CLARK COUNTY COMMISSIONERS PROCEEDINGS

July 19, 2016

The Clark County Commissioners met in regular session on Tuesday, July 19, 2016 in the Commissioners’ meeting room of the Clark County Courthouse. Chairman Reints called the meeting to order at 8:00 a.m. with the following Commissioners present: Bjerke, Hass, Wicks and Loomis. Also present Auditor Tarbox.

**MINUTES**: Motion by Wicks, second by Bjerke to approve the minutes from the regular meeting of July 5, 2016. All voting aye. Motion carried.

**HIGHWAY**: HS Eggleston met with the board on road conditions and road work being done. He also updated the board on equipment.

**WEED/HIGHWAY**: WS Mehlberg and HS Eggleston met with the board to discuss hiring a full time person to split 50/50 between the highway department and the weed department. Motion by Wicks, second by Loomis to allow advertising for the position. All voting aye. Motion carried.

**CLARK COUNTY HOUSING AUTHORITY**: Mary Goldade with Watertown Housing spoke to the board via speaker phone regarding designating the authority of Clark County Housing to the Watertown City Housing. Also present States Attorney Fjelland. The Watertown Housing is waiting for additional approval, upon receipt of that Clark County will do the necessary paperwork.

**TAX APPEAL:**  Motion by Bjerke, second by Wicks to approve and allow Chairman to sign a fee agreement with Meierhenry Sargent related to the Transcanada Keystone pipeline central tax assessment appeal as presented by States Attorney Fjelland. All voting aye. Motion carried.

**BOARD OF ADJUSTMENT**: Motion by Loomis, second by Hass to enter into Board of Adjustment. All voting aye. Motion carried.

**SET HEARING**: Motion by Loomis, second by Hass to set hearing for Variance 9-16 if approved this Variance would permit Clark Community Oil to use 804 1st Ave, Clark to place a sign larger than eighty square feet on property. Hearing set for August 2, 2016 at 9:00 a.m. All voting aye. Motion carried.

**HEARING**: At 9:00 a.m. the time specified hearing was held for Conditional Use 9-16. Steve Birkholtz, Eugene Weerts, Steve Weerts and Gary Houghton appeared. Hearing was held and public comment was taken. Motion by Bjerke, second by Wicks to approve the findings related to the Conditional Use. All voting aye. Motion carried.

**ADJOURN**: Motion by Hass, second by Loomis to adjourn from Board of Adjustment and return to Board of Commissioners. All voting aye. Motion carried.

**FSA**: Marty Bertsch with Clark County FSA met with the board to discuss drought conditions in Clark County and programs that are available.

**TAX DEED SALE**: At 10:00 a.m. the time specified the tax deed property sale was held on the first floor of the Courthouse.

 Parcel #1: Part of NW1/4-28-117, commencing at a point of 50 feet East of the Southeast corner of “School Lot” of Raymond, running thence North on a line parallel with the east line of “School Lot”

 165 feet, thence West 50’ thence South 165’ feet to place of beginning. Clark County. Motion by Hass second by Loomis to accept bid of Robin Mulvey in the amount of $600.00. All voting aye. Motion carried.

 Parcel #2: East 45’ of OL 20 to the City of Clark, No sale.

 Parcel #3: Lots 1 and 2 Block 1, Original Town of Garden City. Motion by Hass, second by Wicks to deed to the town of Garden City. All voting aye. Motion carried.

 Parcel #4: Lot 8 Block 2 George W Nafus Second Addition to the Town of Vienna. Motion by Wicks, second by Loomis to accept bid of Jim Peterson in the amount of $400.00 All voting aye. Motion carried.

 Parcel #5: E ½ of Lot 16 and E ½ Lot 17 Block 3 Geo W Nafus Second Addition to the Town of Vienna. Motion by Bjerke, second by Loomis to accept the bid of $300 from Johnny Rider. All voting aye. Motion carried.

 Parcel #6: Lots 1 thru 6 Block 8 Geo W Nafus Second Addition to the Town of Vienna. Motion by Wicks, second by Loomis to accept the bid of Toby Kangas for $1600. All voting aye. Motion carried.

 Parcel #7: Lots 10, 11 & 12 Block 3 Nafus Second Addition to the Town of Vienna, and Lots 7,8,9 and 13 Block 3 Nafus Subdivision of Lots 1,2 and 3 Block 1 Town of Vienna. Motion by Loomis second by Bjerke to approve the bid of Johnny Rider in the amount of $1700.00. All voting aye. Motion carried.

 Parcel #8: Lots 18 & 19, Less N350’ of Lot 19 Block 3, Geo W Nafus Second Addition to the Town of Vienna. Motion by Bjerke, second by Loomis to accept the bid of Johnny Rider in the amount of $100. All voting aye. Motion carried.

 Parcel #9: Lot 1 and 2 Block 7, Geo W Nafus Addition to the Town of Vienna. Motion by Loomis, second by Wicks to accept the bid of $900 from Jim Peterson. All voting aye. Motion carried.

**NURSE**: Secretary Tarbox met with the board on behalf of Health Nurse Meier to present her quarterly report. She discussed the hours of the Nurse office, client base and other services that are offered.

**AIRPORT**: Report of hay harvested from the airport property was presented to the board via written communication from Mark and Larry McHenry.

**ENDORSEMENT**: Motion by Wicks, second by Loomis to approve and allow Chairman to sign the South Dakota Public Assurance Alliance general endorsement and deductible endorsement for 2016 year coverage. All voting aye. Motion carried.

**AIRPORT**: Motion by Hass, second by Bjerke to approve and allow Chairman to sign the agreement for professional service for Airport Project Number AIP 3-46-0009-09-2016 between Clark County and Helms and Associate for developing the master plan and ALP update with Obstruction Survey for the Clark County Airport. This report will assist with planning for future growth of the airport. All voting aye. Motion carried.

**EXECUTIVE SESSION**: Motion by Bjerke, second by Wicks to enter into executive session at 10:51 a.m. to discuss personnel issues. All voting aye. Motion carried. Chairman declared out of executive session at 11:34 a.m.

**AMBULANCE**: Motion by Wicks, second by Loomis to move Randy Angermeier from part time employee to full time employee effective August 1, 2016. His pay will be $139.31 per 24 hour shift. All voting yea. Motion carried.

**AMBULANCE**: Ambulance Administrator Grensberg updated the board on runs, informed the board that grant for paramedic has been approved and also discussed radio/communication problems that are happening and what is being done to correct them.

**EXECUTIVE SESSION**: Motion by Wicks, second by Loomis to move into executive session at 12:06 p.m. for personnel issues. Also present AA Grensberg. Chairman declared out at 12:55 p.m.

**BUDGET**: The board spent time working on the 2017 Provisional budget for Clark County.

**CLAIMS**: Motion by Loomis, second by Hass, to approve the following claims and allow the auditor to issue payments for same. All voting aye. Motion carried. AUDITOR: McLeods-checks 388.56, Office Peeps-notes/chair 327.25, Chris Tarbox-mileage 54.00, Thomson Reuters-West Publishing-law books 228.50, TREASURER: Office Peeps-supplies/cartridge 111.20, STATES ATTORNEY: Thomson Reuters-West Publishing-law books 1510.23, COURT: Bratland Law-court appointed 358.80, PUBLIC BUILDINGS: City of Clark-water 75.00, Dekker Hardware-supplies 119.14, Northwestern Energy-utilities 1137.89, REGISTER OF DEEDS: Office Peeps-files/envelopes 39.99, US Postmaster-postage 129.10, SHERIFF: Clark Community Oil-gas 892.30, Dakota Electronics-radio battery 138.27, Dekker Hardware-supplies 88.39, Mack’s-oil change 107.90, Voyager Fleet Systems-fuel 122.91, PRISONER CARE: Codington Co Auditor-prisoner care 6489.99, AIRPORT: Northwestern Energy-utilities 115.21, AMBULANCE: Bound Tree Medical-epi-pens/supplies 2046.54, Cardmember Service-dvd/CPR Training 240.00, City of Clark-water 48.00, Clark Community Oil-gas 453.97, Dekker Hardware-supplies 15.98, Emergency Medical Products-supplies 129.69, JB’s repair-repair light bar 225.00, Moritz Publishing-refusal forms-26.10, Northwestern Energy-utilities 220.46, O’Keefe Implement-trany leak/ WL Amb 93.55, Office Peeps-toner 146.81, Prairie Lakes Healthcare-supplies 93.74, Star Laundry and Dry Cleaning-rugs 21.72, Voyager Fleet Systems-fuel 112.29, MENTAL HEALTH: Human Service Agency 2nd & 3rd quarter appropriation-6228.52, MEMORIAL DAY EXP: Bradley Am Legion-decorate graves 180.04, Clark American Legion-decorate graves 463.50, Raymond Post #209 – decorate graves 44.32, Thompson-Madsen Post #153-decorate graves- 59.09, Willow Lake American Legion-decorate graves 253.05, EXTENSION: Cole Paper-supplies 150.76, Dekker Hardware-supplies 6.79, Office Peeps-copier 214.79, WEED: City of Clark-water 111.00, Clark Com Oil-gas 3563.61, Dekker Hardware-supplies 215.11, Sturdevants Auto Parts-supplies 424.57, Tony’s Collision Center-hub assembly 1015.72, Westside Implement-supplies 275.37, ROAD & BRIDGE: Ameripride Services-towels 124.79 Automatic Transmission-truck repair 2727.72, Larry Brannan-mileage 27.72, Cartney Bearing-parts 47.94, City of Clark –water 48.00, City of Garden City-water 90.00, Clark Co Farmers Elev-oil 2336.70, Clark Community Oil-diesel 4036.07, Dekker Hardware-supplies 165.78. Northern Con-Agg-pea rock 5491.90, Northwestern Energy-utilities 636.68, Office Peeps-office supplies 84.68, Oscar’s Machine Shop-parts 38.49, Productivity Plus Account-parts 1507.96, SD Dept of Transportation-bridge 13,956.56, Sturdevants Auto Parts-filters 280.77, Sturdevants-parts 2612.41, Westside Implement-parts 166.29. Wheelco-parts 495.04,911 SERVICE FUND: Centurylink- June fees 191.66, CIVIL DEFENSE: Dekker Hardware-supplies 6.49, Voyager Fleet Systems-fuel 27.53, REGISTER OF DEEDS: Microfilm Imaging Systems- scanner rent/ software 135.00. TOTAL 64.750.90

PAYROLL: AUDITOR: 4747.22, TREASURER: 4300.31, STATES ATTORNEY: 3664.09, COURTHOUSE: 2481.53, DIRECTOR OF EQUALIZATION: 4074.99, REGISTER OF DEEDS: 3161.47, VETERAN SERVICE OFFICE:  336.41, SHERIFF: 6542.47, NURSE: 1585.04, AMBULANCE: 6175.46, EXTENSION: 1130.97, WEED: 3518.52, ROAD & BRIDGE: 37,463.47, EMERGENCY MANAGEMENT: 1216.35. TOTAL: 80,398.30.

**BOARD OF ADJUSTMENT:**  Motion by Bjerke, second by Wicks to enter into Board of Adjustment. All voting aye. Motion carried

**CONDITIONAL USE 9-16**: Motion by Loomis, second by Hass to approve Conditional Use 9-16 for Collins Colony, this Conditional Use will allow Collins Colony to use SE ¼ & SW ¼ 32-113-57 to establish a domestic sewer plant/facility truck wash holding pond. Voting aye. Bjerke, Hass, Wicks, Loomis and Reints. Motion carried.

**ADJOURN**: Motion by Loomis, second by Bjerke to adjourn from Board of Adjustment and return to Board of County Commissioners. All voting aye. Motion carried.

**REPORTS:**  Motion by Hass, second by Loomis to approve the following reports. All voting aye. Motion carried.

AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER
Cash on hand…………………………………………..…  21,488.13

Money Market…..…………………………………… .… 2,937,141.06

CD’s…………..…………………………………………… 800,000.00
Checking Account....…….…………………………………. 161,037.74
   TOTAL:………………………………………………… 3,919,666.93

These funds include all funds administered by the county including: General Fund 2,769,743.05, Road & Bridge:715,808.28, 911 Service Fund: 103,163.25, E/D: -5125.78, Domestic Abuse: 222.53, 24/7: 11,431.91, ROD Mod/Pres: 13,183.19, Clark County TIF 9797.63, **Trust & Agency Funds 301,442.87, which are funds returned to schools, towns, townships and special districts.** TOTAL: 3,919,666.93.

ROD Fees: April Recording fees: 2375.00, Transfer fees: 2607.00, Births: 25.00, Deaths: 25.00, Marriages: 15.00, Copy money: 69.50, Misc 338.00. TOTAL: 5454.50.

Ambulance: 5,193.74, Sheriff: Mileage 167.36, Civil fees $345.00, Pistol permits $157.00.

**ADJOURN**:  Motion by Hass, second by Loomis to adjourn at 2:35 p.m. until next regular meeting Tuesday, August 2, 2016 at 8:00 a.m. All voting aye. Motion carried.

ATTEST:
(SEAL)

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Christine Tarbox  Richard Reints, Chairman

Clark County Auditor Clark County Board of Commissioners