CLARK COUNTY COMMISSIONERS

October 20, 2015

The Clark County Commissioners met in regular session on October 20, 2015, in the Commissioners’ meeting room of the Clark County Courthouse. Chairman Reints called the meeting to order at 8:00 a.m. with the following Commissioners present: Bjerke, Hass, Wicks and Loomis. Also present Auditor Tarbox.

**MINUTES**: Motion by Wicks, second by Bjerke to approve the minutes from the regular meeting of October 6, 2015. All members voting aye. Motion carried.

**HIGHWAY**: Kipp Obermeier did not attend.

**HIGHWAY:** HS Eggleston informed the board of road conditions and road work being done.

He also presented information about the requirements for the bridge improvement grant, the deadline for applying is January of 2016. He informed the board that there are three bridges that are already in the STP program and are set to be repaired over the next three years.

**UPDATE:** Jeremy Wellnitz met with the board to update on the status of cleanup at Nature’s Deli and the timeline for the project. No action taken.

**WEED**: Weed Supervisor Mehlberg met with the board to report on the weed department. He informed the board of spraying that was accomplished this season and chemical that is being ordered for next year.

**FIRST DISTRICT**: Todd Kays from First District met with the board to explain the software that they have available for the Director of Equalization office. Motion by Wicks, second by Loomis to allow Chairman to sign contracts with First District that will provide development and maintenance of GIS Website and data maintenance software and support to DOE staff. Cost is $5000 per year for the GIS website and support and $2000 for the Data Maintenance software. All voting aye. Motion carried.

**BUDGET HEARING**: At 9:30 a.m. the time specified, budget hearing was held. No one appeared. Motion by Hass, second by Wicks to add $143,000 to the airport budget to line 101-331-433.10 to cover the unanticipated expenditures of the snow removal building. All voting aye. Motion carried.

**PLAT**: Motion by Loomis, second by Bjerke to approve Plat for Prairie Hill Cemetery. All voting aye. Motion carried.

RESOLUTION 25-15

BE IT RESOLVED by the Board of County Commissioners of Clark County, South Dakota, that the plat entitled: **“Block G Prairie Hill Cemetery Located in the Northwest Quarter of Section 26, Township 119 North, Range 57 West of the 5th P.M., Clark County, South Dakota**” which has been submitted for examination pursuant to law, and it appearing that all taxes and special assessments have been paid and that such plat and the survey thereof have been made and executed according to law, the plat is hereby approved, and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

 Dated at Clark, South Dakota, this 20th day of October, 2015.

 /s/ Richard Reints\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Chairman, Board of County Commissioners

 Clark County, South Dakota

ATTEST
/s/ Christine Tarbox\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

County Auditor, Clark County, South Dakota

**BOARD OF ADJUSTMENT**: Motion by Loomis, second by Bjerke to move into Board of Adjustment. All voting aye. Motion carried.

**SET HEARING**: Motion by Loomis, second by Hass to set hearing for Variance 13-15 for Makens Oak Tree. This variance will allow the applicant to use SW ¼ 13-117-58 to place a grain bin closer than setback. Hearing set for Tuesday, November 3, 2015 at 9:30 a.m. All voting aye. Motion carried.

**ADJOURN**: Motion by Hass, second by Bjerke to move out of Board of Adjustment and return to Board of County Commissioners. All voting aye. Motion carried.

**AMBULANCE**: AA Grensberg met with the board to discuss new hire. Motion by Loomis, second by Bjerke to approve employment of Bob Koistinen upon recommendation of AA Grensberg. Salary will be 32,400 per year for 30 – 12 hour shifts per month. Employee also qualifies for full benefits. His starting date will be November 1, 2015. All voting aye. Motion carried.

**AMBULANCE**: AA Grensberg updated the board on the number of runs for 2015 and also informed them that she has ordered new batteries for the Willow Lake life pak and that Clark rig needs a new modem and the data plan.

**AMBULANCE**: Motion by Loomis, second by Bjerke to declare a 1993 Ford Diesel 2 wheel drive ambulance as surplus and allow it to be sold by sealed bid. The ambulance can be viewed at JB’s Repair at 1212 1st Ave W, Clark SD 57225. Ad will be placed in the Clark County Courier. All voting aye. Motion carried.

**EXECUTIVE SESSION**: Motion by Loomis, second by Hass to enter into executive session at 10:17 a.m. for personnel issues. Chairman declared out at 10:47 a.m.

**BURN BAN**: No action taken.

**CLAIMS**: Motion by Loomis, second by Bjerke to approve claims and allow Auditor to issue payment for same: All voting aye. Motion carried. COMMISSIONER: National Assn of Counties -2016 membership dues 450.00, AUDITOR: Connecting Point-internal battery 91.25, Office Peeps-cartridge 287.10, TREASURER: Office Peeps-cartridge/cable 107.40, STATES ATTORNEY: West Payment Center-online library 744.50, PUBLIC BUILDINGS: Cardmember Service-refrigerator 156.88, City of Clark- water/sewer- 87.00, Northwestern Energy-utilities 960.79, DIRECTOR OF EQUALIZATION: Best Western Ramkota Hotel- lodging 425.00, Office Peeps-dual monitor arm 385.82, REGISTER OF DEEDS: Connecting Point-virus removal 237.50, SHERIFF: JB’s Repair-battery 212.70, Wex Bank-August fuel 26.47, PRISONER CARE: Codington Co Auditor-prisoner care 725.00, AIRPORT: Northwestern Energy-utilities 107.71, NURSE: Office Peeps – apt book 47.98, AMBULANCE: Boundtree Medical-supplies 188.46, City of Clark –water/sewer 48.00, Northwestern Energy-utilities – 171.99, Unemployment Ins Div-3rd qtr unemployment 110.02, MENTAL HEALTH: Human Service Agency- 4th qtr appropriations 3114.26, Avera St Luke’s Hosp-involuntary stay 1876.56, EXTENSION: Kim McGraw-lodging/meals 135.50, Toshiba Financial Services-copy machine rent 266.67, WEED: City of Clark –water/sewer 135.75, Unemployment Ins Division – 3trd qtr unemployment – 165.03, ROAD & BRIDGE: Ameripride Services-towels 73.49, Larry Brannan-mileage 18.48, Brian’s Glass and Door-windshield installation 515.00, Butler Machinery-trail king trailer 51,600.00, City of Clark water/sewer 43.50, City of Garden City-water 90.00, Clark Co Farmers Elevator-transport fuel 17,085.00, Diamond Mowers-PM 20 parts 351.48, Diesel Machinery-excavator repairs 9099.11, Finance Office- fin sys tran 1240.70, Glacial Lakes Radiator-repairs 1626.50, I-State Truck Center-parts 283.47, Don Knudsen-mileage 30.24, James Lewandowski-mileage 20.16, Northwestern Energy-utilities 936.07, Safety Benefits-registration safety mtg 150.00, Truenorth Steel-culverts/bridge supplies 4726.23, Unemployment Ins-3rd qtr unemployment 275.06, 911 SERVICE FUND: Centurylink Sept fees 191.66, City of Watertown-911 emergency surcharge 3132.52, CIVIL DEFENSE: Michael Gravning – meals 42.81. TOTAL: 102,796.82.

**PAYROLL**: AUDITOR: 4588.36, TREASURER: 4165.43, STATES ATTORNEY:
3612.61, COURTHOUSE: 2447.50, DIRECTOR OF EQUALIZATION: 3430.90, REGISTER OF DEEDS: 2481.27, VETERAN SERVICE OFFICE:  336.40, SHERIFF: 6113.80, NURSE: 1752.69, AMBULANCE: 5084.53, EXTENSION: 1071.24, WEED: 5566.99, ROAD & BRIDGE: 34505.91, EMERGENCY MANAGEMENT: 1149.06. TOTAL: 76,306.69.

**REPORTS:**  Motion by Hass, second by Wicks to approve the following reports. All voting aye. Motion carried.

AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER
Cash on hand…………………………………………..…  30,321.64
Money Market…..…………………………………… .… 1,574,986.77
CD’s…………..…………………………………………… 800,000.00
Checking Account....…….………………………………….. 259,737.49
   TOTAL:………………………………………………… 2,665,045.90

These funds include all funds administered by the county including: General Fund 2,049,961.52, Road & Bridge: 254,671.36, 911 Service Fund: 103,268.47, E/D: -7499.85, Domestic Abuse: 433.00, 24/7: 11,185.16, ROD Mod/Pres: 12,346.49, Clark County TIF 8103.15, **Trust & Agency Funds 232,576.60, which are funds returned to schools, towns, townships and special districts.** TOTAL: 2,665,045.90.

ROD Fees: Recording fees: 2035.00, Transfer fees: 489.50, Births: 45.00, Deaths: 80.00, Marriages: 45.00, Copy money: 54.25, Misc 248.00. TOTAL: 2996.75.

Ambulance: 14,503.61, Sheriff: Mileage 89.25, Civil fees $225.00, Pistol permits $12.00.

**ADJOURN**:  Motion by Wicks, second by Hass to adjourn at 11:20 a.m. until next regular meeting Tuesday, November 3, 2015 at 8:00 a.m. All voting aye. Motion carried.

ATTEST:
(SEAL)

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Christine Tarbox  Richard Reints, Chairman

Clark County Auditor Clark County Board of Commissioners