CLARK COUNTY COMMISSIONER PROCEEDINGS

November 15, 2021

The Clark County Commissioners met in regular session on Monday, November 15, 2021 in the Commissioner Room of the Clark County Courthouse. Chairman Sass called the meeting to order at 8:00 a.m. with the following Commissioners present at the Courthouse: Francis Hass, Richard Reints, Wallace Knock, Terry Schlagel and Chris Sass. Also present Auditor Tarbox.

**COMMUNITY COMMENTS**: No one appeared.

**AGENDA:** Motion by Hass, second by Reints to approve the November 15, 2021 agenda. All voting aye. Motion carried.

**MINUTES**: Motion by Reints, second by Knock to approve the minutes from the regular meeting held November 2, 2021. All voting aye. Motion carried.

**HIGHWAY**: HS Eggleston met with the board to discuss road conditions and road work being done. HS Eggleston spoke with the board about new legislation regarding obtaining a CDL. There will be a four week mandatory training session and cost of $5500.00. No action taken.

**COUNTY ROAD #17**: Toby Morris met with the board via teleconference with update on County Road #17. He informed them Clark County has sent a request for extension on the LIIP grant and that he will have another update after the DOT checks the specs.

**RESOLUTION 25-21**: At 8:30 a.m. the time assigned Public Hearing was held for Web Rural Water. No one appeared. Motion by Knock, second by Schlagel to approve Resolution 25-21 to approve and allow Web Rural Water to maintain it’s water development in Clark County. All voting aye. Motion carried.

RESOLUTION 25-21

Resolution No. 25-21, granting WEB Water Development Association, Inc., a county-wide authorization for the purpose of the continued placement, repair, and maintenance of pipeline and related appurtenances and the construction and maintenance of new pipeline and related appurtenances for the Clark County portion of the WEB Water Development Association water system.

WEB Water Development Association, Inc., applied to the Clark County Board of County Commissioners for authorization to construct, repair, and maintain its water system on, over, across, or under public highways and rights-of-way for the purpose of providing rural water service in Clark County, South Dakota. Notice was duly given by mail of the application of WEB Water Development Association, Inc. to all persons, firms or corporations owning or operating electric, telephone, or telegraph lines within Clark County, South Dakota, in compliance with SDCL 31-26-13. All comments received were considered by the Clark County Commissioners. This Resolution was adopted according to SDCL Ch.31-26 and in particular SDCL 31-26-24 and 31=26=25 by the Clark County Board of County Commissioners at a regular meeting which was held in the Commissioner’s room in the Courthouse in the city of Clark, Clark County, South Dakota on November 15, 2021. All Commissioners were present. After discussion, the following resolution was number 25-21 and upon motion duly made, seconded, and caried was unanimously adopted:  
 BE IT RESOLVED that the WEB Water Development Association, Inc., a South Dakota nonprofit corporation, will be allowed and permitted to run an underground pipeline for transmitting water or all purposes for which said corporation was formed along any and all public rights-of-way, including pipelines, appurtenances, all rights-of-way between all sections in Clark County, South Dakota, so long as said transmission and distribution pipe is buried so as not to interfere with the building of any roads or causing any liability to the County.

BE IT FURTHER RESOLVED that the WEB Water development Association, Inc. will bear the expense of water system components, if required by Clark County.

BE IT FURTHER RESOLVED that when the pipeline is installed in the public right-of-way, such right-of-way must be restored to as near its original condition as is practical with normal construction methods.

BE IT FURTHER RESOLVED that the installation of such pipeline and appurtenances in the public right-of-way will conform to plans and specifications to be submitted to the County, prior to construction, for review and comment, and must include the following conditions:  
 1. Notice Prior to Starting-Work: Before starting construction work, the County Road Superintendent or other designated employee of the County will be notified at least 48 hours in advance of the time work is to begin.

2. Minimum Interference with Traffic: All work will be planned and carried out so as to minimize inconvenience to the traveling public.

3. Storage of Material: No material may be stored within eight feet from the edge of pavement or traveled way or within the shoulder line unless otherwise approved by the County Superintendent.

4. Clean Up Right-of-Way: Upon completion of work, litter will be removed and the right-of-way and it will be left in as presentable a condition as before work started.

5. Care of Drainage: If the contemplated work interferes with established drainage, provisions will be incorporated in the project during construction to maintain normal drainage.

6. Location Plans: Upon completion of the work a copy of the record drawings will be furnished to the County for their records and use.

7: Maintenance: The pipelines and appurtenances placed in the County right-of-way will be maintained and reasonable care exercised in inspecting and repairing any portion of the right-of-way which occurs as a result of the operation and maintenance of the pipelines and appurtenances.

8. Paved and FAS (Future Paves) Roadways: Pipelines installed perpendicular to asphalt or concrete paved roadways will be installed by boring or jacking methods or by an open cut. Pipelines installed longitudinally in a right-of-way will be by an open cut. Minimum of one-half paved surfacing will be left clear and open to traffic at all times. All lanes will remain clear and open during the hours of darkness.

9. Graveled and Other Roadways: Pipelines installed transversely or longitudinally in a graveled or other road right-of-way will be by an open cut method. Roadways maybe closed during construction for crossing provided a detour signing is maintained. All lanes will remain clear and open during the hours of darkness.

10. Depth of Pipeline: Pipelines will be placed to a depth of cover consistent with design standards for water pipelines for the area. Where additional pipeline cover is necessary to accommodate future roadways, vertical and horizontal roadway designed clearances, the County will so advise WEB Water at the time of County review of the need for change in pipeline cover.

Adopted this 15th Day of November 2021

/s/ Chris Sass, County Commission

Clark County Chairman

ATTEST:

/s/ Christine Tarbox

Clark County Auditor

**CONCERNED CITIZEN**: John Quinn met with the board and presented documents and discussed constitutional sanctuary.

**AMBULANCE**: Motion by Knock, second by Schlagel to allow AA Angermeier to purchase a UE Scope VL460 Monitor, Case and Charger, purchase price $1579.99 and a DS Only Ventilation, e700 Transport with power supply, purchase price $8133.00. Total cost of the equipment will be $9712.99, it will be purchased from Bound Tree. All voting aye. Motion carried.  
  
**AMBULANCE**: Motion by Reints, second by Knock to allow AA Angermeier to declare a HP Elite Desk800 GI Computer tower as junk. Serial number: 2UA551332N. All voting aye Motion carried.

**RESOLUTION 26-21** – Motion by Hass, second by Schlagel to appoint Chairman Sass as appointing authority and Emergency Manager Lewis as appointed agent for the purpose of signing documents relating the FEMA grant. All voting aye. Motion carried.

RESOLUTION 26-21

WHEREAS Clark County is submitting a grant application to the Federal Emergency Management Agency and the State of South Dakota; and

WHEREAS Clark County is required to appoint an Applicant Agent for the purpose of signing documents and assuring the completion of all application documents;

NOW THEREFORE BE IT RESOLVED that the Clark County Board of County Commissioners appoints Chris Sass and/or David Lewis as the authorized Applicant Agent. Dated this 15th day of November 2021.

Appointing Authority

Signed: /s/ Chris Sass

Chris Sass,

Chairperson, Clark County Commission

Appointed Agent

Signed: /s/ David Lewis

David Lewis

Clark County Emergency Management Director

Attest:

November 15, 2021 /s/ Christine Tarbox

Dated Clark County Auditor

**LAKE PARK DISTRICT:** The board spent time discussing the Lake Park District Planning for Clark County.

**HOLIDAY**: Auditor Tarbox informed the board that Governor Noem has declared November 26, 2021 as a holiday. The Courthouse will be closed as we follow the state schedule.

**AUDITOR**: Motion by Knock, second by Hass to approve purchase of a 24G switch to update the computer system. Purchase price for the switch and installation will be $587.00 and will be purchased and installed by Connecting Point, Watertown SD. All voting aye. Motion carried.

**VOTING DISTRICTS:** The board spent time discussing options for redistricting the county to comply with the 2020 census changes. Copies of the proposed changed map can be found on the county’s web site or is available at the Auditor’s office. There will be a hearing December 7, 2021 at the Clark County Courthouse for discussion regarding the redistricting.

Current proposed changes to the Commissioner districts for Clark County will be as follows:

District 1: Fordham, Richland, Hague, Rosedale and Collins Townships, City of Willow

Lake.

District 2: Blaine, Cottonwood, Spring Valley, Warren, Woodland, Thorp, Maydell, Mount Pleasant and Eden Townships. Town of Bradley and Garden City.

District 3: Ash, Raymond, Garfield, Logan, Lincoln, Darlington, Merton Townships, Town

Of Raymond, Ward III within the City of Clark.

District 4: Ward I and Ward II within the City of Clark.

District 5: Day, Elrod, Foxton, Lake, Pleasant, Washington, Town of Naples, Town of Vienna.

**VETERAN SERVICE OFFICER**: Motion by Schlagel, second by Reints to reappoint Veteran Service Officer Darin Lewis for a period of four years through the first Monday in January 2026 as per SDCL 33A-1-22. All voting aye. Motion carried.

**REPORTS:**  Motion by Hass, second by Reints to approve the following reports. All voting aye. Motion carried.

AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER  
 Cash on hand…………………………………………..… 267,168.16

Money Market…………………………..………………….6,015,618.55

CD’s…………..…………………………………………… 800,000.00  
Checking Account....…….…………………………………. 962,231.61 TOTAL:……………..……………… …..…………………8,045,018.32

These funds include all funds administered by the county including: General Fund

$4,374,829.97, Road & Bridge: $736,756.63, 911 Service Fund: 71,347.63, ED:943.16, Domestic Abuse: 795.00, 24/7 – 17,200.44, ROD Mod/Pres: $9,256.44, American Rescue Plan Funds: 362,837.00, Rural Access Infrastructure fund: 57,878.26. County TIF -1214.72, **Trust & Agency Funds $2,411,959.07 which are funds returned to schools, towns, townships and special districts.** TOTAL: $8,045,018.32.

**ROD Fees**: October recording fees 2135.00, Transfer fees: 6262.50, Births: 15.00, Deaths: 40.00, Marriages – 75.00, Copy money: 67.00, Misc. 159.00. TOTAL: 8753.50.

**Ambulance**: 16,388.52, **Sheriff**: Mileage 108.00 Civil fees $370.00, Pistol permits $24.00.

**CLAIMS**: Motion by Schlagel, second by Knock to approve the following claims and allow the auditor to issue payment. All voting aye. Motion carried. GENERAL FUND: AAA collections-collection fees - 39.08, Watertown Fire Department -60% of run-491.99, COMMISSIONERS: Cardmember Service-supplies/fuel 81.23, AUDITOR: Office Peeps-file folders 10.49, STATES ATTORNEY: NDAA Insurance Services – premium 1363.00, Thomson Reuters-West Publishing -online subscription 415.01, PUBLIC BUILDINGS: City of Clark – water 77.65, Clark Community Oil – gas 30.04, Cole Papers – supplies 169.62, Cook’s Wastepaper-garbage 37.00, Dakota Data Shred-shred fees 81.24, Midwest Boiler – repair water leak boiler 4080.00, Northwestern Energy- utilities 1608.28, Schumacher Elevator Company-elevator maintenance 3104.04, Star Laundry -rugs 40.90, DIRECTOR OF EQUALIZATION: Office Peeps- paper 22.18, REGISTER OF DEEDS: Toshiba Financial Services-copy machine rent 95.32, SHERIFF: Clark Community Oil – fuel – 1032.54, Sanford Health -pre placement exam 67.00, South Dakota Sheriff’s Association 2022 dues 610.73, Trav’s Outfitter – vest/carrier 711.80, PRISONER CARE: Codington Co Auditor -prisoner care 190.37, AIRPORT: Halme – replace lost check 53, 283.98, Northwestern Energy-utilities 84.82, AMBULANCE: Randy Angermeier – ins deductible 1356.00, Baymont Inn & Suits -lodging 240.97, Bound Tree Medical-supplies 385.96, Cardmember Services – registration 185.00, City of Clark – water 72.45, Clark Community Oil – gas 365.13, Ken’s Fairway – supplies 44.77, Robert Koistinen – ins deductible reimbursement – 1750.00, Lewis Family Drug – supplies 175.00, Northwestern Energy – utilities 328.52, Office Peeps- toner 89.26, Star Laundry -laundry 11.85, Sturdevants Auto Parts-parts 7.19, SOC SERV FOR AGED: Inter Lakes Comm Action-support com serv/November- 1488.00, EXTENSION: City of Clark – water 62.05, Office Peeps-paper 265.20, Star Laundry – rugs 25.38, WEED: Cardmember Service-pulley kit 139.52, City of Clark -water- 56.85, Clark Community Oil - fuel 27.00, County Wide Directory-plat books/infrastructure program 30.00, Northwestern Energy – utilities 99.19, ROAD & BRIDGE: Aramark-towels 151.98, Brock White – parts 55.80, Randy Brownlee-gravel crushing 197,135.04, Erin Scheller-Brush-supplies/office 161.70, Butler Machinery – parts 1677.01, Cardmember Services-supplies 89.38, Jim Caulfield-meals 26.12, City of Clark -water 67.25, Clark Community Oil – fuel 7786.61, Cook’s Wastepaper-garbage -99.07, Governors Inn- lodging 154.00, Dennis Herman – meals 19.71, I-State Truck Center -parts 397.62, IMEG – bridge design 9375.00, Larson Acres-gravel royalties 78,013.87, Matheson Tri-Gas-welding supplies 128.19, Midway Service-Vollan Oil-fuel 849.38, Northwestern Energy – utilities 785.40, Oscar’s Machine Shop – parts 516.22, Sturdevants Auto Parts-filters 1015.49, Sturdevants Auto Parts – supplies 4409.58, Transource -parts 124.27, Westside Implement-parts 1687.43, Wheelco – parts 2015.75, REGISTER OF DEEDS: Microfilm Imaging – software/scanner rent 250.00. TOTAL: 381,925.47.

**PAYROLL**: AUDITOR: 5493.40, TREASURER 4951.27, STATES ATTORNEY: 5074.24, COURTHOUSE: 2610.84, DIRECTOR OF EQUALIZATION: 5223.82, REGISTER OF DEEDS: 3306.13, VETERAN SERVICE OFFICE: 371.10, SHERIFF: 7909.77, CORONER: 344.62, NURSE: 2072.22, AMBULANCE: 15,150.17, EXTENSION: 1450.41, WEED: 1001.38, ROAD & BRIDGE: 47,650.68, EMERGENCY & DISASTER: 1079.24. TOTAL: 103,689.29.

Knock absent.

The Board then spent time with Senior Students from Clark High School, Willow Lake High School and Henry High School as they toured the offices of the Courthouse.

**ADJOURN**:  Motion by Schlagel, second by Hass to adjourn at 11:46 p.m. until next regular meeting Tuesday, December 7, 2021 at 8:00 a.m. All voting aye. Motion carried.

ATTEST:

(SEAL)

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Christine Tarbox Chris Sass, Chairman

Clark County Auditor Clark County Board of Commissioners

Published once at the total approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_.