CLARK COUNTY COMMISSIONER PROCEEDINGS

December 28, 2022

The Clark County Commissioners met in regular session on Wednesday, December 28, 2022 in the Commissioner Room of the Clark County Courthouse. Chairman Knock called the meeting to order at 11:00 a.m. with the following Commissioners present at the Courthouse: Francis Hass, Richard Reints, Wallace Knock, Terry Schlagel and Chris Sass. Also present Auditor Tarbox.

**COMMUNITY COMMENTS**: No one appeared.

**AGENDA:** Motion by Schlagel, second by Sass to approve the December 28, 2022 agenda. All voting aye. Motion carried.

**MINUTES**: Motion by Sass, second by Hass to approve the minutes from the regular meeting held December 20, 2022. All voting aye. Motion carried.

**WEED:** Motion by Reints, second by Sass to allow $117,000.00 of the 2022 weed budget be added to the fund as per request of Weed Supervisor Jenkins. He is requesting the board consider replacing the current weed building within the next one to two years. All voting aye. Motion carried.

**FEE SCHEDULE**: The board spent time discussing potential changes to fee schedule for 2023. No action taken. The final resolution will be approved at the January 3, 2023 meeting.

**RESOLUTION 29-22**: Motion by Hass, second by Sass to approve Resolution 29-22 which is 2023 Salary schedule which includes a 5% increase. All voting aye. Motion carried.

RESOLUTION\_29-22

2023 SALARY SCHEDULE

Commissioner Hass presented the following resolution and moved for its adoption. Second by Commissioner Sass. All voting aye. Motion carried.

BE IT RESOLVED that the Clark County Board of Commissioners adopt the following wage and salary scale for Clark County employees to be effective January 1, 2023. This resolution, when adopted, will nullify all previous wage scales.

**SALARY SCHEDULE---------------January 2023**

5% increase to ALL employees.

COMMISSIONERS…………………………………Salary /mo………… **677.21**

Terry Schlagel, Francis Hass,

Chris Sass, Wallace Knock, Sara Gjerde

REGISTER OF DEEDS: Andrea Helkenn ……….. …….. Salary/mo 4145.98

TREASURER: Kay Mahlen ……….................................. Salary/mo 4226.71

AUDITOR: Chris Tarbox ………………………………….Salary/mo 4365.77

STATES ATTORNEY: Chad Fjelland…………………………Salary/mo 3946.23

Lisa Clausen ………………………….. Pay/mo 1571.27

SHERIFF:

Deputy - Tad Heaton ……………………………… Salary/mo 3906.23

Deputy – Lindsay Stiefel ……………..…………….Salary/mo 3630.90

BLOOD DRAW: …………………………………………….. Salary/ draw 112.46

Louann Streff, Gayle Wookey

DIRECTOR OF EQUALIZATION – …Jarvis Reidburn…… Salary/mo 4005.27

PLANNING & ZONING: …………Jarvis Reidburn Salary/mo 304.04

HIGHWAY SUPERINTENDENT – Ryan Eggleston…..……..Salary/mo 5060.17

Secretary – Erin Scheller-Brush.. …………………… Salary/mo 2514.03

JANITOR: Jimmie Marx………………………………………Salary/mo 3514.20

CORONER: Louann Streff……………………………………..Salary/ call 168.68

Deputy Coroner:… ……………………………………………Salary/call 168.68

Gayle Wookey, Lisa Lee

VETERANS SERVICE OFFICER – Darin Lewis –………… Salary/mo 760.12

WELFARE DIRECTOR- Christine Tarbox………………….. Salary/mo 449.82

EMERGENCY MANAGER…David Lewis………………….. Salary/hr 21.36

AMBULANCE ADMINISTRATOR – ………

Ambulance Administrator – Randy Angermeier………….. Salary/mo 4502.79 Ambulance staff………….. …………….…..………… Salary/12 hr shift 111.81

Ambulance staff…………….…………………………. Salary/24 hr shift 223.51

John Birnell, Drey Reihe

Paramedic – Bob Koistinen…………………………….Salary/24 hr shift 281.10

EVOC Drivers…………………………………………..Salary/24 hr call 97.29

EVOC Drivers…………………………………………..Salary/run 36.48

After 3 hours…………………………………………… $10.80 per hour

Willow Lake Ambulance………………………………. Salary $255.40/per run

(split between the crew)

Norlan Froke –Station II maintenance ……………………..112.46 per month

Holiday Pay for full time ambulance employees………….. Double pay with no extra

pay per run

Weekend Pay for ambulance employees…………………………... EMT $31.50/run

Weekend defined as: 5:00 a.m., Friday to 5:00 a.m. Monday ………EVOC $26.25/run

Medical Director of Ambulance...Louann Streff……………………….$152.02/ month

SECRETARY TO PUBLIC HEALTH NURSE/ WIC Sec

Joslyn Hurlbert ………………………………………… Salary/hr 17.61

DEPUTIES TO AUDITOR, TREASURER, DIRECTOR OF EQUALIZATION,

AND REGISTER OF DEEDS,

Carol Warkenthien, Mary Hurlbut

Carrie Reis, ……….……………………………………….Pay/mo 2946.13

Luvetta Nickels-Wicks………………………………….. Salary/hr 17.76

4-H Youth Advisor Secretary/ Weed Secretary

Joslyn Hurlbert…………………………….……….…… Salary/hr 17.61

PART TIME EMPLOYEES…………………………………… Salary/hr 10.80

WEED SUPERVISOR – … …………………… Salary/month 3717.93

(58% of time weed from April 1 – October 31) (7 months) 21.58/hr

Additional help - (from May 1 – October 31) 20.71/hr

Part time weed sprayers………………………………………17.76/hr

Weed secretary – Joslyn Hurlbert…………………………….17.61\hr

WEED BOARD:……………………………………………… Salary/mtg 21.00

HIGHWAY DEPARTMENT EMPLOYEES:

Labor Grade Wage rate/hr

Grade No 1 - Dennis Herman……………. 22.10

Grade No 2 –Roger Mitchell………………………..… 21.90

Grade No 2 Asst – ………….…………………………. 21.30

Grade No 3 …………………………………………… 20.71

Jay Waldow, Todd Fiedler, Steve LaFortune

Brian Jenkins, Brad Furness, Dale Foiles, Matt

Kadinger, Dale Jones, Jimmy Dunbar, James

Caulfield, Charles Lusk, David Borns, Paul Thompson

HIGHWAY DEPARTMENT PART-TIME EMPLOYEES:  
 (Based on Experience)  
 ..…………………………………………. 15.77

…………………………………………… 17.76

All department heads, County Deputies, Clerk and Highway Department employees to receive $30.00 per month for first five continuous years of service and $30.00 per month for each 5 continuous years of service thereafter. Longevity will be paid one time, the first pay period in December.

Pay periods are from 3rd thru the 16th inclusive and the 17th thru the 2nd inclusive. Any extra hours worked will be paid in the earned pay period.

ATTEST:

(SEAL)

/s/ Christine Tarbox /s/ Wallace Knock \_\_\_\_\_\_\_                              
Christine Tarbox  Wallace Knock, Chairman

Clark County Auditor Clark County Board of Commissioners

Dated: December 28, 2022\_\_\_

**CONTINGENCY TRANSFER 1-22**: Motion by Schlagel, second by Sass to approve contingency transfer 1-22 in the amount of $4,900.00 for budgets listed below. All voting aye. Motion carried.

CONTINGENCY TRANSFER 1-22

Commissioner Schlagel moved that the following transfer be adopted.

Whereas an insufficient amount was appropriated for the county to meet its obligation and;

Whereas an appropriation was made in the 2022 budget of Clark County an amount for contingencies as provided by SDCL 7-21-6.2 and;

Whereas SDCL 7-21-32.2 authorizes the Board of Clark County Commissioners to transfer from this Contingency appropriation to any other appropriation.

NOW, THEREFORE BE IT RESOLVED: that $4,900.00. be transferred from the Contingency appropriation to the following:

$3,500.00 Airport 101 311-433

$1300.00 Wheel Tax Expense 201-750-454.10

$100.00 Tango-Tango 101-225-422

Commissioner Sass seconded the motion that the TRANSFER be adopted. Upon roll call, the following Commissioners

Those voted aye: Sass, Hass, Reints, Schlagel and Knock

Those voting nay: None.

Dated this 28th day of December, 2022.

/s/ Christine Tarbox \_\_\_\_\_\_

Christine Tarbox, Auditor

Clark County, South Dakota

**AMBULANCE**: AA Angermeier met with the board to discuss staffing for ambulance department, Station I. Clark County will proceed with advertising for an EMT position.

**CLAIMS**: Motion by Schlagel, second by Sass to approve the following claims and allow the auditor to issue payment. All voting aye. Motion carried. GENERAL FUND: AAA Collections – collection fees 12.99, COMMISSIONERS: State of SD – audit services 19,428.60, Chris Tarbox – supplies for open house – 18.15, AUDITOR: Office Peeps-index tabs /cartridges 709.31, PMB--112-user fees 78.75, PUBLIC BUILDINGS: JCL Solutions-supplies 94.80, DIRECTOR OF EQUALIZATION: VanGuard Appraisals-service fees 4325.00, VETERANS OFFICE: Ramkota Pierre-lodging 144.00, NURSE: Dollar General – supplies 55.01, AMBULANCE: Ability Network-all payer claims 76.00, EXTENSION: Office Peeps-supplies 405.18, ROAD & BRIDGE: 212 Truck and Trailer Repairs – outside repair 4658.64, 212 Truck & Trailer Repairs-parts 218.43, Aramark-towels 108.88, Beld Tree Service – tree trimming 12,375.00, Butler Machinery – parts 32.44, Clark Building Center – parts 8.12, Equipment Blades – trap 4780.00, Fjelland Trust – Larson Acres LLC payment for land purchase – 630,210.33, North American Truck & Trailer -parts 251.50, RDO Equipment -filters/parts 3241.07, Ramkota Hotel-lodging 404.00, Spencer Quarries-pea rock-11,363.04, WW Tire Service – tires 18,777.20, CIVIL DEFENSE: Ramkota Hotel-Pierre -lodging -77.00. TOTAL: $711,853.44.

**ADJOURN**:  Motion by Reints, second by Schlagel to adjourn at 1:03 p.m. until next regular meeting Tuesday, January 3, 2023 at 8:00 a.m. All voting aye. Motion carried.

ATTEST:

(SEAL)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_                              
Christine Tarbox Wallace Knock, Chairman

Clark County Auditor Clark County Board of Commissioners

Published once at the total approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_.