CLARK COUNTY COMMISSIONERS PROCEEDINGS

February 18, 2020

The Clark County Commissioners met in regular session on Tuesday, February 18, 2020 in the Commissioners’ meeting room of the Clark County Courthouse. Chairman Sass called the meeting to order at 8:00 a.m. with the following Commissioners present: Chris Sass, Wallace Knock, Francis Hass, Richard Reints and Robert Bjerke. Also present Auditor Tarbox.

**AGENDA:** Motion by Knock, second by Bjerke to approve the February 18, 2020 agenda as presented. All voting aye. Motion carried.

**MINUTES**: Motion by Reints, second by Hass to approve the minutes from the regular meeting of February 4, 2020. All voting aye. Motion carried.

**COMMUNITY COMMENTS**: No one appeared.

**HIGHWAY**: HS Eggleston met with the board to discuss road conditions and road work being done.

**HIGHWAY**: Motion by Hass, second by Knock to approve Beadle County bid from Tru North Steel for culverts for calendar year 2019. All bid are on file in the auditor office. All voting aye. Motion carried.

**HIGHWAY**: Motion by Knock, second by Reints to accept Beadle County bid from Tru North Steel for culverts for calendar year 2020. All bids are on file in the auditor’s office. All voting aye. Motion carried.

**AUTO SUPPLEMENT**: Motion by Reints, second by Bjerke to approve auto supplement for highway fund in the amount of $7475.61, funds received from the BIG grant from the State of South Dakota. Will transfer funds from 201-0-334 to 201-311-426.40. All voting aye. Motion carried.

**EXECUTIVE SESSION**: Motion by Hass, second by Reints to enter into executive session at 8:12 a.m. to discuss personnel according to SDCL 1-25-2-(1). All voting aye. Motion carried. Chairman declared out at 8:30 a.m.

**INSURANCE QUOTE:**  Taylor Jacobson representing McKinney Olson Insurance company met with the board requesting permission to quote Governmental general liability for Clark County. Motion by Knock second by Reints to allow him to process a quote. Voting aye: Knock, Reints and Sass. Voting nay: Bjerke and Hass. Motion carried.

**AIRPORT**: Brooke Edgar with Helms and Associates met with the board to discuss the airport runway reconstruction project time lines and costs. Motion by Hass second by Bjerke to allow Helms and Associates to advertise for the runway reconstruction project. All voting aye. Motion carried. Motion by Knock, second by Reints to allow Clark County to get third party independent fee evaluation for the Airport project. All voting aye. Motion carried.

**CONSERVATION**: Darin Lewis and Lisa Paulson representing the Conservation District met with the board to update them on operations within the Conservation District. They discussed sales of trees, fabric and other services that they provide. They also discussed outreach they plan to do to increase public awareness. They presented the budget and their appropriation request for 2021. No action needed.

**ICAP**: Cindy Dannenburg, Executive Director with ICAP met with the board with a yearly update. She informed the board of the wide range of programs and services that assist participants to reach and maintain their optimal level of self-sufficiency. She also discussed the Used 2 Be New store in Clark.

**ABATEMENT 3-20:** Motion by Bjerke, second by Hass to approve Abatement 3-20 which corrects tax statements for City of Clark. Auditor made error in Clark City request which changed the levy from 8.722 to 8.559. New tax statements will be prepared and refunds will be issued to residents if necessary. All voting aye. Motion carried.

**WEED**: Motion by Knock, second by Reints to call for yearly chemical bids for the weed department at the request of WS Lynch. Bids will be accepted until 5:00 p.m. April 6, 2020. Bids will be opened at the Commissioner meeting on April 7, 2020 at 9:00 a.m. All voting aye. Motion carried.

**SET HEARING**: Motion by Reints, second by Bjerke to set hearing for vacating section of County Road #55. Hearing will be held March 17, 2020 at 8:30 a.m. All voting aye. Motion carried.

**REPLACE CHECK**: Motion by Knock, second by Reints to replace lost check in the amount of 39.15 for Jeff Rykhus which was lost in the mail. All voting aye. Motion carried.

**REPLACE CHECK**: Motion by Hass, second by Reints to replace lost check in the amount of $2237.02 for Garden City Fire Department that has been lost. All voting aye. Motion carried.

**WELFARE**: WD Tarbox presented notifications of hospitalization.

**REPORTS:**  Motion by Hass, second by Knock to approve the following reports. All members present voting aye. Motion carried.

AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER  
 Cash on hand…………………………………………..… 93,045.87

Money Market…..……………………………………...… 2,708,614.17 CD’s…………..…………………………………………… 800,000.00  
Checking Account....…….…………………………………. 930,785.47 TOTAL:……………..…………………..………………… 4,532,445.51

These funds include all funds administered by the county including: General Fund $2,695,199.85, Road & Bridge: $1,193,106.80, 911 Service Fund: 76,510.97, E/D: 18,333.72, Domestic Abuse: 55.00, 24/7 – 14,678.25, ROD Mod/Pres: $7526.59, **Trust & Agency Funds $527,034.33 which are funds returned to schools, towns, townships and special districts.** TOTAL: $4,532,445.51.

**ROD Fees**: January recording fees 1905.00, Transfer fees: 3815.50, Births: 35.00, Deaths: 180.00, marriages: 0.00, Copy money: 67.75, Misc. 294.00. TOTAL: 6297.25.

**Ambulance**: 10861.70, **Sheriff**: Mileage 191.50, Civil fees $525.00, Pistol permits $9.00.

**CLAIMS**: Motion by Bjerke, second by Knock to approve the following claims but withhold payment for bill from Sanford Hospital, and allow the auditor to issue payments for remining bills. All voting aye. Motion carried. COMMISSIONERS: US Bank Voyager Fleet Systems- fuel-21.28, AUDITOR: Connecting Point- transfer files 130.00, Office Peeps – labels/toner 148.68, PMB-0112- access fees 53.00, TREASURER: Cardmember Service-postage 1105.00, Office Peeps-paper/cartridge 177.80, STATES ATTORNEY: Prairie Lakes Hosp – blood draw 85.00, SD Dept of Revenue – blood draw-80.00, Thomson Reuters-West Publishing -online library 879.95, COURT: Bratland Law-court appointed attorney 1567.50, PUBLIC BUILDINGS: City of Clark – water 84.55, Clark Community Oil – gas 22.76, Cole Paper-supplies 170.84, Cook’s Wastepaper - & Recycling – garbage 33.25, Northwestern Energy-utilities 1576.69, Oscar’s Machine Shop-supplies 64.82, Star Laundry – rugs 40.58, Uline – exit signs 171.78, DIRECTOR OF EQUALIZATION: Office Peeps- toner 125.00, REGISTER OF DEEDS: Toshiba Financial Services-copy machine rent 131.58, VETERAN SERVICE: Dataspec Inc- software 449.00, Office Peeps- printer 411.99, SHERIFF: Cardmember Service-software 53.24, Clark Community Oil – gas 535.86, Mack’s – oil change 54.95, US Bank Voyager Fleet Systems- fuel 35.90, PRISONER CARE: Codington Co Auditor-prisoner care 850.00, AIRPORT: Northwestern Energy-utilities 265.88, AMBULANCE: AAA Collections – collection fee 64.07, Bound Tree Medical-supplies 533.75, Cardmember Services- distance CME training – 95.00, City of Clark – water 68.95, Clark Community Oil – gas 351.06, Ken’s Fairway – supplies 33.67, Northwestern Energy- utilities 491.43, Sar Laundry & Dry Cleaners -laundry 11.78, SOC SERV FOR AGED: Inter-Lakes Comm Action-support comm service/February 1469.33, EXTENSION: Ken’s Fairway – supplies 37.14, Office Peeps-copier rent – 116.22, Star Laundry -rugs 25.20, WEED: Cardmember Service-dealer license 50.00, ROAD & BRIDGE: AGWRX COOP – oil 3486.00, Agwrx Coop- fuel 4013.30, Ameripride Services-towels 129.28, Avera Occupations Medical-drug testing -80.14, Boyer Ford Trucks -parts-1696.62, Randy Brownlee -gravel screening 47,335.75, Cardmember Service – parts 96.98, City of Clark -water 127.50, Clark Community Oil-transport fuel load 14,266.79, Cook’s Wastepaper – garbage 88.50, Equipment Blades -cutting edges/parts 13,494.78, Fastenal Company- parts 56.75, Little Falls Machine-parts-838.64, Midwest Truck Parts-outside repair-2396.25, Northwestern Energy-utilities 3283.30, Office Peeps- supplies 4.46, Oscar’s Machine Shop-parts-215.95, Productivity Plus Account – parts 224.37, RC First Aid-supplies 59.00, SD Assn of Co Hwy Supt- annual dues 275.00, Sturdevants Auto Parts- filters 413.39, Sturdevants Auto Parts-supplies 5269.78, Ted Warkenthien- gravel royalties 24,043.56, 911 SERVICE: Centurylink – fees 273.67, City of Watertown – 911 surcharge 3032.37, CIVIL DEFENSE: US Bank Voyager Fleet Systems-fuel 35.38, REGISTER OF DEEDS: Microfilm Imaging System-retracker software/scanner rent 240.00, US Records Midwest LLC-tabs 145.13, FIRE DEPT INS PREM: Garden City Fire Department – re-issue lost check – 2237.02, Jeffrey Rykhus – re issue lost check 39.15, Refund checks for Clark City Abatement #3-20 $438.14. TOTAL: 141,011.44.

**PAYROLL**: AUDITOR: 5477.21, TREASURER 4988.69, STATES ATTORNEY: 4,901.20, COURTHOUSE: 2573.40, DIRECTOR OF EQUALIZATION: 4834.54, REGISTER OF DEEDS: 3,271.48, VETERAN SERVICE OFFICE: 363.82, SHERIFF: 8679.32, NURSE: 1985.32, AMBULANCE: 11,817.83, EXTENSION: 1,346.92, WEED: 769.92, ROAD & BRIDGE: 50,798.64, EMERGENCY & DISASTER: 828.51. TOTAL: 102,636.80.

**ADJOURN**:  Motion by Hass, second by Bjerke to adjourn at 11:23 a.m. until next regular meeting Tuesday, March 3, 2020 at 8:00 a.m. All voting aye. Motion carried.

ATTEST:

(SEAL)

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Christine Tarbox Chris Sass, Chairman

Clark County Auditor Clark County Board of Commissioners

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