CLARK COUNTY COMMISSIONERS PROCEEDINGS

September 26, 2017

The Clark County Commissioners met in regular session on Tuesday, September 26, 2017 in the Commissioners’ meeting room of the Clark County Courthouse. Chairperson Wicks called the meeting to order at 8:00 a.m. with the following Commissioners present: Bjerke, Hass, Reints, Sass and Wicks. Also present Auditor Tarbox.

**AGENDA:** Motion by Hass, second by Bjerke to approve the September 26, 2017 agenda as presented. All voting aye. Motion carried.

**MINUTES**: Motion by Bjerke, second by Sass to approve the minutes from the regular meeting of September 5, 2017. All voting aye. Motion carried.

**HIGHWAY:**  Motion by Reints, second by Sass to close County Road #36, bridge structure 13-031-310 which is 4.5 miles north and 0.1 miles east of Carpenter, at the request of HS Eggleston. Clark Engineering is working on the plan for this structure and repairs will be done in 2018. All voting aye. Motion carried.

**HIGHWAY**: HS Eggleston met with the board to discuss road conditions and road work being done. He also discussed equipment that he plans to purchase from the 2018 budget.

**TRANSPORT FUEL QUOTE**: The following fuel quotes were presented to the board for Transport fuel. Diesel #2: Clark County Farmers Elevator. 2.016 Clark Community Oil- 2.02. The County accepted the low bid and all bids are on file in the Auditor’s office.

**PRESENTATION**: Ben Stout with the South Dakota Department of Agriculture met with the board with a main focus of livestock projects. He presented statistics of square miles and population of Clark County, crop yields, livestock numbers and number of farms in Clark County. He also presented economic impact information and historical livestock statistics in South Dakota and Clark County.

**FINDINGS**: SA Fjelland met with the board to determine findings related to CU 7-17 and CU 9-17. Discussion was held regarding findings for both Conditional use permits. He will present the findings for approval at the board meeting on October 3, 2017.

**RESOLUTION 18-17 - FINAL BUDGET HEARING**: Motion by Reints, second by Sass to approve 2018 final budget for Clark County, with the following changes: Commissioner ins- 101-111-415 - $57,772, Auditor Ins 101-141-415- $22,183, Treasurer ins 101-142-415 - $18,236, States Attorney – 101-151-415 - $17,959, Courthouse – 101 161-415 - $9,131, DOE – 101 162-415 - $32,544, ROD – 101-163-415- $19,400, Sheriff – 101-211-415 - $22,458. Nurse – 101-421-415 -$19,400, Ambulance – 101-424-415 -$37,826, Extension 101 611 415 - $6,817, Weed: 101-615 415 $13,790, Highway – 201 311 415- $196,198, EM – 226-222-415 - $4,465, Cash applied general fund- $980,272.00, Cash applied – R&B fund $175,403.00, Less 5% general fund $215,744, Less 5% R&B $182,342.00, Current tax collectable- General fund $2,740,412.00 and Current tax collectable –Road & Bridge fund $875,103.00, General other tax $13,056 and R&B Other tax $140,000.00. All voting aye. Motion carried.

COUNTY TAX LEVIES 2018: General: 2.429, Road & Bridge: .776, TOTAL LEVY 2018: 3.205.

RESOLUTION 18-17

ADOPTION OF ANNUAL BUDGET FOR

Clark County, South Dakota

Whereas, (7-21-5- thru 13,) SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and,
Whereas the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, elimination’s and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED: That such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR Clark County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2018 and ending December 31, 2018 and the same is hereby approved and adopted by the Board of County Commissioners of Clark County, South Dakota, this 26 day of September, 2017.

The Annual Budget so adopted is available for public inspection during normal business hours at the office of the county auditor, Clark County, South Dakota. The accompanying taxes are levied by Clark County for the year January 1, 2018 through December 31, 2018.

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| BOARD OF COUNTY COMMISSIONERS OF |  |
| Clark County, South Dakota |
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| /s/ Violet Wicks, Chairperson |  |
|  |  |  |  |
| /s/ Robert Bjerke, Commissioner |  |
|  |  |  |  |
| /s/ Francis Hass, Commissioner |  |
|  |  |  |  |
| /s/ Richard Reints, Commissioner |  |
|  |  |  |  |
| /s/ Chris Sass, Commissioner |  |
|  |  |  |  |
| ATTESTChristine Tarbox, County Auditor |  |

**AMBULANCE:**  Motion by Hass, second by Sass to approve Eric Brush as EVOC driver for the Clark Ambulance squad. All voting aye. Motion carried. Motion by Bjerke, second by Reints to approve adding Ethan Jorgenson to the Clark Ambulance squad as an EMT. All voting aye. Motion carried.

**AMBULANCE**: AA Angermeier met with the board requesting $50.00 per run per person for runs during overnight or second shift 5:00 p.m. to 5:00 a.m. No action taken.

 **AMBULANCE:**  EMT Bowers and AA Angermeier met with the board to request changes to the fee schedule for CPR training. Motion by Sass, second by Bjerke to change fee for CPR or First Aid training to $35.00 per person and fee for CPR and First aid training to $55.00 per person. This change will be effective October 1, 2017. All voting aye. Motion carried.

**EMEGENCY MANAGEMENT**: Motion by Hass, second by Bjerke to approve and allow Chairman to sign the revised and updated Local Emergency Operations Plan for Clark County Emergency Management as the official document for emergency operations during natural disasters, acts of terrorism or other man-made disasters. All voting aye. Motion carried.

**NOTIFICATIONS**: WD Tarbox presented notifications of hospitalization.

**AUDITOR**: Motion by Reints, second by Sass to allow Auditor’s office to be closed November 8-9, 2017 to allow staff to attend election school in Pierre. All voting aye. Motion carried.

**REPLACE CHECKS**: Motion by Hass, second by Reints to approve and allow Auditor’s office to replace checks for Todd Hofer, Kevin Johnson, Marcie Froke and Chelsie Paulson. All voting aye. Motion carried.

**HEALTH INSURANCE**: The board discussed companies, deductibles and insurance plans available to the County for 2018 health insurance coverage. Kathy McHenry will meet with the board again on October 3 to present more information.

 **REPORTS:**  Motion by Bjerke, second by Sass to approve the following reports. All voting aye. Motion carried.

 AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER
 Cash on hand…………………………………………..… 13,374.65

 Money Market…..…………………………………… .… 3,099,637.85

 CD’s…………..…………………………………………… 800,000.00
 Checking Account....…….…………………………………. 147,714.15
    TOTAL:……………..………………………………… 4,060,726.65

These funds include all funds administered by the county including: General Fund $2,926,445.50, Road & Bridge: $856,686.91, 911 Service Fund: $96,925.17, E/D: 5,719.26, Domestic Abuse: 535.00, 24/7- $9433.46, ROD Mod/Pres: $10,188.98, TIF: 5855.21. **Trust & Agency Funds $148,937.16, which are funds returned to schools, towns, townships and special districts.** TOTAL: $4,060,726.65.

**ROD Fees**: August recording fees: 2300.00, Transfer fees: 1781.00, Births: 20.00, Deaths: 115.00, Marriages: 0, Copy money: 96.00, Misc 210.00. TOTAL: 4522.00.

**Ambulance**: 13,763.36, **Sheriff**: Mileage 176.00, Civil fees $835.00, Pistol permits $12.00.

**CLAIMS**: Motion by Reints, second by Bjerke to approve the following claims and allow the auditor to issue payments for same. All voting aye. Motion carried. COMMISSIONERS: Voyager Fleet Systems- fuel 132.03, AUDITOR: Office Peeps-supplies 126.51, PMB-0112-access fees 37.00, TREASURER: - McLeod’s-tax notices 180.75, Office Peeps- toner/cartridge/calendar – 197.50, STATES ATTORNEY: NDAA Insurance Services-premium 1363.00, SD Dept of Rev- blood draw 35.00, Thomson Reuters-West Publishing-online library 820.82, COURT APPOINTED: Bratland Law- court appointed atty -890.90, PUBLIC BUILDINGS: City of Clark-water 125.45, Cole Papers- supplies – 96.58, Cook’s Wastepaper- & Recycling-garbage service 29.00, Ken’s Fairway- supplies 4.99, Northwestern Energy-utilities 1115.50, Sturdevants-ball bearings – 20.04, DIRECTOR OF EQUALIZATION: Dollar General-supplies 26.63, Office Peeps-stand-671.57, VanGuard Appraisals-software agreement 5820.00, REGISTER OF DEEDS: AT&T Mobility-service 77.97, Office Peeps-calendar 16.04, Toshiba Financial Services-copier rent 91.43, PREDATORY ANIMAL: SD Dept of Revenue- animal damage control 2599.84, SHERIFF:-Clark Community Oil- fuel 634.59, Mack’s Standard- tires/oil change, 651.90, Voyager Fleet-fuel 21.59, PRISONER CARE: Roberts County Detention Center-medications 30.96, AIRPORT FUND:, Efraimson – repair AWOS – 158.16, Helms & Associates – professional services – 3726.05, Northwestern Energy-utilities 125.86,

NURSE: SD Dept of Revenue- 4h qtr nurse assessment 1030.00, AMBULANCE: A-Ox Welding – oxygen 68.71, Advanced Asset Alliance – collection fees 39.50, AT&T Mobility- service 76.41, Boundtree Medical-supplies 868.09, Chief Supply-batteries 125.97, City of Clark – water – 66.25, Clark Community Oil-fuel 257.07, Clark Community Pharmacy – meds 300.00, Marcie Froke- replace lost check 29.65, Ken’s –supplies 19.00, Matheson Tri-Gas-oxygen/rental 74.56, Northwestern Energy-262.05, Physio-Control-supplies 121.08, Star Laundry-rugs 15.74, Voyager Fleet Systems-fuel 56.48, SOC SERV FOR AGED: Inter Lakes Comm Action-support comm serv /September 1350.75, MENTAL ILLNESS BOARD: Lincoln Co Treas-legal services 59.90, EXTENSION: Office Peeps-supplies 74.37, WEED: C&R Supply – pump-580.75, City of Clark – water 274.25, Clark Community Oil-fuel 3183.69, Cook’s Wastepaper-garbage service 38.87, Crop Production Services-pesticides 19930.20, Matheson Tri-Gas Inc-rental 17.36, Northwestern Energy-utilities 101.84, Office Peeps-ink cartridge/supplies 75.65, Sturdevants – supplies 313.58, Westside Implement – supplies 118.90, ROAD & BRIDGE: 212 Truck & Trailer Repairs- parts 445.38, Ameripride Services-towels 181.38, AT&T Mobility – cell phone 59.58, Boss Construction-down payment/new building – 40,000.00, Larry Brannan-mileage 9.24, Butler Machinery-parts 218.85, Central Salt LLC–salt 1669.23, City of Clark –water 61.55, Clark County Farmers Elevator – grease 285.75, Clark Community Oil-diesel-3990.28, Cook’s Wastepaper-garbage service 38.88, Creative Printing- printing-60.74, Dakota Fluid Power – parts-1425.74, Grainger-parts 199.00, James Lewandowski-mileage 20.16, Douglas Loomis- mileage 12.60, Lyle Signs – signs 536.60, M&T Fire-first aid supplies 80.00, Matheson Tri-Gas Inc-welding supplies 376.69, Mine Safety & Health – citation 116.00, North American Truck & Trailer-parts 77.80, Northwestern Energy-utilities 793.05, Office Peeps-supplies 5.04, Oscar’s Machine Shop-supplies 346.18, RDO Trust-parts/outside labor 3131.83, Runnings Farm & Fleet- supplies 579.74, SDPAA- registration/safety meeting-65.00, Sheehan’s Mack Sales and Equip-parts 141.20, Sturdevants Auto Parts-filters/supplies 2474.64, Truenorth Steel-cutting edges 5842.00, Westside Implement – parts 441.80, Wheelco –parts 50.13, Woodring Plumbing – oil separator pit 4081.64. 911 SERVICE FUND: Century Link- August fees – 273.67, City of Watertown-911 Emergency surcharge 3453.77, CIVIL DEFENSE: Sturdevants Auto Parts-parts 8.99, Voyager Fleet-fuel 37.09, REGISTER OF DEEDS: Microfilm Imaging Systems-real estate tracker software/scanner rent 210.00, OVERPAYMENT FUND: Todd Hofer-reissue lost check 214.72, Kevin Johnson-reissue lost check -2.51, Chelsi Paulson reissue check 13.67. TOTAL: 121,390.45.

**PAYROLL**: AUDITOR: 4610.29, TREASURER: 4331.80, STATES ATTORNEY: 3843.69, COURTHOUSE: 2203.86, DIRECTOR OF EQUALIZATION: 4207.23, REGISTER OF DEEDS: 2559.64, VETERAN SERVICE OFFICE:  336.40, SHERIFF: 6393.50, NURSE: 1689.56, AMBULANCE: 10,444.46, WIC: 21.78, EXTENSION: 1128.40, WEED: 6346.45, ROAD & BRIDGE: 37,336.59, EMERGENCY & DISASTER: 1192.98. TOTAL: 86,646.63.

**ADJOURN**:  Motion by Hass, second by Sass to adjourn at 12:30 p.m. until next regular meeting Tuesday, October 3, 2017 at 8:00 a.m. All voting aye. Motion carried.

 ATTEST:

 (SEAL)

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Christine Tarbox  Violet Wicks, Chairperson

Clark County Auditor Clark County Board of Commissioners