CLARK COUNTY COMMISSIONERS PROCEEDINGS

September 17, 2020

The Clark County Commissioners met in regular session on Tuesday, September 17, 2020 in the Commissioner room of the Clark County Courthouse. Chairman Sass called the meeting to order at 8:00 a.m. with the following Commissioners present via teleconference: Wallace Knock and Robert Bjerke. Present at the Courthouse: Richard Reints and Chris Sass. Also present Auditor Tarbox.

**AGENDA:** Motion by Knock, second by Bjerke to approve the September 17, 2020 agenda as presented. Voting aye: Bjerke, Knock, Reints, Sass. Motion carried.

**MINUTES**: Motion by Reints, second by Bjerke to approve the minutes from the regular meeting held September 1, 2020. Voting aye: Knock, Reints, Bjerke and Sass. Motion carried.

**COMMUNITY COMMENTS**: Gordon Spaete presented for community comments with concerns about intersection of 162nd and 432nd.

**HIGHWAY**: HS Eggleston met with the board via teleconference to discuss road conditions and road work being done. He informed the board that they have finished sealing and are hauling field rock and gravel.

Commissioner Hass available via teleconference.

**WEED SUPERVISOR**: Motion by Hass, second by Reints to appoint Brian Jenkins as Clark County Weed Supervisor. Voting aye: Hass, Bjerke, Knock, Reints and Sass. Motion carried.

**OPERATING TRANSFER**: Motion by Hass, second by Reints to approve an operating transfer of $900,000.00 from County General to Road and Bridge fund. Voting aye: Hass, Reints, Bjerke, Knock and Sass. Motion carried.

**HEARING**: At 8:30 am the time specified hearing was held for the Clark County 5 year Road and Bridge Plan. Present: Richard Reints, Robert Bjerke, Wallace Knock, Francis Hass, Chris Sass, SA Fjelland and Auditor Tarbox. Discussion was held regarding which roads are on the plan and which paved roads compared to gravel roads. They also discussed which culverts will be replaced. No changes were made to the plan and public hearing was closed.

**RESOLUTION 27-20**: Motion by Knock, Second by Reints to approve the 2021 Final Budget with the following changes: Cash applied General Fund -101-0-276.01 $932,440.00, General Fund taxes 101-0-311 – $3,113,960.000, General Fund 5% reserve - $349,250.00, Cash Applied Road & Bridge Fund – 201-0-276.01 $392,849.00, Taxes 201-0-311-$950,768.00, 5% Road & Bridge Fund - $244,030.00. Additional changes to Road and Bridge fund: 201-0-331.01- $115,064.00, 201-0-334.20 - $2008.00, 201-0-365 -$85,000.00, 201-0-369 – $62,400.00, 201-311-426.40 - $1,914,497.00. Voting aye: Knock, Hass, Reints, Bjerke and Sass. Motion carried.

RESOLUTION 27-20

ADOPTION OF ANNUAL BUDGET FOR 2021

Clark County, South Dakota

Whereas, (7-21-5- thru 13,) SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and,

Whereas the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, elimination’s and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED: That such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR 2021 Clark County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2021 and ending December 31, 2021 and the same is hereby approved and adopted by the Board of County Commissioners of Clark County, South Dakota, this 17th day of September, 2020.

The Annual Budget so adopted is available for public inspection during normal business hours at the office of the county auditor, Clark County, South Dakota. The accompanying taxes are levied by Clark County for the year January 1, 2021 through December 31, 2021.

County Levy General Fund 2.273, County levy for Road and Bridge fund .726 for a total levy for 2021: 2.999.

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| Date: September 17, 2020 |  |  |  |  |
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| BOARD OF COUNTY COMMISSIONERS OF  |  |  |
|  | Clark County, South Dakota |
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| /s/ Chris Sass\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chairman |  |  |
| /s/ Richard Reints \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |  |
| Commissioner |  |  |
|  |  |  |  |  |
| /s/ Francis Hass\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Commissioner |  |  |
|  |  |  |  |  |
| /s/ Wallace Knock\_\_\_\_\_\_\_\_\_\_\_\_\_\_Commissioner |  |  |
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| /c/ Robert Bjerke\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Commissioner |  |  |
|  |  |  |  |  |
| ATTEST/s/ Christine Tarbox\_\_\_\_\_\_\_\_\_\_\_ Christine Tarbox, County Auditor |  |  |

**AIRPORT HAY REPORT**: Mark McHenry provided written communication of the hay crop from the Airport ground for 2020.

**AIRPORT**: Motion by Knock, second by Reints to approve an Airport Grant offer for Project #3-46-009-14-2020 and allow Chairman to sign all paperwork for the FAA and construction contracts. Voting aye: Hass, Bjerke, Knock, Reints and Sass. Motion carried.

**AIRPORT**: Motion by Bjerke, second by Hass to approve and allow Chairman to sign the State Financial Assistance Agreement for Clark County Airport Project #3-46-009-14-2020. Voting aye: Hass, Bjerke, Knock, Reints and Sass. Motion carried.

**LOST CHECK**: Motion by Knock, second by Bjerke to approve and allow Auditor to reissue check for John Pickrel in the amount of $2.40 which was lost in the mail. Voting aye: Bjerke, Hass, Knock, Reints and Sass. Motion carried.

**AMBULANCE**: AA Angermeier met with the board to discuss adding a staff member to the Clark Crew to alleviate scheduling conflicts and make it easier for staff to use vacation time. He also discussed pay increase for EVOC drivers when covering, specifically for football games. He informed the board that they currently work every other weekend and a weekend shift is a 72 hour period. Cost options were discussed and will be discussed with other staff and he will report back to the board. No action taken.

**REPORTS:**  Motion by Reints, second by Knock to approve the following reports. Voting aye: Hass, Bjerke, Reints, Knock and Sass. Motion carried.

 AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER
 Cash on hand…………………………………………..… 21,985.08

Money Market…..……………………………………...… 2,812,881.95 CD’s…………..…………………………………………… 800,000.00
Checking Account....…….…………………………………. 254,668.70 TOTAL:……………..……………… …..…………………3,889,535.73

These funds include all funds administered by the county including: General Fund $3,408,918.29, Road & Bridge: $172,604.01, 911 Service Fund: 74,728.41, E/D: 1,512.35, Domestic Abuse: 305.00, 24/7 – 14,314.75, ROD Mod/Pres: $11,421.66, TIF: 8,821.52. **Trust & Agency Funds $196,909.74 which are funds returned to schools, towns, townships and special districts.** TOTAL: $3,889,535.73.

**ROD Fees**: August recording fees 3910.00, Transfer fees: 8830.50, Births: 35.00, Deaths: 180.00, marriages: 15.00, Copy money: 67.00, Misc. 452.00. TOTAL: 13,489.50.

**Ambulance**: 6,840.60, **Sheriff**: Mileage 259.00, Civil fees $700.00, Pistol permits $12.00.

**CLAIMS**: Motion by Bjerke, second by Hass to approve the following claims and allow the auditor to issue payment. All voting aye. Motion carried. COMMISSIONERS: Connecting Point – antivirus on tablets 220.00, US Bank Voyager Fleet Systems-fuel 76.43, ELECTIONS: McLeods-pens 101.83, Office Peeps- plexiglass shields 3141.99, JUDICIAL: Certified Languages International-interpreter 16.50, AUDITOR: ITC-service 58.41, Office Peeps-calendars 26.56, PMB-0112 – user fees 64.75, TREASURER: ITC-service 49.90, STATES ATTORNEY: ITC-service 48.09, Prairie Lakes Healthcare-blood draw 170.00, SD Dept of Revenue-blood draw 320.00, State Bar of South Dakota – subscription 500.00, Thomson Reuters-West Publishing -online library 897.55, PUBLIC BUILDINGS: City of Clark – water 89.75, Cook’s Wastepaper-garbage 33.25, Culligan-water 96.00, Dekker Hardware-supplies 79.33, Dustan Elsen- sanitizer, towels, micro towels 60.60, ITC-service – 80.55, Northwestern Energy-utilities 1584.26, Star Laundry-rugs 40.58, Sturdevants Auto Parts-copper plus s meng 3.22, DIRECTOR OF EQUALIZATION: Cardmember Service-update course 199.99, Connecting Point – trend micro anti-virus 106.50, ITC-service 167.23, Office Peeps-supplies 8.45, REGISTER OF DEEDS: ITC-service 89.77, Toshiba Financial Services-copy machine rent 94.24, VETERANS OFFICER-ITC-service 45.68, Ramkota Hotel-Pierre-lodging 234.90, SHERIFF: Clark Community Oil-fuel 937.83, Fedex – shipping fees 13.59, ITC-service 207.71, Office Peeps- post it paper-17.62, PRISONER CARE: Codington CO Auditor-prisoner care 170.00, AIRPORT: Northwestern Energy-utilities 99.78, NURSE: Office Peeps-paper 39.90, AMBULANCE: A-Ox Welding Supply -oxygen 56.34, AAA Collections-collections 267.15, Bound Tree Medical-supplies 319.61, City of Clark -water 63.75, Clark Community Oil-fuel 200.55, Dekker Hardware-supplies 21.75, ITC-service 188.57, KDM Equipment – test battery/ oil change 267.96, Ken’s Fairway -supplies 12.04, Lewis Family Drug – supplies 793.00, Matheson Tri=Gas -rental 110.39, Northwestern Energy-utilities 304.81, Star Laundry & Dry Cleaners-laundry 11.78, US Bank Voyager Fleet-fuel 196.34, WW Tire Service-flat repair 19.72, SOC SER FOR AGED: Inter-Lakes Comm Action – support com ser/September 1469.33, MENTAL ILLNESS BOARD: Lewis & Clark BHS-services 184.00, SD Human Service- involuntary service 600.00, Yankton County Sheriff’s Office-sheriff’s fee 50.00, EXTENSION: City of Clark -water 267.90, ITC-service 96.92, Northwestern Energy-fairgrounds 109.95, Office Peeps-calendar/planner 44.31, Star Laundry – laundry 25.20, WEED: Cook’s Wastepaper -garbage 44.25, Dekker Hardware-supplies 37.86, ITC-service 97.56, Matheson Tri-Gas -Service 32.58, Northwestern Energy-rental 127.22, Titan Machinery-fix a/c 2315.58, ROAD & BRIDGE: Agwrx Coop-bulk oil 3684.00, Ameripride Services-towels 125.38, Avera Queen of Peace-drug/alcohol testing.220.65, Boyer Ford Trucks-parts 1108.82, Butler Machinery -parts 123.12, Cardmember Service-supplies 60.48, City of Clark -water 58.55, Clark Community Oil-fuel 1731.80, Cook’s Wastepaper-garbage 44.25, Dakota Fluid Power Inc-parts 267.85, Dekker Hardware – parts/supplies 188.79, Flint Hills Resources-MC-3000 86,851.15, Hollaway Bridge and Culvert-bridge repair 42,857.22, ITC-service 144.74, Dennis Johnson-contract hauling 3136.00, Jim Johnson Trucking-contract hauling 3136.00, Lucas Johnson-contract hauling – 3136.00, Kens Fairway – supplies 13.38, Matheson- welding supplies - 154.68, Midwest Truck Parts- parts – 2444.41, North America Truck & Trailer – parts 300.90, North Central International-parts 928.06, Northwestern Energy-utilities – 1431.39, Office Peeps-supplies-32.19, RDO Equipment-outside repair-11,650.59, RDO-parts 192.00, Runnings Farm & Fleet-air compressor-369.99, SD Dept of Transportation- bridge work- 1069.64, Sturdevants Auto Parts-filters/supplies-3732.67, Transource – parts 102.40, WW Tire Service-tires-56.00, Westside Implement- parts 1295.37, Wheelco-parts 713.78, 911 SERVICE: 145.23, CIVIL DEFENSE: Dekker Hardware -supplies – 101.98, ITC-service 59.93, Office Peeps-stick it notes-401.95, US Bank Voyager Fleet Systems-fuel-42.60, REGISTER OF DEEDS: Microfilm Imaging-software/scanner rent-240.00, John Pickrel – re-issue lost check 2.08, EXCISE TAX FUND: SD Dept of Revenue -excise tax 1734.85. TOTAL: 192,620.03.

**PAYROLL**: AUDITOR: 5267.08, TREASURER 4988.68, STATES ATTORNEY: 4,853.97, COURTHOUSE: 2608.45, DIRECTOR OF EQUALIZATION: 4834.52, REGISTER OF DEEDS: 3,228.96, VETERAN SERVICE OFFICE: 363.82, SHERIFF: 8679.35, NURSE: 1985.32, AMBULANCE: 12,428.01, EXTENSION: 1325.34, WEED: 3557.51, ROAD & BRIDGE: 45,809.68, EMERGENCY & DISASTER: 1143.32. TOTAL: 101,074.01.

**ADJOURN**:  Motion by Hass, second by Bjerke to adjourn at 11:42 a.m. until next regular meeting Tuesday, October 6, 2020 at 8:00 a.m. All voting aye. Motion carried.

ATTEST:

(SEAL)

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Christine Tarbox Chris Sass, Chairman

Clark County Auditor Clark County Board of Commissioners

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