CLARK COUNTY COMMISSIONER PROCEEDINGS  
September 5, 2023

The Clark County Commissioners met in regular session on Tuesday, September 5, 2023 in the Commissioner Room of the Clark County Courthouse. Chairman Knock called the meeting to order at 8:00 a.m. with the following Commissioners present at the Courthouse: Chris Sass, Francis Hass, Sara Gjerde, Terry Schlagel and Wallace Knock. Also present Auditor Tarbox.

**COMMUNITY COMMENTS**: None.

**AGENDA**: Chairman Knock added request to call for bids for crushed aggregate for Highway Department. Motion by Schlagel, second by Sass to approve agenda for September 5, 2023 with the addition. All voting aye. Motion carried.

**MINUTES:**  Motion by Hass, second by Gjerde to approve the minutes of the regular meeting August 15, 2023. All voting aye: Motion carried.

**HEARING: ROAD & BRIDGE 5 YEAR PLAN:** At 8:00 a.m. the specified time Chairman Knock opened the public hearing for the Clark County 5 Year Road and Bridge plan. No one appeared. The board discussed the plan. HS Eggleston informed the board there are no bridges that qualify for grants at this time. There was no further comment and the public hearing was closed. The County will approve the Plan on September 18, 2023.

**PUBLIC HEARING TO ADOPT THE PROVISIONAL BUDGET**: The Board held a public hearing, as previously advertised, to allow any and all interested parties to comment on the 2024 Clark County Provisional Budget. Chairman Knock opened the public hearing. No one was present. Chairman Knock closed the public hearing. The provisional budget will be adopted during the Board’s regular meeting on September 18, 2023 at which time the budget may be amended upon action of the board.

**NURSE**: Jen Foubough and Kayla Aman from the South Dakota Department of Health met with the board to discuss changes to the County Health Nurse program. They explained the current hours and rate that Clark County has had available. The board questioned the need for clerical staff with the changes that are being made within the State system. They informed the board of services that Clark County Health Nurse provides and discussed contracts. They will provide numbers of residents within the County that have benefited from the services. No further discussion at this time.

**AMBULANCE**: Motion by Sass, second by Schlagel to approve Kelby Goodall and Lori King as EVOC drivers. All voting aye. Motion carried.

**JDH**: Tiffany Olson with JDH met with the board via zoom to discuss the construction project on third floor. They have offered to pay $2000 towards the cleaning bill of third floor. They will be sending a crew back to do additional clean up with follow up discussion.

**LOST CHECK**: Motion by Schlagel, second by Sass to approve and replace lost check to Garden City Methodist church which was lost in the mail. All voting aye. Motion carried.

**RESOLUTION 21-23**: This resolution is to approve a plat for Colonel’s Landing Plat. Action on this will be deferred to the September 18, 2023 meeting.

**LOCAL EMERGENCY MANAGEMENT AND PERFORMANCE GRANT**: Motion by Hass, second by Gjerde to approve and allow Chairman to sign the 2024 Local Emergency Management and Performance grant. All voting aye. Motion carried.

**DAKOTA STATE UNIVERSITY**: Motion by Gjerde, second by Sass to sign contract with Dakota State University which will allow them to perform a cyber security evaluation for Clark County. All voting aye. Motion carried.

**EM:** EM Lewis met with the board for permission to allow EM Lewis to sign a waiver from Maguire Iron. This will release Maquire Iron for liability if the antenna on top of the Willow Lake water tower is damaged while they are making repairs to the tower. Motion by Sass, second by Schlagel to allow Lewis to sign the contract. EM Lewis informed the board they will be in contact and measures will be taken during construction to minimize chances of damage. All voting aye. Motion carried.

**BOARD OF ADJUSTMENT**: The board discussed appointing alternates to the Board of Adjustment if there would be an absence or conflict of interest of current board members. Possible appointees were discussed and will be contacted for interest.

**CLAIMS**: Motion by Hass, second by Gjerde to approve the following claims and allow Auditor to issue payments. All voting aye. Motion carried. COMMISSIONERS: Clark Co Courier –proceedings/provisional budget- 954.07, Francis Hass – reimburse registration fee $200.00, ELECTIONS: Garden City Methodist Church – replace lost check 50.00, AUDITOR: Connecting Point – support contract 4225.00, ITC-service 121.14, Office Peeps – cartridges 792.67, PMB-0112 – User fees 99.25, TREASURER: Connecting Point – support contract 2475.00, ITC-service 61.43, Office Peeps-supplies 251.90, Carrie Reis – ins deductible reimbursement 1750.00, STATES ATTORNEY: ITC-service 49.99, Thomson Reuters – West Publishing -ins premium – 1048.00, COURT: Bratland Law – court appt atty – 973.70, PUBLIC BUILDINGS: Cole Paper – supplies 169.82, Culligan – water 107.25, ITC-service 79.02, JDH Construction – 3rd floor work 20,000.00, Moeller Sheet Metal -condensate pumps 239.85, DIRECTOR OF EQUALIZATION: ITC-service 58.78, Office Peeps – backup – 167.46, REGISTER OF DEEDS: Great America Financial Service -copy machine rent 94.48, ITC-service 98.83, McLeods -mortgage record books -386.88, 0VETERANS OFFICER: ITC-service 45.81, SHERIFF: AT&T Mobility -service 256.52, Clark County Courier – school bus ad/help wanted ad – 243.75, Dakota Signs – graphics-sheriff truck – 450.00, ITC-service 213.22, JB’s Repair – oil change 185.50, Two Way Solutions – program repeater to radio 319.99, WW Tire – Oil Change /supplies 90.90, AIRPORT: Clark Rural Water System-water 40.00, Grant VanGilder – septic tank pumping-160.00, AMBULANCE: A-Ox Welding Supply – oxygen 82.24, AT&T Mobility – service 224.07, Clark Co Courier- EMT help ad 88.50, Colleen Hohm – CPR class 50.00, Involon Provider – all payer claims – 82.46, ITC -service 140.69, WW Tire Service - -tires736.88, MENTAL ILLNESS BOARD: Luci Youngberg – court appt counsel 203.30, EXTENSION OFFICE: Clark Co Courier – help wanted – 31.30, ITC-service 123.30, Office Peeps – copy machine rent 144.74, Quill Corporation – binders/post it -52.47, WEED: ITC-service 141.56, Sturdevants Auto Value – supplies 64.18, Van Diest Supply -herbicides – 1587.10, WW Tire Service -water trailer 174.00, PLANNING & ZONING: Clark Co Courier – conditional use – 57.66, ROAD & BRIDGE: AT&T Mobility – service 53.45, Avera Queen of Peace – drug testing 168.00, Clark Co Courier - ads 291.91, Connecting Point – contract 1390.00, Equipment Blades – cutting edges 1962.78, ITC-service 116.74, Jebro Inc – road oil 240.00, Matheson TriGas -supplies 172.64, Northwestern Energy – utilities 55.78 SD Dept of Transportation – bridge inspections 300.24, Sioux Rural Water System-water 55.00, Sturdevant’s Auto Value – filters 885.82, Sturdevants – supplies 1126.52, WW Tire Service -tires 1650.00, 911 SERVICE: ITC-service 145.23, CIVIL DEFENSE: AT&T Mobility-service 45.28, ITC-service 49.96, REGISTER OF DEEDS: Connecting Point – support contract 280.00, Microfilm Imaging – scanner/software rent 250.00, M&P RELIEF FLOW THRU: SDACO-$2.00 fee – 164.00. TOTAL: 49,848.01.

**PAYROLL**: COMMISSIONERS: 8291.83, AUDITOR: 4250.32, TREASURER: 5373.70, STATES ATTORNEY: 3255.48, PUBLIC BUILDINGS: 2127.52, DIRECTOR OF EQUALIZATION: 4955.47, REGISTER OF DEEDS: 3735.66, VETERANS OFFICER: 409.13, SHERIFF: 5887.64, CORONER: 181.59, POOR: 507.33 AMBULANCE: 17,246.19, WEED: 2827.27, PLANNING & ZONING: 341.74, ROAD & BRIDGE: 38,277.64, EMERGENCY & DISASTER: 1,265.54. TOTAL: 98,934.05.

**ADJOURN**:  Motion by Hass, second by Sass to adjourn at 12:12 p.m. until next regular meeting Monday, September 18, 2023 at 8:00 a.m. All voting aye. Motion carried.

 ATTEST:

(SEAL)

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Christine Tarbox Wallace Knock, Chairman

Clark County Auditor Clark County Board of Commissioners

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