CLARK COUNTY COMMISSIONERS PROCEEDINGS

January 16, 2018

The Clark County Commissioners met in regular session on Tuesday, January 16, 2018 in the Commissioners’ meeting room of the Clark County Courthouse. Chairman Bjerke called the meeting to order at 8:00 a.m. with the following Commissioners present: Bjerke, Hass, Reints, Sass and Wicks. Also present Auditor Tarbox.

**AGENDA:** Motion by Wicks, second by Reints to approve the January 16, 2018 agenda as presented. All present voting aye. Motion carried.

**MINUTES**: Motion by Hass, second by Reints to approve the minutes from the regular meeting of January 2, 2018. All present voting aye. Motion carried.

**HIGHWAY**: HS Eggleston met with the board to discuss road conditions, road complaints and road work being done. He also updated the board on the construction progress of the highway building.

**HIGHWAY**: Chuck Stoks and Pam Dekker met with the board to discuss change order on materials for the new building. Motion by Sass, second by Wicks to approve change order in the amount of $1430.68 for additional insulation. All voting aye. Motion carried.

**HIGHWAY**: Motion by Wicks, second by Reints to approve and allow Chairman to sign the agreement for right of way donation between Clark County and Sharon Lamont. All voting aye Motion carried.

**NURSE**: County Health Nurse Linneman met with the board and presented the quarterly nurse update. She informed the board of client numbers, immunization clinics and the number of flu cases that have been reported in Clark County. Report is on file in the Auditor’s Office.

**AMBULANCE**: Ambulance Administrator Angermeier met with the board with a year-end update, the number of runs and 2017 budget. He also discussed goals for 2018 which include obtaining better pricing and accurate documentation.

**BOARD OF ADJUSTMENT**: Motion by Wicks, second by Sass to enter into Board of Adjustment. All voting aye. Motion carried.

**SET HEARING**: Motion by Reints, second by Wicks to set hearing for Conditional Use 1-18, which if approved will allow applicant Renae Burke to use SW Corner of SE ¼ 19-114-58 to establish a Class C CAFO finisher barn. Hearing set for 9:00 a.m., February 6, 2018 in the Commissioners Room of the Courthouse. All voting aye. Motion carried.

**ADJOURN**: Motion by Reints, second by Hass to adjourn from Board of Adjustment and return to Board of Commissioners. All voting aye. Motion carried.

**PUBLIC INPUT**: Dave Adam, Shad and Jean Stevens met with the board to discuss aviation lighting detection system for the Crocker Wind Farm. They presented information regarding the light system. No action needed.

**TREASURER**: Treasurer Mahlen met with the board to update them on delinquent taxes and informed the board the list is on file in the Auditor’s office and the Treasurer’s office. She also informed the board of three parcels that will be up for tax deed property in 2018.

**WELFARE**: WD Tarbox presented notifications of hospitalization.

**SURPLUS**: Motion by Sass, second by Hass to declare surplus, 1 HP office jet printer SN: 12CNH213WZ, from the Veterans Service Office. All voting aye. Motion carried.

**COUNTY VAN**: Motion by Wicks, second by Bjerke to approve and allow the purchase of a new County van. Purchase price will be less than $24,000 depending on options available and/or chosen. All voting aye. Motion carried.

**CHANGE MEETING DATES:** Motion by Reints, second by Sass to reschedule the following meeting dates: May 15 move to May 22, to accommodate Spring workshop, June 5, 2018 move to June 7, 2018 to accommodate the Primary Election, July meetings will be July 10 and July 24, to accommodate for the July 4th holiday, and November 6, 2018 will be moved to November 8, 2018 for the General election. All voting aye. Motion carried.

**REPORTS:**  Motion by Wicks, second by Reints to approve the following reports. All voting aye. Motion carried.

AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER  
 Cash on hand…………………………………………..… 74,405.37

Money Market…..…………………………………… .… 2,957,705.54

CD’s…………..…………………………………………… 800,000.00  
 Checking Account....…….…………………………………. 361,242.12  
    TOTAL:……………..………………………………… 4,193,353.03

These funds include all funds administered by the county including: General Fund $3,301,368.55, Road & Bridge: $489,185.10, 911 Service Fund: $92,636.62, E/D:

6555.14, Domestic Abuse: 30.00, 24/7- $10,025.46, ROD Mod/Pres: $8891.48, **Trust & Agency Funds $284,660.68, which are funds returned to schools, towns, townships and special districts.** TOTAL: $4,193,353.03.

**ROD Fees**: November recording fees: 2746.00, Transfer fees: 2240.50, Births: 20.00, Deaths: 110.00, Marriages: 0, Copy money: 89.50, Misc 173.00. TOTAL: 5379.00.

**Ambulance**: 6723.99, **Sheriff**: Mileage 155.50, Civil fees $545.00, Pistol permits $74.00.

**CLAIMS**: Motion by Hass, second by Sass to approve the following claims and allow the auditor to issue payments for same. All voting aye. Motion carried. ELECTIONS: Election Systems & Software – maintenance for automarks/ M100 2452.00, AUDITOR: ITC-service 53.41, McLeods –township law book 34.78, David Moritz-ledger sheets 8.00, Office Peeps-toner 219.54, TREASURER: ITC- service 46.74, Kay Mahlen- mileage/ tax statements – 53.76, Office Peeps-calendar 9.39, STATES ATTORNEY: Paul Bachand – 2018 St Atty membership dues 701.00, ITC-service 47.98, PUBLIC BUILDLINGS: City of Clark –water 75.65, Cook’s Wastepaper & Recycling – garbage 30.50, Dakota Data Shred-shredder 93.70, Dekker Hardware –supplies 22.76, Gruenwald Electric-light bulbs 245.16, ITC-service 38.54, Ken’s Fairway-supplies 8.99, Northwestern Energy-utilities – 1727.04, Star Laundry – rugs 36.58, DIRECTOR OF EQUALIZATION: Cardmember Services- envelopes 3788.40, ITC-service 113.68, Jarvis Reidburn-meal/mileage 165.71, REGISTER OF DEEDS: ITC-service 84.14, David Moritz-white paper 15.00, Office Peeps- binders/staples/stamp pad 59.49, Toshiba Financial Services-copier agreement 93.18, VETERANS OFFICE: ITC-service 39.58, SHERIFF: Clark Community Oil- fuel- 1158.82, Digital Ally-SD card/compact flash card -135.00, ITC-service 210.13, Mack’s-oil change/tires 254.45, Mid-States Organized Crime-mocic membership 100.00, Sturdevants Auto Parts- de-icer 4.98, Verizon Wireless- monthly fees 188.48, PRISONER CARE: Codington Co Auditor- prisoner care 5220.00, AIRPORT: Northwestern Energy-utilities 226.95, NURSE: Office Peeps- paper 13.82, SD Dept of Revenue- 1st qrt nurse 1030.00, AMBULANCE: Bound Tree Medical-supplies 651.55, City of Clark –water 70.95, Clark Community Oil-gas 170.29, ITC-service 277.21, Ken’s Fairway-supplies 17.26, Matheson Tri-Gas-oxygen 99.52, Northwestern Energy-utilities 488.43, Sanford Clinic –Clark- clipper/charger 110.00, Star Laundry – rugs 7.87, Unemployment Ins Div of SD -4th quarter unemployment 37.62, US Bank Voyager Fleet – fuel – 85.81, Verizon Wireless- monthly fees 80.02, SOC SERVICE FOR AGED: Inter-Lakes Comm Action-support comm service worker/January/ 2018 Nutrition program – 2788.33, MENTAL HEALTH CENTER: Human Service Agency- 1st quarter appropriations – 3771.50, CULTURE AND RECREATION: Glacial Lakes – 2018 Co Membership contribution 425.00, EXTENSION: ITC-service 98.74, Office Peeps-copier 61.11, Star Laundry- rugs 21.20, WEED: Cardmember Services- envelopes/registration/renewal 250.00, Clark Community Oil- tank rent 35.00, ITC-service 99.76, Ken’s Fairway –weed board supplies 8.41, Matheson Tri-gas-rental 17.36, Unemployment Ins Div of SD – 4th qtr unemployment 56.45, ROAD & BRIDGE FUND: Ameripride Services –towels – 120.94, AT&T Mobility – cell phone 59.74, David Borns –ins deductible reimbursement 1500.00, Boyer Trucks – parts 122.99, Butler Machinery- parts 1124.94, City of Clark –water 118.40, City of Garden City -water 90.00, Clark Community Oil – diesel 12, 999.83, Cook’s Wastepaper – garbage 81.50, Dekker Hardware – parts/supplies 485.78, Dekker Hardware – materials/new building – 5416.47, Diesel Machinery- parts 489.23, Hamlin Building Center – supplies 646.69, I-State Truck Center- parts 1286.42, ITC- service – 113.41, Van Jackson- mileage 84.00, Doug Loomis-mileage 25.20, Matheson Tri-Gas – welding supplies 188.43, North American Truck & Trailer –parts 555.64, Northwestern Energy- utilities 1680.28, Office Peeps- office supplies 143.12, Oscar’s Machine Shop-parts 14.00, Pheasantland Industries-clothing 95.98, Productivity Plus Account-parts 203.16, RDO Trust-parts 976.33, SD Federal Property-supplies 817.00, Sturdevants Auto Parts-filters 168.31, Sturdevants Auto parts-parts 1990.77, Unemployment Ins Div – 4th qtr unemployment 94.08, Westside Implement – parts 1139.68, 911 SERVICE FUND: ITC-service 145.23, CIVIL DEFENSE: Verizon Wireless-monthly fees 108.31, REGISTER OF DEEDS: Microfilm Imaging Systems – software/annual software/document scanning - 2752.50, SALES TAX FUND: SD Dept of Rev-sales tax 16.82, EXCISE TAX FUND: SD Dept of Revenue-excise tax 3.27, TOTAL: 64,395.17.

**PAYROLL**: AUDITOR: 4854.90, TREASURER: 4501.99, STATES ATTORNEY: 2689.76, COURTHOUSE: 2362.89, DIRECTOR OF EQUALIZATION: 4441.42, REGISTER OF DEEDS: 2958.24, VETERAN SERVICE OFFICE:  336.40, SHERIFF: 7908.22, CORONER: 107.65, NURSE: 1816.35, AMBULANCE: 12,000.14, EXTENSION: 1212.07, WEED: 1404.34, ROAD & BRIDGE: 36,867.15, EMERGENCY & DISASTER: 1260.13. TOTAL: 84,721.65.

**ADJOURN**:  Motion by Hass, second by Wicks to adjourn at 11:00 a.m. until next regular meeting Tuesday, February 6, 2018 at 8:00 a.m. All voting aye. Motion carried.

 ATTEST:

(SEAL)

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Christine Tarbox  Robert Bjerke, Chairman

Clark County Auditor Clark County Board of Commissioners