CLARK COUNTY COMMISSIONER PROCEEDINGS

March 8, 2018

 The Clark County Commissioners met in regular session on Thursday, March 8, 2018 in the Commissioners’ meeting room of the Clark County Courthouse. Chairman Bjerke called the meeting to order at 8:00 a.m. with the following Commissioners present: Bjerke, Hass, Reints, Sass and Wicks. Also present Auditor Tarbox. This regular meeting was rescheduled from March 6, due to weather conditions.

**AGENDA**: Motion by Wicks, second by Sass to approve agenda for March 6, 2018. All voting aye. Motion carried.

**MINUTES:**  Motion by Reints, second by Bjerke to approve the minutes of the regular meeting of February 20, 2018. All members voting aye. Motion carried.

**AMBULANCE**: Commissioner Reints requested that Paula Warkenthien be added to the Willow Lake squad. Discussion was held regarding the request. No action was taken at this time.

**AMBULANCE**: Motion by Sass, second by Hass to approve purchase of a XPS retrofit kit for use on the ambulance cot. This provides an expandable surface for the cot. The cost of the additional equipment is $2251.02. All voting aye. Motion carried.

**AMBULANCE**: AA Angermeier presented a list of current and active EVOC drivers, EMT”s and paramedics for the Clark and Willow Lake Ambulance crews. Lists are provided for insurance purposes and are on file in the Auditor’s office.

**HIGHWAY**: Motion by Wicks, second by Sass to approve and allow Chairman to sign voluntary right of way agreement. All voting aye. Motion carried.

**HIGHWAY**: Motion by Reints, second by Sass to accept the Yankton County bid for crack sealing material and mastic sealing material. All voting aye. Motion carried.

**HIGHWAY**: Motion by Wicks, second by Reints to allow HS Eggleston to call for bids for structure replacement for bridge 13-031-310. Bids will be received until 11:00 a.m. on Thursday the 29th day of March 2018. All voting aye. Motion carried.

**RESOLUTION 8-18**: Motion by Reints, second by Sass to approve Resolution 8-18 Bridge Reinspection Program resolution to appoint Clark Engineering. All voting aye. Motion carried.

BRIDGE REIINSPECTION

PROGRAM RESOLUTION

FOR USE WITH SDDOT RETAINER CONTRACTS

RESOLUTION 8-18

**WHEREAS,** Title 23, Section 151, *United States Code* and Title 23, Part 650, Subpart C, *Code of Federal Regulations*, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meeting specific criteria. These culverts are reinspected at intervals not to exceed four years.

**THEREFORE**, Clark County is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The County requests SDDOT to hire Clark Engineering (Consulting Engineers) for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Dated this 8th day of March, 2018 at Clark, South Dakota.

Board of County Commissioners

Of Clark County

ATTEST: (SEAL)

/s/ Christine Tarbox /s/ Robert J Bjerke

County Auditor Chairman of the Board

**FUEL QUOTES**: The following fuel quotes were presented to the board for March 2018. Diesel #2: Clark County Farmers Elevator, 2.15.5, Clark Community Oil- 2.15.9, Diesel #1: Clark Co Farmers Elevator – 2.45, Clark Community Oil- 2.41, Gas: Clark County Farmers Elevator: no bid. Clark Community Oil-2.19. The County accepted the low bid and all bids are on file in the Auditor's office.  

**WEED**: Auditor Tarbox, on behalf of Weed Supervisor Michalski, requested permission to call for chemical bids for the weed department for calendar year 2018. Motion by Hass, second by Reints to allow the weed department to call for yearly bids. Bids will be opened and presented at the April 3, 2018 meeting. All voting aye. Motion carried.

**ELEVATOR**: Scott Sikkink with HKG Architects and Custodian Elsen met with the board to discuss repairs necessary to the Courthouse elevator. Motion by Wicks, second by Sass to approve the specifications prepared by HKG Architects for labor, material and equipment necessary to modernize the existing traction passenger elevator at the Clark County Courthouse and authorize Custodian Elsen to call for bids. All voting aye. Motion carried.

**EM**: Emergency Manager Gravning met with the board to inform them that Clark County can remove itself from the State and Local Agreement between Clark County and the State of South Dakota. He also discussed pay for EM duties. The board will discuss more details with Sheriff McGraw. No action taken.

**AMBULANCE:** Motion by Reints, second by Wicks to allow sixteen ambulance accounts totaling $11,616.08 to be referred to collections. All voting aye. Motion carried.

**AMBULANCE**: Motion by Wicks, second by Sass to allow staff to write off three ambulance accounts that total 1,677.56. All voting aye. Motion carried.

**LOST CHECK**: No action was required as the check had been located and cashed.

**CONSERVATION REPORT**: Motion by Sass, second by Hass to approve Clark County Conservation report and allow Auditor to publish in the Clark County Courier. Report is on file in the Auditor’s office. All voting aye. Motion carried.

**AIRPORT**: Motion by Reints, second by Wicks to advertise Notice of Leasing of Clark County Real Estate ag acres located in SW ¼ 32-117-57. Auction sale will be held April 3, 2018 at 10:15 a.m. in the Commissioner room at the Courthouse in Clark, South Dakota. Motion carried with all voting aye. This real property is adjacent to the Clark County Airport.

**ANNUAL REPORT**: Motion by Wicks, second by Reints to allow Auditor Tarbox to publish Clark County 2017 Annual report as presented to the Board. All voting aye. Motion carried.

**CLAIMS:** Motion by Reints, second by Wicks to approve the following claims and allow the Auditor to issue payments for same. All voting aye. Motion carried. COMMISSIONERS: Brookings County Treasurer –registration 22.00, Clark County Courier-proceedings 128.08, CHA Surety- bond 777.15, SDACC- registration – March workshop 100.00, AUDITOR: Brookings Co Treasurer-registration 11.00, ITC-service 52.49, Office Peeps-labels 26.12, PMB-0112 – access/management fees 34.75, SD Federal Property- file cabinet/envelopes 70.00, TREASURER: Brookings County Treasurer-registration 11.00, Clark Co Courier-publishing 17.84, CAN Surety-bond 359.57, ITC-service 48.54, STATES ATTORNEY: Clark Co Courier-advertising 39.00, ITC-services 54.96, COURT: SDACC-catastrophic legal 2583.00, PUBLIC BUILDINGS: ATCO International-supplies – 230.00, Cook’s Wastepaper- garbage 30.50, Culligan –water 68.25, D’s Bobcat – snow removal 150.00, Dekker Hardware- supplies 9.07, ITC-services 39.08, JCL Solutions-Janitors Closet-supplies – 158.72, March-supplies 68.49, Star Laundry & Dry Cleaners- rugs 36.58, Chris Tarbox – curtains/Auditor office 31.53, DIRECTOR OF EQUALIZATION: Borns Group-folding statements -75.00, ITC-services 82.87, Office Peeps- toner 282.13, REGISTER OF DEEDS: ITC-service 86.75, VETERANS OFFICE: ITC-services 39.79, Office Peeps- cartridge 265.18, SHERIFF: Clark Community Oil- gas 877.37, CNA Surety-bond 23.20, Dakota Electronics-radio repair 576.00, ITC-service 202.71, Mack’s – oil change 56.95, Office Peeps-book-11.46, Sturdevant’s Auto Parts-supplies 127.95, US Bank Voyager Fleet Systems-fuel 116.71, Verizon Wireless-monthly fees 188.66, PRISONER CARE: Codington Co Auditor –prisoner care – 525.00, AIRPORT: Clark Rural Water System-water 35.00, DVL Fire & Safety – Inspection of fire extinguisher 7.50, Helms & Associates-airport project 19,618.70, POOR: SDACC-poor assessment 601.00, NURSE: Dekker Hardware- supplies 5.49, AMBULANCE: A-Ox Welding Supply – supplies 68.72, AT&T Mobility-utilities 129.51, Bound Tree Medical-supplies 584.41, Clark Community Oil-gas 304.84, ITC-services 274.35, Matheson Tri-Gas-rental 36.40, Physio-Control-2018 multi-tech gateway subscription – 208.92, Star Laundry-rugs 15.74, Verizon Wireless- monthly fees- 80.02, MENTAL & HANDICAPPED: SD Dept of Revenue-pt care 60.00, EXTENSION: Dekker Hardware-supplies 11.49, ITC-service 97.96, Office Peeps-paper 10.88, Star Landry & Dry Cleaners – rugs 21.20, US Postmaster – 4 rolls forever stamps 200.00, WEED: Best Western Ramkota Hotel-lodging 485.94, DVL Fire & Safety – ins of fire extinguisher 153.20, ITC-services 99.76, Larry Lynch-meals 37.71, Matheson Tri-Gas Inc-rental 15.68, Cody Michalski-meals 94.19, SD Federal Property-supplies 5.00, Sturdevants Auto Parts-weed 149.79, WPA- annual conference/training 265.00, PLANNING & ZONING: Clark Co Courier-advertising 42.48, ROAD & BRIDGE: 212 Truck & Trailer Repairs-outside repair 209.29, Ameripride Services-towels 120.94, AT&T Mobility-service 59.83, Avera Queen of Peace-drug testing 77.59, Bierschbach Equipment & Supply-heat transfer oil 1155.17, Boyer Trucks –parts 63.67, Brookings Co Treasurer- registration 11.00, Butler Machinery-supplies 334.16, Clark Community Oil -diesel – gasoline/diesel 6,078.60, Clark Engineering Corp-bridge work – 13,570.00, Cook’s Wastepaper-garbage 81.50, Dakota Electronics – radio repairs – 2232.00, Dekker Hardware- supplies 463.22, DVL Fire & Safety – fire extinguisher inspection 1574.65, Glacial Lakes Radiator-parts 705.00, ITC-services -226.52, Doug Loomis-mileage 12.60, Mac’s Inc-supplies-1796.71, Matheson – welding supplies-26.04, Northern American Truck-supplies 193.60, Northwestern Energy- utilities-312.03, Office Peeps- office supplies – 84.46, Oscar’s Machine shop-parts 1935.01 Pro Line supplies 3.42, Prostrollo –parts 87.50, RDO EQUIPMENT- outside repair/parts 3946.78, Runnings Supply-1179.95, SD Fed Property-supplies 863.00, Sioux Rural Water-water bill-33.00, Sturdevants auto – filters-355.55,Sturdevants – supplies-1842.35, Transource- new truck-115,500.00, WW Tire Service –tires 201.00, Westside Implement-parts &supplies 361.53, Wheelco- supplies 1155.96, 911 SERVICE FUND: City of Watertown – 911 surcharge 3315.01, ITC- utilities 145.23, CIVIL DEFENSE: Mike Gravning – meals 11.00 Verizon Wireless – fees 108.44, REGISTER OF DEEDS: Microfilm Imaging System-real estate software/scanner rent – 210.00, EXCISE TAX: SD Dept of Rev-excise tax due to state 5.25, M&P RELIEF FUND: SDACO-fees 144.00. Total: 193,208.89.

**PAYROLL**: COMMISSIONERS: 7677.60, AUDITOR: 3517.07, TREASURER: 3350.22, STATES ATTORNEY: 1899.28, COURTHOUSE: 1836.83, DIRECTOR OF EQUALIZATION: 4573.51, REGISTER OF DEEDS: 2931.07, VETERAN OFFICER: 336.41, SHERIFF: 5151.80, POOR: 453.58, NURSE: 1882.90, AMBULANCE: 9106.86, EXTENSION: 741.59, WEED: 530.48, PLANNING & ZONING: 561.58, ROAD & BRIDGE: 35,138.34, EMERGENCY & DISASTER: 948.39. TOTAL: 80,637.51.

**HOLIDAY**: Auditor Tarbox informed the board that the Governor has granted administrative leave for Easter Monday, April 2, 2018.

**ADJOURN**:  Motion by Wicks, second by Reints to adjourn at 11:15 a.m. until next regular meeting Monday, March 26, 2018 at 8:00 a.m. All voting aye. Motion carried.  
   
ATTEST:

(SEAL)

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Christine Tarbox  Robert Bjerke, Chairman

Clark County Auditor Clark County Board of Commissioners