CLARK COUNTY COMMISSIONER PROCEEDINGS  
   January 2, 2018   
      
 Auditor Tarbox called the regular meeting to order on January 2, 2018 at 8:00 a.m. in the Commissioners’ meeting room of the Clark County Courthouse. Commissioners present: Robert Bjerke, Richard Reints, Francis Hass, Chris Sass and Violet Wicks, also present Auditor Tarbox.   
    
**ORGANIZATION OF THE BOARD**: Auditor Tarbox called for nominations for Chairman of the Clark County Board of Commissioners for the year 2018. Commissioner Reints nominated Commissioner Bjerke as Chairman, Commissioner Sass second. Commissioner Wicks made motion nominations cease second by Reints. All voting aye. Motion carried. Auditor Tarbox called for nominations for Vice Chairman. Commissioner Hass nominated Sass, second by Wicks. Commissioner Reints made motion nominations cease, second by Commissioner Hass. All voting aye. Motion carried.  
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**APPOINTMENTS**: Chairman made the following appointments for the year 2018. Mental Illness: Sass, Extension: Reints, Weed & Pest: Wicks, Airport: Bjerke, Sass and Hass, I-Cap: Hass, First District: Reints, Glacial Lakes: Bjerke, Legislative Contact: Wicks.

**AGENDA**: Motion by Reints, second by Hass to approve agenda for January 2, 2018. All voting aye. Motion carried.

**MINUTES:**  Motion by Wicks, second by Sass, to approve the minutes of the regular meeting of December 27, 2017. All members voting aye. Motion carried.  
  
**HIGHWAY**: HS Eggleston met with the board to update them on road conditions and work being done.

**HIGHWAY**: Motion by Hass, second by Sass to approve a change order for Boss Construction

to build a Platform for HVAC and additional repair to the building in the amount of $854.56.

all voting aye. Motion carried.

**HIGHWAY:** Motion by Hass, second by Sass for HS Eggleston to receive bids for **“Cutback Asphalt, Emulsion Asphalt, Cold mix, Plant mix, Pea rock, and Contracted Construction Equipment.”** for any job site in Clark County for the Highway Department. Bids must be filed at the Clark County Auditor’s office, PO Box 294, 200 N Commercial St, Clark, SD 57225 on or before 10:00 a.m. CST, on January 31, 2018. The Auditor and Highway Superintendent will open the bids and read them aloud on January 31, 2018 at 10:05 a.m. The bids will be considered by the Board of Commissioners on February 6, 2018 at 8:00 a.m. All bids must be submitted on the county issue bid form. Envelopes or containers must be clearly marked: Cutback Asphalt, Emulsion Asphalt, Cold mix, Plant mix, Pea rock, and Contracted Construction Equipment. The board reserves the right to reject any or all bids and to waive defects or informalities deemed in the best interest of Clark County to do so. All voting aye. Motion carried.

**FUEL QUOTES**: The following fuel quotes were presented to the board for January 2018. Diesel 70/30: Clark County Farmers Elevator, 2.34.9, All shops. Clark Community Oil- 2.32, Diesel #1- Clark County Farmers Elevator – no bid. Clark Community Oil – 2.50, Gas: Clark County Farmers Elevator: no bid. Clark Community Oil-2.14.9. The County accepted the low bid and all bids are on file in the Auditor's office.  

**NEW HIRE:** Motion by Reints, second by Wicks to approve Austin Swanhorst as new hire for the position of 50% highway, 50% weed, and approve salary of $16.50 per hour during the six month probation period. All voting aye. Motion carried.

**HIGHWAY**: Motion by Reints, second by Hass to approve Resolution 7-18 setting load limits for Clark County for 2018. Voting aye: Wicks, Hass, Reints, Sass and Bjerke. Voting nay: None. Motion carried.

 LOAD LIMITS  
 RESOLUTION 7-18

WHEREAS the County of Clark, South Dakota, is responsible for the maintenance of certain highways under its jurisdiction,

WHEREAS it appears that said highways, by reason of deterioration, rain, snow or other climatic conditions will be seriously damaged or destroyed unless the use of vehicles thereon is prohibited or restrictions as to the weight of vehicles are imposed, and

WHEREAS the County of Clark lacks the scale equipment with which to enforce road weight limits

NOW, THEREFORE, pursuant to SDCL 32-14-16, and any laws amendatory thereto, be it resolved that the load limit on Clark County roads within the County of Clark, South Dakota, shall be seven ton per axle for a full 75 day period from or after March 01, 2018.

IT IS FURTHER RESOLVED that there shall be erected and maintained signs designating the provisions of this Resolution as provided by State Law and that this Resolution shall not be effective until or unless such signs are erected and maintained.

IT IS FURTHER RESOLVED that the County of Clark shall request the South Dakota Highway Patrol Motor Carrier Enforcement Officer to enter the County of Clark with scales adequate to weigh motor vehicles to insure compliance with State Laws pertaining to vehicle weight, and with the weight laws established by this Resolution.

NOW, THEREFORE, BE IT RESOLVED that all asphalt roads will be posted at 7 ton per axles and 45 mph for trucks. Trucks 45 mph year round on all asphalt roads. Gravel will be posted as needed. Paved County Roads within the County of Clark, South Dakota, shall be 45 Miles Per Hour from January 1, to December 31 of each year, commencing with the year 2018. Refer to Resolution 98-23. Clark County request the South Dakota Highway Patrol Motor Carrier Enforcement Officer to enter the County of Clark to enforce the speed limit on all Clark County Roads.  
IT IS FURTHER RESOLVED that this Resolution be effective each and every year hereafter unless repealed or modified by duly enacted Resolution.

Dated at Clark, South Dakota, this 2nd, day of January 2018.

/s/ Robert Bjerke\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairman, Board of County

Commissioners of Clark County

ATTEST:  
**/**s/ Christine Tarbox  
Clark County Auditor

**RESOLUTION 1-18:** Designation of Official Newspaper

It was moved by Commissioner Hass, seconded by Commissioner Sass, that the Clark County Courier, being the only legal newspaper within the County as defined in Chapter 7-18, Sec 3 SDCL of 1967, be designated as the official Clark County Newspaper for publishing all matters pertaining to government of Clark County for or during 2018.  Commissioners voting aye: Bjerke, Reints, Wicks, Sass and Hass. Commissioners voting nay: None.   
Dated at Clark, South Dakota this 2nd day of January, 2018.  
     
 /s/ Christine Tarbox /s/ Robert Bjerke\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

County Auditor              Chairman, Clark County

Board of Commissioner

**RESOLUTION 2-18:** Designation of Bank Depository

It was moved by Commissioner Hass, seconded by Commissioner Wicks that Dacotah Bank of Clark, Clark Branch within the County be designated as the official Clark County Bank Depository during 2018.  
Commissioners voting aye: Bjerke, Hass, Wicks, Sass and Reints.

Commissioners voting nay: None.

Dated at Clark, South Dakota this 2nd day of January, 2018.

/s/ Christine Tarbox\_\_\_\_\_\_\_\_\_\_\_\_\_ /s/ Robert Bjerke\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Clark County Auditor Chairman, Clark County Board of Commissioners

**RESOLUTION 03-18**  
     
A RESOLUTION SETTING FORTH POLICY, PROCEDURES AND PAYMENT RELATED TO INDIGENT BURIAL WITHIN CLARK COUNTY, SOUTH DAKOTA.

The resolution was moved for adoption by Commissioner Hass, seconded by Commissioner Reints. Upon roll call the following commissioners voted aye: Wicks, Hass, Reints, Sass, and Bjerke. Commissioners voting nay: None.

WHEREAS, SDCL 28-17-4 provides that Board of County Commissioners shall adopt a Resolution establishing a sum to be paid by the County for County burial of its indigent residents: and,

WHEREAS, The Board of County Commissioners has consulted with interested parties;  
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Clark County, South Dakota, for the 2018 calendar year, that the policy and payment  schedule,  
which is on file in the Auditor’s office as Appendix A be adopted with respect to indigent burial within Clark County, South Dakota.

Whereupon the chairman of the Clark County Board of Commissioners declared the resolution to be duly passed and adopted.  
Dated at Clark, Clark County, South Dakota, this 2nd day of January 2018.  
/s/ Robert Bjerke\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_                                                          
Chairman, Clark County Board of Commissioners  
 ATTEST  
 /s/ Christine Tarbox   
 County Auditor

**RESOLUTION 4-18:**  Set Salary for Election Officials

Moved by Commissioner Reints, and seconded by Commissioner Sass, that the following  
resolution be adopted. Members voting yes: Wicks, Hass, Reints, Sass, and Bjerke.  
Members voting against: None.  
NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Clark County, South Dakota, that the fee to be established pursuant to SDCL 12-15-11 for  
compensation of election superintendents and deputies shall be computed at the rate of $10.00 per hour for hours worked Election Day and $10.00 to attend training session. The superintendents and judges shall be paid for each hour they are required to be present to perform their respective duties as specified by law. The person delivering the poll books and ballot boxes to the proper authority at the county seat shall receive the county rate for mileage as established pursuant to Sec. 7-7-24 SDCL, for miles necessarily traveled in going to and returning from making the delivery. The polling place shall receive $35.00 per election for use of the facility.

Dated: January 2, 2018

ATTEST:   
     
 /s/ Christine Tarbox                                          /s/ Robert Bjerke\_\_\_\_\_\_\_\_\_\_  
County Auditor                                                 Chairman, Clark County  
 Board of Commissioners

**RESOLUTION 5-18**: Set Fees for Clark County 2018.

RESOLUTION 5-18

Commissioner Wicks, moved for the adoption of the following resolution, second by Commissioner Reints. All voting aye. Motion carried.

WHEREAS, the Board of Clark County Commissioners deem it necessary to set fees;

NOW, THEREFORE, BE IT RESOLVED by the Clark County Commissioners at a regular meeting held January 2 2018, the following fees shall be charged.

Copy - $.25 per page.

Fax charge - $2.00 for the first two (2) pages incoming and outgoing and $.50 each additional page.

Highway maps - $2.00.

Voter registration list – as per Secretary of State Office fee schedule

Voting precinct maps - $2.00.

Commissioner District map - $2.00.

Building permits – $50.00 plus $1.00/thousand of valuation of the project, fee

Doubles if late.

Variance and Conditional Use Permit applications - $125.00 – fee doubles if late.

Rezoning -$200.00 – fee doubles if late.

Overweight and Over width permits - $100.00 yearly or $100.00 one time.

Ambulance to attend Henry FB game -$100.00.

Director of Equalization –fee for parcel data - $125.00

Register of Deed-fee per email of documents $2.00

Boring under county roads for purpose of tiling fee- $200.00

Toenail care - $20.00 (or per federal poverty guidelines)

ROD Fees for monthly reports to Clark Abstract $75.00

Weed – Chemical rate and labor schedule

CPR or First Aid training $35.00 per person

CPR & First Aid training $55.00 per person

Dated at Clark County, South Dakota this 2nd day of January, 2018.

ATTEST (SEAL)

/s/ Christine Tarbox\_\_\_ /s/ Robert Bjerke\_\_\_\_\_\_

County Auditor Chairman, Clark County

Board of Commissioners

**RESOLUTION 6-18**:

CHAIRMAN’S CERTIFICATE OF APPOINTMENT OF COMMISSIONERS OF THE CLARK COUNTY HOUSING AND REDEVELOPMENT COMMISSION

Pursuant to South Dakota Codified Law 11-7-12 and by virtue of my office as Chairman, I hereby appoint five (5) persons hereinafter named to serve as Commissioners of the Clark County Housing and Redevelopment Commission and to serve for the number of years appearing after their names, respectively from the date of this certificate.

Bonnie Graves- one year

Francis Hass – two years

Char Peterson - three years

Basil Englert - four years

Robert Bjerke – five years

IN TESTIMONY WHEREOF, I HAVE HEREUNTO SIGNED MY NAME AS Chairman of the Clark County Board of Commissioners, Clark, South Dakota this 2nd day of January, 2018.

Motion by Reints, second by Sass to approve Chairman’s appointments. Voting aye. Wicks, Hass, Reints, Sass and Bjerke. Motion carried.

Dated: January 2, 2018

/s/ Robert Bjerke\_\_

Chairman, Clark County Commissioners

ATTEST:

/s/ Christine Tarbox

Clark County Auditor

**DOE**: Scott Johnson representing VanGuard Appraisals met with the board to discuss property valuations within Clark County. Also present Bill Krikac, John Pollock, Jackie Luttrell, Heidi Madsen, Oscar Seefeldt, Del Bratland, Russ Hanson, SD Department of Revenue, Toni Hible, Vanguard Appraisals, Brian Cook, Kerri Klein, Andrew Zemlicka and Dennis Larson. Scott Johnson presented information showing Clark County sales data ratio for the past three years. Russ Hanson with the SD Department of Revenue discussed the state’s position regarding Clark County valuations. Discussion was held regarding the options to get Clark County valuations to meet state guidelines.

**COUNTY VAN**: Discussion was held regarding purchasing a vehicle for county use. The board discussed the purchase new or used vehicles. No action taken.

**FIRST DISTRICT CONTRACT**: Motion by Wicks, second by Reints to approve and allow Chairman to sign letter of agreements for services between First District and Clark County. The first letter is for proposed scope of work for County Director of Equalization parcel update needs, cost is $2000.00, the second letter is for the District agrees to perform work activities as described in First District Association of Local Governments proposed scope of work for County GIS website hosting, cost of $5,000.00. These letters of agreement will commence on or about January 1, 2018 and end December 31, 2018. All voting aye. Motion carried.

**SDPAA**: Motion by Reints, second by Hass to approve and allow Chairman to sign Intergovernmental Contract between Clark County and South Dakota Public Assurance Alliance. This contract will be effective for calendar year 2018. A copy of this document is on file in the Auditor’s office. All voting aye. Motion carried.

**AIRPORT**: Helms and Associates on behalf of Clark County requested proposals from five (5) different firms to conduct soils investigation and reporting for the Runway reconstruction at the Clark County Airport. The proposals received were from: Core Engineering & Consulting, LLC, Chamberlain, SD - $8148.00, Northern Technologies, LLC, Sioux Falls, SD – $9700.00, Braun Intertec, St. Cloud, MN $13,985.00, American Engineering Testing, Inc., Sioux Falls, SD $15,370.00, Soil Technologies, Sioux Falls, SD – no proposal submitted. Motion by Sass, second by Hass to accept the proposal, upon recommendation of Helms and Associates, from Core Engineering and Consulting LLC of Chamberlain, SD in the amount of $8148.00. All voting aye. Motion carried.

**EMERGENCY MANAGEMENT:**  Motion by Sass second by Hass to approve and allow Chairman to sign quarterly report for Emergency Management as presented by EM Gravning. All voting aye. Motion carried

**EMERGENCY MANAGEMENT**: Motion by Wicks, second by Reints to approve and allow Chairman to sign personnel action form, which indicates the 2% increase for 2018 for EM Gravning. All voting aye. Motion carried.

**CLAIMS:** Motion by Wicks, second by Reints, to approve the following claims and allow the Auditor to issue payments for same. All voting aye. Motion carried. COMMISSIONERS: Clark County Courier-proceedings 226.20, SDML WC fees-Comm insurance – 85.00, AUDITOR: SDML WC Fund-wc insurance – 165.00, TREASURER: Clark Co Courier – publishing-183.77, SDML WC Fund- wc ins 162.00, STATES ATTORNEY: SDML WC FUND- WC ins-99.00, PUBLIC BUILDINGS: Culligan –water 45.50, SDML WC FUND – WC ins 993.00, DIRECTOR OF EQUALIZATION: First District Assn of Local Govt – DOE parcel update; GIS updates – 7000.00, Office Peeps- supplies 20.19, SDML WC FUND: WC ins-869.00, Vanguard Appraisals-service fees 2100.00, REGISTER OF DEEDS: SDML WC FUND; WC ins 115.00, VETERAN OFFICE; SDML WC- WC ins- 18.00, SHERIFF: SDML WC Fund-WC ins- 2203.00, CORONER: SDML WC Fund-WC ins-2.00, AIRPORT: Clark Rural Water-water-35.00, Helms & Associates-airport layout plan- 4506.05, POOR: SDML WC Fund—WC ins-12.00, NURSE: SDML WC Fund- wc ins-52.00, AMBULANCE: AT&T Mobility- cell phone 129.30, Dollar General- jump drive 13.31, Robert Koistinen- ins deductible 568.83, Matheson Tri-Gas-oxygen 79.30, SDML WC Fund-wc ins-7133.00, MENTAL & HANDICAPPED: SD Dept of Revenue-pt care 60.00, EXTENSION: SDML WC Fund-wc ins 36.00, SOIL CONSERVATION; Clark Conservation District-2018 appropriation-12,450.00, WEED: Clark Co Courier – help wanted 26.00, Matheson Tri-Gas Inc-rental 34.16, SDML WC Fund- wc ins-2408.00, ROAD & BRIDGE: Boss Construction – construction new bldg.- 25,490.56, Larry Brannan – ins deductible reimbursement - 1500.00, Clark Co Courier-help wanted ad-26.00, Van Jackson – mileage 33.60, Matheson Tri-Gas-welding supplies 56.73, Northwestern Energy- utilities-30.01, SDML WC Fund-wc ins 25,841.00, Sioux Rural Water-water bill-33.00, 911 SERVICE FUND: City of Watertown – 911 Emergency surcharge 3422.97, CIVIL DEFENSE: SDML WC- wc ins 43.00, M&P RELIEF FUND: SDACO-fees 228.00. Total: 98,534.48.

**PAYROLL**: COMMISSIONERS: 7800.25, AUDITOR: 3517.06, TREASURER: 3350.23, STATES ATTORNEY: 1899.28, COURTHOUSE: 1770.14, DIRECTOR OF EQUALIZATION: 4576.70, REGISTER OF DEEDS: 3001.91, VETERAN OFFICER: 336.41, SHERIFF: 5151.82, POOR: 453.58, NURSE: 1882.90, AMBULANCE: 10,780.02, EXTENSION: 980.81, WEED: 481.83, PLANNING & ZONING: 562.55, ROAD & BRIDGE: 36,706.68, EMERGENCY & DISASTER: 948.40. TOTAL: 84,200.57.

**ADJOURN**:  Motion by Wicks, second by Hass, to adjourn at 11:50 a.m. until next regular meeting Tuesday, January 16, 2018 at 8:00 a.m. All voting aye. Motion carried.  
   
ATTEST:

(SEAL)

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Christine Tarbox  Robert Bjerke, Chairman

Clark County Auditor Clark County Board of Commissioners