CLARK COUNTY COMMISSIONERS PROCEEDINGS

January 21, 2020

The Clark County Commissioners met in regular session on Tuesday, January 21, 2020 in the Commissioners’ meeting room of the Clark County Courthouse. Chairman Sass called the meeting to order at 8:00 a.m. with the following Commissioners present: Chris Sass, Wallace Knock, Francis Hass, Richard Reints and Robert Bjerke. Also present Auditor Tarbox.

**AGENDA:** Motion by Knock, second by Bjerke to approve the January 21, 2020 agenda as presented. All voting aye. Motion carried.

**MINUTES**: Motion by Hass, second by Reints to approve the minutes from the regular meeting of January 7, 2020. All voting aye. Motion carried.

**COMMUNITY COMMENTS**: No one appeared.

**HIGHWAY**: HS Eggleston met with the board to discuss road conditions and road work being done.

**HIGHWAY**: Bids were presented by HS Eggleston for Bridge project #13-010-225. Bids received from; Lehtola Builders, Inc $331,191.65 and BX Civil & Construction - $404,638.10. Motion by Reints, second by Hass to accept the bid and award a contract to the low bidder Lehtola Builders Inc. All voting aye. Motion carried.

**HIGHWAY**: Kevin Goff with Clark Engineering met with the board to discuss current condition of County Road #17. He discussed options that were available to upgrade the 5 miles south of highway 212 to the corner for Riverview Dairy. He discussed the options, costs and time frame to complete the project. No action taken.

**HIGHWAY**: Brady Janzen representing Riverview LLC met with the board to discuss repairs that will be needed to County Rd #17 so the road will accommodate the increased truck traffic to the proposed dairy. He discussed costs and funding options. Motion by Reints, second by Knock to allow Todd Kays with First District Association of Local Governments to work with Riverview Dairy to explore LIP grant options and if the option requires a shared signature the board will schedule a special meeting to take care of the necessary signatures. All voting aye. Motion carried.

**AUTO SUPPLEMENT**: Motion by Bjerke, second by Reints to approve auto supplement for highway fund in the amount of $9363.31, funds received from the BIG grant from the State of South Dakota. Funds from 201-0-334 to 201-311-426.40. All voting aye. Motion carried.

**EXECUTIVE SESSION**: Motion by Bjerke, second by Knock to enter into executive session at 10:42 a.m. to discuss personnel according to SDCL 1-25-2-(1). All voting aye. Motion carried. Chairman declared out at 1:49 p.m.

**EMERGENCY MANAGER**: Motion by Bjerke, second by Reints to approve hiring Landis Flatten as Emergency Manager effective January 23, 2020. Starting salary will be $18.00 per hour and reevaluated after the six month probation period. All voting aye. Motion carried.

**VETERAN SERVICE OFFICER**: Motion by Reints, second by Knock to hire Darin Lewis as Clark County Veteran Service Officer. His employment will begin on January 23, 2020 and his current hours will be Monday 9:00 a.m. to 4:00 p.m and Thursday 9:00 a.m. to 12:00 p.m. Salary will be current pay scale $675.92 per month. All voting aye. Motion carried.

**RESOLUTION 8-20**: Motion by Bjerke, second by Reints to approve plat entitled Baily’s Conservation Easement Tract 1. All voting aye. Motion carried.

**RESOLUTION 8-20**

BE IT RESOLVED by the Board of County Commissioners of Clark County, South Dakota, that the plat entitled **“BAILY’S CONSERVATION EASEMENT TRACT 1” in the East Half of the Northwest Quarter, part of the Northeast quarter, and a part of the southeast quarter of Section 18, Township 119 North Range 59 west of the 5th Principal Meridian, Clark County, South Dakota.** Which has been submitted for examination pursuant to law, and it appearing that all taxes and special assessments have been paid and that such plat and the survey thereof have been made and executed according to law, the plat is hereby approved, and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

Dated this 21st day of January, 2020.

/s/ Chris Sass\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairman, Board of County Commissioners

Clark County, South Dakota

ATTEST:

/s/ Christine Tarbox   
County Auditor

Clark County, South Dakota

**FIRST DISTRICT**: Motion by Bjerke, second by Reints to approve and allow Chairman to sign contract between Clark County and First District of Local Governments to allow maintenance of Clark County Parcel database. This contract will cover January 1, 2020 to December 31, 2020. Cost of this service is $2,000.00. All voting aye. Motion carried.

**FIRST DISTRICT**: Motion by Knock, second by Bjerke to approve and allow Chairman to sign contract between Clark County and First District Association of Local Governments to allow County GIS website hosting needs for calendar year 2020. Cost of this service will be $5000.00. All voting aye. Motion carried.

**GOVERNMENT DAYS**: Board members will be available February 10, 2020 to address the students that take part in Government days.  
  
**REPLACE CHECK**: Motion by Reints, second by Hass to replace lost check in the amount of $884.65 for Gail Smith that was lost in the mail. All voting aye. Motion carried.

**REPORTS:**  Motion by Reints, second by Hass to approve the following reports. All members present voting aye. Motion carried.

AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER  
 Cash on hand…………………………………………..… 63,893.97

Money Market…..……………………………………...… 3,067,887.51 CD’s…………..…………………………………………… 800,000.00  
Checking Account....…….…………………………………. 167,203.68 TOTAL:……………..…………………..………………… 4,098,985.16

These funds include all funds administered by the county including: General Fund $2,672,631.99, Road & Bridge: $1,010,396.16, 911 Service Fund: 76,915.16, E/D: 18,598.42, Domestic Abuse: 55.00, 24/7 – 13,852.25, ROD Mod/Pres: $7541.59, **Trust & Agency Funds $298,994.59 which are funds returned to schools, towns, townships and special districts.** TOTAL: $4,098,985.16.

**ROD Fees**: December recording fees 2970.00, Transfer fees: 2565.00, Births: 20.00, Deaths: 145.00, marriages: 90.00, Copy money: 73.25, Misc. 308.00. TOTAL: 6171.25.

**Ambulance**: 13,394.67, **Sheriff**: Mileage 241.00, Civil fees $785.00, Pistol permits $53.00.

**CLAIMS**: Motion by Knock, second by Hass to approve the following claims and allow the auditor to issue payments for same. All voting aye. Motion carried. AUDITOR: Clark Co Treasurer- postage 155.50, PMB-0112- access fees 53.00, TREASURER: Office Peeps- cartridge/calendar/dater 55.55, STATES ATTORNEY: SD Dept of Revenue – blood draw 80.00, Thomson Reuters -West Publishing – online library 879.95, PUBLIC BUILDINGS: City of Clark – water 74.15, Cole Paper-supplies 103.89, Cook’s Wastepaper- garbage 33.25, Northwestern Energy-utilities 1563.48, Star Laundry & Dry Cleaners – laundry 40.58, DIRECTOR OF EQUALIZATION: First District Assn of Local Govt-doe parcel updates-7000.00, Office Peeps-toner 125.00, REGISTER OF DEEDS: Dacotah Bank-service fees 2019-19.20, Office Peeps-supplies 40.29, Toshiba Financial Services-copy machine rent 93.23, US Postmaster-postage 185.00, SHERIFF: Clark Co Treasurer-postage 4.39, Clark Community Oil – gas 463.08, Light & Siren-2017 Ford light bar push bumper 97.41, Office Peeps-envelopes/cartridges 84.82, Two Way Solutions-program radio/supplies 753.73, PRISONER CARE: Codington Co Auditor – prisoner care 2485.00, AIRPORT: Clark Community Oil – diesel 93.78, Northwestern Energy-utilities 265.47, AMBULANCE: City of Clark – water 68.95, Clark Co Treasurer-postage 116.50, Clark Community Oil – gas 288.41, Northwestern Energy-utilities 486.86, Premier Specialty Vehicles-parts 112.86, Reemployment Assistance-4th quarter unemployment 30.95, Star Laundry—laundry – 11.78, SOC SERV FOR AGED: Inter-Lakes Community Action – support com serv work Jan/ support nutrition program 2020 3269.33, EXTENSION: Cardmember Service – update windows 10 -425.98, Office Peeps-copy machine rent 71.84, Office Peeps- paper 12.44, Star Laundry-laundry 25.20, US Postmaster stamps- 220.00, WEED: Cardmember Service-registration/renewals 450.00, Clark CO Treasurer-tax/title weed truck 21.20, Clark Community Oil -fuel 35.00, Brian Jenkins – gas 49.00, Reemployment Assistance Division- 4th qtr unemployment 46.43, URBAN & RURAL DEVELOPMENT: First District Ass of Local Govn-payment for FY20 Co dues 10,453.93, ROAD & BRIDGE: City of Clark – water 122.30, Clark CO Treasurer-postage 7.35, Clark Community Oil – fuel 2000.89, Cook’s Wastepaper – garbage 88.50, Northeast Building & Door – shop repair/Vienna 212.46, Northwestern Energy-utilities 2244.32, Oscar’s Machine Shop-parts -156.37, Reemployment Assistance Div-4th qtr unemployment 77.37, Sharp Automotive-outside repair – 2454.49, Gail Smith – reissue lost check 884.65, COMMUNICATIONS: Centurylink-fees 273.67, CIVIL DEFENSE: Clark Co Treasurer – postage 24.50, SALES TAX FUND: SD Dept of Revenue -2019 sales tax 3.95. TOTAL: 39,497.23.

**PAYROLL**: AUDITOR: 5477.23, TREASURER 4988.70, STATES ATTORNEY: 4,901.20, COURTHOUSE: 2543.35, DIRECTOR OF EQUALIZATION: 4834.53, REGISTER OF DEEDS: 3,041.84, VETERAN SERVICE OFFICE: 363.83, SHERIFF: 8675.38, CORONER: 161.48, NURSE: 1985.33, AMBULANCE: 12,344.34, EXTENSION: 1,325.35, WEED: 938.55, ROAD & BRIDGE: 45,765.89. TOTAL: 97,347.00.

**ADJOURN**:  Motion by Hass, second by Reints to adjourn at 3:17 p.m. until next regular meeting Tuesday, February 4, 2020 at 8:00 a.m. All voting aye. Motion carried.

 ATTEST:

(SEAL)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_                              
Christine Tarbox Chris Sass, Chairman

Clark County Auditor Clark County Board of Commissioners

Published once at the total approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_.