CLARK COUNTY COMMISSIONER PROCEEDINGS  
  May 2, 2023

The Clark County Commissioners met in regular session on Tuesday, May 2, 2023 in the Commissioner Room of the Clark County Courthouse. Chairman Knock called the meeting to order at 8:00 a.m. with the following Commissioners present at the Courthouse: Chris Sass, Francis Hass, Sara Gjerde, Terry Schlagel and Wallace Knock. Also present Auditor Tarbox.

**COMMUNITY COMMENTS**: None.

**AGENDA**: Motion by Schlagel, second by Gjerde to approve agenda for May 2, 2023. All voting aye. Motion carried.

**MINUTES:**  Motion by Hass, second by Sass to approve the minutes of the regular meeting April 18, 2023. All voting aye: Motion carried.  
  
**HIGHWAY**: HS Eggleston met with the board to update them on road conditions and work being done. He also informed the board load limits are still on and they have been installing culverts. He also discussed the increase in pricing for motor graders for 2024.

**HIGHWAY**: Motion by Sass, second by Gjerde to declare a 2016 John Deere 772G Motor grader surplus, VIN #1DW772GPPG674235 and sell on Purple Wave Auction. All voting aye. Motion carried.

**HEARING**: At 8:30 a.m. the time specified hearing was held for Clark County Riders malt beverage and liquor license. Chairman Knock opened the hearing. No one appeared and the hearing was closed. Motion by Hass, second by Gjerde to approve the malt beverage and liquor license for Clark County Riders for May 31, 2023 through June 4, 2023. All voting aye. Motion carried.

**CLARK COUNTY RIDERS**: Motion by Sass, Second by Gjerde to approve and allow Chairman to sign the agreement between Clark County and Clark County Riders for the event at the Clark County Fairgrounds for 2023 dates. Fee for the malt beverage and liquor licenses will be $200 and proper insurance documents will be filed in the Auditor’s office. All voting aye. Motion carried.

**SUMMIT CARBON SOLUTIONS**: Kaylee Langrell representing Summit Carbon Solutions met with the board to update them on project status and discuss safety regulations. She presented a map that shows the route through Clark County that is 21.43 miles within Clark County. She discussed easements obtained and progress of the project. She also discussed federal regulations that mandates the safety guidelines of the project.

**COUNTY ROAD 17**: Toby Morris met with the board to update on funding for County Road 17 (Carpenter Road), he discussed the initial project application and will present it to the Department of Transportation. He also discussed bid dates and timeline for construction of the project.

**AMBULANCE**: AA Angermeier met with the board to request adding EVOC drivers. Motion by Gjerde, second by Sass to add Cody Forbes, Station II, Shayne Hagstrom, David Winnett, Dave Fuller, Kelby Goodall and Tyler Lamb for Station I. All voting aye. Motion carried.

**EMERGENCY MANAGEMENT**: Motion by Gjerde, second by Schlagel to approve and allow Chairman to sign the single signature sheet for 2nd quarter EM report. All voting aye. Motion carried. EM Lewis informed the board the Willow Lake repeater should be repaired next week. He also informed the board there would be a weather spotter training on May 8, 2023.

**COURTHOUSE REPAIRS**: Clerk of Courts Aguayo met with the board requesting new carpet in the law library and juror room. Also present Custodian Marx. She also informed the board that she has acquired new chairs for the juror room from Surplus property. Custodian Marx expressed concerns about his budget and would like to see the current third floor repair/painting project finished and final costs before additional improvements are approved. The board told Clerk of Courts Aguayo to check pricing and availability and report back to the board.

**TAX DEED**: Treasurer Mahlen and Deputy Treasurer Reis met with the board to finalize tax deed process. They presented a list of the properties that will be moved to the County’s possession. Motion by Schlagel, second by Sass to allow Treasurer office to transfer eight (8) properties to the County. All voting aye. Motion carried.

**RESOLUTION 15-23**: Motion by Gjerde, second by Hass to approve Resolution 15-23 and appoint appraisers. Chairman Knock appointed Schlagel, Gjerde and Sass as appraisers for the properties. All voting aye. Motion carried.

RESOLUTION DETERMINING PROPERTY TO BE SURPLUS PROPERTY

AND APPOINTING APPRAISERS

Resolution 15-23

WHEREAS, the County of Clark in the State of South Dakota the owner of certain real property described below, and

WHEREAS, the Board of Commissioners in and for said County has determined that the real property described is not necessary, useful or suitable for public purposes.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Commissioners of Clark County, South Dakota, in regular session this 2nd, day of May, 2023 at the Courthouse in the City of Clark, County of Clark, State of South Dakota, that the following described real property, to-wit:

Lots 5 & 12 Block 1 Eggens Addition to the Town of Vienna, Clark County,

South Dakota.

Lots 4 & 5 Block 21 Original to the City of Willow Lake, Clark County, South Dakota.

W ½ of Lot 5 and All of Lot 6, Block 3 Harts Addition to the Town of Bradley,   
Clark County, South Dakota.

S1/2 of Lot 3 and All of Lot 4 Block 1 Bailey Addition to the Town of Garden

City, Clark County, South Dakota.

Lots 1-3 Phillips Subdiv of Outlots E & F to the Town4 of Raymond, Clark County,

South Dakota.

Lot 15 Block 18 Original to the City of Willow Lake, Clark County, South Dakota.

W 80’ of N 130’ of Lot 5 Subdiv of OL 55 to the City of Willow Lake, Clark

County, South Dakota.

Except N 42’ of Lots 10-14 Block 5 Haywards Addition to the Town of Garden

City, Clark County, South Dakota.

be, and hereby is declared surplus property, pursuant to SDCL 6-13-1.

IT IS FURTHER RESOLVED that, pursuant to SDCL 6-13-2, the following named individuals, being three real property owners of Clark County, South Dakota to-wit: Terry Schlagel, Sara Gjerde, and Chris Sass be appointed and directed to appraise the value of the described real property and file a report of their appraisal with the Clark County Auditor.   
  
Dated this 2nd day of May 2023.

/s/ Wallace Knock \_\_\_\_\_\_\_\_\_ /s/ Christine Tarbox\_\_\_\_\_\_\_\_

Wallace Knock, Chairman Christine Tarbox, Auditor

Clark County Board of Commissioners Clark County

**TAX DEED**: Motion by Gjerde, second by Sass to set sale date for the tax deed properties on June 6, 2023 at 9:00 a.m. on the first floor of the Clark County Courthouse. All voting aye. Motion carried.

**EXECUTIVE ORDER**: Motion by Schlagel, second by Hass to approve and allow Chairman to sign Executive Order 2023-02 from the Governor’s office that pertains to Contracts with Department of Health. All voting aye. Motion carried.

**CD’s**: Motion by Gjerde, second by Schlagel to move County funds from the tax credit payment into a short term CD to create with a higher interest rate. All voting aye. Motion carried.

**TREASURER SALARY**: Motion by Gjerde, second by Schlagel to follow current salary policy set in 2017 for appointed Treasurer Carrie Reis. Policy states pay will be 90% of current Treasurer Salary for six (6) months, salary will be $45,648.47, 95% for 6 months to one year, which will be $48,184.49 and 100% after the first year of service which will be $50,720.52. All voting aye. Motion carried.

**SALARY**: Motion by Sass, second by Schlagel to approve starting salary for Deputy Treasurer Angie Graves at 17.63 for the first six month probation period, after that salary will move to $18.13 current salary of other deputies. All voting aye. Motion carried.

**MALT BEVERAGE LICENSE:** Motion by Schlagel, second by Hass to approve retail (on-off sale) malt beverage and SD Farm wine license for Carpenter Country Store, Fawn Lamb owner. This license is good from July 1, 2023 to June 30, 2024. All voting aye. Motion carried.

**MALT BEVERAGE LICENSE**: Motion by Sass, second by Gjerde to approve retail (on-off sale) malt beverage and SD Farm wine license for Crocker Hills Bar and Grill, Melissa Lehna owner. This license is available from July 1, 2023 to June 30, 2024. All voting aye. Motion carried.

**MALT BEVERAGE LICENSE:** Motion by Schlagel, second by Gjerde to approve retail (on-off sale) malt beverage and SD Farm wine license for Keller Kountry Korner, Neil and Deb Keller owners. This license is available from July 1, 2023 to June 30, 2024. All voting aye. Motion carried.

**CONSERVATION REPORT**: Motion by Sass, second by Schlagel to acknowledge receipt of the Clark County Conservation report and allow County to publish the report in the Clark County Courier. All voting aye. Motion carried.

**ANIMALS IN COURTHOUSE**: The board discussed initiating a policy of allowing only service animals in the Courthouse. Clerk of Courts Aguayo was present during the conversation. She informed the board that she is against this policy and doesn’t feel pets in the Courthouse has ever been an issue. Board discussion consisted of liability if an animal within the courthouse would attack or bite an employee or other customer. Liability issues will be investigated and reported back to the board. No action taken.

**LOST CHECK**: Motion by Gjerde, second by Hass to replace lost check for Jeffrey Vorseth in the amount of $35.20 which was lost in the mail. All voting aye. Motion carried.

**CLAIMS**: Motion by Gjerde, second by Sass to approve the following claims and allow Auditor to issue payments. All voting aye. Motion carried. GENERAL FUND: Lonnie Davis -refund of over paid taxes - 616.73, Watertown Fire Department - 60% of run 580.38, COMMISSIONERS: Clark Co Courier –proceedings/malt beverage license notice – 315.87, ELECTIONS: Election System and Software -maintenance/license – 2184.00, JUDICIAL SYSTEM: Jeffrey Vorseth-replace lost check-35.20, AUDITOR: Office Peeps-envelopes 47.61, TREASURER: Clark Co Courier- taxes due notice 100.00, Office Peeps – supplies-paper – 237.72, COURT SYSTEM: Bratland Law- court appt atty – 274.00, PUBLIC BUILDINGS: Clark Ace Hardware – supplies-47.95, Culligan – water 100.25, Stryker Sales -supplies 364.62, DIRECTOR OF EQUALIZATION: Office Peeps – supplies-100.00, Rhea Crane – conference registration – 235.00, SDAAO-2023 Assessor school – 400.00, REGISTER OF DEEDS: Great America Financial Service-copy machine 93.22, Andrea Helkenn - ins deductible reimbursement – 1750.00, PREDATORY ANIMAL : SD Dept of Revenue – animal damage control - 2276.80, SHERIFF: AT&T Mobility – service 256.57, Axon Enterprise-license/camera bundle 2541.09, McLeods -warning tickets – 108.27, AMBULANCE: Ability Network -all payer claims-76.00, AT&T Mobility -service 224.17, Clark Ace Hardware – supplies 1.92, Matheson Tri-Gas Inc-oxygen 299.31, Office Peeps-file 24.07, Stryker Sales supplies 1090.54, EXTENSION: Kimberly McGraw-meal/spring meeting registration 26.20, Office Peeps – paper 40.12, State

4-H Office- volunteer dues/background check 10.00, WEED: Assoc of SD Weed and Pest -2023 dues 200.00, Clark Ace Hardware – supplies 214.48, -Clark Co Courier- weed meeting ad – 62.50, Sharp Automotive – repairs 879.74, Sturdevants – supplies 657.13, PLANNING ZONING: First District Assn of Local Govn- 1st qrt admin fees – 1625.00, ROAD & BRIDGE: Lonnie Davis -tax refund – 196.77, 212 Truck & trailer Repairs – outside repair – 6,383.87, AT&T Mobility – service 53.46, Capital One Trade Credit – services 246.58, Clark Ace Hardware-supplies 161.26, Clark Co Courier -frost ad/help wanted ad – 335.60, Dakota Electronics -radio installation – 349.00, House of Glass-supplies -225.00, Menard’s supplies -267.41, Northwestern Energy – utilities -360.35, Oscar’s Machine Shop – parts -63.00, RD Offutt Company – outside repair -10,333.60, RD Offutt – parts -7640.26, RD Offutt-2023 motor grader – 373,187.00, Ron’s Saw Shop – outside repair - 364.49, Runnings Farm and Fleet -clothing -309.98, Sioux Rural Water-water- 54.00, Sturdevants Auto Value – Clark – filters 123.16, Sturdevants Auto -supplies -2487.86, 911 SERVICE: City of Watertown – 911 contract -non emergency dispatch fee -13,851.56, CIVIL DEFENSE: AT&T Mobility -service -45.31, REFUND: 1088.42, M&P RELIEF FLOW THRU: SDACO-$2.00 fee – 126.00. TOTAL: 436,350.40.

**PAYROLL**: COMMISSIONERS: 8281.06, AUDITOR: 4250.33, TREASURER: 4571.83, STATES ATTORNEY: 3405.81, PUBLIC BUILDINGS: 2127.52, DIRECTOR OF EQUALIZATION: 4955.48, REGISTER OF DEEDS: 3745.19, VETERANS OFFICER: 409.13, SHERIFF: 8648.92, POOR: 507.33 NURSE: 1075.99, AMBULANCE: 13,499.55, EXTENSION: 801.72, WEED: 3864.36, PLANNING & ZONING: 341.74, ROAD & BRIDGE: 39,397.98, EMERGENCY & DISASTER: 1581.14. TOTAL: 101,465.08.

**ADJOURN**:  Motion by Hass, second by Schlagel to adjourn at 11:15 a.m. until next regular meeting Tuesday, May 16, 2023 at 8:00 a.m. All voting aye. Motion carried.

 ATTEST:

(SEAL)

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Christine Tarbox Wallace Knock, Chairman

Clark County Auditor Clark County Board of Commissioners

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