CLARK COUNTY COMMISSIONER PROCEEDINGS

June 15, 2021

The Clark County Commissioners met in regular session on Tuesday, June 15, 2021 in the commissioner room of the Clark County Courthouse. Chairman Sass called the meeting to order at 8:00 a.m. with the following Commissioners present at the Courthouse: Francis Hass, Richard Reints, Wallace Knock, Terry Schlagel and Chris Sass. Also present Auditor Tarbox.

**COMMUNITY COMMENTS**: No one appeared.

**AGENDA:** Motion by Schlagel, second by Knock to approve the June 15, 2021 agenda. All voting aye. Motion carried.

**MINUTES**: Motion by Reints, second by Hass to approve the minutes from the regular meeting held June 1, 2021. All voting aye. Motion carried.

**HIGHWAY**: HS Eggleston met with the board via teleconference to discuss road conditions and road work being done. He informed the board that True North Steel has announced that they will not honor bid price for the rest of the year. HS Eggleston stated he has supply of culverts he should need for this year. He also informed the board that they have they road in Bradley ready for asphalt and that should happen within the first two weeks of July.

**HIGHWAY**: Motion by Knock, second by Reints to allow HS Eggleston to declare an oil distributor truck as surplus and sell via Auction Time. All voting aye. Motion carried.

**HIGHWAY**: Toby Morris met with the board to continue discussion of funding for County Road 17 repairs. Brady Janzen was also present and presented information for discussion.

**WEDDING RECEPTION**: Angie Benson and Tyler Lamb met with the board requesting use of the fairgrounds on July 3, 2021 for a wedding reception. Motion by Hass, second by Schlagel to approve the request. All voting aye. Motion carried. The Lookout Bar will be serving the event. All required paperwork has been explained and will be delivered prior to the event.

**BOARD OF ADJUSTMENT**: Motion by Reints, second by Knock to recess as County Commission and Convene as Board of Adjustment. All voting aye. Motion carried.

Commissioner Sass called the meeting of the Board of Adjustment to order and pointed out that the meeting is being conducted by teleconference. Present Luke Muller from First District, who serves as Parliamentarian as well as staff support. There are no items to be added to the agenda by Board members or staff. No persons requesting to schedule time on the Board of Adjustment agenda. Luke asked Board members if there were any conflicts or Ex parte Communications that would make them unable to participate in the hearings. There were none.

**APPROVE AGENDA**: Motion by Schlagel, second by Reints to approve the Board of Adjustment Agenda. All voting aye. Motion carried.

**CONDITIONAL USE**: The next agenda item is a request for Conditional Use permit by Clark Community Oil to store and sell fertilizer. This will be located on property owned by Tom and Kathleen Wookey described as Northeast Quarter of Section 8, Township 116 North, Range 57 West of the 5th P.M. Clark County, South Dakota (Day Township). Motion by Hass, second by Knock to approve the Conditional Use permit. Staff report was given by Luke Muller regarding the request. Chairman Sass opened the public hearing. Troy Grensberg appeared. There was no further public testimony and the public hearing was closed and board questions were answered. Luke read the questions for finding of fact and restated the motion: The motion is to grant Clark Community Oil a conditional use permit to store and sell fertilizer at site, subject to conditions read. Voting aye: Knock, Reints, Hass, Schlagel and Sass. Motion carried.

There was no other business for the open and no other business before the Board.

**ADJOURN**: Motion by Reints, second by Schlagel to adjourn as Board of Adjustment and continue as Board of County Commissioners. All voting aye. Motion carried.

**CONVENE:** Motion by Hass, second by Knock to convene as Joint Clark County Planning and Board of Commissioners to hold joint public hearing. All voting aye. Motion carried.

**ORDINANCE 2-21**: Motion by Schlagel second by Knock, acting as the Planning Committee to recommend approval of Ordinance 2-21 to the Board of County Commissioners. Chairman Sass opened the public hearing. No one appeared. The public hearing was held and the first reading was completed. Ordinance 2-21 is a temporary ordinance regarding the issuance of local medical cannabis establishing permits and /or licenses. All voting aye. Motion carried. Second reading set for 8:00 a.m. Tuesday, June 22, 2021 at a special meeting.

**ADJOURN**: Motion by Reints, second by Sass to adjourn as Joint Planning Commission and Board of Commissioners and reconvene as Board of Commissioners. All voting aye. Motion carried.

**AMBULANCE**: Motion by Reints, second by Knock to approve new hire, Drey Reihe, as part time employee for ambulance department. All voting aye. Motion carried.

**AMBULANCE**: AA Angermeier requested permission to purchase a new computer for the ambulance shed. Motion by Knock, second by Sass to approve purchase for a new computer. Price quote from Connecting Point was approximately $2500.00. He will price check other option. All voting aye. Motion carried.

**AMBULANCE**: Motion by Reints, second by Schlagel to accept resignation of Pam Grensberg, ambulance employee. This will be effective July 31, 2021. All voting aye. Motion carried.

**AMBULANCE:** Motion by Knock, second by Reints to allow staff to advertise for position of a full time EMT position. All voting aye. Motion carried.

**CUSTODIAN:** Motion by Schlagel, second by Knock to approve hire of James Marx as custodian with salary of $38,250. He will be available to start around the first of July. All voting aye. Motion carried.

**RESOLUTION 13-21**: The board discussed placing a burn ban. No action taken.

**AIRPORT**: Motion by Knock, second by Reints to approve the written proposal from Aaron Swan and Associates for quality control for asphalt mix for the Airport project. Proposed Quality Assurance Testing costs: Testing per day - $1174.31 per day estimated 7 days. Total Cost: $8,220.17. All voting aye. Motion carried.

**EXECUTIVE SESSION**: Motion by Hass, second by Reints to enter into executive session at 10:51 a.m. SDCL 1-25-2 (1) for personnel issues. Chairman declared out at 11:19 a.m.

**REPORTS:**  Motion by Hass, second by Schlagel to approve the following reports. All voting aye. Motion carried.

AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER  
 Cash on hand…………………………………………..… 26,733.06

Money Market… ………………………………………….5,414,716.63

CD’s…………..…………………………………………… 800,000.00  
Checking Account....…….…………………………………. 475,059.20 TOTAL:……………..……………… …..…………………6,716,508.89

These funds include all funds administered by the county including: General Fund $4,111,505.56, Road & Bridge: $1,942,628.54, 911 Service Fund: 72,061.40, ED:-6432.90 Domestic Abuse: 360.00, 24/7 – 16,444.44, ROD Mod/Pres: $6,922.98, TIF FUNDS: 23,391.32. **Trust & Agency Funds $549,627.55 which are funds returned to schools, towns, townships and special districts.** TOTAL: $6,716,508.89.

**ROD Fees**: May recording fees 2835.00, Transfer fees: 3113.00, Births: 50.00, Deaths: 95.00, marriages: 45.00, Copy money: 110.75, Misc. 374.00. TOTAL: 6,622.75.

**Ambulance**: 13,506.44, **Sheriff**: Mileage 86.00 Civil fees $250.00, Pistol permits $18.00.

**CLAIMS**: Motion by Knock, second by Reints to approve the following claims and allow the auditor to issue payment. All voting aye. Motion carried. COMMISSIONERS: Tony’s Collision Center – change oil Durango – 52.94, US Bank Voyager – fuel 82.65, AUDITOR: Connecting Pont- services for server 3431.00, ITC-service -146.17, Office Peeps-paper 41.90, US Postmaster – box rent 37.50, TREASURER: ITC-service 47.14, US Postmaster – box rent 75.00, STATES ATTORNEY: ITC-service 49.87, SD Dept of Revenue blood draw -80.00, US Postmaster - box rent – 50.00, PUBLIC BUILDLINGS: City of Clark-water 88.05, Cook’s Wastepaper – garbage 34.75, Dekker Hardware – supplies 13.49, ITC-service 80.14, Northwestern Energy – utilities 1144.62, Star Laundry – rugs 40.90, DIRECTOR OF EQUALIZATION: Connecting Point – support work/ email issue 36.30, ITC-service 71.05, SDAAO- assessor school fees 360.00, US Postmaster -75.00, REGISTER OF DEEDS: ITC-service 88.53, Office Peeps-labels 60.20, Toshiba Financial Services-copy machine rent 95.32, US Postmaster – box rent 37.50, VETERANS OFFICE: ITC-service 48.16, SHERIFF: AT&T Mobility – service 257.25, Clark Community Oil – fuel 771.53, ITC-service 200.94, JB’s Repair – change oil 82.00, Mack’s -tire repair 18.00, US Postmaster – box rent 50.00, US Bank Voyager Fleet Systems-gas 74.58, PRISONER CARE: Codington Co Auditor – prisoner care 3669.00, AIRPORT: Clark Rural Water -water 35.00, Helms & Associates – runway reconstruction 34,398.59, Northwestern Energy – utilities 73.97, NURSE: Dekker Hardware -supplies 7.98, AMBULANCE: A-Ox Welding Supply – oxygen 24.40, AAA collections – collection fee 81.34, AT&T Mobility – service 178.20, Bound Tree Medical -supplies 1176.31, City of Clark -water 67.25, Clark Building Center – supplies 16.46, Clark Community Oil – fuel 315.26, Dekker Hardware – supplies 50.24, ITC-service 188.74, JB’s Repair – change oil- 259.40, Ken’s Fairway -supplies 16.39, Lewis Family Drug – supplies – 50.00, Montgomery’s – floor covering – 1487.16, Northwestern Energy – utilities 303.57, Star Laundry – rugs 11.85, US Bank Voyager – gas 104.15, SOC SERV FOR AGED: ICAP-support comm service /June 1488.00, MENTAL ILLNESS BOARD: Lincoln County Treasurer – involuntary expenses- 110.00, EXTENSION: ITC-service 89.23, Ken’s Fairway -supplies 1.85, Office Peeps-copier 70.51, Star Laundry – rugs 25.38, US Postmaster – box rent 37.50, US Postmaster – stamps 250.00, WEED: Agrasyst-agra lo-drift 600.00, Big State Industrial Supply-hearing protector 119.40, Cardmember Service – Mavic -air 2 fly more combo 1053.27, City of Clark – water 170.90, Cook’s Wastepaper garbage 46.25, Dekker Hardware- supplies 8.76, ITC-service 108.34, Northwestern Energy-utilities 133.36, Nutrien Ag Solutions-herbicides 7675.20, Office Peeps-ink cartridge 83.27, Running Supply-tire changer manual/tie down 119.98, Sturdevant’s Auto Parts-supplies 32.36, WW Tire Service-supplies 18.00, ROAD & BRIDGE: 212 Truck & Trailer Repairs-parts 60.09, Ameripride Services-towels 138.36, AT&T Mobility service 53.57, Bluetarp Financial-supplies – 39.99, Boyer Ford Trucks-parts 312.99, Brian’s Glass & Door – windows 3060.00, City of Clark – water 72.45, Clark Community Oil – propane 335.80, Cook’s Wastepaper-garbage 46.75, Dekker Hardware -supplies 381.74, Diesel Machinery – parts 91.16, I-State Truck Center-parts – 175.69, IMEG – County road 17 engineering costs – 22,500.00, ITC-service 129.07, Jebro – MC 70 - 21,241.28, Midway Service-Vollan Oil-diesel 21,925.72, Northern Con Agg-pea rock 19,412.64, Northwestern Energy-utilities 856.74, Office Peeps-supplies 10.31, Oscar’s Machine Shop-parts 977.78, Pomps Tire Service -tires 53.50, Pro-Line Inc-parts 81.84, Prostrollo – parts 409.68, RDO Equipment -parts 81.67, Shur-Co LLC-parts 705.62, Sturdevant’s Auto Parts -filters/ supplies 1553.67, US Postmaster – box rent 37.50, WW Tire Service -tires 81.60, Westside Implement – parts 188.85, Wheelco-parts 191.88, 911 SERVICE: City of Watertown – 911 surcharge 2983.85, ITC-service 145.23, CIVIL DEFENSE: AT&T Mobility – service 45.41, Cardmember Service-phone accessories 83.30, ITC-service 50.47, US Postmaster- box rent 50.00, US Bank Voyager Fleet Systems – gas 38.17, PRISONER CARE: Nickolas Barrie – 24/7 refund 99.00, REGISTER OF DEEDS: Connecting Point -service 160.00, Microfilm Imaging -software/scanner rent – 240.00. TOTAL: 161,682.67.

**PAYROLL**: AUDITOR: 5493.64 TREASURER 4951.49, STATES ATTORNEY: 5074.49, COURTHOUSE: 2040.88, DIRECTOR OF EQUALIZATION: 5224.06, REGISTER OF DEEDS: 3150.15, VETERAN SERVICE OFFICE: 371.10, SHERIFF: 9107.58, NURSE: 2072.35, AMBULANCE: 14,848.31, EXTENSION: 1281.23, WEED: 3980.20, ROAD & BRIDGE: 47,332.86, EMERGENCY & DISASTER: 1233.42. TOTAL: 106,161.76.

**ADJOURN**:  Motion by Schlagel, second by Reints to adjourn at 11:46 a.m. until next regular meeting Tuesday, July 6, 2021 at 8:00 a.m. All voting aye. Motion carried.

ATTEST:

(SEAL)

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Christine Tarbox Chris Sass, Chairman

Clark County Auditor Clark County Board of Commissioners

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