CLARK COUNTY COMMISSIONERS

January 19, 2016

The Clark County Commissioners met in regular session on January19, 2016, in the Commissioners’ meeting room of the Clark County Courthouse. Chairman Reints called the meeting to order at 8:00 a.m. with the following Commissioners present: Bjerke, Hass, Wicks and Loomis. Also present Auditor Tarbox.

**MINUTES**: Motion by Wicks, second by Loomis to approve the minutes from the regular meeting of January 5, 2016. All members voting aye. Motion carried.

**EXECUTIVE SESSION:** Motion by Bjerke, second by Loomis to move into executive session at 8:02 to discuss personnel issues. Also present HS Eggleston. Chairman declared out at 8:22.

**HIGHWAY**: Motion by Wicks, second by Bjerke to hire Jay Waldow upon recommendation of HS Eggleston. Pay will be $15.00 per hour during the six month probation period and then current wage of Grade III operators. All voting aye. Motion carried.

**HIGHWAY:** HS Eggleston met with the board discussing road conditions and road work being done.

**TRANSPORT FUEL BIDS:** HS Eggleston presented the following fuel quotes Monthly bid price for transport load of Diesel #2: Clark Community Oil: July 1.42, August 1.44.5, October 1.52, November 1.53. Clark County Farmers Elevator- July 1.41, August 1.42, October 1.50, November 1.51. The county accepted the low bid. All bids are on file in the Auditor’s office.

**HIGHWAY**: Motion by Bjerke second by Hass to approve and allow Chairman to sign application of occupancy of right of way for ITC, Vienna, Willow Lake, Naples area, to install fiber optic cable. All voting aye. Motion carried.

**911**: Chief of Police Wellnitz met with the board requesting 911 funds to cover costs to program Clark Sirens so that Watertown dispatch can activate them from Watertown. He will get costs and report back to the board at a later date.

**AMBULANCE**: AA Grensberg met with the board to discuss the need for three new computers for the ambulance reporting system. The state will be updating the reporting system and current computers that were purchased in 2007 will not support it. She will obtain prices and report back to the board.

**AMBULANCE**: Motion by Wicks, second by Loomis to allow AA Grensberg to apply for grant dollars, if available, for updating computers. All voting aye. Motion carried.

**AMBULANCE**: Motion by Loomis second by Wicks to allow AA Grensberg to run an ad in the Clark County Courier to generate interest for a possible EMT class. Class will only be held if there is adequate interest. All voting aye. Motion carried.

**AMBULANCE**: Motion by Wicks, second by Bjerke to hire Cassie Beckwith as a temporary employee for the ambulance department. Pay will be $130 for a 24 hour shift, or $65.00 for a 12 hour shift. All voting aye. Motion carried.

**EM**: Motion by Hass, second by Bjerke to approve and allow Chairman to sign 1st quarter SLA activity report as presented by EM Gravning. All ayes. Motion carried.

**EM**: Motion by Loomis, second by Hass approve and allow chairman to sign report of personnel action that will inform the state of yearly salary adjustment for EM Gravning. All voting aye. Motion carried.

**EM:** Gravning also discussed with the board the necessity to have a written procedure for emergency spending. It was determined to leave policy as it stands with no written procedure necessary.

**AIRPORT**: Motion by Loomis, second by Bjerke to approve and allow Chairman to sign the AIP Grant oversight risk assessment for the Clark County Airport. All voting aye. Motion carried.

**CLAIMS**: Motion by Bjerke, second by Wicks to approve claims and allow Auditor to issue payment for same: All voting aye. Motion carried. COMMISSIONERS: Clark Co Courier-proceedings/open house 316.43, Ken’s Fairway-open house supplies 21.12, AUDITOR: Office Peeps-ink cartridge 28.96, TREASURER: Clark Co Courier-prior year’s tax/delinquent tax/209.26, STATES ATTORNEY: SD Dept of Rev-blood alcohol 140.00, Thomson Reuter-online library 744.50 PUBLIC BUILDINGS: City of Clark –water 61.50, Cole Paper-supplies 160.22, Cook’s Wastepaper – garbage service 27.65, Northwestern Energy-utilities 1288.71, DIRECTOR OF EQUALIZATION: McLeods-assessment notices 157.89, Office Peeps-toner/apt book 150.17, REGISTER OF DEEDS: A&B Business-copy machine rent 130.16, SHERIFF: Clark Comm Oil-fuel 645.13, McLeods- juvenile citations- 39.37, Neve’s uniform shirt 55.45, PRISONER CARE: Codington Co Auditor –prisoner care 2050.00, AIRPORT: Dakota Signs-building signs 269.00, Northwestern Energy-utilities 150.22, AMBULANCE: A-Ox Welding supply- oxygen/cylinder lease 285.26, Arrow International -supplies 776.11, Bound Tree Medical LLC, supplies 4282.18, City of Clark-water 48.00, Cark Co Courier-help wanted 44.70, Clark Community Oil-fuel 207.34, Dekker Hardware-supplies 43.75, Northwestern Energy-utilities 405.25, Prairie Lakes Healthcare-supplies 79.95, Premier Specialty Vehicles-locking drug box 365.00, Unemployment Ins Div – unemployment 53.27, Voyager Fleet-fuel 59.56, Watertown Public Opinion-help wanted ad-128.20, SOC SERV FOR AGED: Inter-Lakes Com Action Inc- Jan comm service/60’s plus 2624.08, EXTENSION: Dekker Hardware-supplies 120.00, WEED: Clark Community Oil- fuel-35.00, Sturdevants Auto Parts-supplies 141.45, Unemployment Ins Div OF SD –fees 79.91, VanDiest Supply –pesticides 5602.10, URBAN & RURAL DEVEL: First District Assn of Local Govt-jt coop agreement -9288.18, ROAD & BRIDGE: 22 Truck & Trailers-t-98 1260.55, Ameripride Services-towels 120.30, Bierschbach Equipment & Supply-crack sealer-50,802.00, Brian’s Glass and Door-repair glass 765.00, City of Clark – water 91.50, Clark Co Courier-help wanted-33.00, Clark Co Farmers Elev-diesel transport 11,465.15, Clark Comm Oil-diesel 4735.14, Cook’s Wastepaper-garbage service 74.33, Dekker Hardware- supplies 99.46, Frontier Precision-parts/freight 315.27, Matheson Tri-Gas welding supplies 238.30, Menards-parts 292.51, Northwestern Energy-utilities 1465.76, Pheasantland Industries-safety gear 323.79, Productivity Plus Acct-parts 1958.35, RDO Trust-parts 294.92, Sanford Health Network-pre employment physical 39.00. Sturdevants Auto Parts-supplies 2257.58, Unemployment Ins Div-unemployment-133.18, DEBT SERVICE: Dacotah Bank-motor grader payment 63,503.81, CIVIL DEFENSE: Sturdevants Auto Parts- supplies 154.56, REGISTER OF DEEDS: Microfilm Imaging-software/scanner rent 135.00, SALES TAX FUND: SD Dept of Revenue-sales tax 13.92. TOTAL: 171,887.41

**PAYROLL**: AUDITOR: 4740.07, TREASURER: 4301.43, STATES ATTORNEY: 3660.26, COURTHOUSE: 2737.59, DIRECTOR OF EQUALIZATION: 3537.70, REGISTER OF DEEDS: 2695.52, VETERAN SERVICE OFFICE:  336.40, SHERIFF: 6273.91, NURSE: 1581.47, AMBULANCE: 6049.09, EXTENSION: 1265.66, WEED: 845.71, PLANNING & ZONING: 397.78, ROAD & BRIDGE: 37088.46, EMERGENCY MANAGEMENT: 1186.37. TOTAL: 76,697.42.

**REPORTS:**  Motion by Loomis, second by Hass to approve the following reports. All voting aye. Motion carried.

AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER
Cash on hand…………………………………………..…  23,780.03
Money Market…..…………………………………… .… 2,410,033.06
CD’s…………..…………………………………………… 800,000.00
Checking Account....…….………………………………….. 82,255.63,
   TOTAL:………………………………………………… 3,316,068.72

These funds include all funds administered by the county including: General Fund 2,402,685.81, Road & Bridge: 472,494.85, 911 Service Fund: 100,602.98, E/D: 9,445.00, Domestic Abuse: 90.30, 24/7: 11,443.16, ROD Mod/Pres: 12,853.49, Clark County TIF 2171.10, **Trust & Agency Funds 304,282.03, which are funds returned to schools, towns, townships and special districts.** TOTAL: 3,316,068.72.

ROD Fees: Recording fees: 2235.00, Transfer fees: 2802.50, Births: 10.00, Deaths: 120.00, Marriages: 15.00, Copy money: 67.25, Misc 404.00. TOTAL: 5653.75.

Ambulance: 6715.39, Sheriff: Mileage 198.80, Civil fees $335.00, Pistol permits $54.00.

**ADJOURN**:  Motion by Loomis, second by Wicks to adjourn at 10:45 a.m. until next regular meeting Tuesday, February 2, 2016 at 8:00 a.m. All voting aye. Motion carried.

ATTEST:
(SEAL)

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Christine Tarbox  Richard Reints, Chairman

Clark County Auditor Clark County Board of Commissioners