CLARK COUNTY COMMISSIONER PROCEEDINGS  
November 7, 2023

The Clark County Commissioners met in regular session on Tuesday, November 7, 2023 in the Commissioner Room of the Clark County Courthouse. Chairman Knock called the meeting to order at 8:00 a.m. with the following Commissioners present at the Courthouse: Francis Hass, Sara Gjerde, Terry Schlagel and Wallace Knock. Chris Sass absent. Also present Auditor Tarbox

**COMMUNITY COMMENTS**: None.

**AGENDA**: Motion by Schlagel, second by Hass to approve agenda for November 7, 2023. All voting aye. Motion carried.

**MINUTES:**  Motion by Hass, second by Gjerde to approve the minutes of the regular meeting October 19, 2023. All voting aye. Motion carried.

**EXECUTIVE SESSION**: Motion by Gjerde, second by Schlagel to enter into executive session at 8:01 a.m according to SDCL 1-25-2 (1) to discuss personnel issues. Also present SA Fjelland, and Auditor Tarbox. Chairman declared out of executive session at 8:42 a.m.

**HIGHWAY**: Motion by Hass, second by Schlagel to approve request of HS Eggleston to call for bids for County Road #38. All voting aye. Motion carried.

**TRANSPORT FUEL QUOTES**: The following transport fuel quotes for Clark County were presented. Diesel #2: Agwrx No bid. Clark Community Oil – No bid, Vollan Oil – $3.3955, Farstad Oil – no bid. The County accepted the low bid and all bids are on file at the Clark County Courthouse.

**HIGHWAY**: Motion by Gjerde, second by Schlagel to approving moving the 2014 Ford Explorer, VIN no: 1FM5K8AR9EGB69133, from the Sheriff Department to the Highway Department. All voting aye. Motion carried. HS Eggleston also updated the board on road repair and work being done.

**HIGHWAY**: Motion by Gjerde, second by Hass to declare the 2005 Crown Vic, VIN no: 2FAFP71W85X150535. This vehicle no longer serves a purpose. This item will be sold at a public auction on December 5, 2023 on first floor of the Clark County Courthouse. All voting aye. Motion carried.

**PLANNING & ZONING**: P&Z Reidburn met with the board to discuss a spill that occurred at Riverview Dairy. Also present Josh Schmidt, Martha Koehl and Alex Hohartz. Alex explained details of the incident that informed the board it was reported to the state. State officials have been to the site and the spill has been cleaned up. P&Z Reidburn asked that if there are spills in the future that they add Clark County as an entity to be notified.

**HANDBOOK**: The board spent time reviewing the new Employee Handbook with Todd Kays, who was attending via zoom. No action taken.

**AMBULANCE**: Tracy Aguayo spoke with the board to inform them that she had to use the Ambulance Service and was very happy with the service she received from both Ambulance personnel and Fire Department personnel. No action needed.

**AIRPORT**: Motion by Schlagel, second by Hass to approve and allow Chairman to sign the Airport lease between Agtegra and Hangar 8 Spray Services. All voting aye. Motion carried.

**INSURANCE AGENT**: Motion by Gjerde, second by Knock to change Insurance reps to Dawn Olson with Fischer Rounds and Associates in Watertown SD. All voting aye. Motion carried.

**NATIONAL CENTER OF PUBLIC LANDS**: The board discussed the request from National Center of Public Lands. No action taken.

**EXECUTIVE SESSION**: Motion by Gjerde second by Hass to enter into executive session at 2:53 p.m. according to SDCL 1-25-2 (1) to discuss personnel issue. All voting aye. Motion carried. Chairman declared out of executive at 3:08 p.m.

**FLOOD PLAN ORDINANCE**: Discussion moved to December 5, 2023 meeting.

**EXTENSION SECRETARY:** It was reported that one application has been presented for the position. Applications will be received until November 9, 2023. The board will discuss it further at the November 21, 2023 meeting.

**LIQUOR LICENSE**: Deferred to November 21, 2023.

**CLAIMS**: Motion by Schlagel, second by Gjerde to approve the following claims and allow Auditor to issue payments. All voting aye. Motion carried. COMMISSIONERS: Clark Co Courier –proceedings 261.48, Deuel County Courthouse – registration fees – 14.00, US Bank Voyager Fleet -fuel -365.48, ELECTIONS: Election Systems -maintenance license 2184.00, Ramkota Hotel – lodging/election school 328.00, Chris Tarbox meals/election school – 30.07, Carol Warkenthien – meal/election school 14.00, AUDITOR: Connecting Point – trend micro backup – 179.50, Deuel County Courthouse – registration fees 14.00, ITC-service 114.03, Office Peeps – paper – 109.60, PMB-0112 – User fees 99.25, Wageworks – cobra costs 12.90, TREASURER: Clark Co Courier – taxes due ad - 100.00, Deuel County – registration fees 14.00, ITC-service 53.52, McLeods – balance book 997.55, STATES ATTORNEY: Department of Health – blood draw 40.00, ITC-service 49.79, Thomson Reuters -West Publishing – online/software 440.28, COURT SYSTEM: Bratland Law – court appt atty – 1284.00, PUBLIC BUILDINGS: Clark Ace Hardware -supplies – 177.07, Clark Community Oil – gas 12.98, Cole Paper – supplies 181.53, Cook’s Wastepaper -garbage 43.75, Culligan– water 107.00, ITC-service 80.32, Moeller Sheet Metal drain a/c unit – 549.68, Schumacher Elevator Co- maintenance agreement 3318.10, Star Laundry – rugs 49.96, DIRECTOR OF EQUALIZATION: Connecting Point -support work 156.25, ITC-service 74.86, Office Peeps-binder clips/staples 67.10, REGISTER OF DEEDS: Deuel County-registration fees 14.00, Great America Financial Service -copy machine rent 94.48, ITC-service 93.80, Office Peeps – supplies – labels 102.64, VETERANS OFFICER: ITC-service 42.84, SHERIFF: AT&T Mobility – service 256.94, Clark Ace Hardware -supplies 59.95, Clark Community Oil – fuel 1205.16, FED EX – services 23.14, ITC-service 194.59, Sharp Automotive – change oil/filter 98.83, Tony’s Collision Center-mud flaps, plug kit – 682.00, US Bank Voyager -gas 44.67, CORONER: Sanford Health Pathology – toxicology services 274.00, AIRPORT: Clark Rural Water System – water 35.00, AMBULANCE: A-Ox Welding - oxygen 58.12, Randy Angermeier -ins deductible reimbursement/meals 1832.13, AT&T Mobility – service 225.60 Clark Ace Hardware -supplies 216.91, Clark Co Courier- EMT ad 70.80, Clark Community Oil – fuel 474.71, Cole Paper – supplies 53.22, Involan Provider – platform/claims management –82.46, ITC-service 146.93, JB’s Repair – towing /parts – 1337.70, Ken’s Fairway – supplies 73.95, Lake Area Door-service/inspect both doors 1383.45, Lewis Family – supplies 10.05, Office Peeps – VIVO dual arm -100.00, SD Ambulance Assn- membership renewal – 75.00, Star Laundry – rugs 34.03, US Bank Voyager – fuel 82.64, SOC SERV FOR AGED: Inter Lakes Community Action/ November work 1603.42, MENTAL ILLNESS BOARD: Midwest Wellness Institute -evaluation 4900.00, EXTENSION: Clark Co Courier – part time secretary 26.80, ITC- service 123.61, Office Peeps-paper 167.52, Office Peeps – machine 191.79, Quill Corp – supplies 82.04, SDSU Extension -envelops 187.46, Star Laundry – rugs 30.40, WEED: Clark Ace Hardware- supplies 78.96, ITC-service 107.21, WW Tire Service -tire repair 184.20, PLANNING & ZONING: Clark Co Courier- conditional use 104.90, ROAD BRIDGE: Agwrx Coop-oil and grease 3421.38, AT&T Mobility -service 53.57, Brians Glass and Door-glass replacement 350.00, Randy Brownlee-gravel crushing 337,719.37, Clark Ace Hardware supplies 761.05, Clark Building Center parts/supplies 154.88, Clark Co Courier- ads 349.60, Cook’s Wastepaper -garbage 114.75, Deuel County Courthouse-registration fees 14.00, DSR Inc-parts 165.13, Dale Foiles -meals – 27.30, ITC-service 118.81, Matt Kadinger – meals 27.79, Midway Service/Vollan Oil – fuel 28,868.54, North Western Energy – utilities 44.69, Oscar’s Machine Shop – parts 300.00, Pro Line – parts 86.80, RD Offutt Company – filters 389.75, Sioux Rural Water -water 55.00, Sturdevant’s Auto Value – filters 156.62, Sturdevant’s Auto Value – parts 1785.32, WW Tire Service- tires 355.95, Walk-N-Roll Inc – parts 368.59, Westside Implement -outside repair 506.87, Westside Implement – parts 442.31, Wheelco – parts 585.18, 911 SERVICE: ITC-service 145.23, CIVIL DEFENSE: AT&T Mobility – service 45.40, ITC-service 50.61, US Bank Voyager -fuel 70.94, REGISTER OF DEEDS: Microfilm Imaging – software 250.00, M&P RELIEF FLOW THRU: SDACO – fee 172.00. TOTAL: 406,749.53.

**PAYROLL**: COMMISSIONERS: 8242.86, AUDITOR: 4250.32 TREASURER: 5373.69, STATES ATTORNEY: 4108.48, PUBLIC BUILDINGS: 2127.51, DIRECTOR OF EQUALIZATION: 4955.48, REGISTER OF DEEDS: 3716.52, VETERANS OFFICER: 409.14, SHERIFF: 8061.64, CORONER: 181.59, POOR: 507.33 AMBULANCE: 14,647.16, WEED: 3105.80, PLANNING & ZONING: 341.74, ROAD & BRIDGE: 42,580.54, EMERGENCY & DISASTER: 1,277.69. TOTAL: 103,887.49.

**ADJOURN**:  Motion by Hass, second by Schlagel to adjourn at 3:14 p.m. until next regular meeting Tuesday, November 21, 2023 at 8:00 a.m. All voting aye. Motion carried.

 ATTEST:

(SEAL)

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Christine Tarbox Wallace Knock, Chairman

Clark County Auditor Clark County Board of Commissioners

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