CLARK COUNTY COMMISSIONERS PROCEEDINGS

January 17, 2017

The Clark County Commissioners met in regular session on Tuesday, January 17, 2017 in the Commissioners’ meeting room of the Clark County Courthouse. Chairperson Wicks called the meeting to order at 8:00 a.m. with the following Commissioners present: Reints, Bjerke, Hass, Wicks and Sass. Also present Auditor Tarbox.

**MINUTES**: Motion by Bjerke, second by Sass to approve the minutes from the regular meeting of January 3, 2017. All voting aye. Motion carried.

**HIGHWAY:** HS Eggleston met with the board to discuss road conditions and road work being done. He discussed extensive engine repairs that are needed to a 2000 truck.

**HIGHWAY**: Motion by Reints, second by Bjerke to approve new hire Cody Michalski, as requested by HS Eggleston. Cody will start on January 23, 2017 at a salary of $16.00 per hour through the six month probation period. All voting aye. Motion carried.

**CORRECTIONS**: Motion by Reints, second by Bjerke to approve changes to salary schedule: 1. Randy Angermeier corrected to $3,629.04, 2. second level of part time for highway department increase to 12.73. Corrections will be made to 2017 salary schedule. All voting aye. Motion carried.

**DIVE & RESCUE**: Motion by Sass, second by Reints to approve list of Dive and Rescue members. List is on file in the Auditor’s office. All voting aye. Motion carried.

**CONTINGENCY TRANSFER 1-16**: Motion by Bjerke, second by Sass to approve correction to contingency transfer 1-16 by adding $200 to the Emergency Management budget for 2016. Total contingency transfer to EM Fund will be $2035.00. All voting aye. Motion carried.

**ROD**: ROD Helkenn met with the board requesting authorization to purchase a new fax machine for Courthouse use. It will be purchased from Office Peeps, purchase price is $247.00. She also requests that the current machine be transferred to the Highway department. Motion by Sass, second by Reints to approve purchase and transfer of equipment. All voting aye. Motion carried.

**AIRPORT**: Airport Manager Hansen met with the board to update on snow alerts that need to be posted in adverse weather conditions and when it might be necessary to close the airport. He also updated the board on the status of obtaining snow removal equipment for the airport.

**NURSE**: Auditor Tarbox presented the Clark County Community Health nursing quarterly report as prepared by County Health Nurse Anne Kriese. The report updated the board on WIC clients, immunizations, baby care, flu shots and meetings that staff have attended. Report is on file in the Auditor’s office.

**TAX DEED PROPERTY**: Treasurer Mahlen met with the board to present eight (8) tax deed properties that will be taken by the County for unpaid taxes.

**WELFARE**: WD Tarbox presented notifications of hospitalization.

**CONFERENCE CALL**: At 10:00 a.m. the Commissioners spoke to the Codington County Commissioners via conference call. Discussion was held regarding prisoner care costs to Clark County if Watertown builds a new jail facility. They presented three options and discussed the pros and cons of each option. Codington County commissioners answered questions from the board. No action taken.

**AMBULANCE**: AA Angermeier met with the board in reference to the status of Clark and Willow Lake squads and presented a list of items that he feels needs to be addressed if a split is done. SA Fjelland also met with the board with additional information. He recommended the two squads decide the exact expectations and move forward following that determination.

**EMERGENCY MANAGEMENT**: Motion by Bjerke, second by Hass to approve and allow Chairperson to sign the SLA Quarterly Activity report 1st quarter FY 2017. All voting aye. Motion carried.

**REPORTS:**  Motion by Hass, second by Reints to approve the following reports. All voting aye. Motion carried.

AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER  
Cash on hand…………………………………………..…  44,829.77

Money Market…..…………………………………… .… 2,789,236.69

CD’s…………..…………………………………………… 800,000.00  
Checking Account....…….…………………………………. 99,933.49  
   TOTAL:………………………………………………… 3,733,999.95

These funds include all funds administered by the county including: General Fund $2,989,774.47 Road & Bridge: $358,858.35, 911 Service Fund: $99,581.39, E/D: $4,618.13, 24/7- $7707.46, ROD Mod/Pres: $12,424.33, **Trust & Agency Funds $261,035.82, which are funds returned to schools, towns, townships and special districts.** TOTAL: $3,733,999.95.

ROD Fees: December recording fees: 2520.00, Transfer fees: 5233.00, Births: 30.00, Deaths: 265.00, Marriages: 15.00, Copy money: 102.25, Misc 148.00. TOTAL: 8313.25.

Ambulance: 13,848.89 Sheriff: Mileage 159.00, Civil fees $505.00, Pistol permits $33.00.

**CLAIMS**: Motion by Bjerke, second by Sass, to approve the following claims and allow the auditor to issue payments for same. All voting aye. Motion carried. COMMISSIONERS: Ken’s Fairway-supplies 21.53, AUDITOR: Connecting Point-hard drive 69.00, ITC-service 58.75, Office Peeps-index cards 79.51, SD Federal Property-binders-laptop case 24.00, TREASURER: Creative Printing-fold 2017 tax forms 65.33, ITC-service 94.11, STATES ATTORNEY: ITC-service 49.67, SD Dept of Revenue-blood draw 35.00, Thomson Reuters-West Publishing-online library 781.73, COURT SYSTEM: Bratland Law-court appointed atty 5052.34, LAW LIBRARY: Beadle Co Auditor- victim advocate fees 1100.00, PUBLIC BUILDINGS: City of Clark-water 76.00, Cole Papers-supplies 118.59, Cook’s Wastepaper-garbage service 29.00, D’s Bobcat Service-snow removal 120.00, Dekker Hardware-supplies 54.97, ITC-service 38.46, Northwestern Energy-utilities 1883.36, Star Laundry-rugs 36.58, DIRECTOR OF EQUALIZATION: First District Assn of Local Government- DOE parcel update fees 7000.00, ITC-service 81.92, Office Peeps-supplies 39.20, REGISTER OF DEEDS: A&B Business-copy machine rent-136.50, Dacotah Bank- ROD bank fees 34.00, ITC-service 86.33, McLeods-records books 146.04, Office Peeps- envelopes/calendars 60.86, VETERAN OFFICER: ITC-service 39.24, SHERIFF: Clark Community Oil-fuel 925.55, Dekker Hardware-supplies 35.75, ITC-service 201.65, JB’s Repair-repairs 722.33, Mack’s – oil change – 86.90, Mid States Organized Crime-dues 100.00, SD Federal Property-supplies 63.00, SD Sheriffs Assn -2017 sheriff dues 460.00, Sturdevants Auto Parts supplies 49.77, Voyager Fleet Systems-fuel 129.96, PRISONER CARE: Codington Co Auditor-prisoner care 6512.00, AIRPORT: Northwestern Energy-utilities 251.04, NURSE: Office Peeps-folders/tape 21.16, Sara Tarbox-mileage region meeting 9.60, AMBULANCE: City of Clark-water 58.00, Clark Community Oil-fuel 239.34, Clark Community Pharmacy-supplies 30.00, Dekker Hardware-supplies 39.28, ITC-service 265.11, JB’s Repair –filters oil change 531.10, Ken’s Fairway-supplies 13.94, Matheson Gas-WL Tank rent 7.20, Northwestern Energy-utilities 404.10, Star Laundry-laundry 218.21, Unemployment Ins Division- 4th qtr unemployment 57.62, Voyager Fleet Systems-fuel 77.95, SOC SERV FOR AGED: Inter-Lakes Comm Action- comm service work/support 2017 nutrition program 2650.75, MENTAL HEALTH SERVICES: Human Service Agency-agency/Serenity Hills-3771.50, MENTAL ILLNESS BOARD: Lew & Clark BHS-services 160.00, Yankton Co Sheriff’s Office-papers served 50.00, CULTURE & RECREATION: Glacial Lakes Tourism-2017 Co Membership contribution-425.00, EXTENSION: Dekker Hardware-supplies 103.66, ITC-service 90.77, National 4-H Council-2016 Science day kit 81.80, Office Peeps-copier 297.18, SDSU Extension-2017 Co 4-H Advisor salary 9435.00, Star Laundry- rugs 21.20, US Postmaster - stamps 282.00, WEED: Cardmember Service-Dept of Ag 350.00, Clark Community Oil-fuel 35.00, Dekker Hardware-supplies 59.92, ITC-service 99.09, Ken’s Fairway-supplies 6.88, Matheson Tri-Gas-rental 15.81, SD Federal Property-supplies 33.00, Sturdevants Auto Parts-supplies 225.40, Unemployment Ins Div-4th qtr unemployment- 86.45, ROAD & BRIDGE: Ameripride Services –towels 171.66, Cardmember Services- supplies 297.14, City of Clark –water 125.00, City of Garden City –water 90.00, Clark Co Treasurer-registration 42.40, Clark Community Oil- fuel 10,235.30, Cook’s Wastepaper-garbage service 77.75, Dekker Hardware-supplies 398.31, DVL Fire & Safety fire extinguisher/inspection 1449.00, Equipment Blades-parts-1604.64, Fastenal Company-parts 58.57, Glacial Lakes Radiator-parts 972.50, Hamlin Building Center-supplies 44.99, ITC-service 111.23, Loretta Larson Revocable Trust-pit run 194.94, Doug Loomis-mileage 12.60, Matheson Tri-Gas-welding supplies 175.45, Northwestern Energy-utilities 2497.70, Office Peeps-supplies 39.99, Oscar’s Machine Shop – parts 285.53, Peterson Motors-supplies 1350.00, Plastic Works-parts-3000.00, Proline Inc-parts/equipment-5813.80, Productivity Plus- 108.63, RDO Trust-parts 1822.22, SD Public Assurance Alliance-insurance 295.85, Sturdevants Auto Parts-supplies/filters-2951.07, Unemployment- 4th qtr unemployment 144.08, Westside Implement-parts 868.02, CIVIL DEFENSE: Voyager Fleet Systems-fuel 38.59, REGISTER OF DEEDS: Microfilm Imaging Systems- software/scanner rent-2200.00, Sales Tax Fund –SD Dept of Revenue-sales tax-10.17. TOTAL: 84,690.12.

**PAYROLL**: AUDITOR: 4610.28, TREASURER: 4331.81, STATES ATTORNEY: 3843.70, COURTHOUSE: 2245.77, DIRECTOR OF EQUALIZATION: 4207.23, REGISTER OF DEEDS: 2829.62, VETERAN SERVICE OFFICE:  336.40, SHERIFF: 6377.51, NURSE: 1695.07, AMBULANCE: 9948.13, EXTENSION: 1128.40, WEED: 2162.82, ROAD & BRIDGE: 32,775.36, EMERGENCY MANAGEMENT: 1195.69. TOTAL: 77,687.79.

**ADJOURN**:  Motion by Sass, second by Hass to adjourn at 11:35 a.m. until next regular meeting Tuesday, February 7, 2017 at 8:00 a.m. All voting aye. Motion carried.

 ATTEST:       
(SEAL)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_                              
Christine Tarbox  Violet Wicks, Chairperson

Clark County Auditor Clark County Board of Commissioners