CLARK COUNTY COMMISSIONER PROCEEDINGS

April 18, 2023

The Clark County Commissioners met in regular session on Tuesday, April 18, 2023 in the Commissioner Room of the Clark County Courthouse. Chairman Knock called the meeting to order at 8:00 a.m. with the following Commissioners present at the Courthouse: Chris Sass, Francis Hass, Terry Schlagel, Sara Gjerde and Wallace Knock. Also present Auditor Tarbox.

**COMMUNITY COMMENTS**: No one appeared.

**AGENDA:** Motion by Gjerde second by Sass to approve the April 18, 2023 agenda All voting aye. Motion carried.

**MINUTES**: Motion by Sass, second by Hass to approve the minutes of the regular meeting of April 4, 2023 and Equalization meeting of April 11, 2023. All voting aye. Motion carried.

**COUNTY ROAD #55**: Doug Paulson met with the board with concerns about snow in front of the driveway of the residence at the end of County Road #55. He proposed that the permanent fence in the right of way by the two cattle guards be removed and replaced by portable panels. No action taken.

**AIRPORT**: Jed Hansen, Airport Manager met with the board to request a longer lease for hangars at the airport. The board indicated they would approve the request. Jed will contact the board when more details are available.

**HUMAN SERVICE AGENCY**: Kari Johnson, Executive Director from Human Service Agency in Watertown South Dakota met with the board to update them on services provided to Clark County residents. She discussed the new building project and additional services that will be offered. She requested a 3% increase from Clark County to fund the agency. Request for 2024 is $14,973.00 and will be used between New Horizon, Serenity Hills and the Behavioral unit. This request will be added to budget discussion for 2024.

**RESCHEDULE**: Motion by Schlagel, second by Gjerde to reschedule July 4, 2023 meeting to Thursday, July 6, 2023. All voting aye. Motion carried.

**AMBULANCE:** Discussion was held regarding wages for ambulance staff. John Birnell was present at the Courthouse, Robert Koistinen present via zoom. John Birnell addressed the board with concerns about ambulance staff wages. Motion by Gjerde, second by Sass to table ambulance wage discussion until budget discussions. All voting aye. Motion carried.

**ORDINANCE 1-23**: The board discussed the Ordinance and discussed revisions to the document before approval.

**LOST CHECK POLICY**: Motion by Schlagel, second by Sass to establish a policy that requires the person requesting a replacement check to pay the bank stop payment fee for any replacement check requested in the amount of $100.00 or more. All voting aye. Motion carried.

**REPLACE CHECK**: Motion by Schlagel, second by Gjerde to approve replacing lost check for Diamond One LLC in the amount of $873.64 which was lost. All voting aye. Motion carried.

**SHERIFF**: Sheriff Heaton met with the board to inform them of the costs of the extra equipment for the new sheriff 2023 pickup. Total cost is $13,813.67. Motion by Sass, second by Hass to approve the costs. All voting aye. Motion carried.

**EXECUTIVE SESSION**: Motion by Gjerde, second by Sass to enter into executive session at 10:13 a.m. pursuant to SDCL 1-25-2-(1). All voting aye. Motion carried. Also present Auditor Tarbox and Treasurer Mahlen. Deputy Treasurer Reis joined executive session. Chairman declared out at 2:06 p.m.

**DEPUTY TREASURER**: Motion by Sass, second by Gjerde to offer the job of Deputy Treasurer to Angie Graves with starting date of June 1, 2023. All voting aye. Motion carried.

**REPORTS:**  Motion by Hass, second by Sass to approve the following reports. All voting aye. Motion carried.

 AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER
 Cash on hand…………………….., ………………..… 30,026.08

Money Market…………………………..………………… 4,637,030.28

CD’s…………..…………………………………………… 800,000.00
Checking Account....…….……………………………… 1,651,912.32 TOTAL:……………..……………… …..……………… 7,118,968.68

These funds include all funds administered by the county including: General Fund

$4,002,028.45, Restricted Cash General fund: 1,302,278.00, Road & Bridge: $730,423.11,

911 Service Fund: 67,508.24, ED:6408.80, Domestic Abuse: 115.00, 24/7 --18,913.44, ROD Mod/Pres: $11,779.93, Rural Access Infrastructure fund: 218,174.41. County TIF: 234,340.16, **Trust & Agency Funds $539,816.74 which are funds returned to schools, towns, townships and special districts.** TOTAL: $7,118,968.68.

**ROD Fees**: March recording fees 2400.00, Transfer fees: 1300.50, Births: 45.00, Deaths: 90.00, Marriages – 0.00, Copy money: 71.00, Misc, 416.00. TOTAL: 4322.50.

**Ambulance**: 25,727.98, **Sheriff**: Mileage 10.03 Civil fees $250.00.

**CLAIMS**: Motion by Gjerde, second by Schlagel to approve the following claims and allow the Auditor to issue payment. All voting aye. Motion carried. AUDITOR: Connecting Point – trend micro/179.50, SDACO-spring workshop 200.00, Wageworks-cobra costs 12.90, TREASURER: SDACO -spring workshop – 200.00. STATES ATTORNEY: Department of Health – blood draw-160.00, Thomson Reuters-West Publishing -427.46, COURT: Bratland Law-court appt atty – 1166.30, PUBLIC BUILDINGS: City of Clark -water 89.77, Cook’s Wastepaper – garbage fees 109.00, Eastside Equipment – bolt 17.60, JCL Solutions- Janitors Closet – supplies 111.80, Northwestern Energy – utilities 3390.47, Star Laundry - rugs 73.90, DIRECTOR OF EQUALIZATION: SDAAO-2023 Membership dues – 75.00, REGISTER OF DEEDS: SDACO-spring workshop – 200.00, SHERIFF: Bound Tree Medical-supplies 108.61, Clark County Treasurer-transfer/sheriff plate and title – 15.00, Clark Community Oil – fuel 1383.23, McLeods-traffic tickets 92.17, PRISONER CARE: Codington Co Auditor- prisoner care – 3528.56, Day County Sheriff- prisoner care 2635.00, AIRPORT: Clark Community Oil – fuel 237.40, Northwestern Energy -utilities 200.15, AMBULANCE: AAA collection – collection fees 8.03, Bound Tree Medical LLC -supplies 705.89, City of Clark -water 84.07, Clark Community Oil – fuel 418.08, Ken’s Fairway – plates/silverware – 82.39, Lewis Family Drug – supplies 25.00, Northwestern Energy- utilities 683.88, Office Peeps –envelopes 56.04, Star Laundry -laundry 15.98, SOC SERV FOR AGED: Inter Lakes Comm Action – comm service/April 1603.42, MENTAL HEALTH: Human Service Agency – 2nd qrt appropriations 3451.25, MENTAL ILLNESS BOARD: Dean Schaefer Court Reporting – court reporting services 36.00, Val Larson-services 18.00, Lewis & Clark BHS – BMI 184.00, Lucy Lewno -services 176.60, Darcy Lockwood-services 18.00, Yankton Co Treasurer -mental illness hearing 145.70, EXTENSION: Cardmember Service-supplies 55.88, Office Peeps – copy machine rent 82.67, Star Laundry - rugs 45.02, WEED: Clark Co Treasurer – transfer weed plate and title 26.70, ROAD & BRIDGE: Boyer Ford Trucks-tools -431.61, Cardmember Service-fuel 290.15, City of Clark-water 133.94, Community Oil – fuel 9145.48, Connecting Point – software-60.00, Cook’s Wastepaper – garbage 41.25, Interstate Batteries-batteries 551.80, Kibble Equipment – damaged tractor 5869.85, Menards -supplies 131.98, Northwestern Energy-utilities 3039.42, Oscar’s Machine Shop-parts 485.34, Wheelco-parts 45.35, 911 SERVICE: City of Watertown – 911 surcharge 3048.88, CIVIL DEFENSE: Two Way Solutions - hook up repeater 438.20, West Central Communications - rental of repeater 58.00, REGISTER OF DEEDS: Microfilm Imaging Systems -software/scanner rent – 250.00, Diamond M1 LLC -replace lost check – 873.64. TOTAL: 47,431.31.

**PAYROLL**: AUDITOR: 5564.43, TREASURER 5,318.23, STATES ATTORNEY: 4769.67, COURTHOUSE: 2850.27, DIRECTOR OF EQUALIZATION: 5591.56, REGISTER OF DEEDS: 3729.82, VETERAN SERVICE OFFICE: 409.13, SHERIFF: 9283.39, NURSE: 1032.04, AMBULANCE: 13,493.86, EXTENSION: 1282.26, WEED-2643.84, ROAD & BRIDGE: 50,301.84, EMERGENCY & DISASTER: 1177.37. TOTAL: 107,447.71.

**ADJOURN**:  Motion by Gjerde, second by Schlagel to adjourn at 2:23 p.m. until next regular meeting Tuesday, May 2, 2023. All voting aye. Motion carried.

ATTEST:

(SEAL)

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Christine Tarbox Wallace Knock, Chairman

Clark County Auditor Clark County Board of Commissioners

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