CLARK COUNTY COMMISSIONER PROCEEDINGS  
  June 1, 2021

The Clark County Commissioners met in regular session on June 1, 2021 at 8:00 a.m. in the Courthouse basement of the Clark County Courthouse. Commissioner Sass called the meeting to order at 8:00 a.m. Commissioners present in the Courthouse basement: Wally Knock, Richard Reints, Terry Schlagel, Francis Hass and Chris Sass. Also present Auditor Tarbox.

**COMMUNITY COMMENTS:** No one attended.

**AGENDA**: Motion by Knock, second by Schlagel to approve the agenda for June 1, 2021. All voting aye, Motion carried.

**MINUTES:**  Motion by Hass, second by Reints, to approve the minutes of the regular meeting of May 18, 2021. All members voting aye. Motion carried.  
  
**HIGHWAY**: HS Eggleston met with the board to update them on road conditions and work being done. He informed the board that the state did not receive any bids for the road stripping for 2021 so the roads in Clark County may not get painted this fall. Discussion was held regarding selling surplus county equipment. No action taken.

**FUEL QUOTES**: The following fuel quotes were presented to the board for June 2021. **Diesel #2**: Agwrx, No bid, Clark Community Oil- 2.45, Vollan Oil – 2.4887. **Gas E-10**: Agwrx – no

bid. Clark Community Oil-2.63. Vollan Oil – 2.7412. The County accepted the low bid and all bids are on file in the Auditor's office.

**TRANSPORT FUEL QUOTES**: The following transport load fuel quotes were presented to the board for June 2021: Diesel #2: Agwrx – No bid, Clark Community Oil -2.33, Vollan Oil – 2.3087. The County accepted the low bid and all bids are on file in the Auditor’s office.

**HIGHWAY**: Motion by Schlagel, second by Knock to approve utility crossing permit from Northern Valley Communications to bore and plow on County Road #1 (Warren Township). All voting aye. Motion carried.

**HIGHWAY**: Adam Polley with Clark Engineering, IMEG, met with the board to update them on County Road #17. Also present via teleconference, Toby Morris and Brady Janzen. Mr. Polley informed the board that they had the completed wetland delineation and that they will be reviewing boundaries and starting the permit process and stated they are still on schedule as presented earlier this year.

**WEDDING RECEPTIONS:** Trevor Backous representing The Lookout met with the board to request approval to use the Lookout liquor and malt beverage licenses to serve two events at the Clark County Fairgrounds. Motion by Schlagel, second by Hass to approve the request. The events will be wedding reception July 5, 2021 and wedding reception August 28, 2021. The City of Clark has also approved this request. All voting aye. Motion carried.

**AIPPORT**: Brooke Edgar with Helms and Associates met with the board to review Quality Control Assurance acceptance sampling and testing for asphalt mix pavements for the runway project at the Clark County Airport. She presented three different offers from Aaron Swan and Associates, Braun Intertec and American Engineering Testing Inc. Motion by Schlagel, second by Reints to accept the asphalt testing firm of Aaron Swan and Associates. All voting aye. Motion carried.

**AIRPORT**: The board reviewed the first pay estimate for the Clark County Airport runway reconstruction project in the amount of $166, 274.10 from Halme Inc.

**LOSS CONTROL UPDATES**: Motion by Knock, second by Reints to approve changes as per loss control report from Safety Benefits. The board has approved an Emergency Action Plan, Citizen Complaint form, New Hire checklist, Supervisor injury report/investigation form and DL check for employees driving personnel vehicles. These additional reports will be effective immediately and available from the Auditor’s office. All voting aye. Motion carried.

**CLARK COUNTY TIF**: Motion by Hass, second by Schlagel to allow payment for Clark County TIF to be made at this time as all tax revenue was received prior to April 30, 2021. Payment is due by December 15 of each year. Members of the Clark Industrial Development approved the early payment. All voting aye. Motion carried.

**OPERATING TRANSFER**: Motion by Hass, second by Sass to approve 2021 operating transfer to Emergency Manager fund in the amount of $21,924. All voting aye. Motion carried.

**AIRPORT GRANT**: Auditor Tarbox informed the board of a CRSSA grant that is available for the Clark County Airport to cover direct costs for COVID expenses. Available funds for the grant will be $9,000.00 to be used for operations and covid related improvements. Motion by Knock, second by Sass to allow staff to apply for the grant. All voting aye. Motion carried.

**SET HEARING**: Motion by Reints, second by Knock to allow hearing to be set for CT Wildlife to apply for a Hunting Preserve facility on-sale license. The license will allow the owner to sell alcoholic beverages during the shooting preserve season for consumption on the licensed premises to a guest as part of a hunting or shooting package. The licensee may not offer any alcoholic beverages for retail sale to other member of the general public. All voting aye. Motion carried. Hearing set for July 6, 2021 at 9:30 a.m.

**ORDINANCE 2-21**: Public hearing for Ordinance 2-21 was set for 10:00 a.m. June 15, 2021. This ordinance is a temporary ordinance regarding the issuance of local medical cannabis establishment permits and /or licenses. A copy of the Ordinance is available at the Auditor’s office.

**EXECUTIVE SESSION**: Motion by Reints, second by Schlagel to enter into executive session SDCL 1-25-2 (1) at 9:46 a.m. for personnel issues. All voting aye. Motion carried. Chairman declared out at 11:52 a.m.

**NEW HIRE**: Motion by Reints, second by Schlagel to extend offer of employment for custodian position for the courthouse with starting salary of $38,250. Voting aye: Knock, Reints, Hass and Schlagel. Abstain: Sass. Motion carried.

**CLAIMS**: Motion by Knock, second by Sass to approve the following claims and allow the auditor to issue payments for same. All voting aye. Motion carried. COMMISSIONERS: Clark County Courier – proceedings 250.42, AUDITOR: Connecting Point-server 8777.99, PMB-0112 – user fees 112.75, TREASURER: Clark Co Courier – notice 27.04, Office Peeps-toner 142.61, COURT: Austin, Hinderaker, Hopper-court appt attorney – 846.60, Thomas F Burns -atty fees/costs 761.40, PUBLIC BUILDINGS: Clark Co Courier- help wanted 53.90, Culligan-water 49.25, Moeller Sheet Metal- fill/start A/C unit 269.85, Sara Tarbox – curtains nurse office 15.00, DIRECTOR OF EQUALIZATION: Office Peeps-computer- 1397.88, VETERANS OFFICER: SDVSOA-membership dues 100.00, PREDATORY ANIMAL: SD Dept of Game Fish and Parks-animal damage control – 2276.80, SHERIFF: Central Square Tech-service/support 1551.91, POOR: Furness Funeral Home- funeral -2150.00, SDACC-catastrophic co poor relief 1057.00, EXTENSION: Kim McGraw – supplies/virtual conference 25.37, WEED: Office Peeps-ink cartridges 74.92, PLANNING & ZONING: Clark Co Courier- conditional use/ordinance 92.75, ROAD & BRIDGE: Asphalt Paving & Materials -hot mix 8708.80, Fastenal Company-parts 112.07, Hanten’s Repair -parts 294.94, IMEG: Design/reconstruct bridge design – 41,250.00, Northwestern Energy- utilities 35.54, Prostrollo – parts 409.68, Sioux Rural Water System-water 48.00, Jay Waldow-reimburse deductible 4500.00, AIRPORT: Halme Inc – 166,274.10, DEBT SERVICE: Dacotah Bank- principal 22,505.70, Dacotah Bank – interest 885.62, M&P RELIEF FLOW THRU: SDDACO - $2.00 fee 230.00. TOTAL: 265,287.89.

**PAYROLL**: COMMISSIONERS: 6301.46, AUDITOR: 3,866.88, TREASURER: 4,241.74, STATES ATTORNEY: 2,940.29, COURTHOUSE: 2,108.88, DIRECTOR OF EQUALIZATION: 4,578.92, REGISTER OF DEEDS: 3,530.32, VETERANS OFFICER: 371.10, SHERIFF: 6,840.03, POOR: 461.78, NURSE: 2,139.65, AMBULANCE: 13,837.33, EXTENSION: 1,321.09, WEED: 3,787.49, PLANNING & ZONING: 309.64, ROAD & BRIDGE: 46,575.52, EMERGENCY & DISASTER: 1,372.98. TOTAL: 104,585.10.

**ADJOURN**:  Motion by Hass, second by Schlagel to adjourn at 11:59 a.m. until next regular meeting Tuesday, June 16, 2021 at 8:00 a.m. Members present voting aye. Motion carried.

 ATTEST:

(SEAL)

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Christine Tarbox Chris Sass, Chairman

Clark County Auditor Clark County Board of Commissioners

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