CLARK COUNTY COMMISSIONER PROCEEDINGS

July 11, 2017

The Clark County Commissioners met in regular session on July 11, 2017 in the Commissioners’ meeting room of the Clark County Courthouse. Chairperson Wicks called the meeting to order at 8:00 a.m. with the following Commissioners present: Bjerke, Hass, Reints, Sass and Wicks. Also present Auditor Tarbox.

**AGENDA**: Motion by Bjerke, second by Reints to approve the agenda for the July 11, 2017 meeting. All voting aye. Motion carried.

**MINUTES**: Motion by Sass, second by Bjerke to approve the minutes from the regular meeting of June 20, 2017. All voting aye. Motion carried.

**HIGHWAY**: HS Eggleston met with the board to update them on road conditions and work being done. He also updated the board on an additional bridge that needs to be repaired. He will contact the engineering firm to do the hydrology study to determine best solutions.

**HIGHWAY**: Motion by Hass, second by Sass to allow HS Eggleston to call for bids to rebuild highway shop. Bids for electrical, heating, design, construction and sewer and water. All voting aye. Motion carried. Specs can be picked up at the highway office or the Auditor office. Sealed bids, for the individual projects will be received at the Office of the Clark County Auditor, 200 N Commercial Street, Clark South Dakota up until 9:00 a.m. local time on the 27th day of July 2017. Each individual bid shall be submitted in a separate sealed envelope clearly marked for which project is being bid. Bids will be opened by the Auditor and Highway Superintendent on July 27, 2017 at 9:30 a.m. and will be read aloud, the bids will be presented to the County Commissioners on Tuesday, August 1, at the regular meeting.

**HIGHWAY**: Motion by Hass, second by Sass to allow HS Eggleston to purchase a shipping container from Double Duty Portable Storage Movers, Webster, SD to use for storage. The cost of the container will be $4000.00. All voting aye. Motion carried.

 **FUEL QUOTES**: The following fuel quotes were presented to the board for July 2017. DIESEL #2: Clark County Farmers Elevator, 1.77. Clark Community Oil – 1.73, GAS: Clark County Farmers Elevator: no bid. Clark Community Oil-1.99. The County accepted the low bid and all bids are on file in the Auditor's office.

**TRANSPORT FUEL QUOTE**: The following fuel quotes were presented to the board for Transport fuel for July 2017. Diesel #2: Clark County Farmers Elevator. 1.53. Clark Community Oil- 1.49. The County accepted the low bid and all bids are on file in the Auditor’s office.

**PRESENT BIDS**: One bid was received for the sheriff dept crown vic. The bid received was for $200.00 from Greg Stormo. Motion by Reints, second by Bjerke to reject the bid. All voting aye. Motion carried. No bids received for the weed trailer.

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**BOARD OF ADJUSTMENT**: Motion by Sass, second by Reints to enter into Board of Adjustment. All voting aye. Motion carried.

**HEARING**: At 9:00 a.m. the time specified, hearing was held for Variance 9-17. Tara Knutson appeared. Motion by Hass, second by Sass to approve Variance 9-17 which will allow applicant, Ramsey Knutson to use NW ¼ 30-118-58 to build addition to house closer than setback. All voting aye. Motion carried.

**HEARING**: At 9:05 a.m. the time specified, hearing was held for Conditional Use 6-17. Michael Gruenwald appeared. Motion by Bjerke, second by Sass to approve Conditional Use 6-17 which will allow applicant Mike Gruenwald to use NW 1/4 10-116-56 to operate as a Seed Distributor and Dealer. All voting aye. Motion carried.

**SET HEARING**: Motion by Reints, second by Hass to set hearing for Conditional Use 7-17 which if approved would allow Farm Holdings SD 25, LLC to use SE ¼NE¼ 12-116-56 to construct a turkey brood barn (396 Animal Units). Hearing set for August 1, 2017 at 9:00 a.m. All voting aye. Motion carried.

**SET HEARING**: Motion by Bjerke, second by Reints to set hearing for Conditional Use 8-17 which if approve would allow Farm Holdings, SD 25, LLC to use SE¼ 24-119-56 to construct a turkey brood barn (396 Animal Units). Hearing set for August 1, 2017 at 9:10 a.m. All voting aye. Motion carried.

**SET HEARING**: Motion by Hass, second by Reints to set hearing for Conditional Use 9-17 which if approved would allow Farm Holdings 25, LLC to use NW¼ 12-119-56 to construct a turkey brood barn (396 Animal Units). Hearing set for August 1, 2017 at 9:20 a.m. All voting aye. Motion carried.

**ADJOURN**: Motion by Reints, second by Bjerke to adjourn from Board of Adjustment and return to Board of County Commissioners. All voting aye. Motion carried.

**AIRPORT**: Corey Helms and Brooke Edgar with Helms and Associates and Airport Manager Hansen met with the board to discuss the five year Capital Improvement plan. They discussed the projects that are slated for the next five years.

**AIRPORT**: Motion by Hass, second by Reints to approve and allow Chairperson to sign the letter of agreement for miscellaneous services and FAA Grant close out for SRE purchase between Clark County and Helms and Associations. Costs will not exceed $5000.00. All voting aye. Motion carried.

**AIRPORT**: Motion by Bjerke, second by Sass to give Chairman authority to sign the grant application for the snow removal equipment, when the American made standard is met and the bid is approved. All voting aye. Motion carried.

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**PLANNING & ZONING**: Luke Muller from First District spent time with the board discussing potential updates to the planning and zoning ordinance of Clark County. No action taken.

**EMERGENCY MANAGEMENT**: Motion by Sass, second by Hass to approve and allow Chairman to sign the 3rd quarter State and Local Activity Report FY 2017 as presented by EM Gravning. All voting aye. Motion carried.

**SHERIFF**: Sheriff Deputy Gravning met with the board requesting additional pay for holidays or comp time for holidays worked. No action taken today.

**TREASURER**: Treasurer Mahlen met with the board to discuss “Plate on demand” which is a new proposal from State government that would change the way that license plates are issued. With this plan license plates would be taken out of the Treasurer office and accessible from the State by mail only with the public paying mailing fees.

**OPERATING TRANSFER**: Motion by Hass, second by Bjerke to allow an operating transfer from County General to Emergency Management fund in the amount of $ 14,432.00. All voting aye. Motion carried.

**DSS**: Auditor Tarbox informed the board that correspondence has been received from the Department of Social Services that as of July 31, 2017 they will be exercising the thirty (30) day notice to void agreement between Clark County and the Department of Social Services. Services will be available at the Watertown office, online and by phone.

**AIRPORT**: Report of hay harvested from the airport property was presented to the board via written communication from Mark McHenry.

**COURTHOUSE**: Motion by Sass, second by Reints to hire HKG Architects, Inc, from Aberdeen to develop plans and specifications necessary to upgrade the existing elevator, elevator shaft, lifting equipment and electrical requirements to current day standards. Cost of the developing of specifications will be at a cost of $28,500. All voting aye. Motion carried. He also discussed with the board that the carpet in the nurse office will be replaced in the next few months.

**PLAT:**  Motion by Hass, second by Reints to approve Resolution 14-17 that approves Elrod Turkey Producers Addition plat. Voting aye: Bjerke, Hass, Reints, Sass and Wicks. Motion carried.

**RESOLUTION 14-17**

BE IT RESOLVED by the Board of County Commissioners of Clark County, South Dakota, that the plat entitled:

**“Elrod Turkey Producers Addition, in the South Half of Section 7, Township 116**

**North, Range 56 West of the 5th P.M., Clark County South Dakota,”**

which has been submitted for examination pursuant to law, and it appearing that all taxes and special assessments have been paid and that such plat and the survey thereof have been made and executed according to law, the plat is hereby approved, and the County Auditor is hereby authorized and directed to endorse on such Plat a copy of this Resolution and certify the same.

Dated this 11h day of July, 2017.

/s/ Violet Wicks

Chairperson, Board of County Commissioners

Clark County, South Dakota

ATTEST:

/s/ Christine Tarbox
County Auditor

Clark County, South Dakota

**CLAIMS:** Motion by Reints, second by Sass, to approve the following claims and allow the Auditor to issue payments for same. All voting aye. Motion carried. COMMISSIONERS: Clark County Courier-proceedings 126.17, Mack’s –replace windshield 200.00, Voyager Fleet Systems- fuel 50.91, AUDITOR: AT&T Mobility- service 78.00, Clark County Courier- surplus property- 39.51, Connecting Point- support contract -3901.00, ITC-service 57.27, Office Peeps- supplies 162.51, SD Federal Surplus- binders 12.00, Chris Tarbox- mileage/Pierre/training 48.00, TREASURER: Connecting Point-support contract 2371.00, ITC-service 45.52, Office Peeps- cartridge 84.58, STATES ATTORNEY: ITC-service 46.03, SD Dept of Revenue-blood draw 70.00, Thomas Reuters-West Publishing-online library 820.82, COURT SYTEM: SDACC-catastrophic legal expense 1538.44, PUBLIC BUILDINGS: City of Clark –land fill fees 24.00, City of Clark – water 123.80, Cole Paper – supplies 140.35, Cook’s Wastepaper-garbage service 29.00, Culligan-water 38.25, Dekker Hardware-supplies 106.77, ITC-service 38.21, Moeller Sheet Metal- insulation/ AC piping 853.20, Star Laundry-rugs 36.58, Thompson Tree- tree removal 1935.00, DIRECTOR OF EQUALIZATION: ITC-service 81.03, REGISTER OF DEEDS: ITC-service 78.49, Office Peeps-paper labels 31.62, VETERANS OFFICER: ITC-service 41.94, Office Peeps-printer 402.99, SHERIFF: Clark County Courier- bid 14.66, Clark Community Oil-gas 535.46, ITC-service 209.35, Mack’s- oil change 54.95, Office Peeps-toner – 94.89, Verizon Wireless-cell phone188.22, Voyager Fleet Systems-fuel 150.65, AIRPORT: Clark County Courier – bids 63.72, Clark Rural Water-water 35.00, Helms & Associates- air portal obstruction survey fees 6542.20, NURSE: SD Dept of Revenue-3rd qrt nurse 1030.00, AMBULANCE: A-Ox Welding – oxygen 118.34, AT&T Mobility-service 76.50, Bound Tree

Medical LLC-supplies 591.09, City of Clark-water 63.10, Clark Community Oil-gas 293.46, Clark Community Pharmacy-supplies 104.00, Colonial Research Chem Corp-supplies 251.76, Dekker Hardware-supplies 47.53, Interstate –re-build battery- 244.95, ITC-service 284.49, JB’s Repair-replace/broken turn signal 105.60, Ken’s Fairway-supplies 45.16, Bob Koistinen- license

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renewal fee 25.00, Matheson Tri-Gas –oxygen 19.50, Northwestern Energy-utilities 278.07, Star Laundry & Dry Cleaners-laundry 7.87, Unemployment Ins Div-2nd qtr unemployment-233.34, Voyager Fleet Systems-fuel 76.88, SOC SERV FOR AGED: Inter-Lakes Comm Action=support com serv/July 1350.75, MENTAL & HANDICAPPED: SD Dept of Revenue - Pt care 60.00, MENTAL HEALTH CENTER: Human Service Agency-3rd qrt appropriations – 3114.50, EXTENSION: ITC-service 104.80, Ken’s Fairway-supplies- 17.13, National 4-H Council-supplies 71.82, Office Peeps- paper 56.66, Star Laundry-rugs 21.20, State Fair Admin- parking pass 25.00, WEED: City of Clark –water – 130.00, Clark County Courier- bid notice-14.65, Cook’s Wastepaper- garbage service 38.87, Crop Production Services-pesticides 7559.95, Dekker Hardware-supplies 592.51, ITC-service 106.46, Matheson Tri-Gas-supplies 16.80, SD Federal Surplus – supplies 13.00, Unemployment Ins Div of SD, 2nd qtr unemployment 350.02, WW Tire Service-supplies 15.00, Westside Implement-supplies 869.97, PLANNING & ZONING: Clark Co Courier- notices 32.57, ROAD & BRIDGE: Ameripride Services-towels 120.92, AT&T Mobility-cell phone 59.62, Bierschbach Equipment – supplies 1295.00, David Borns – ins deductible 1500.00, Larry Brannan-mileage 18.48, Butler Machinery-parts 34.27, City of Clark –water 72.50 Clark Community Oil-propane/diesel 15,958.27, Clark Engineering-bridge inspection 500.00, Connecting Point – support contract - 1373.00 Cook’s Wastepaper-garbage service 38.88, Dekker Hardware- supplies 329.84, Flint Hills – MC-3000 – 59,714.48, GCR Tires & Service-tires 954.95, Hamlin Building Center- supplies 22.19, I-State Truck Center – parts 87.90, ITC-service 154.32, Matt Kadinger-mileage 18.48, Loretta Larson Revocable Trust- pit run 5527.62, James Lewandowski-mileage 40.32, Doug Loomis –mileage 12.66, M&T Fire- first aid 28.00, Matheson Tri-gas Inc-welding supplies 373.21, Moeller Sheet Metal- geothermal inspection 506.90, New Deal Tire- scrap tires 153.00, Northern Safety Co-supplies- 23.32, Northwestern Energy-utilities 33.93, Oscars Machine Shop-parts 46.14, Productivity Plus Account- parts 611.68, RDO-parts 1385.92, Runnings Farm & Fleet-parts 620.97, SD Dept of Transportation-bridge work-9330.15, SD Wheat Growers –water 55.20, Sioux Rural Water System-water 29.00, State Property Management – adj to truck purchase 100.00, Unemployment Ins Division of SD -2nd qtr unemployment 583.36, WW Tire Service-tires 680.00, Ted Warkenthien- pit run 12,063.70, Westside Implement-parts 202.15, Wheelco – parts 1065.92, 911 SERVICE FUND: City of Watertown – 911 Remittance 3478.64, CIVIL DEFENSE: SD Emergency Management Assn- 2017 Assn Dues-30.00, Verizon Wireless-cell phone 108.12, Voyager Fleet Systems-fuel 55.72, REGISTER OF DEEDS: Connecting Point- support contract 265.00, Microfilm Imaging Systems- 210.00, M&P FLOW THRU: SDACO- 2.00 fee/ROD modernization 144.00. EXCISE TAX: SD Dept of Revenue-excise tax -11.43, TOTAL: 159,989.55.

**PAYROLL:** COMMISSIONERS: 7128.59, AUDITOR: 3448.63, TREASURER: 3289.07, STATES ATTORNEY: 2621.44, COURTHOUSE: 1759.37, DIRECTOR OF EQUALIZATION: 4343.50, REGISTER OF DEEDS: 2827.44, VETERAN OFFICER: 336.41,

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SHERIFF: 5632.22, POOR: 453.60, NURSE: 1761.86 AMBULANCE: 9722.11, EXTENSION: 740.57, WEED: 5336.28, PLANNING & ZONING: 561.76, ROAD & BRIDGE: 28,223.03, EMERGENCY & DISASTER: 929.86. TOTAL: 79,115.74.

**BUDGET**: The board spent time reviewing the 2018 budget.

**ADJOURN**: Motion by Hass, second by Bjerke to adjourn at 2:35 p.m. until next regular meeting to be held on Tuesday, July 18, 2017 at 8:00 a.m. All voting aye. Motion carried.

ATTEST:

(SEAL)

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Christine Tarbox  Violet Wicks, Chairperson

Clark County Auditor Clark County Board of Commissioners