CLARK COUNTY COMMISSIONERS PROCEEDINGS

November 19, 2019

The Clark County Commissioners met in regular session on Tuesday, November 19, 2019 in the Commissioners’ meeting room of the Clark County Courthouse. Chairman Bjerke called the meeting to order at 8:00 a.m. with the following Commissioners present: Robert Bjerke, Wallace Knock, Francis Hass, Richard Reints and Chris Sass. Also present Auditor Tarbox.

**AGENDA:** Motion by Knock, second by Sass to approve the November 19, 2019 agenda as presented. All voting aye. Motion carried.

**MINUTES**: Motion by Hass, second by Reints to approve the minutes from the regular meeting of November 5, 2019 and special meeting of November 12, 2019. All voting aye. Motion carried.

**COMMUNITY COMMENTS**: Doug Paulson appeared and expressed the same concerns about County Road #55.

**HIGHWAY**: HS Eggleston met with the board to discuss road conditions and road work being done.

**HIGHWAY**: Motion by Hass, second by Reints to approve and allow Chairman to sign the agreement for voluntary right of way with Lohr Trust for bridge project #13-010225. All voting aye. Motion carried.

**HIGHWAY**: Motion by Hass, second by Reints to approve and allow Chairman to sign the agreement for voluntary right of way with Lohr Trust for bridge project #13-010225. All voting aye. Motion carried.

**HIGHWAY**: Motion by Reints, second by Knock to approve and allow Chairman to sign the utility certificate -Bridge Improvement Grant Project # BRO8013(00)19-1. All voting aye. Motion carried.

**HIGHWAY**: Motion by Sass, second by Knock to approve and allow Chairman to sign the right-of-way certificate for Project no: BRO 8013(00)19-1 for Clark County. All voting aye. Motion carried.

**COMMUNICATIONS**: Jeremy Wellnitz, Clark City Police Department, James Caulfield and Nathan Luvaas from Bradley Fire Department, Russ Hurlbert from Raymond Fire Department, Shane Hagstrom and Jeff Seefeldt representing Clark Fire Department, Kyle Peterson, representing Vienna Fire Department, Jarvis Reidburn, Randy Angermeier, and Robert McGraw met with the board to discuss funding for a updated cell phone based communications system. Mr. Wellnitz explained how the app is downloaded, how it operates and the cost. They are requesting funding assistance from the county for this project. Estimated total cost would be $13,200 per year which includes $3600 for the base and $60 per year for each Emergency service personnel receiving the software. The app was introduced to Emergency service personnel in Clark County about a week ago and they have been testing the system. The system will be tested for the next two weeks and discussed again at the December 3, 2019 board meeting.

**HEARING: RESOLUTION 22-19:** At 9:00 a.m. the time specified Budget hearing was held for additional budget for the Director of Equalization 2019 budget. No one appeared. Motion by Reints, second by Knock to approve an additional $350,000.00 to the DOE budget for 2019. Additional budget is required to cover the costs of the county wide appraisal. All voting aye. Motion carried.

RESOLUTION #22-19

Commissioner Reints, moved the adoption and Commissioner Knock seconded the motion to adopt the foregoing Resolution Members voting aye: Bjerke, Hass, Reints, Sass and Knock. Members opposed to said Resolution were as follows: None.

Notice having been given of intention to supplement the Director of Equalization Fund 101-162-434.10 - $350,000.00 for budget year 2019.

BE IT RESOLVED that the aforesaid supplement be and is hereby approved by the Board of Clark County Commissioners.

Dated at Clark, South Dakota this 19th day of November 2019

/s/ Robert Bjerke, Chairman

/s/ Wally Knock

/s/ Francis Hass

/s/ Richard Reints

/s/ Chris Sass

ATTEST (SEAL)

/s/ Christine Tarbox\_\_\_\_\_

Clark County Auditor

**EXECUTIVE SESSION:** Motion by Hass, second by Reints to enter into executive session at 9:22 a.m. for personnel issues according to SDCL 1-25-2 (2). All voting aye. Motion carried. Also present Aaron Pollard and Erin Brown and Auditor Tarbox. Chairman declared out at 10:04 a.m.

**DECLARATION**: DOE Reidburn informed the board that a change has been made in FEMA regulations and a declaration is not required. No action needed.

**LIQUOR LICENSE**: Motion by Knock, second by Hass to approve liquor license for Black Claw, applicant Valorie Flatten. Cost of the license is $900.00. This application will cover from January 1, 2020 to December 31, 2020. All voting aye. Motion carried

**LIQUOR LICENSE**: Motion by Reints, second by Sass, to approve liquor license for Crocker Hills Bar and Grill, applicant Melissa Lehna. Cost of the license is $900.00. This application will cover from January 1, 2020 to December 31, 2020. All voting aye. Motion carried.

**EMERGENCY MANAGER**: EM Gravning met with the board to update them on information that he has received from townships to report to FEMA from the disaster declarations earlier this year.

**SHERIFF**: Motion by Sass, second by Knock to allow EM personnel to get repairs made to the EM/Sheriff computer, if unable to repair personnel will be allowed to purchase a new one. All voting aye. Motion carried.

**EXECUTIVE SESSION:** Motion by Reints, second by Sass to enter into executive session at 10:46 a.m. to discuss personnel issue according to SDCL 1-25-2 (2), All voting aye. Motion carried. Chairman declared out at 11:15 a.m.

**AMBULANCE**: Motion by Knock, second by Sass to approve the list of EVOC and EMT personnel for Clark Station I and Clark Station II for insurance purposes. The lists are on file in the Auditor’s office. All voting aye. Motion carried.

**2020 WAGES:** Motion by Knock, second by Sass to approve a 5% increase for all staff excluding the commissioners, an additional $3000.00 per year for Highway superintendent position and reduce the welfare salary to $400 per month. This change will be effective with the first payroll in January. All voting aye. Motion carried.

**AIRPORT**: Auditor Tarbox informed the board that written communication has been received from the state of South Dakota that will be reducing funding reimbursement on airport projects from 5% to 3 ½%. No action needed.

**REPORTS:**  Motion by Sass, second by Knock to approve the following reports. All members present voting aye. Motion carried.

 AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER
 Cash on hand…………………………………………..… 877,098.03

Money Market…..……………………………………...… 4,885,417.65 CD’s…………..…………………………………………… 800,000.00
Checking Account....…….…………………………………. 564,377.76 TOTAL:……………..…………………..………………… 7,126,893.44

These funds include all funds administered by the county including: General Fund $3,636,551.43, Road & Bridge: $876,310.35, 911 Service Fund: $81,814.67, E/D:-- -2,552.44, Domestic Abuse: 505.00, 24/7 – 13,362.46, ROD Mod/Pres: $11,624.24, TIF: 8,340.12. **Trust & Agency Funds $2,500,937.61 which are funds returned to schools, towns, townships and special districts.** TOTAL: $7,126,893.44.

**ROD Fees**: October recording fees 2540.00, Transfer fees: 1611.00, Births: 50.00, Deaths: 55.00, marriages: 60.00, Copy money: 69.25, Misc. 308.00. TOTAL: 4693.25.

**Ambulance**: 8385.28, **Sheriff**: Mileage 65.00, Civil fees $584.35, Pistol permits $15.00.

**CLAIMS**: Motion by Hass, second by Reints to approve the following claims and allow the auditor to issue payments for same. All voting aye. Motion carried. COMMISSIONERS: Beadle Co Auditor – Sioux Valley Meeting 22.00, Chris Tarbox-snow brush for Co Van 8.51, ELECTIONS: Chris Tarbox meal/lodging 283,98, Carol Warkenthien-meals 20.00, AUDITOR: Dept of Treasury-taxes 604.34, PMB-01120access fees 34.00, Chris Tarbox – ins deductible 1800.00, TREASURER: Office Peeps-toner 68.68, US Postmaster -postage 469.00, STATES ATTORNEY: Thomson Reuters-West Publishing online library 879.95, PUBLIC BUILDINGS: Atco International – supplies 350.00, City of Clark – water 89.75, Moeller Sheet Metal- accessories -A/C unit 7550.00, Northwestern Energy- utilities 1006.86, Sturdevants Auto Parts-belt 11.39, DIRECTOR OF EQUALIZATION: VanGuard Appraisals-reappraisal 14,728.50, REGISTER OF DEEDS: Toshiba Financial Services -copy machine rent 93.23, PREDATORY ANIMAL Greg Bochek -gopher bounty 2.00, James Glanzer- gopher bounty 1012.00, Kevin Holida – gophers 1274.00, Doug Wendling -gopher bounty – 90.00, SHERIFF: A-1 Computer Solutions-tablet update 139.98, Clark Community Oil – gas 558.67, Codington Co Search & Rescue – fuel/search 197.55, Michael Gravning-overnight meals – 43.46, Office Peeps-paper 39.90, South Dakota Sheriff’s Association – 2020 Assn dues 610.73, PRISONER CARE: Hughes Co Finance Office-jail bill 400.00, AIRPORT: Northwestern Energy-utilities 238.60, AMBULANCE: Bound Tree Medical LLC-supplies 622.38, City of Clark – water 68.95, Clark Community Oil – gas 447.04, Northwestern Energy-utilities 339.40, Ramkota Hotel-lodging 223.98, SOC SERV FOR AGED: Inter-Lakes Comm Action – support com Serv/November 1427.50, EXTENSION: Cardmember Service-reference material 12.74, Office Peeps-copier 81.65, WEED: Clark Community Oil-gas 2257.06, SD Assn Of Co Weed & Pest -membership dues 50.00, Sturdevants Auto Parts – supplies 341.37, ROAD & BRIDGE: Ameripride Service – towels 163.30, Avera Queen of Peace-drug testing 30.00, City of Clark – water 127.50, Clark Community Oil-propane/fuel 20971.23, GCR Tires & Service-tires 1159.24, Northern Con-Agg-pea rock/gravel – 6717.65, Northwestern Energy-utilities 1148.16, Oscar’s Machine Shop-parts 778.08, Sturdevants Auto Parts- filters/supplies 5792.48, 911 SERVICE FUND: Centurylink-fees 273.67, PRISONER CARE: A-1 Computer Solutions-upgrade computers/ windows 10 279.96, Redwood Toxicology Lab-24/7 test kits 311.25, EXCISE TAX FUND: Excise tax $4.48. TOTAL: 76,256.15.

**PAYROLL**: AUDITOR: 5296.35, TREASURER 4820.31, STATES ATTORNEY: 4,768.44, COURTHOUSE: 2451.53, DIRECTOR OF EQUALIZATION: 4666.17, REGISTER OF DEEDS: 3,079.93, VETERAN SERVICE OFFICE: 346.50, SHERIFF: 7985.54, NURSE: 1927.71, AMBULANCE: 11,660.98, EXTENSION: 1,569.77, WEED: 1,037.18, ROAD & BRIDGE: 42,843.87, EMERGENCY & DISASTER: 396.30. TOTAL: 92,850.58.

**ADJOURN**:  Motion by Sass, second by Knock to adjourn at 11:53 a.m. until next regular meeting Tuesday, December 3, 2019 at 8:00 a.m. All voting aye. Motion carried.

 ATTEST:

 (SEAL)

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Christine Tarbox Robert Bjerke, Chairman

Clark County Auditor Clark County Board of Commissioners

Published once at the total approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_.