CLARK COUNTY COMMISSIONER PROCEEDINGS
November 1, 2016

The Clark County Commissioners met in regular session on November 1, 2016 in the Commissioners’ meeting room of the Clark County Courthouse. Chairman Reints called the meeting to order at 8:00 a.m. with the following Commissioners present: Reints, Bjerke, Hass, Wicks and Loomis. Also present Auditor Tarbox.

**MINUTES**: Motion by Loomis, second by Wicks to approve the minutes from the regular meeting of October 18, 2016 and special meeting of October 25, 2016. All members voting aye. Motion carried.

**FUEL QUOTES**: The following monthly fuel quotes were presented to the board for November 2016. Diesel #2 – Clark County Farmers Elevator – Clark, Bradley, Garden City, Vienna, Willow Lake, and Raymond shops- No bid. Clark Community Oil- Clark, Bradley, Garden City, Vienna, Willow Lake and Raymond shops – 1.71. Diesel #1- Clark Shop – 1.90. Gas: Clark County Farmers Elevator – no bid. Clark Community Oil 1.78. The County accepted the low bid and all bids are on file in the Auditor's office.

**HIGHWAY**: HS Eggleston opened bids that were received for a belly dump trailer. Bids received were: Butler: $52,900, Northern Truck Equipment - $43,252. Motion by Wicks second by Loomis to reject the bid of Northern Truck because it did not meet all specs, and accept the bid of Butler. All voting aye. Motion carried.

**LIQUOR LICENSE:** Motion by Loomis second by Bjerke to approve the retail on-sale liquor license for Crocker Bar and Grill in Crocker, Bryce and Melissa Lehna owners. All voting aye. Motion carried.

**LIQUOR LICENSE**: Motion by Wicks, second by Hass to approve the retail on-sale liquor license for Black Claw, Marty Beving owner. All voting aye. Motion carried.

**DOE**: DOE Reidburn met with the board to further discuss valuations in Clark County. No action taken.

**EMT/EVOC**: Motion by Wicks, second by Loomis to approve list of EMT’s and EVOC drivers for Clark and Willow Lake squads. List presented by AA Angermeier and is on file in the Auditor’s office. All voting aye. Motion carried.

**AMBULANCE**: Motion by Bjerke, second by Loomis to declare 7 AED machines surplus as they are no longer useful for the purpose of which they were purchased. A complete list of the machines serial numbers are on file in the Auditor’s office. All voting aye. Motion carried.

**AMBULANCE**: Motion by Wicks, second by Loomis to allow AA Angermeier to utilize a buy back program from BoundTree Medical. He will return two AED’s which will net a credit of $500.00 towards the purchase of a new AED. Purchase price will then be $384.55. All voting aye. Motion carried.

**AMBULANCE**: AA Angermeier also informed the board that the Willow Lake ambulance will be getting a Lucas CPR machine through the Leona Helmsley grant. There will be no cost to the County.

**AMBULANCE**: Motion by Bjerke, second by Wicks to allow AA Angermeier to have ITC cable installed with a basic cable programing package at the Ambulance building. All voting aye. Motion carried.

**AMBULANCE**: Motion by Bjerke, second by Wicks to utilize Bob Koistinen to do continuing education classes for Clark Ambulance Service. He will be paid $25.00 per hour for training time. All voting aye. Motion carried.

**AMBULANCE**: AA Angermeier also spent time up updating the board on staffing, runs this year and call lists. No action needed.

**EM**: Motion by Wicks, second by Loomis to approve and allow EM Gravning to purchase two toughbook lap tops and one dash camera. Homeland Security grant funds will cover the cost of these items. All voting aye. Motion carried.

**SHERIFF**: Motion by Loomis, second by Bjerke to approve and allow Chairman to sign the Watertown Server Access Contract. This contract will be effective from January 1, 2017 to December 30, 2017. All voting aye. Motion carried.

**WELFARE**: WD Tarbox presented notifications of hospitalization.

**ADMINISTRATIVE LEAVE**: Auditor Tarbox informed the board that the Governor has designated administrative leave November 24, and 25th, Thanksgiving and the Friday following, December 23 at Noon and Monday, December 26. The County follows the leave as designated by the Governor.

**WAGE**: Motion by Hass, second by Bjerke to allow the Auditor to apply a 3% increase for the 2017 salary of all eligible department heads, deputies, clerks, highway department employees, and seasonal/part time employees. Those excluded from the 3% increase are the Commissioners. All voting aye. Motion carried.

**SURPLUS ANALYSIS**: According to SDCL 7-12-18-1, the total unreserved undesignated fund balance of the General Fund for Clark County as of September 30, 2016 is 1,462,581.59 which is 50% of the 2016 budget.

**CLAIMS:** Motion by Bjerke, second by Loomis to approve the following claims and allow the Auditor to issue payments for same. All voting aye. Motion carried. COMMISSIONERS: Robert Bjerke- deductible reimbursement 3000.00, ELECTIONS: McLeods –yellow ballot paper 29.00, Office Peeps-moisteners/labels 46.40, AUDITOR: Office Peeps-ink cartridge 30.88, COURT: Bratland Law- court apt atty 4526.40, PUBLIC BUILDINGS: Culligan-water 45.50, DIRECTOR OF EQUALIZATION: Mary Hurlbut-ins deductible 1500.00, VETERANS OFFICER: Dataspec- yearly fee-399.00, SHERIFF: Connecting Point-labor/CF31 tough book 40.00, Office Peeps- pens 11.09, Verizon Wireless-monthly fees 228.23, AIRPORT: Clark Engineering – professional services 1600.00, Clark Rural Water System-water 35.00 AMBULANCE: Randy Angermeier-supplies 27.24, Randy Angermeier-registration/Brookings meeting- 134.00, Bound Tree Medical –supplies 740.31, Connie Bratland-reimbursement 50.00, Clark Community Pharmacy-supplies 126.00, Duenwald Transportation-ambulance 60.00, Colleen Hohm –reimbursement 50.00, Robert Koistinen-ins deductible 1500.00, Nancy Tarbox-reimbursement 50.00, Unemployment Ins Div of SD 3rd qtr unemployment 97.80, MENTAL & HANDICAPPED: SD Dept of Rev-pt care 60.00, EXTENSION: Cole Papers-supplies 21.95, Kimberly McGraw-blank ink cartridge 11.88, Office Peeps index cards 105.01, SDAE -4-H Dues 17.50, SDSU Extension-training 20.00, WEED: Best Western Ramkota Hotel-lodging 114.00, Hurkes Implement- oil/supplies 336.64, JB’s Repair-ac delco pad set/ check brake 191.25, Tony’s Collision Center-repairs 115.00, Unemployment Ins Div of SD 3rd qtr unemployment 146.72, Woodring Plumbing-valve/fittings/repairs 207.14, ROAD & BRIDGE: 212 Truck & Trailer Repairs –parts 1937.65, AT&T Mobility-phone 59.34, Best Western Ramkota-lodging 171.98, Randy Brownlee gravel 7423.80, Clark Co Treasurer-title/plates 21.20, Detco-shop supplies 1201.56, Duenwald Transportation-truck wash 270.00, J&J Heating-shop repairs 433.60, Matt Kadinger- ins deductible reimbursement 3000.00, Northwestern Energy- utilities 45.18, Pheasant Country Express-salt 1648.00, Plastic Works- line belly dump 3050.00, SD Dept of Transportation-paint stripping- 24,392.28, Sioux Falls Kenworth-parts 475.63, Sioux Rural Water-water 29.00, Unemployment Ins Div-3rd qtr unemployment 244.53, Jay Waldow-ins deductible reimbursement 3000.00, Watertown Truck & Trailer – parts 84.00, 911 SERVICE FUND: City of Watertown-surcharge 3147.56, CIVIL DEFENSE: AT&T Mobility-services 199.15, EXPENSE: Clark School-reimbursement/grant Intercom system-9831.48, REGISTER OF DEEDS: Microfilm Imaging Systems-software conversion-2000.00, CIVIL DEFENSE: Michael Gravning-LEPC meeting 69.28, EXCISE TAX FUND: SD Dept of Rev-excise tax 16.00, M&P FLOW THRU: SDACO-ROD modernization fee 214.00. TOTAL: 78,639.36.

**PAYROLL**: COMMISSIONERS: 6011.06, AUDITOR: 3350.68, TREASURER: 3195.95, STATES ATTORNEY: 2547.62, COURTHOUSE: 1690.65, DIRECTOR OF EQUALIZATION: 4263.93, REGISTER OF DEEDS: 2788.40, VETERAN OFFICER: 336.41, SHERIFF: 4862.12, POOR: 453.62, NURSE: 1749.72, AMBULANCE: 10,436.50, EXTENSION: 1111.86, WEED: 2459.39, PLANNING & ZONING: 397.77, ROAD & BRIDGE: 39,824.45, EMERGENCY/DISASTER: 912.72. TOTAL: 86,392.85.

**EXECUTIVE SESSION:** Motion by Loomis, second by Bjerke to enter into executive session at 12:02 to discuss personnel issue. All voting aye. Motion carried. Chairman declared out at 12:07.

**ADJOURN**:  Motion by Wicks, second by Hass to adjourn at 12:10 p.m. until next regular meeting Tuesday, November 15, 2016 at 8:00 a.m. All voting aye. Motion carried.

ATTEST:

(SEAL)

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Christine Tarbox  Richard Reints, Chairman

Clark County Auditor Clark County Board of Commissioners