CLARK COUNTY COMMISSIONERS PROCEEDINGS

November 21, 2017

The Clark County Commissioners met in regular session on Tuesday, November 21, 2017 in the Commissioners’ meeting room of the Clark County Courthouse. Chairperson Wicks called the meeting to order at 8:00 a.m. with the following Commissioners present: Bjerke, Hass, Reints, and Wicks. Also present Auditor Tarbox.

**AGENDA:** Motion by Bjerke, second by Hass to approve the November 21, 2017 agenda as presented. All present voting aye. Motion carried.

**MINUTES**: Motion by Reints, second by Bjerke to approve the minutes from the regular meeting of November 7, 2017. All present voting aye. Motion carried.

Sass present.

**HIGHWAY**: HS Eggleston met with the board to discuss road conditions and road work being done. He also updated the board on the construction progress of the highway building.

**HIGHWAY:** Motion by Hass, second by Reints to approve change order from Dekker Hardware for added expenses for the breezeway between existing highway shop and new structure. Cost of the change order is 1275.77. All voting aye. Motion carried.

**EXECUTIVE SESSION:** Motion by Sass, second by Bjerke to enter into executive session at 8:32 a.m. for personnel issues. All voting aye. Motion carried. Chairman declared out at 8:47.

**EXECUTIVE SESSION**: Motion by Bjerke, second by Reints to enter into executive session at 9:05 for personnel issues. All voting aye. Motion carried. Chairperson declared out at 9:26 a.m.

**WEED SUPERVISOR**: Motion by Bjerke, second by Sass to approve hiring John Michalski as weed supervisor effective November 21, 2017. Three members voting aye. Two members voting nay. Motion carried. Motion by Sass, second by Reints to approve pay scale of $17.75 during the six month probation period that will start April 1, 2018 the date he will start his full time duties as weed supervisor. All voting aye. Motion carried.

**REPLACE CHECK**: Motion by Reints, second by Sass to approve and allow Auditor’s office to replace check for Hamlin Building Center that was lost in the mail. Check amount was $191.84. All voting aye. Motion carried.

**COUNTY VAN**: Motion by Reints, second by Sass to retain the county van that was involved in a deer accident and accept payment of $2975.00 as settlement from the insurance company. HS

Eggleston has requested that it be transferred to highway department inventory. All voting aye.

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Motion carried. The board discussed replacing the county vehicle and discussed several options. No action taken.

**CONTRACT**: Motion by Hass, second by Reints to approve and allow Chairman to sign the contract for Server Access in conjunction with the Northeast South Dakota Rural information exchange model program administered by the Watertown Police Department. The contract is between the City of Watertown and Clark County and will run from January 1, 2018 and December 31, 2018, fee for the service is $500.00. All voting aye. Motion carried.

**GAME FISH**: Paul Coughlin with the South Dakota Department of Game Fish and Parks met with the board to discuss the 174 acres of land that they are proposing to acquire as Game Production Area southwest of Wallace in Clark County. He discussed the proposal and answered the board’s questions.

**AIRPORT**: Motion by Hass, second by Reints to approve and allow Chairman to sign the financial closeout for the Airport snow removal equipment purchase. All voting aye. Motion carried.

**MEETING DATE**: The board set December 27, 2017 as the final meeting date for 2017.

**BENNETT COUNTY REQUEST**: The board discussed request received from Bennett County regarding meeting with congressman to discuss tax exempt trust lands in counties in South Dakota. No action needed.

**REPORTS:**  Motion by Hass, second by Bjerke to approve the following reports. All voting aye. Motion carried.

AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER  
 Cash on hand…………………………………………..… 667,343.13

Money Market…..…………………………………… .… 4,775,958.07

CD’s…………..…………………………………………… 800,000.00  
 Checking Account....…….…………………………………. 828,784.03  
    TOTAL:……………..………………………………… 7,072,085.23

These funds include all funds administered by the county including: General Fund $3,706,065.80 Road & Bridge: $838,807.48, 911 Service Fund: $94,772.51, E/D: 1,178.91, Domestic Abuse: 730.00, 24/7- $9708.46, ROD Mod/Pres: $8,726.48, TIF: 11,710.41. **Trust & Agency Funds $2,400,385.18, which are funds returned to schools, towns, townships and special districts.** TOTAL: $7,072,085.23.

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**ROD Fees**: September recording fees: 2200.00, Transfer fees: 1432.50, Births: 75.00, Deaths: 85.00, Marriages: 45.00, Copy money: 74.50, Misc 1798.00. TOTAL: 5710.00.

**Ambulance**: 18,563.26, **Sheriff**: Mileage 99.50, Civil fees $600.00, Pistol permits $215.00.

**CLAIMS**: Motion by Sass, second by Reints to approve the following claims and allow the auditor to issue payments for same. All voting aye. Motion carried. COMMISSIONERS: Codington County Treasurer-registration fee Sioux Valley meeting 44.00, Voyager Fleet- fuel 168.51, ELECTIONS: Ramkota Hotel – Pierre- lodging for election school 228.00, Chris Tarbox- meals and mileage 161.16, Carol Warkenthien – meals/ election workshop – 23.00, AUDITOR: Codington County Treasurer- Registration SV meeting 11.00, PMB -0112 – access fees 37.00, TREASURER: Codington Co Treas-registration SV meeting 11.00, Office Peeps- color replacement pad – 55.65, STATES ATTORNEY: Creative Printing – envelopes 55.58, SD Dept of Revenue- blood draw 35.00, Thomson Reuters-West Publishing – online library 874.18, PUBLIC BUILDLINGS: City of Clark –water 131.65, Northwestern Energy-utilities – 887.41, State Flag-stage flags – 56.92, DIRECTOR OF EQUALIZATION: Office Peeps- toner 127.77, REGISTER OF DEEDS: Codington Co Treas – registration SV Meeting – 11.00, Quill Corporation- toner 48.98, Toshiba Financial Services-copier agreement 115.26,

US Postmaster – stamps 113.45, SHERIFF: Mack’s -tires 720.00, Office Peeps- ink cartridge 20.90, Qualification Targets – shot timer 139.67, Voyager – fuel 36.58, PRISONER CARE: Codington Co Auditor- prisoner care 675.00, AIRPORT: Helms and Associates – misc fees 463.75, Northwestern Energy-utilities 177.05, POOR: Kinzley Funeral Home – funeral 2150.00,

AMBULANCE: Bound Tree Medical-supplies 2778.13, Cardmember Services – stat conference fees 189.82, City of Clark –water 70.95, Clark Community Pharmacy – supplies 575.00, JB’s Repair – change oil- 387.90, Ken’s Fairway-supplies 25.78 Northwestern Energy-utilities 294.99, Voyager Fleet – fuel – 109.64, SOC SERV FOR AGED: Inter Lakes Comm Action-support comm serv work/November 1350.75, EXTENSION: Office Peeps-copier-47.27,

WEED: City of Clark – water 85.05, Eric Mehlberg- premium refund – 105.10, Northwestern Energy- utilities 147.51, Sturdevants – supplies 323.59, ROAD & BRIDGE: 212 Truck & Trailer Repairs- outside repair – 6564.40, Ameripride Services- towels 128.12, Boss Construction – 10256.88, Cardmember Services – Hi visibility markers 161.66, City of Clark-water 66.25, Clark Co Farmers Elevator –diesel 21,163.46, Codington Co Treas- SV meeting registration 11.00, Comfort Inn & Suites – lodging 185.00, Dekker Hardware – materials for new bldg. – 22,268.90, Hamlin Building Center – replace lost check 191.84, Dennis Herman – meals 7.94, I-State Truck-parts 194.52, Northern Con -Agg- pea rock 520.68, Northwestern Energy- utilities 589.35, SD Dept of Transportation – bridge work -14,294. 07, SD Dept of Transportation – paint striping-19,782.42, SDACHS-dues 275.00, Sioux Falls Kenworth- parts 305.75, Sturdevants Auto Parts – filters -253.06, Sturdevants – parts 1932.66, Wheelco – parts 553.56, 911 SERVICE FUND: Centurylink-Sept fees 273.67. TOTAL: 114,051.14.

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**PAYROLL**: AUDITOR: 4610.28, TREASURER: 4331.82, STATES ATTORNEY: 3843.70, COURTHOUSE: 2245.77, DIRECTOR OF EQUALIZATION: 4207.24, REGISTER OF DEEDS: 2860.45, VETERAN SERVICE OFFICE:  336.40, SHERIFF: 6377.51, NURSE: 1694.63, AMBULANCE: 10,680.74, EXTENSION: 1504.52, WEED: 910.14, ROAD & BRIDGE: 35,954.03, EMERGENCY & DISASTER: 1195.69. TOTAL: 80,752.92.

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**ADJOURN**:  Motion by Hass, second by Reints to adjourn at 10:20 a.m. until next regular meeting Tuesday, December 5, 2017 at 8:00 a.m. All voting aye. Motion carried.

 ATTEST:

(SEAL)

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Christine Tarbox  Violet Wicks, Chairperson

Clark County Auditor Clark County Board of Commissioners