-service 53.80, Thomson Reuters – online software 440.28, COURT: Austin, Strait, Benson and Thole – crt appt atty 353.10, Bratland Law- crt appt atty – 4601.00, Green, Roby, Oviatt, Cummings – crt appt atty -1272.20, PUBLIC BUILDINGS: Clark Ace Hardware - supplies 197.98, Cooks Wastepaper – garbage pickup 43.50, Culligan - water 78.75, ITC-service 80.34, DIRECTOR OF EQUALIZATION: Clark Ace Hardware – supplies 36.58, ITC-service 59.57, Office Peeps – printer cartridges 1354.79, REGISTER OF DEEDS: Creative Printing – blank sheets 257.58, Great American Financial Service – copy machine rent – 94.48, ITC-service 100.14, Office Peeps – replacement pads 56.47, VETERANS OFFICER: ITC-vet officer-utilities 45.11, Tyler – vetraspec state software – 449.00, SHERIFF: AT&T Mobility – cell phone service 256.98, Axon Enterprise- camera system - 21,197.80, Clark Community Oil – sheriff gasoline 1166.52, Coast to Coast Solutions – evidence bags 295.00, ITC-service 196.19, MOCIC – membership dues 300.00, Trav’s Outfitter – sheriff vest 783.90, US Bank Voyager -fuel 103.57, WW Tire Service – oil change – 132.60, PRISONER CARE: Cole Dummermuth – reimburse prisoner meal – 14.83, NURSE: Cardmember Service-supplies 45.64, AMBULANCE: AT&T Mobility – cell phone service 183.88, Bound Tree Medical -supplies 2525.05, Clark Ace Hardware – supplies 73.39, Clark Co Courier – publication – 35.40, Clark Community Oil – fuel 303.66, Inovalon Provider – claims management – 82.46, ITC- ambulance utilities 131.94, Lewis Family Drug – supplies-9.97, US Bank Voyager Fleet system-fuel 163.11, EXTENSION: Clark Ace Hardware - supplies 129.97, Clark Co Courier – publication – 28.00, Great America Financial Service – copy machine rent – 249.51, ITC-service – 120.97, Kim McGraw – meals/conference/mileage – 190.18, Office Peeps – letter tray 26.91, Shop 4-H reference material 24.59, WEED: Clark Community Oil – fuel -442.96, ITC-service 107.22, NASASP-membership dues-39.00, Sturdevant’s – supplies 15.99, Weed & Pest Conference-registration/dues $515.00, ROAD & BRIDGE: AT&T Mobility – cell phone service 53.58, Banner Associates -engineering fees 6647.00, Bierschbach Equipment – cold mix 2235.98, Boyer Truck – parts 210.48, Cardmember Services – supplies/parts washer 571.52, Clark Ace Hardware- supplies 250.56, Clark Co Courier -advertising 324.94, Clark Co Treasurer – registration price increase 2.50, Clark Engineering -engineering fees – 7000.00, Cook’s Wastepaper – utilities 115.00, I-State Truck Center -parts 84.73, Interstate Batteries –batteries – 961.75, ITC-service 112.11, Matheson Tri-Gas – welding supplies 94.30, Menards – supplies 135.99, Moeller Sheet Metal – shop maintenance 379.75, Northwestern Energy – utilities 452.78, Office Peeps -supplies 92.73, Oscar’s Machine Shop – parts 117.20, Pro Line Inc- parts 106.40, RDO Equipment – repairs/filter/supplies – 9016.24, Rockmount Research – supplies 855.59, Running Supply – supplies 303.39, SD Surplus Property – supplies - 46.00, SDPAA – T-114 ins – 282.07, Shur Co LLC – parts – 775.56, Sioux Rural Water – water 55.00, Sturdevant’s – parts/supplies/filters-2403.50, Westside Implement – outside repair /parts -2493.64, Wheelco – parts 706.99, 911 SERVICES: City of Watertown – 911 Surcharge -3100.69, ITC-service – service – 145.23, CIVIL DEFENSE: AT&T Mobility-cell phone service 45.42, Clark Co Courier – notice/advertising – 13.39, ITC-utilities 50.62, Office Peeps- toner 402.52, M&P Relief Fund -fee to state- $144.00. SALES TAX FUND: South Dakota Treasurer – sale tax for 2023 - $.69. TOTAL: 84,067.20.

**PAYROLL**: COMMISSIONERS: 8226.55, AUDITOR: 4441.18, TREASURER: 5600.75, STATES ATTORNEY: 4110.17, PUBLIC BUILDINGS: 2226.02, DIRECTOR OF EQUALIZATION: 5095.97, REGISTER OF DEEDS: 4111.89, VETERANS OFFICER: 425.51, SHERIFF: 8938.18, POOR: 527.76, AMBULANCE: 19,391.89, PLANNING & ZONING: 354.85, ROAD & BRIDGE: 48,139.09, EMERGENCY & DISASTER: 1422.88. TOTAL: 113,012.69.

**ADJOURN**:  Motion by Schlagel, second by Gjerde to adjourn at 3:05 p.m. until next regular meeting Tuesday, February 20, 2024 at 8:00 a.m. All voting aye. Motion carried.

 ATTEST:

 (SEAL)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Christine Tarbox Chris Sass, Chairman

Clark County Auditor Clark County Board of Commissioners

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