CLARK COUNTY COMMISSIONERS PROCEEDINGS

September 18, 2018

The Clark County Commissioners met in regular session on Tuesday, September 18, 2018 in the Commissioners’ meeting room of the Clark County Courthouse. Chairman Bjerke called the meeting to order at 8:00 a.m. with the following Commissioners present: Sass, Wicks, Hass and Reints. Commissioner absent: Bjerke. Also present Auditor Tarbox.

**AGENDA:** Motion by Wicks, second by Reints to approve the Augusts 21, 2018 agenda as presented. Members present voting aye. Motion carried.

**MINUTES**: Motion by Hass, second by Wicks to approve the minutes from the regular meeting of September 4, 2018 meeting. Members present voting aye. Motion carried.

**CORRECTIONS**: Motion by Wicks, second Reints by to make corrections to the August 21, 2018 minutes. Changes to be made, Larry Brannan retirement date corrected from January 23, 2019 to January 31, 2019. Other change to be made CU for Silver Lake Colony correcting the property description from 17-116-56 to 7-116-56. Members present voting aye. Motion carried.

**COMMUNITY COMMENTS**: Mike McHugh, candidate for SD House District II introduced himself and spoke on his behalf.

**HIGHWAY**: HS Eggleston met with the board to discuss road conditions, road complaints and road work being done.

**HIGHWAY**: Motion by Reints second by Hass to approve hire date for Darrin Leetch as October 1, 2018 with a starting salary of $16.50 per hour during the six month probation period, after probation period wage will increase to Grade II highway employee. Members present voting aye. Motion carried.

**HIGHWAY**: Motion by Reints, second by Wicks to authorize Vice-Chairman to sign the purchase agreement between Vern and Shirley Sjoberg to purchase Outlot Forty-Three (43) of the City of Clark, Clark County, South Dakota, being a part of the Northwest Quarter (NW ¼), of Section Six (6), Township One Hundred Sixteen (116) North, Range Fifty-seven (57) West of the 5th P.M., Clark County, South Dakota. Purchase price will be $7500.00. Members present voting aye. Motion carried.

**RESOLUTION 15-18:** Motion by Hass, second by Reints to approve the Clark County Road and Bridge Five year Improvement Plan. There were no changes made to the plan and plan was approved as presented. All members present voting aye. Motion carried.

RESOLUTION 15-18

A RESOLUTION ADOPTING THE CLARK COUNTY FIVE-YEAR HIGHWAY AND

BRIDGE IMPROVEMENT PLAN

WHEREAS, the South Dakota Department of Transportation Local Bridge and Improvement Grant Fund requires that in order to be eligible to apply for Bridge Improvement Grant funds, Counties are required to develop a five-year Highway and Bridge Improvement Plan, hereinafter referred to as Plan; and

WHEREAS, Clark County has utilized the South Dakota Department of Transportation, County Staff, the First District Association of  Local Governments, Townships,  and the general public in developing the various components of the Plan; and

WHEREAS, the Plan includes maps and lists identifying an inventory of highways and bridges, project needs, and revenue sources; and

WHEREAS, Clark County held a public meeting on September 4, 2018 to solicit input into the Plan, and the citizens who attended expressed an interest in the Plan; and

WHEREAS, the County will be able to use the Plan as a tool to budget for transportation enhancements and better coordinate transportation issues with other entities;

NOW, THEREFORE, BE IT RESOLVED BY THE CLARK COUNTY BOARD OF COUNTY COMMISSIONERS THAT THE CLARK COUNTY FIVE-YEAR HIGHWAY AND BRIDGE IMPROVEMENT PLAN IS HEREBY ADOPTED AND IS RECOGNIZED AS THE HIGHWAY AND BRIDGE IMPROVEMENT PLAN FOR CLARK COUNTY.

Dated at Clark, South Dakota this 18th, day of September, 2018.

ATTEST:

/s/ Christine Tarbox /s/ Chris Sass

County Auditor County Commissioner Vice Chairman

Clark County Clark County

**BOARD OF ADJUSTMENT**: Motion by Reints, second by Wicks to enter into Board of Adjustment. Members present voting aye. Motion carried.

**HEARING:**  At 9:00 a.m. the time assigned hearing was held for CU 9-18 which if approved will allow Paul Johnson to use NE ¼ 25-116-56 to construct a Class “A” CAFO. Paul Johnson and Lee Fuller appeared. Motion by Wicks, second by Reints to approve CU 9-18 and open the public hearing. Hearing was held for the Conditional Use. Public Comment was taken and public hearing was closed. Voting aye: Wicks, Hass, Reints and Sass. Motion carried.

**SET HEARING**: Motion by Hass, second by Reints to set hearing for Variance 8-18 which if approved will allow applicant Rick Sundvold to use S½S½ 28-116-57 to construct a machine shed closer than the setback. Hearing set for October 2, 2018 at 9:20 a.m. Members present voting aye.

**SET HEARING**: Motion by Hass, second by Wicks to set hearing to amend Conditional Use 6-18, Dwight Warkenthien. Question to be determined, whether to amend the letter of assurance associated with CU#6-18 to waive the requirement that the issuance of the Conditional Use Permit be conditioned upon the applicant receiving a State General Permit. (A State General Permit would still be required to operate the CAFO under state law). Hearing set for 9:25 a.m., October 2, 2018. Members present voting aye. Motion carried.

**ADJOURN:** Motion by Reints, second by Hass to adjourn from Board of Adjustment and return to Board of County Commissioners. Members present voting aye. Motion carried.

**RESOLUTION 16-18 - FINAL BUDGET HEARING**: Motion by Wicks, second by Reints to approve 2018 final budget for Clark County, with the following changes: Extension Buildings: 101-523-429 $55,000, Economic Development: 101-712-429.10 $25,000, Property tax General Fund: 101-0-311- 2,821,273, Property tax Road & bridge fund: 201-0-311- 901,214, Cash applied – General Fund: 992,073, Cash applied –R&B fund – 221,645, Less 5% General fund-215,633. Members present voting aye. Motion carried.

COUNTY TAX LEVIES 2019: General: 2.404, Road & Bridge: .768, TOTAL LEVY 2019: 3.172.

RESOLUTION 16-18

ADOPTION OF ANNUAL BUDGET FOR

Clark County, South Dakota

Whereas, (7-21-5- thru 13,) SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and,   
Whereas the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, elimination’s and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED: That such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR Clark County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2019 and ending December 31, 2019 and the same is hereby approved and adopted by the Board of County Commissioners of Clark County, South Dakota, this 18 day of September, 2018.

The Annual Budget so adopted is available for public inspection during normal business hours at the office of the county auditor, Clark County, South Dakota. The accompanying taxes are levied by Clark County for the year January 1, 2019 through December 31, 2019.

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| BOARD OF COUNTY COMMISSIONERS OF | | |  |
| Clark County, South Dakota | | | |
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| /s/ Chris Sass, Vice Chairman | | |  |
|  |  |  |  |
| /s/ Violet Wicks, Commissioner | | |  |
|  |  |  |  |
| /s/ Francis Hass, Commissioner | | |  |
|  |  |  |  |
| /s/ Richard Reints, Commissioner | | |  |
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| ATTEST  Christine Tarbox, County Auditor | | |  |
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**HAZARDOUS MATERIAL PLAN:** Motion by Wicks, second by Reints to approve and allow Chairman to sign the Clark County Hazardous Material Plan. Members present voting aye. Motion carried.

**AIRPORT**: Motion by Hass, second by Wicks to approve sublease between Ringmasters Aviation, Steve Berg and Wheatland Aviation, Steve Hennigs. Members present voting aye. Motion carried.

**WELFARE**: WD Tarbox met with the board to discuss funeral bill. Motion by Reints, second by Sass to deny the bill. Members present voting aye. Motion carried.

**REPORTS:**  Motion by Hass, second by Reints to approve the following reports. All members present voting aye. Motion carried.

AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER  
 Cash on hand…………………………………………..… 11,704.39

Money Market…..…………………………………… .… 3,140,092.97

CD’s…………..…………………………………………… 800,000.00  
 Checking Account....…….…………………………………. 202,777.17  
    TOTAL:……………..………………………………… 4,154,574.53

These funds include all funds administered by the county including: General Fund $3,164,152.08, Road & Bridge: $718,396.36, 911 Service Fund: $84,505.02, E/D: 4,651.22, Domestic Abuse: 365.00, 24/7: $9083.46, ROD Mod/Pres: $8,501.54, TIF: 5492.78, **Trust & Agency Funds $159,427.07 which are funds returned to schools, towns, townships and special districts.** TOTAL: $4,154,574.53.

**ROD Fees**: July recording fees: 3320.00, Transfer fees: 1452.50, Births: 70.00, Deaths: 30.00, Marriages: 30.00, Copy money: 67.75, Misc 454.00. TOTAL: 5424.25.

**Ambulance**: 2497.49, **Sheriff**: Mileage 95.00, Civil fees $360.00, Pistol permits $60.00.

**CLAIMS**: Motion by Wicks, second by Hass to approve the following claims and allow the auditor to issue payments for same. Members present voting aye. Motion carried. COMMISSIONERS: Governors Inn – lodging 142.00, US Bank Voyager Fleet Systems-fuel 164.36, JUDICIAL SYSTEM: McClanahan Court Reporting-grand jury proceedings 306.65, AUDITOR: Connecting Point-backup errors 72.50, Dekker Hardware-supplies 18.97, Governor’s Inn- lodging 71.00, ITC-service 76.88, Microfilm Imaging System-minute books scanned 355.00, Office Peeps-file folders/stick it notes 16.48, PMB-0112-access fees 34.75, TREASURER: Governor’s Inn-lodging 71.00, ITC – service 46.12, SDACC-2018 tax deed manual 50.00, STATES ATTORNEY: ITC-service – 56.66, SD CLE Inc- Dakota Disc annual fee 500.00, SD Dept of Rev-blood draw 40.00, Thomson Reuters- West Publishing-online library 862.70, COURT: Bratland Law- court appointed atty 2162.00, Sutton Law-court appointed atty 355.80, PUBLIC BUILDINGS: Cardmember Service-2nd Floor refrigerator 212.99, City of Clark –water 131.65, Cook’s Wastepaper-garbage 30.50, Dekker Hardware-supplies 75.82, ITC-service 42.77, Northwestern Energy-utilities 1203.28, Star Laundry & Dry Cleaners –rugs 54.87, DIRECTOR OF EQUALIZATION: ITC-service 136.60, Office Peeps-appt book 31.90, REGISTER OF DEEDS: ITC-service 90.21, Office Peeps-wall calendar refill 15.88, Toshiba Financial Services-copy machine rent 105.01, VETERAN OFFICER: ITC-service 40.73, SHERIFF: Clark Community Oil- fuel 754.95, Dekker Hardware- supplies 19.27, ITC-service 203.14, SD Federal Property-supplies 24.00, SD Sheriffs Association-fall conference/Watertown 85.00, US Bank Voyager Fleet Systems-fuel 81.44, PRISONER CARE: Codington Co Auditor-prisoner care 5770.00, AIRPORT: Northwestern Energy-utilities 112.41, AMBULANCE: Advanced Asset Alliance-amb fees 87.50, Bound Tree Medical-supplies 257.22, Cardmember Service-registration/conference 175.00, City of Clark-water 66.25, Clark Community Oil-fuel 248.70, Dekker Hardware-supplies 41.99, ITC-service 171.20, Ken’s Food-supplies 11.44, Robert Koistinen-ins deductible reimbursement – 1500.00, Lewis Family Drug-supplies 990.00, Matheson Tri-Gas-rental 44.02, Northwestern Energy-utilities 269.38, Star Laundry-laundry 7.87, US Bank Voyager Fleet Systems –fuel 48.45, SOC SER FOR AGED: InterLakes Community Action-support comm service worker/September 1388.33, EXTENSION: City of Clark-water 168.85, ITC-service 97.80, Office Peeps- Office Peeps-supplies 104.86, Star Laundry & Dry Cleaning-rugs 31.80, WEED: C&R Supply-supplies 588.50, Cardmember Services-supplies 157.51, City of Clark –water 155.55, Clark Community Oil-fuel 1173.02, Cook’s Wastepaper- garbage 40.75, Dekker Hardware- supplies 18.87, ITC-service 97.41, Matheson Tri-Gas –rental 19.22, Northwestern Energy- utilities 123.18, Nutrient Ag Solutions-pesticides 2316.00, Oscar’s Machine Shop-supplies 74.47, Sturdevants Auto Parts-supplies 469.55, VanDiest Supply Co-pesticides 540.00, Westside Implement-supplies 21.92, PLANNING & ZONING: Creative Printing – zoning/building permits 122.35, ROAD & BRIDGE: Ameripride Services-towels 65.73, Automatic Transmission –outside repair 350.47, Brock White Co-mastic sealer 54,684.00, Butler Machinery- parts 97.94, City of Clark –water 66.25, Clark Co Farmers Elevator-21898.21, Clark Community Oil-LP 93.05, Cook’s Wastepaper –garbage 40.75, Dekker Hardware-supplies/parts/office supplies/ bridge work-704.37, Flint Hills-MC-800 14,610.83, General Equipment and Supplies- parts 1381.12, Hamlin Building Center-bridge work 153.76, ITC-service 118.97, Matheson Tri-Gas-welding supplies 14.42, Milbank Communications-radio repairs 91.00, Northern Con Agg-pea rock 9111.95, Northwestern Energy-utilities 1379.91, Oscar’s Machine Shop-supplies 611.99, RDO Equipment Co-filters 904.34, RDO Equipment – oil 1691.36, SD LTAP-registration 100.00, Sturdevants Auto Parts-filters 191.01, Sturdevants-Parts 2133.31, Transource-parts 152.63, Westside Implement – parts 425.20, Westside Implement – mower 9400.00, 911 SERVICE FUND: ITC-service 145.23, CIVIL DEFENSE: Michael Gravning – certification/meals 87.87, REGISTER OF DEEDS: Microfilm Imaging Systems – scanner rent/software 235.00. TOTAL: 17,194.92.

**PAYROLL**: AUDITOR: 4839.60, TREASURER: 4501.99, STATES ATTORNEY: 3946.84, COURTHOUSE: 2310.49, DIRECTOR OF EQUALIZATION: 4444.66, REGISTER OF DEEDS: 3,029.08, VETERAN SERVICE OFFICE:  336.40, SHERIFF: 6705.57, NURSE: 1816.35, AMBULANCE: 12,348.68, EXTENSION: 1212.08, WEED: 4931.99, ROAD & BRIDGE: 40,656.05, EMERGENCY & DISASTER: 1274.19. TOTAL: 92,353.97.

**ADJOURN**:  Motion by Hass, second by Sass to adjourn at 12.00 p.m. until next regular meeting Tuesday, October 2, 2018 at 8:00 a.m. Members present voting aye. Motion carried.

 ATTEST:

(SEAL)

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Christine Tarbox Chris Sass, Vice-Chairman

Clark County Auditor Clark County Board of Commissioners

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