CLARK COUNTY COMMISSIONERS PROCEEDINGS

December 30, 2019

The Clark County Commissioners met in regular session on Monday, December 30, 2019 in the Commissioners’ meeting room of the Clark County Courthouse. Chairman Bjerke called the meeting to order at 1:00 p.m. with the following Commissioners present: Robert Bjerke, Wallace Knock, Richard Reints and Chris Sass. Also present Auditor Tarbox. Francis Hass absent.

**AGENDA:** Motion by Sass, second by Knock to approve the December 30, 2019 agenda as presented. All voting aye. Motion carried.

**COMMUNITY COMMENTS**: No one appeared.

**HIGHWAY**: HS Eggleston met with the board to discuss road conditions and road work being done.

**TRANSPORT FUEL QUOTES**: The following fuel quotes were presented to the board for December 2019 for transport load fuel: Diesel #2, 70/30: Clark County Farmers Elevator: 2.33, Clark Community Oil – 2.676. The County accepted the low bid and all bid are on file in the Auditor’s office.

**EXECUTIVE SESSION**: Motion by Reints, second by Knock to enter into executive session at 1:10 p.m. according to SDCL 1-24-2 (2), to discuss personnel issues. All voting aye. Motion carried. Chairman declared out at 1:25 p.m. Also present SA Fjelland.

**SET HEARING**: Discussion was held regarding setting a hearing date for February for vacating County Road 55. The dates of February meetings may need to be changed to accommodate Government days and will be determined at the January 7, 2020 meeting.

**CONTINGENCY TRANSFER**: Motion by Knock, second by Reints to approve Contingency Transfer 1-19 in the amount of $50,250.00 to the accounts listed below. All voting aye. Motion carried.

CONTINGENCY TRANSFER 1-19

Commissioner Knock moved that the following transfer be adopted.

Whereas an insufficient amount was appropriated for the county to meet its obligation and;

Whereas an appropriation was made in the 2019 budget of Clark County an amount for contingencies as provided by SDCL 7-21-6.2 and;

Whereas SDCL 7-21-32.2 authorizes the Board of Clark County Commissioners to transfer from this Contingency appropriation to any other appropriation.

NOW, THEREFORE BE IT RESOLVED: that $50,250.00 be transferred from the Contingency appropriation to the following:

$7500.00 States Attorney 101-151-415

$350.00 Victim Witness Program 101-159-422

$2400.00 Predatory Animal 101-166-429.10

$12,500.00 Prisoner care 101-212-429

$12,100.00 County Poor 101-411-422

$12,500.00 Ambulance 101-424-434

$500.00 Public Library Expense 101-511-429

$2300.00 Wheel Tax Expense 201-750-454.10

$100.00 24/7 Expense 248-212-429

Commissioner Reints seconded the motion that the TRANSFER be adopted. Upon roll call, the following Commissioners voted aye: Those voting nay:

Dated this 30th day of December, 2019.

/s/ Christine Tarbox\_\_\_\_\_\_\_

Christine Tarbox, Auditor

Clark County, South Dakota

**RESOLUTION 25-19**: Motion by Sass, second by Knock to approve Clark County 2020 Salary Schedule. All voting aye. Motion carried.

RESOLUTION\_25-19

2020 SALARY SCHEDULE

Commissioner Sass presented the following resolution and moved for its adoption. Second by Commissioner Knock. All voting aye. BE IT RESOLVED that the Clark County Board of Commissioners adopt the following wage and salary scale for Clark County employees to be effective January 1, 2020. This resolution, when adopted, will nullify all previous wage scales.

**SALARY SCHEDULE---------------January 2020**

5% to all employees, seasonal/temporary and part time except commissioners.

COMMISSIONERS…………………………………Salary /mo………… **602.21**

Robert Bjerke, Francis Hass,

Chris Sass, Wallace Knock, Richard Reints

REGISTER OF DEEDS: Andrea Helkenn ……….. …….. Salary/mo 3686.80

TREASURER: Kay Mahlen ……….................................. Salary/mo 3758.59

AUDITOR: Chris Tarbox ………………………………….Salary/mo 3882.25

STATES ATTORNEY: Chad Fjelland…………………………Salary/mo 3509.17

Lisa Clausen ………………………….. Pay/mo 1397.75

SHERIFF: Robert McGraw…………………………………….Salary/mo 4748.34

Deputy – Tad Heaton………………………………..Salary/mo 3267.42

Deputy – Mike Gravning…100% time .…………...Salary/mo 3473.60

BLOOD DRAW: …………………………………………….. Salary/ draw 100.00

Louann Streff, Gayle Wookey

DIRECTOR OF EQUALIZATION – …Jarvis Reidburn…… Salary/mo 3561.67

PLANNING & ZONING: …………Jarvis Reidburn Salary/mo 270.38

HIGHWAY SUPERINTENDENT – Ryan Eggleston…..……..Salary/mo 4499.74

Secretary – Erin Scheller-Brush.. …………………… Salary/mo 2236.70

JANITOR: Dustan Elsen………………………………………Salary/mo 3124.96

CORONER: Louann Streff……………………………………..Salary/ call 150.00

Deputy Coroner:… ……………………………………………Salary/call 150.00

Gayle Wookey, Lisa Lee

VETERANS SERVICE OFFICER – Larry Jones –………… Salary/mo 675.92

WELFARE DIRECTOR- Christine Tarbox………………….. Salary/mo 400.00

CIVIL DEFENSE OFFICIAL – …. Salary/mo

AMBULANCE ADMINISTRATOR – ………

Ambulance Administrator – Randy Angermeier………….. Salary/mo 4004.09 Ambulance staff………….. …………….…..………… Salary/12 hr shift 99.44

Ambulance staff…………….…………………………. Salary/24 hr shift 198.85

Justin Bowers, Pam Grensberg

Paramedic – Bob Koistinen…………………………….Salary/24 hr shift 249.98

EVOC Drivers…………………………………………..Salary/24 hr call 86.52

EVOC Drivers…………………………………………..Salary/run 32.45

After 3 hours…………………………………………… $9.30 per hour

Willow Lake Ambulance………………………………. Salary $227.12/per run

(split between the crew)

Norlan Froke –Station II maintenance ……………………..100.00 per month

Holiday Pay for ambulance employees………………….. Double pay with no extra

pay per run

Weekend Pay for ambulance employees…………………………... EMT $30.00/run

Weekend defined as: 5:00 a.m., Friday to 5:00 a.m. Monday ………. EVOC $25.00/run

Medical Director of Ambulance...Louann Streff……………………….$135.19/ month

SECRETARY TO PUBLIC HEALTH NURSE/ WIC Sec

Sara Tarbox Pay/mo 2096.90

………………………………………… Salary/hr 16.13

DEPUTIES TO AUDITOR, TREASURER, DIRECTOR OF EQUALIZATION,

AND REGISTER OF DEEDS,

Carol Warkenthien, Mary Hurlbut

Carrie Reis, ……….……………………………………….Pay/mo 2621.13

Luvetta Nickels-Wicks………………………………….. Salary/hr 15.80

4-H Youth Advisor Secretary/ Weed Secretary

Josie Michalski…………………………….……….…… Salary/hr 16.13

PART TIME EMPLOYEES…………………………………… Salary/hr 9.30

WEED SUPERVISOR – … …………………… Salary/month 3307.89

(58% of time weed from April 1 – October 31) (7 months) 19.20/hr

(from May 1 – October 31) 18.43/hr

Part time weed sprayers………………………………………15.80/hr

WEED BOARD:……………………………………………… Salary/mtg 20.00

HIGHWAY DEPARTMENT EMPLOYEES:

Labor Grade Wage rate/hr

Grade No 1 - Chance Burke ……………. 19.66

Grade No 2 –Roger Mitchell.& Austin Swanhorst…… 19.49

Grade No 2 Asst – ………….…………………………. 18.96

Grade No 3 …………………………………………… 18.43

David Borns, Dale Jones, Brad Furness,

Dennis Herman, Matt Kadinger, Brian Jenkins

Steve LaFortune, Jay Waldow, Todd Fiedler,

Dale Foiles, Jimmy Dunbar, Jim Caulfield, Charles Lusk

HIGHWAY DEPARTMENT PART-TIME EMPLOYEES:  
 (Based on Experience)

..…………………………………………. 14.03

…………………………………………… 15.80

All department heads, County Deputies, Clerk and Highway Department employees to receive $25.00 per month for first five continuous years of service and $25.00 per month for each 5 continuous years of service thereafter. Longevity will be paid one time, the first pay period in December.

Pay periods are from 3rd thru the 16th inclusive and the 17th thru the 2nd inclusive. Any extra hours worked will be paid in the earned pay period.

ATTEST:

(SEAL)

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Christine Tarbox  Robert Bjerke, Chairman

Clark County Auditor Clark County Board of Commissioners

**EMERGENCY MANAGER**: EM Gravning met with the board to update them on FEMA. He also requested additional salary for the Emergency Manager job for November and December. No action taken.

**OPERATING TRANSFER**: Motion by Sass, second by Reints to approve operating transfer from county general to Road and Bridge fund in the amount of $790,341.00. All voting aye. Motion carried.

**SURPLUS ANALYSIS**: According to SDCL 7-12-18-1, the total unreserved undesignated fund balance of the General Fund for Clark County as of September 30, 2019 is $2,760,268.13 which is 51% of the 2019 budget.

**DESIGNATE SURPLUS CASH**: Motion by Sass, second by Knock to designate surplus cash to repairs to county roads and bridges. All voting aye. Motion carried.

**CLAIMS**: Motion by Sass, second by Reints to approve the following claims and allow Auditor to remit payment for same. All voting aye. Motion carried. GENERAL FUND: Teri Peckham -refund 124.31, State of SD Treasurer – recalculated payment 32.88, COMMISSIONERS: Carrie Reis- supplies for open house 22.31, AUDITOR: Office Peeps- paper 39.90, COURT: Bratland Law-court appointed attorney – 475.00, PUBLIC BUILDINGS: Schumacher Elevator Company-contract/maintenance 2910.00, REGISTER OF DEEDS: Office Peeps- toner 119.00, SHERIFF: Central Square Tech-Zuercher Field ops program 209.19,

**ADJOURN:** Motion by Knock, second by Sass to adjourn at 2:41 p.m. until next regular meeting January 7, 2019. All voting aye. Motion carried.

ATTEST:

(SEAL)

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Christine Tarbox Robert Bjerke, Chairman

Clark County Auditor Clark County Board of Commissioners

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