CLARK COUNTY COMMISSIONERS PROCEEDINGS

September 20, 2016

The Clark County Commissioners met in regular session on Tuesday, September 20, 2016 in the Commissioners’ meeting room of the Clark County Courthouse. Chairman Reints called the meeting to order at 8:00 a.m. with the following Commissioners present: Bjerke, Hass, Wicks and Loomis. Also present Auditor Tarbox.

**MINUTES**: Motion by Bjerke, second by Loomis to approve the minutes from the regular meeting of September 6, 2016. All voting aye. Motion carried.

**HIGHWAY**: HS Eggleston met with the board on road conditions and road work being done. He informed the board that the insurance company has declared the 2009 damaged Trail King belly dump trailer, Vin 9729, as a complete loss. Settlement will be $38,000 less the $500 deductible.

**HIGHWAY**: Motion by Hass, second by Wicks to declare the 2009 damaged Trail King belly dump trailer, Vin 9729, as surplus to be used for parts and scrap iron. All voting aye. Motion carried.

**EXECUTIVE SESSION:** Motion by Loomis, second by Bjerke to enter into executive session at 9:02 a.m. for personnel issues. All voting aye. Motion carried. Chairman declared out at 9:40 a.m.

**BOARD OF ADJUSTMENT**: Motion by Bjerke, second by Hass to enter into Board of Adjustment. All voting aye. Motion carried.

**SET HEARING**: Motion by Hass, second by Wicks to set hearing for Variance 10-16 for John Guest Jr. If approved this Variance will allow applicant to use SW ¼ of 31-116-57 to build closer that set back off center of road. Hearing set for 9:00 a.m. on October 4, 2016. All voting aye. Motion carried.

**ADJOURN**: Motion by Bjerke, second by Hass to adjourn from Board of Adjustment and return to Board of County Commissioners. All voting aye. Motion carried.

**RESOLUTION 15-16**: Motion by Hass, second by Loomis to approve Game Fish and Park plat as presented by DOE Deputy Hurlbut. All voting aye. Motion carried.

**RESOLUTION 15-16**

BE IT RESOLVED by the Board of County Commissioners of Clark County, South Dakota, that the plat entitled: **“Clark County W.A. No. 16 Parcel 3 in the West Half of the Northeast Quarter of Section 27, Township 115 North, Range 56 West of the 5th P.M.”, Clark** **County South Dakota**” which has been submitted for examination pursuant to law, and it appearing that all taxes and special assessments have been paid and that such plat and the survey thereof have been made and executed according to law, the plat is hereby approved, and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.
 Dated this 20th day of September 2016.

/s/Richard Reints\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairman, Board of County Commissioners

Clark County, South Dakota

ATTEST:

/s/ Christine Tarbox\_\_\_\_\_\_\_\_\_
County Auditor

Clark County, South Dakota

**TAX DEEDS**: Motion by Bjerke, second by Wicks to approve and allow Chairman to sign the deeds by the County. All voting aye. Motion carried

**JUNK**: Motion by Wick second by Loomis to declare office equipment from the Register of Deeds office as junk as it is no longer functional. A list of items was presented to the Board. All voting aye. Motion carried.

**ROD**: Motion by Loomis, second by Wicks to approve and allow Chairman to sign contract for equipment lease from Microfilm Imaging Systems (MIS). ROD Helkenn presented the lease contract. All voting aye. Motion carried.

**EXECUTIVE SESSION**: Motion by Hass, second by Wicks to enter into executive session at 10:15 a.m. for personnel issues. Chairman declared out at 10:18 a.m.

**AMBULANCE**: Motion by Loomis second by Wicks to approve EMT Derek Axelsen as part time status. All voting aye. Motion carried.

**AMBULANCE**: EMT Bowers met with the board to update them on repairs that have been done to the roof and the floor drain at the ambulance building. No action needed.

**AMBULANCE**: Motion by Bjerke, second by Loomis to allow ambulance accounts in the amount of $2986.17 to be referred to AAA Collection agency. All voting aye. Motion carried.

**AIRPORT**: Motion by Bjerke, second by Hass to approve and allow Chairman to sign grant offer for Airport Improvement Program (AIP) Project No, 3-46-0009-010-2016 at the Clark County Airport, Clark, South Dakota. All voting aye. Motion carried.

**WELFARE**: WD Tarbox presented notifications of hospitalization.

**SHERIFF**: Motion by Loomis, second by Wicks to allow sheriff department to purchase a computer from Brite Computers, at the request from Sheriff McGraw. This will be a replacement computer and cost is $4586.00. All voting aye. Motion carried.

**FINAL BUDGET HEARING**: Motion by Loomis, second by Bjerke to approve 2017 final budget for Clark County, with the following changes General fund cash applied -$455,220.00, Cash applied R&B fund - $261,686.00, Current tax collectable- General fund $2,698,707 and Current tax collectable –Road & Bridge fund $861,785.00. This will create a levy of 3.393 for the County. All voting aye. Motion carried.

RESOLUTION 16-16

ADOPTION OF ANNUAL BUDGET FOR

Clark County, South Dakota

Whereas, (7-21-5- thru 13,) SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and,
Whereas the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, elimination’s and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED: That such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR Clark County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2017 and ending December 31, 2017 and the same is hereby approved and adopted by the Board of County Commissioners of Clark County, South Dakota, this 20 day of September, 2016.

The Annual Budget so adopted is available for public inspection during normal business hours at the office of the county auditor, Clark County, South Dakota. The accompanying taxes are levied by Clark County for the year January 1, 2017 through December 31, 2017.

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |
|  |  |  |  |
| BOARD OF COUNTY COMMISSIONERS OF |  |
| Clark County, South Dakota |
|  |  |  |  |
| Richard Reints, Chairman |  |
|  |  |  |  |
| Robert Bjerke, Commissioner |  |
|  |  |  |  |
| Francis Hass, Commissioner |  |
|  |  |  |  |
| Violet Wicks, Commissioner |  |
|  |  |  |  |
| Douglas Loomis, Commissioner |  |
|  |  |  |  |
| ATTESTChristine Tarbox, County Auditor |  |
|  |  |  |  |

**CLAIMS**: Motion by Loomis, second by Bjerke, to approve the following claims and allow the auditor to issue payments for same. All voting aye. Motion carried. GENERAL FUND: Watertown Fire Department- 60% of run 489.25, COMMISSIONERS: Cardmember Service-gas 39.78, SDPAA-add enhanced crime coverage 29.05, Sheraton-lodging 476.00, Sturdevants Auto Parts-alternator 167.99, Voyager Fleet Systems-fuel 97.87, AUDITOR: Office Peeps-paper 37.85, TREASURER: Kay Mahlen-mileage convention 40.50, Sheraton-lodging 119.00, STATES ATTORNEY: Thomson Reuters-West Publishing-online library 781.73, PUBLIC BUILDINGS: City of Clark-water/sewer 223.00, Clark Community Oil-gas 39.93, ESEind Inc-alarm system-2238.90, Mid-American Research Chemical-supplies 540.93, Northwestern Energy- utilities 1281.91, REGISTER OF DEEDS: Sheraton-lodging 119.00, SHERIFF: Clark Community Oil-fuel 740.52, JBs Repair-repair dodge during 755.10, Sturdevants Auto Parts – supplies 29.47, Voyager Fleet Systems-fuel 86.05, PRISONER CARE: Codington Co Auditor-prisoner care 9481.68, AIRPORT: Northwestern Energy-utilities 117.95, NURSE: Office Peeps-planner 33.32, SD Dept of Revenue -4th quarter nurse assessment 1030.00, AMBULANCE: Bound Tree Medical-supplies 461.86, Justin Bowers-blanket, thermometer, CPR renewal 115.13, Cardmember Service –supplies- 275.97, City of Clark-water/sewer 91.00, Clark Community Oil-gas 247.82, DSR Inc-replace alternator , WL ambulance 1355.63, Northwestern Energy-utilities 236.30, Voyager Fleet Systems-fuel 144.47, SOC SERV FOR AGED: Inter-Lakes Comm Action-comm service/September 1324.08, EXTENSION: Cardmember Service-supplies 55.05, Office Peeps-copier 95.70, WEED: Brian’s Glass & Door-clear plexi -110.00, City of Clark –water/sewer 139.00, Clark Community Oil-gas 128.00, Crop Production Services-pesticides 13,285.50, SD Federal Property-supplies 183.00, Sturdevants Auto Parts-supplies 99.47, Westside Implement – supplies 55.69, ROAD & BRIDGE: Albrecht Road Maintenance-hauling on Co Rd 12- 4590.00, Ameripride Services-towels 87.95, Larry Brannan-mileage 18.48, Butler Machinery-bottom dump trailer 52,900.00, City of Clark-water 58.00, City of Willow Lake – water 1047.38, Clark Community Oil-propane 157.10, Clark Community Oil-fuel 3545.13, GCR Tires & Services-tires 5108.34, Matt Kadinger-mileage 36.96, Don Knudsen-mileage 30.24, Light & Siren-lights 734.59, Moeller Sheet Metal-check geothermal unit 159.90, Northern Con-Agg-pea rock 11,450.61, Northwestern Energy-utilities 1042.12, Ron’s Saw Shop-parts 549.97, Schuneman Equipment-parts 471.10, SDPAA-ins 329.40, Sioux Falls Kenworth-parts 41.91, Sturdevants Auto Parts-supplies 2118.18, Truenorth Steel-culverts 7301.42, 911 SERVICE FUND: Century link-August fees 191.66, CIVIL DEFENSE: Michael Gravning -meals-46.91, REGISTER OF DEEDS: Microfilm Imaging Systems- software/equipment- 1125.00, EXCISE TAX FUND: SD Dept of Revenue-excise tax 9.60. TOTAL: 130,552.40.

**PAYROLL**: AUDITOR: 4747.22, TREASURER: 4300.30, STATES ATTORNEY: 3664.10, COURTHOUSE: 2509.16, DIRECTOR OF EQUALIZATION: 4074.99, REGISTER OF DEEDS: 2683.51 VETERAN SERVICE OFFICE:  336.40, SHERIFF: 6933.73, CORONER: 107.65, NURSE: 1627.76, AMBULANCE: 12,953.11, EXTENSION: 1564.35, WEED: 4736.40, ROAD & BRIDGE: 35,338.92, EMERGENCY MANAGEMENT: 1182.06. TOTAL: 86,759.66.

**REPORTS:**  Motion by Hass, second by Bjerke to approve the following reports. All voting aye. Motion carried.

AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER
Cash on hand…………………………………………..…  14,401.14

Money Market…..…………………………………… .… 1,937,785.37

CD’s…………..…………………………………………… 800,000.00
Checking Account....…….…………………………………. 213,666.49
   TOTAL:………………………………………………… 2,965,853.00

These funds include all funds administered by the county including: General Fund 2,269,091.76, Road & Bridge:396,746.77, 911 Service Fund: 100,058.33, E/D: 20,582.35, Domestic Abuse: 387.53, 24/7-11,512.46, ROD Mod/Pres: 17,614.48, Clark County TIF 9797.63, **Trust & Agency Funds 140,061.69, which are funds returned to schools, towns, townships and special districts.** TOTAL: 2,965,853.00

ROD Fees: April Recording fees: 2434.00, Transfer fees: 1228.50, Births: 35.00, Deaths: 55.00, Marriages: 15.00, Copy money: 68.00, Misc 136.00. TOTAL: 3971.50.

Ambulance: 17,952.51, Sheriff: Mileage 224.36, Civil fees $600.00, Pistol permits $113.00.

**ADJOURN**:  Motion by Hass, second by Loomis to adjourn at 11:50 a.m. until next regular meeting Tuesday, October 4, 2016 at 8:00 a.m. All voting aye. Motion carried.

ATTEST:
(SEAL)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Christine Tarbox  Richard Reints, Chairman

Clark County Auditor Clark County Board of Commissioners