CLARK COUNTY COMMISSIONER PROCEEDINGS
 February 3, 2015

Commissioner Reints called the regular meeting to order at 8:00 a.m. on February 3, 2015, in the Commissioners’ meeting room of the Clark County Courthouse. Commissioners present: Bjerke, Loomis, Hass and Wicks.

**MINUTES:**  Motion by Wicks, second by Bjerke, to approve the minutes of the regular meeting on January 20, 2015. All members voting aye. Motion carried.

**HIGHWAY**: HS Eggleston met with the board update them on road conditions and road work being done. He informed them that John Deere has raised the rental rate for tractors used by the highway department. He also informed them he will be attending the short course in Chamberlain on March 17-19, 2015.

**HIGHWAY YEARLY BIDS**: HS Eggleston presented the following quotes that were received and opened on January 28, 2015 at the Auditor’s office. All bids are on file in the Auditor’s office.
 **PEA ROCK**: Northern Conn Agg LLP-#1 Pea Rock/ton 4.90T FOB Rauville, Williamson Trucking- #1Pea Rock/Ton – 4350T. Motion by Wicks, second by Loomis to accept all bids based on availability. All voting aye. Motion carried

**LIQUID ASPHALT**: Flint Hills Resources – MC70 795.95, MC800 735.85, MC3000 662.95, CRS2-pick up at plant 490.00, CRS2 deliver to Clark 534.95, Jebro: MC70 - 809.06, MC800 - 719.06, MC3000-674.06, CRS2 pick up at plant 480.00, CRS2 deliver to Clark 529.24. Motion by Hass, second by Bjerke to accept the low bid of Flint Hills for MC70 and MC3000, and the low bid of Jebro MC800, CRS2 pick up at plant and deliver to Clark. All voting aye. Motion carried.

**HOT MIX**: Asphalt Paving & Materials – Hot mix Class D-I w/ 30% Recycle & PG 58-28 Liquid AC- 55.00T FOB, Hot Mix Class E-Iw/20% Recycle & PG 58-28 Liquid AC – $58.25 FOB, Cold Mix 113.00T FOB, Lien Transportation – Hot Mix 75.00T FOB Aberdeen, McLaughlin and Schulz, Inc: Hot Mix – 70.00T FOB Watertown, Cold Mix- 116.50 FOB Watertown. Motion by Bjerke, second by Loomis to accept all bids based on availability. All voting aye. Motion carried.

**CONSTRUCTION COSTS**: Clausen Construction- Truck/hr 85.00, Blade/hr 135.00, Excavator/hr 150.00, Front End Loader/hr 150.00, Dozer/hr 150.00, Scraper/hr 185.00, Belly Dump/hr 90.00, Side dump/hr 90.00, Rip Rap in place/ton 34.00, Fabric in place/sy 34.00, Forest Excavating: Truck/hr 95.00, Blade/hr 135.00, Excavator/hr 175.00, Front End Loader/hr 175.00, Belly Dump/hr 120.00, Lien Transportation: Truck/hr 110.00, Blade/hr 225.00, Excavator/hr 165.00, Front End Loader/hr 215.00, Dozer/hr 190.00, Belly Dump/hr 150.00, Side dump/hr 175.00. Melvin Williamson: Truck/hr 125.00, Excavator/hr 140.00, Front End Loader/hr 140.00, Dozer/hr 130.00, Belly Dump/hr 130.00, Side dump/hr 130.00. Motion by Wicks, second by Bjerke to accept all bids based on availability. All voting aye. Motion carried.

**CULVERTS**: Motion by Hass, second by Loomis to accept the bid of Beadle County for Corrugated metal culverts. All bids are on file in the Auditor’s office. All voting aye. Motion carried.

**FUEL QUOTES**: The following monthly fuel quotes were presented to the board for February 2015. Blended 80/20 - Clark Community Oil- 1.91 delivered to county shops in Willow Lake, Garden City, Vienna, Raymond and Bradley, delivered to Clark shop 1.82. Clark County Farmers Elevator, No bid. The County accepted the low bid and all bids are on file in the Auditor's office.

**TRANSPORT BID**: Clark County Farmers Elevator Diesel #2 -80/20 blend: 1.845, Clark Community Oil 1.82. The County accepted the low bid of Clark Community Oil and all bids are on file in the Auditor’s office.

**HIGHWAY**: Motion by Bjerke, second by Hass to approve and allow Chairman to sign loan fund agreement between SD Department of Transportation and Clark County for County Road #22. Total amount to be borrowed is $245,105.39 to cover project costs. All voting aye. Motion carried.

**HIGHWAY**: Motion by Loomis, second by Bjerke to allow occupancy of the Right of way by ITC for the purpose of construction of buried fiber optic cable to upgrade their Willow Lake and Bryant exchanges. Project no: 2015 Willow Lake and 2015 Bryant. Maps of the project are on file in the Auditor’s office. All voting aye. Motion carried.

**HIGHWAY**: Motion by Loomis, second by Hass to approve Agreement for Joint Exercise of Governmental Powers for cooperative action between the town of Bradley and Clark County and allow Chairman to sign. All voting aye. Motion carried.

**WEED**: WS Mehlberg met with the board to discuss purchase of a side by side vehicle to replace units that are no longer functional. Mehlberg will get additional information and report back to the board. No action taken.

**WEED**: Motion by Loomis, second by Bjerke to allow Weed Supervisor Mehlberg to call for yearly bids for chemical for use by the Clark County weed board. Bids will be due by 5:00 p.m. on March 13, 2015. Bids will be opened Monday, March 16, 2015 at 9:00 a.m. and presented to the Board of Commissioners at 9:00 a.m. on Tuesday, March 17, 2015. All voting aye. Motion carried.

**FIRST DISTRICT:** Todd Kays with First District of Watertown met with the board to deliver the annual report from First District. He presented details of their responsibilities, the governing body, funding, staff and work areas. He presented Clark County results/grants for fiscal year 2014.

**ORDINANCE:** Motion by Wicks, second by Loomis to contact Todd Kays and go forward with proposed change to Ordinance 14-1 in the Planning and Zoning manual, section 1.02.03.02. This will change the language to include building, conditional use, variance, rezoning. Also present Shawn Simpson and HS Eggleston. All voting aye. Motion carried.

**PERSONNEL POLICY**: At the board’s request Todd Kays from First District also presented information on updating personnel policy, Section VII, II. Other Benefits, B. Health Insurance/Dental Insurance. This will change the language to define portion paid by employee and portion paid by the County on behalf of the employee towards premiums.

**OAKTREE FARM**: Due to scheduling conflict, Oaktree staff was not able to attend. Reschedule for March 3, 2015 at 10:00 a.m.

**CLARK ENGINEERING**: Due to scheduling conflict, Clark Engineering staff unable to attend.

Rescheduled for March 3, 2015.

**BOA**: Motion by Loomis, second by Wicks to enter into Board of Adjustment. All voting aye. Motion carried.

**VARIANCE 12-14**: Motion by Hass, second by Wicks to approve V12-14, subject to findings being drafted and approved at the next commissioners meeting February 17, 2015. This Variance will allow Alliance Family Farms to use S 1650’ of west 815’ SE ¼ 5-114-58 to place a house within setback of road right of way. All voting ayes. Motion carried.

**SET HEARING**: Motion by Bjerke, second by Loomis to set hearing for Conditional Use 1-15 at 9:00 a.m. February 17, 2015. This CU if approved will allow Northern Natural Gas to use SE ¼ of the SW ¼ of 15-113-57 to construct a compressor station. All voting aye. Motion carried.

**ADJOURN**: Motion by Hass, second by Loomis to adjourn from Board of Adjustment and return to Board of County Commissioners. All voting aye. Motion carried.

**ABATEMENT 1-15**: Motion by Bjerke, second by Loomis to approve Abatement #1-15 for DOE

#5520 in the amount of $553.20 for disabled veteran exemption. All voting aye. Motion carried.

**ROD:** ROD Helkenn met with the board requesting wage increase as her six month probation period will be finished March 1, 2015. No action taken. She also informed the board she will be attending the new official’s workshop in Pierre, March 17-18 in Pierre.

**EXECUTIVE SESSION**: Motion by Bjerke, second by Wicks to enter into executive session at 11:30 a.m. to discuss personnel issues. Chairman declared out at 11:50 a.m.

**NURSE**: Public Health Nurse Meier met with the board with her quarterly report. She informed the board of the flu shot clinics that have been done throughout the county, early childhood screenings, nail care and other services offered by Clark County Health office. No action needed.

**WELFARE**: WD Tarbox met with the board with notifications of hospitalization. She informed the board she will be attending the welfare workshop in Pierre, March 18-19.

**HEALTH INSURANCE**: Motion by Wicks, second by Loomis to approve additional payment to County employee towards family health insurance coverage. The amount will be one half of difference between what employee pays for family coverage and the difference between total family coverage and two single coverages. All voting aye. Motion carried.

**POLICIES**: It has been recommended by Safety Benefits that Clark County adopt policies to improve safety in the workplace. No action taken. Policies will be addressed at the February 17, 2015 meeting.

**CLAIMS:** Motion by Loomis, second by Bjerke, to approve the following claims and allow the Auditor to issue payments for same. All voting aye. Motion carried. COMMISSIONERS: AUDITOR: Clark Co Treas – postage 70.00, ITC-service 36.69, Office Peeps-pen/typewriter ribbon- 11.29, TREASURER: Clark CO Treasurer – postage 126.00, ITC-service 45.57, STATES ATTORNEY: Clark Co Treas-postage 1.89, Chad Fjelland-replace check 1116.28, ITC-service 58.59, COURT: Bratland Law-ct apt atty 8149.69, PUBLIC BUILDINGS: Atco Int-supplies 246.00, Culligan-water 45.50, ITC-service 35.12, Star Laundry-rugs 36.58, DIRECTOR OF EQUALIZATION: Clark Co Treas-postage 49.00, ITC-service 93.94, REGISTER OF DEEDS: Clark Co Treas-postage 51.40, ITC-service 121.10, VETERAN SERVICE OFFICER: ITC-service 34.42, SHERIFF: Clark Co Treas-postage 6.77, ITC-service 192.76, Verizon Wireless-air cards 187.20, AIRPORT: Helms & Associates-airport 1360.72, NURSE: SD Dept of Rev-1st qrt 2015 appropriations 1287.50, AMBULANCE: ITC-service 115.51, JB”s Repair-repairs 509.00, Menards-liner 34.44, MENTAL & HANDICAPPED: SD Dept of Rev- pt care 60.00, MENTAL HEALTH CENTER: Human Service Agency-mental health 3771.26, MENTAL ILLNESS BOARD: Joan Kittelson-hearing 6.00, Lucille Lewno-services 102.25, Karen Swanda- Hearing 6.00, Yankton CO Sheriff’s office-serve civil papers 25.00, CULTURE & RECREATION: Glacial Lakes -2015 Co membership 425.00, EXTENSION: ITC-service 91.22, SDAE4-HA membership dues 15.00, Star Laundry-rugs 12.81, Toshiba Financial Service-copy machine rent-139.99, WEED: ITC-service 92.58, URBAN & LOCAL DEVEL: First District Association of Local- 2015 Joint Cooperative agreement 9017.65, ROAD & BRIDGE: AT&T Mobility-cell service 58.53 Butler Machinery-parts 297.53, Clark Co Treas-postage 50.61, Glacial Lakes Radiator-repairs 97.50, ITC-service 107.06, Little Falls Machine – P41 wing parts 665.51, Loadrite Midwest-printer paper 50.80, Doug Loomis-mileage 22.20, Lyle Signs-signs 585.96, Mac’s Inc-parts 45.66, Northwestern Energy-utilities 464.27, Overhead Door-service Raymond door 199.24, Prostrollo-parts 90.27, SDACHS-mt registration/short course 80.00, Sioux Rural Water-water 29.00, WW Tire-tires 658.64, Westside Implement-supplies 1470.78, DEBT SERVICE: Dacotah Bank-motor grader payment 57388.24, CIVIL DEFENSE: Verizon Wireless-service 40.01, M&P RELIEF FLOW THRU: SDACO-ROD mod/pres fund 184.00. TOTAL: 90373.53.

**PAYROLL**: COMMISSIONERS: 5533.19, AUDITOR: 3251.64, TREASURER: 3101.25, STATES ATTORNEY: 2472.03, COURTHOUSE: 1640.00, DIRECTOR OF EQUALIZATION: 3455.69, REGISTER OF DEEDS: 2402.55, VETERAN OFFICER: 336.41, SHERIFF: 4560.85, POOR: 453.57, NURSE: 1743.27, AMBULANCE: 7049.63, EXTENSION: 1324.52, WEED: 694.65, PLANNING & ZONING: 397.78, ROAD & BRIDGE: 31194.90, EMERGENCY & DISASTER: 874.94. TOTAL: 70486.87.

**ADJOURN**:  Motion by Loomis, second by Hass, to adjourn at 12:26 p.m. until next regular meeting Tuesday, February 17, 2015 at 8:00 a.m. All voting aye. Motion carried.

ATTEST:

(SEAL)

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Christine Tarbox  Richard Reints, Chairman

Clark County Auditor Clark County Board of Commissioners