CLARK COUNTY COMMISSIONER PROCEEDINGS

September 21 2021

The Clark County Commissioners met in regular session on Tuesday, September 21, 2021 in the commissioner room of the Clark County Courthouse. Chairman Sass called the meeting to order at 8:00 a.m. with the following Commissioners present at the Courthouse: Francis Hass, Richard Reints, Wallace Knock, Terry Schlagel and Chris Sass. Also present Auditor Tarbox.

**COMMUNITY COMMENTS**: No one appeared.

**AGENDA:** Motion by Reints, second by Schlagel to approve the September 21, 2021 agenda. All voting aye. Motion carried.

**MINUTES**: Motion by Hass, second by Knock to approve the minutes from the regular meeting held September 7, 2021. All voting aye. Motion carried.

**HIGHWAY**: HS Eggleston met with the board via teleconference to discuss road conditions and road work being done.

**INSURANCE**: Lynn Bren with South Dakota Public Assurance Alliance met with the board to discuss property valuations of Clark County buildings, coverage for contents and blanket coverage. Motion by Knock, second by Reints to use recommended Safety Benefit values and add coverage for stolen and destroyed signs. All voting aye. Motion carried.

**NOTIFICATIONS**: WD Tarbox presented notifications of hospitalization.

**SHERIFF**: Sheriff McGraw met with the board to update them on the process of hiring a deputy. He informed the board he has interviewed several candidates and extended an offer.

**VICTIM WITNESS AGREEMENT**: Motion by Knock, second by Schlagel to approve and allow Chairman to sign the 2022 Victim Witness Coordinator agreement. Clark County’s cost for 2022 will be $2200.00. All voting aye. Motion carried.

**RESOLUTION 20-21**: Motion by Reints, second by Sass to approve 2022 Final budget with no changes from the Provisional Budget. Clark County levy for 2022 will be County General Fund: 2.349, Road and Bridge Fund: .750. No other changes were made. All voting aye. Motion carried.

RESOLUTION 20-21

ADOPTION OF ANNUAL BUDGET FOR Clark County, South Dakota

Whereas, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and,

Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, elimination’s and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED: That such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDTURES FOR CLARK COUNTY, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2022 and ending December 31, 2022 and the same is hereby approved and adopted by the Board of County Commissioners of Clark County, South Dakota, this 17th day of September, 2021.

The Annual Budget so adopted is available for public inspection during normal business hours at the office of the county auditor Clark County, South Dakota. The accompanying taxes are levied by Clark County for the year January 1, 2022 and December 31, 2022.

The levy for General Fund is 2.349/1000, Road and Bridge levy is .750/1000. Total levy for 2022 is 3.099.

BOARD OF COUNTY COMMISSIONERS OF  
Clark County, South Dakota

/s/ Chris Sass, Chairman

/s/ Wallace Knock

/s/ Francis Hass

/s/ Richard Reints

/s/ Terry Schlagel

**WAGE INCREASE:** The board discussed potential increase in salary for calendar year 2022. No action taken.

**AMBULANCE**: Motion by Schlagel, second by Hass to approve the Ambulance rosters provided for Clark Station 1 and Clark Station 2. The rosters are on file in the Auditor’s office. All voting aye. Motion carried.

**COVID PROTOCOL**: Further discussion was held regarding updating the Covid Policy for Clark County. It was decided going forward employees who miss work for any COVID related issue will use sick leave/vacation to cover the absence. It will be treated as any other illness.

**REPORTS:**  Motion by Hass, second by Schlagel to approve the following reports. All voting aye. Motion carried.

AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER  
 Cash on hand…………………………………………..… 9,073.66

Money Market…………………………..………………….4,215,337.04

CD’s…………..…………………………………………… 800,000.00  
Checking Account....…….…………………………………. 332,728.00 TOTAL:……………..……………… …..…………………5,357,138.70

These funds include all funds administered by the county including: General Fund

$3,696,168.73, Road & Bridge: $873,072.91, 911 Service Fund: 71,633.35, ED:7,218.55, Domestic Abuse: 680.00, 24/7 – 16,181.44, ROD Mod/Pres: $13,231.41, American Rescue Plan Funds: 362,837.00, Rural Access Infrastructure fund: 57,878.26. **Trust & Agency Funds $258,237.05 which are funds returned to schools, towns, townships and special districts.** TOTAL: $5,357,138.70.

**ROD Fees**: August recording fees 2755.00, Transfer fees: 3218.00, Births: 25.00, Deaths: 20.00, Copy money: 67.00, Misc. 198.00. TOTAL: 6283.00.

**Ambulance**: 7,442.42, **Sheriff**: Mileage 32.00 Civil fees $250.00, Pistol permits $71.00.

**CLAIMS**: Motion by Knock, second by Reints to approve the following claims and allow the auditor to issue payment. All voting aye. Motion carried. GENERAL FUND: Watertown Fire Department – 60% runs 990.36, COMMISSIONERS: Department of Legislative Audit – audit 6332.50, United States Geological Survey – Joint funding agreement – 4750.00, AUDITOR: Office Peeps- toner 121.38, STATES ATTORNEY: SD Dept of Revenue – blood draw 160.00, Thomson Reuters-West Publishing -data base charges 415.01, PUBLIC BUILDINGS: City of Clark – landfill fees 28.17, City of Clark – water – 111.85, Cook’s Wastepaper-garbage 34.75, JCL Solutions-supplies 112.73, Moeller Sheet Metal -filters 513.84, Northwestern Energy – utilities 1407.47, REGISTER OF DEEDS: Toshiba Financial Services-copy machine rent 95.32, SHERIFF: JB Repair-change oil/filter 82.00, PRISIONER CARE: Codington CO Auditor – prisoner care 2064.58, AIRPORT: Northwestern Energy – utilities 50.45, AMBULANCE: AAA Collections – collections 112.50, Bound Tree Medical -supplies 537.26, Justin Bowers -deductible reimbursement 2250.00, Cardmember Service – air conditioner 139.99, City of Clark -water 72.45, JB’s Repair – tow/coolant leak 1423.00, Lewis Family Drug – supplies 130.00, Northwestern Energy – utilities 417.39, EXTENSION: City of Clark – water 205.65, Quill Corp – quic notes 25.99, US Postmaster – stamps 398.00, WEED: Agrasyst- lo-drift 1200.00, Cardmember Service – antifreeze – 48.91, City of Clark – water 223.25, Cook’s Wastepaper -garbage – 46.50, Northwestern Energy- utilities 118.80, Sturdevants Auto Parts – supplies 101.64., ROAD & BRIDGE: Ameripride Service – towels 212.27, Robert Benson – purchase out lot 40 – 30,000.00, Boyer Ford Trucks -parts 437.28, Cardmember Service-parts/ Ipad & warranty 384.32, City of Clark – water 77.65, Cook’s Wastepaper -garbage 46.50, I-State Truck Center – parts 1278.75, IMEG- CO RD 17 & 38, Bridge repairs – 28,125.00, Matheson Tri -Gas Inc-welding supplies 25.80, Midway Service – Vollan Oil – diesel 3638.14, New Deal Tire – scrap tires 509.40, North American Truck & Trailer -parts 78.37, Northwestern Energy – utilities 1405.00, Safety Service – tarps 2102.60, Sturdevants Auto Parts-supplies 352.32, Sturdevants Auto Parts – supplies 2537.17, Transource – parts 460.35, Wheelco – parts 2450.29, 911 SERVICE: City of Watertown – 911 Emergency surcharge 3022.24, REIGSTER OF DEEDS: Microfilm Imaging Systems – software/scanner rent 250.00. TOTAxL: 102,115.19.

**PAYROLL**: AUDITOR: 5493.63, TREASURER 4951.50, STATES ATTORNEY: 5074.48, COURTHOUSE: 2606.81, DIRECTOR OF EQUALIZATION: 5224.05, REGISTER OF DEEDS: 3150.16, VETERAN SERVICE OFFICE: 371.09, SHERIFF: 13,414.79, NURSE: 2072.34, AMBULANCE: 14,644.73, EXTENSION: 1450.51, WEED: 4660.93, ROAD & BRIDGE: 46,102.96, EMERGENCY & DISASTER: 936.08. TOTAL: 110,154.06.

**ADJOURN**:  Motion by Hass, second by Knock to adjourn at 10:34 a.m. until next regular meeting Tuesday, October 5, 2021 at 8:00 a.m. All voting aye. Motion carried.

ATTEST:

(SEAL)

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Christine Tarbox Chris Sass, Chairman

Clark County Auditor Clark County Board of Commissioners

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