CLARK COUNTY COMMISSIONERS PROCEEDINGS

April 17, 2018

The Clark County Commissioners met in regular session on Tuesday, April 17, 2018 in the Commissioners’ meeting room of the Clark County Courthouse. Chairman Bjerke called the meeting to order at 8:00 a.m. with the following Commissioners present: Bjerke, Reints, Hass, Sass and Wicks. Also present Auditor Tarbox.

**AGENDA:** Motion by Wicks, second by Sass to approve the April 17, 2018 agenda as presented. All present voting aye. Motion carried.

**MINUTES**: Motion by Hass, second by Reints to approve the minutes from the regular meeting of April 3, 2018. All voting aye. Motion carried.

**HIGHWAY**: HS Eggleston met with the board to discuss road conditions, road complaints and road work being done.

**HIGHWAY**: Motion by Wicks, second by Reints to approve and allow Chairman to sign agreement between Clark County, South Dakota and Lehtola Builders, Inc. for project 13-031-310 Structure replacement. All voting aye. Motion carried.

**WAGES**: Dennis Herman and Jay Waldow met with the board requesting wage increase for County employees. They presented information regarding salaries of other counties similar in size and population to Clark County. They also discussed increasing longevity pay. No action taken.

**NURSE**: Public Health Nurse Linneman met with the board to present the first quarter report for her office. She informed the board of number of clients they serve, and the services that are available through the nurse office. She also informed the board that school screenings have been done for both Clark and Willow Lake school systems.

**EXECUTIVE SESSION:** Motion by Wicks, second by Hass to enter in executive session at 8:51 a.m. for personnel issues. All voting aye. Motion carried. Also present SA Fjelland and Auditor Tarbox. Chairman declared out at 9:01 a.m.

**BOARD OF ADJUSTMENT**: Motion by Sass, second by Reints to enter into Board of Adjustment. All voting aye. Motion carried.

**HEARING**: At 9:00 a.m. the time specified, hearing was held for Variance 2-18 for Tanya Kelley. Tanya Kelley and Rip Mills appeared. Motion by Wicks, second by Sass to approve Variance 2-18 which will allow applicant to use W690’ of S540’ of NW ¼ 11-116-57 to plant trees closer than setback. All voting aye. Motion carried.

**ADJOURN:** Motion by Reints, second by Hass to adjourn from Board of Adjustment and return to Board of County Commissioners. All voting aye. Motion carried.

**AIRPORT**: Doug Hansen, Airport Manager met with the board to provide an airport update. He reported the snow removal equipment works well for the airport needs. He also informed the board he is checking into adding a 24/7 cardtrol pump for AV gas at the airport.

**ROAD BORING**: Doug Hansen inquired about the process of boring under a c

ounty road. Discussion was held regarding what needs to be done and who he needs to contact for application. Relevant information and contact person was given. No action needed.

**HEARING:**  At 9:30 a.m. the time specified hearing was held for Clark County Riders for on-sale malt beverage and on-sale liquor license. The license will be available from Noon, June 8, 2018 until Noon, June 10, 2018. Larry Nielson appeared. Motion by Hass, second by Reints to approve on-sale malt beverage license. Voting aye: Wicks, Hass, Sass and Bjerke. Voting nay: Reints. Motion carried. Motion by Hass, second by Bjerke to approve the on-sale liquor license for Clark County Riders for noon June 8, 2018 to noon, June 10, 2018. Voting aye: Wicks, Hass, Sass and Bjerke. Voting nay: Reints. Motion carried.

**CCR LEASE**: Motion by Wicks, second by Bjerke to approve and allow Chairman to sign the lease agreement between Clark County and Clark County Riders to use the Clark County Fairgrounds June 7, 2018 thru June 10, 2018. Reints made motion, second by Sass to amend the motion to include that the requests of the 4-H Leaders Association be met as well. All voting aye. Motion carried. Vote on original amended motion: All ayes. Motion carried.

**WEED CONTRACT**: Weed Supervisor Michalski spoke to the board about the weed spraying contract between State of South Dakota and Clark County. There are new requirements for the bidding process for 2018, because Clark County does not have the necessary equipment to meet the requirements no bid will be sent for 2018.

**COURTHOUSE:**  Scott Sikkink, HKG Architects unable to attend. Bids for the elevator repairs were presented by Custodian Elsen.

Bids received: Gray Construction - 215,000.00

Tellinguisen Construction – 248,700.00

Motion by Hass, second by Sass to approve low bid of Gray Construction for the elevator repair. All voting aye. Motion carried.

**SET HEARING**: Motion by Sass, second by Hass to set hearing for on-off sale malt beverage and SD Farm Wine for Crocker Hills Bar and Grill. Hearing set for May 1, 2018 at 9:00. All voting aye. Motion carried.

**SET HEARING**: Motion by Wicks, second by Bjerke to set hearing for on-off sale malt beverage and SD Farm Wine for Black Claw Bait and Tavern Hearing set for May 1, 2018 at 9:03. All voting aye. Motion carried.

**SET HEARING**: Motion by Sass, second by Reints to set hearing for on-off sale malt beverage and SD Farm Wine for Keller Kountry Korner, Hearing set for May 1, 2018 at 9:06. All voting aye. Motion carried.

**SET HEARING**: Motion by Hass, second by Reints to set hearing for on-off sale malt beverage and SD Farm Wine for Oaktree Lodge. Hearing set for May 1, 2018 at 9:10. All voting aye. Motion carried.

**SET HEARING**: Motion by Wicks, second by Hass to set hearing for on-off sale malt beverage and SD Farm Wine for Carpenter Country Store. Hearing set for May 1, 2018 at 9:13. All voting aye. Motion carried.

**CONCERNED CITIZENS**: Did not attend.

**PURCHASE**: DOE Reidburn and Treasurer Mahlen met with the board to request purchasing a folding machine. Cost of the machine is 2281.00. Motion by Sass, second by Wicks to approve the purchase. Cost will be split between the DOE, Treasurer and Extension offices. All voting aye. Motion carried.

**AUDITOR REQUEST:** Auditor Tarbox requested permission to have minutes books scanned approximately cost would be $100 per book and there are seven books that would be done. Motion by Hass, second by Reints to approve request. All voting aye. Motion carried.

**REPORTS:**  Motion by Wicks, second by Bjerke to approve the following reports. All voting aye. Motion carried.

AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER  
 Cash on hand…………………………………………..… 39,729.99

Money Market…..…………………………………… .… 2,959,549.42

CD’s…………..…………………………………………… 800,000.00  
 Checking Account....…….…………………………………. 291,564.11  
    TOTAL:……………..………………………………… 4,090,843.52

These funds include all funds administered by the county including: General Fund $2,684,601.23, Road & Bridge: $870,46x4.63, 911 Service Fund: $88,033.89, E/D: -1539.22, Domestic Abuse: 30.00, 24/7- $9869.46, ROD Mod/Pres: $6384.98, **Trust & Agency Funds $432,998.55 which are funds returned to schools, towns, townships and special districts.** TOTAL: $4,090,843.52.

**ROD Fees**: March recording fees: 1845.00, Transfer fees: 1925.50, Births: 85.00, Deaths: 50.00, Marriages: 30.00, Copy money: 69.75, Misc 336.00. TOTAL: 4341.25.

**Ambulance**: 4,731.97, **Sheriff**: Mileage 120.00, Civil fees $450.00, Pistol permits $30.00.

**CLAIMS**: Motion by Sass, second by Reints to approve the following claims and allow the auditor to issue payments for same. All voting aye. Motion carried. COMMISSIONERS: Cardmember Services-gas 32.68, Clark Co Courier –proceedings/annual report 524.84, SD Dept of Revenue – Fees-exempt license plates 6.35, ELECTION: Clark Co Courier- notice 35.05, JUDICIAL SYSTEM: Thomson Reuters-West Publishing-codified law books 129.16, AUDITOR: Office Peeps- calculator ribbons 29.20, PMB-0112 – access fees 35.50, Margaret Wirkus- cookies for township meeting – 42.00, TREASURER: American Stamp & Marketing – dater/inker 69.88, Office Peeps- cartridge -72.36, SDACO – registration/co off workshop 175.00, STATES ATTORNEY: SD Dept of Revenue- blood draw – 35.00, Thomson Reuters-West Publishing-online library 820.82, COURT SYSTEM: Bratland Law – court appointed atty – 658.00, SDACC – catastrophic legal expense 2583.00, PUBLIC BUILDLINGS: ATCO International – supplies 250.00, City of Clark-water 100.65, Clark Co Courier –elevator bids 30.58 Cook’s Wastepaper-garbage 30.50, Dekker Hardware- supplies 90.70, G&R Supplies boiler 1,060.75, HKG Architects-elevator project 21,375.00, Northwestern Energy-utilities 1418.75, Star Laundry- rugs 18.29, DIRECTOR OF EQUALIZATION: Borns Group-fold statement/letter 50.00, Clark Co Courier-tax exempt list 191.16, Office Peeps-toner 371.55, REGISTER OF DEEDS: SDACO –registration –workshop – 175.00, Toshiba Financial Services-copier agreement 98.19, SHERIFF: Clark Community Oil-gas 940.93, Office Peeps- paper/folders 76.04, SD Dept of Revenue-fees/license plates 25.41, Sturdevants Auto Parts-mirror 5.79, Tony’s Collision Center-replace side mirror 447.10, US Bank Voyager

Fleet-fuel 87.66, WW Tire-flat repair 19.72, PRISONER CARE: Codington Co Auditor –prisoner care 2325.00, CORONER: Sanford Health Network –autopsy 2100.00, AIRPORT: Clark Co Courier-lease real estate ad 44.20, Clark Community Oil- diesel/LP 99.37, Northwestern Energy-utilities 201.85, POOR: Hickey Funeral Home-transportation/autopsy 1780.00, NURSE: SD Dept of Revenue- 2nd qtr assessment 1030.00, AMBULANCE: Bound Tree Medial-supplies 1346.53, City of Clark – water 70.95, Clark Community Oil- gas 411.96, Clark Community Pharmacy-glucose gel 30.00, Dakota Electronics – supplies 265.00, Dekker Hardware -supplies 4.98, Matheson Tri-Gas-rental 40.30, Northwestern Energy-utilities 464.11, ORH/EMS amb service license 12.00, Prairie Lakes Healthcare –supplies 250.00, SD Dept of Revenue-feels for license plate 19.06, Star Laundry – laundry 7.87, US Bank Voyager Fleet-fuel 125.83, SOC. SERVICE FOR AGED: Inter-Lakes Comm Action-support comm service worker/March 2018 – 1388.33, MENTAL HEALTH CENTER – Human Service Agency-2nd qtr fees 3114.50, EXTENSION: Ken’s Fairway- farming Friday supplies 11.56, Josie Michalski-registration fee- 4-H training 15.00, Office Peeps-copier -70.36, Office Peeps- labels 20.19, Star Laundry – rugs 10.60, WEED: Clark County Courier- weed bids 123.17, Dekker Hardware- supplies 8.47, Matheson Tri Gas-rental 17.36, SD Dept of Revenue-fees license plates 95.30, Sturdevants Auto Parts-battery/core/filters 129.26, US Postmaster – stamps 200.00, PLANNING & ZONING: Clark Co Courier- Variance/ CU ads 32.21, ROAD & BRIDGE: Ameripride Services –towels 120.94, AT&T Mobility-cell phone 58.45, Bierschbach Equipment –parts 134.44, Larry Brannan-mileage 9.24, Brock White LLC –crack seal 25,620.00, Butler Machinery-parts 808.73, Cardmember Service-gas 47.52, City of Clark – water 137.20, City of Garden City – water 90.00, Clark County Courier- ad/bids/load limits 105.25, Clark County Famers Elevator-bulk oil 3035.90, Clark Co Farmers Elevator Co-diesel 4284.12, Clark Community Oil-diesel 17,475.63, Cook’s Wastepaper – garbage 81.50, Dekker Hardware- parts/supplies 456.61, Glacial Lakes Radiator-parts 127.50, Van Jackson-mileage 16.80, Light & Siren parts 587.77, Doug vz Loomis-mileage 12.60, Lyle Signs – signs 421.80, Matheson Tri-Gas-welding supplies 425.49, Milbank Communications-radio supplies 91.00, Northwestern Energy – utilities 1908.06,Oscar’s Machine Shop – parts/supplies 446.55, RDO Trust – parts 228.33, Safety Service – parts 1850.00, SD Dept of Rev- fees for license plates 279.57, Sturdevants Auto Parts-2677.54, WW Tire Service – tires 319.09, Westside Implement – parts 812.55, CIVIL DEFENSE: Chief Supply Corp-gloves 42.45, SD Dept of Rev-fees/exempt entity license plates 44.47, US Bank Voyager Fleet-fuel 89.82, REGISTER OF DEEDS: Microfilm Imaging Systems-software/scanner rent 210.00. TOTAL: 111,034.85.

**PAYROLL**: AUDITOR: 4854.91, TREASURER: 4501.99, STATES ATTORNEY: 2689.75, COURTHOUSE: 2410.51, DIRECTOR OF EQUALIZATION: 4437.26, REGISTER OF DEEDS: 2793.00, VETERAN SERVICE OFFICE:  336.40, SHERIFF: 5448.09, NURSE: 1816.35, AMBULANCE: 11,524.83, EXTENSION: 1212.07, WEED: 2912.46, ROAD & BRIDGE: 37,282.87, EMERGENCY & DISASTER: 2520.28. TOTAL: 84,740.77.

**ADJOURN**:  Motion by Hass, second by Wicks to adjourn at 11:57 a.m. until next regular meeting Tuesday, May 1, 2018 at 8:00 a.m. All voting aye. Motion carried.

 ATTEST:

(SEAL)

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Christine Tarbox Robert Bjerke, Chairman

Clark County Auditor Clark County Board of Commissioners