CLARK COUNTY COMMISSIONER PROCEEDINGS

December 29, 2021

The Clark County Commissioners met in regular session on Wednesday, December 29, 2021 in the Commissioner Room of the Clark County Courthouse. Chairman Sass called the meeting to order at 8:00 a.m. with the following Commissioners present at the Courthouse: Francis Hass, Richard Reints, Wallace Knock, Terry Schlagel and Chris Sass. Also present Auditor Tarbox.

**COMMUNITY COMMENTS**: No one appeared.

**AGENDA:** Motion by Schlagel, second by Reints to approve the December 29, 2021 agenda. All voting aye. Motion carried.

**MINUTES**: Motion by Hass, second by Knock to approve the minutes from the regular meeting held December 21, 2021. All voting aye. Motion carried.

**WEED:** Motion by Knock, second by Sass to allow $115,000.00 of the 2021 weed budget be added to the 2022 budget as per request of Weed Supervisor Jenkins. He is requesting the board consider replacing the current weed building within the next two to three years. All voting aye. Motion carried.

**AUTO SUPPLEMENT**: Motion by Schlagel, second by Hass to approve auto supplement in the amount of $10,652.76 from the weed fund to the infrastructure fund to cover costs of the road and bridge study in the townships within Clark County. All voting aye. Motion carried.

**RESOLUTION 28-21**: Motion by Hass, second by Reints to approve Resolution 28-21 which is 2022 Salary schedule which includes a 5% increase. All voting aye. Motion carried.

RESOLUTION\_28-21

2022 SALARY SCHEDULE

Commissioner Hass presented the following resolution and moved for its adoption. Second by Commissioner Reints. Voting aye: Knock, Hass, Reints, Schlagel and Sass.

BE IT RESOLVED that the Clark County Board of Commissioners adopt the following wage and salary scale for Clark County employees to be effective January 1, 2022. This resolution, when adopted, will nullify all previous wage scales.

**SALARY SCHEDULE---------------January 2022**

5% increase to ALL employees.

COMMISSIONERS…………………………………Salary /mo………… **644.96**

Terry Schlagel, Francis Hass,

Chris Sass, Wallace Knock, Richard Reints

REGISTER OF DEEDS: Andrea Helkenn ……………….. Salary/mo 3948.55

TREASURER: Kay Mahlen ……….................................. Salary/mo 4025.44

AUDITOR: Chris Tarbox ……………………………… Salary/mo 4157.88

STATES ATTORNEY: Chad Fjelland…………………………Salary/mo 3758.31

Lisa Clausen ………………………….. Pay/mo 1496.73

SHERIFF: Robert McGraw…………………………………….Salary/mo 5085.46

Deputy – Tad Heaton………………………………..Salary/mo 3720.22

Deputy – Lindsay Stiefel ……………..…………….Salary/mo 3458.00

BLOOD DRAW: …………………………………………….. Salary/ draw 107.10

Louann Streff, Gayle Wookey

DIRECTOR OF EQUALIZATION – …Jarvis Reidburn…… Salary/mo 3814.54

PLANNING & ZONING: …………Jarvis Reidburn Salary/mo 289.56

HIGHWAY SUPERINTENDENT – Ryan Eggleston…..……..Salary/mo 4819.21

Secretary – Erin Scheller-Brush.. …………………… Salary/mo 2395.40

JANITOR: Jimmie Marx………………………………………Salary/mo 3346.86

CORONER: Louann Streff……………………………………..Salary/ call 160.65

Deputy Coroner:… ……………………………………………Salary/call 160.65

Gayle Wookey, Lisa Lee

VETERANS SERVICE OFFICER – Darin Lewis –………… Salary/mo 723.92

WELFARE DIRECTOR- Christine Tarbox………………….. Salary/mo 428.40

EMERGENCY MANAGER…David Lewis………………….. Salary/hr 20.34

AMBULANCE ADMINISTRATOR – ………

Ambulance Administrator – Randy Angermeier………….. Salary/mo 4288.37 Ambulance staff………….. …………….…..………… Salary/12 hr shift 106.49

Ambulance staff…………….…………………………. Salary/24 hr shift 212.87

Justin Bowers, John Birnell, Drey Reihe

Paramedic – Bob Koistinen…………………………….Salary/24 hr shift 267.71

EVOC Drivers…………………………………………..Salary/24 hr call 92.66

EVOC Drivers…………………………………………..Salary/run 34.74

After 3 hours…………………………………………… $9.95 per hour

Willow Lake Ambulance………………………………. Salary $243.24/per run

(split between the crew)

Norlan Froke –Station II maintenance ……………………..107.10 per month

Holiday Pay for full time ambulance employees…………Double pay with no extra

pay per run

Weekend Pay for ambulance employees…………………………... EMT $30.00/run

Weekend defined as: 5:00 a.m., Friday to 5:00 a.m. Monday ………EVOC $25.00/run

Medical Director of Ambulance...Louann Streff……………………….$144.78/ month

SECRETARY TO PUBLIC HEALTH NURSE/ WIC Sec

Sara Tarbox Pay/mo 2245.10

………………………………………… Salary/hr 17.27

DEPUTIES TO AUDITOR, TREASURER, DIRECTOR OF EQUALIZATION,

AND REGISTER OF DEEDS,

Carol Warkenthien, Mary Hurlbut

Carrie Reis, ……….……………………………………….Pay/mo 2806.37

Luvetta Nickels-Wicks………………………………….. Salary/hr 16.91

4-H Youth Advisor Secretary/ Weed Secretary

Josie Michalski…………………………….……….…… Salary/hr 17.27

PART TIME EMPLOYEES…………………………………… Salary/hr 9.95

WEED SUPERVISOR – … …………………… Salary/month 3540.47

(58% of time weed from April 1 – October 31) (7 months) 20.55/hr

Additional help - (from May 1 – October 31) 19.72/hr

Part time weed sprayers………………………………………16.91/hr

WEED BOARD:……………………………………………… Salary/mtg 20.00

HIGHWAY DEPARTMENT EMPLOYEES:

Labor Grade Wage rate/hr

Grade No 1 - Chance Burke ……………. 21.05

Grade No 2 –Roger Mitchell.& Austin Swanhorst…… 20.86

Grade No 2 Asst – ………….…………………………. 20.29

Grade No 3 …………………………………………… 19.72

Jay Waldow, Todd Fiedler, Steve LaFortune

Brian Jenkins, Brad Furness, Dale Foiles, Matt

Kadinger, Dale Jones, Jimmy Dunbar, James

Caulfield, Charles Lusk, David Borns, Dennis Herman.

HIGHWAY DEPARTMENT PART-TIME EMPLOYEES:  
 (Based on Experience)  
 ..…………………………………………. 15.02

…………………………………………… 16.91

All department heads, County Deputies, Clerk and Highway Department employees to receive $30.00 per month for first five continuous years of service and $30.00 per month for each 5 continuous years of service thereafter. Longevity will be paid one time, the first pay period in December.

Pay periods are from 3rd thru the 16th inclusive and the 17th thru the 2nd inclusive. Any extra hours worked will be paid in the earned pay period.

ATTEST:

(SEAL)

/s/ Christine Tarbox\_\_\_\_\_\_                      /s/ Chris Sass        \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Christine Tarbox  Chris Sass, Chairman

Clark County Auditor Clark County Board of Commissioners

**DIVE AND RESCUE:** Motion by Schlagel, second by Reints to approve the memorandum of Understanding for Services between Codington County Dive and Rescue and Clark County for 2022. Cost is $1500.00 for calendar year 2022. All voting aye. Motion carried.

**JAIL CONTRACT:** Motion by Reints, second by Hass to approve Beadle County jail contract for 2022. Housing cost per day will be $80.00 per day. All voting aye. Motion carried.

**CONTINGENCY TRANSFER 1-21**: Motion by Knock, second by Schlagel to approve contingency transfer 21-1 in the amount of $77,550.00 for budgets listed below. All voting aye. Motion carried.

CONTINGENCY TRANSFER 1-21

Commissioner Knock moved that the following transfer be adopted.

Whereas an insufficient amount was appropriated for the county to meet its obligation and;

Whereas an appropriation was made in the 2021 budget of Clark County an amount for contingencies as provided by SDCL 7-21-6.2 and;

Whereas SDCL 7-21-32.2 authorizes the Board of Clark County Commissioners to transfer from this Contingency appropriation to any other appropriation.

NOW, THEREFORE BE IT RESOLVED: that $77,550.00

be transferred from the Contingency appropriation to the following:

$300.00 911 Service 101-225-422

$6500.00 County Poor 101-411-422

$57,000.00 Ambulance 101-424-411

$350.00 Urban and Rural Dev 101-712-429

$500.00 Wheel Tax Expense 201-750-454.10

$300.00 24/7 Program 248-212-429

$100.00 Domestic Abuse 229-911-429

$12,500.00 Debt Service 401-800-441

Commissioner Schlagel seconded the motion that the TRANSFER be adopted. Upon roll call, the following Commissioners

Those voted aye: Knock, Hass, Reints, Schlagel and Sass.

Those voting nay: None.

Dated this 29th day of December, 2021.

/s/ Christine Tarbox

Christine Tarbox, Auditor

Clark County, South Dakota

**AMBULANCE**: AA Angermeier requested permission to junk a non functioning portable suction machine. Motion by Schlagel, second by Reints to declare as junk and dispose of. All voting aye. Motion carried.

**SDPAA**: Motion by Reints, second by Knock to approve and allow Chair to sign the revised Intergovernmental Contract between SDPAA Board of Directors and Clark County. All voting aye. Motion carried.

**CLAIMS**: Motion by Knock, second by Schlagel to approve the following claims and allow the auditor to issue payment. All voting aye. Motion carried. AUDITOR: Office Peeps-1099 envelopes 31.19, PMB -0112 – user fees 73.25, COURT: Bratland Law-court appointed attorney 564.30, PUBLIC BUILDINGS: Culligan-water 48.50, Dollar General-Lysol -55.38, Eastside Equipment – lawn mower/snowblower- 13,215.05, SHERIFF: AT&T Mobility service 256.59, Clark Co Treasurer – postage 78.30, JB’s Repair – oil change/air filter 126.00, CORONER: Sanford Health Network-autopsy -2270.00, AMBULANCE: AT&T Mobility – service 177.44, Bound Tree Medical-supplies - 1200.61, Clark County Treasurer – postage 78.00, Stryker Sales- maintenance agreement 1116.37, EXTENSION: Kim McGraw – supplies/reference material 349.06, WEED: Weed & Pest Conference-training/conference 275.00, ROAD & BRIDGE: Aramark- towels 162.28, AT&T Mobility – service 53.47, Boyer Ford Trucks-parts 197.81, Randy Brownlee-gravel crushing 387,630.00, Butler Machinery – parts 1286.19, Farstad Oil-fuel 21,997.89, I-State Truck Center – parts -413.89, Midway Service/Vollan Oil – fuel 1593.80, Northwestern Energy-utilities 90.94, RDO Equipment – filters 1511.23, RDO Equipment – parts 415.33, WW Tire Service – tires 20,125.20, Wheelco – parts 107.24, CIVIL DEFENSE: AT&T Mobility – service 45.31, Codington Co Search & Rescue – provide services 1500.00. TOTAL: $457,045.62.

**ADJOURN**:  Motion by Hass, second by Reints to adjourn at 10:00 a.m. until next regular meeting Tuesday, January 4, 2022 at 8:00 a.m. All voting aye. Motion carried.

ATTEST:

(SEAL)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_                              
Christine Tarbox Chris Sass, Chairman

Clark County Auditor Clark County Board of Commissioners

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