CLARK COUNTY COMMISSIONER PROCEEDINGS
September 6, 2016

The Clark County Commissioners met in regular session on September 6, 2016 in the Commissioners’ meeting room of the Clark County Courthouse. Chairman Reints called the meeting to order at 8:00 a.m. with the following Commissioners present: Bjerke, Hass, Wicks and Loomis. Also present Auditor Tarbox.

**MINUTES**: Motion by Wicks, second by Loomis to approve the minutes from the regular meeting of August 16, 2016 and special meeting of August 22, 2016 and special meeting of August 26, 2016. All members voting aye. Motion carried.

**HIGHWAY**: HS Eggleston met with the board to update them on road conditions and road work that has been done.

**FUEL QUOTES**: The following monthly fuel quotes were presented to the board for September 2016. Diesel #2 – Clark County Farmers Elevator – Clark, Bradley, Garden City, Vienna, Willow Lake, and Raymond shops- 1.745, Clark Community Oil- Clark, Bradley, Garden City, Vienna, Willow Lake and Raymond shops – 1.72. Gas: Clark County Farmers Elevator – no bid. Clark Community Oil 1.877. The County accepted the low bid and all bids are on file in the Auditor's office.

**HIGHWAY:** Motion by Hass, second by Loomis to authorize HS Eggleston to make an emergency procurement without advertising the procurement for urgent and compelling reasons. This procurement is being requested as a highway trail king trailer was involved in an accident and has been declared a total loss. All voting aye. Motion carried.

**HIGHWAY**: Motion by Loomis, second by Wicks to allow HS Eggleston to purchase a trail king trailer from Cat to replace the trailer that was damaged in accident. Purchase price is $52,900.00. All voting aye. Motion carried.

**CONTRACT**: Motion by Hass, second by Bjerke to approve the Intergovernmental agreement for creation of a Victim Witness program authorizing expenditure of no more than $4700. This contract is being approved upon the recommendation of SA Fjelland. This position will be shared with nine other surrounding counties. All voting aye. Motion carried.

**HEARING**: At 9:00 a.m. the specified time hearing was held for the development of Clark County five Year County Highway and Bridge Transportation Plan. HS Eggleston, Jeff Grann and James Opsahl appeared. Public comment was taken and questions were answered.

**NURSE:** County Health Nurse Meier met with the board to inform them that she will be resigning her position effective September 16, 2016. She also updated the board on services that are provided by the nurse office, client base and status of flu shot and flu shot clinics.

**TAX DEED PROPERTY**: Treasurer Mahlen met with the board to update them on the status of the tax deed property in the City of Clark, E 45’ of OL 20. Motion by Bjerke, second by Wicks to accept the payment from William Voss in the amount of $370. All voting aye. Motion carried.

**HEALTH INSURANCE**: Discussion was held regarding current health insurance and the changes that are occurring with current coverage. The board authorized auditor to obtain additional quotes from Dacotah Bank of Clark.

**HEARING**: At 10;00 a.m. the time specified, hearing was held for Clark County 2017 provisional budget. No one appeared. Motion by Loomis, second by Wicks to set final budget hearing for September 16, 2016 at 10:00 a.m. All voting aye. Motion carried.

**AIRPORT**: Motion by Hass, second by Loomis to request an Independent fee estimate from Clark Engineering in Aberdeen. This comes at the request of the FAA. Contact will be made with Clark Engineering and appropriate paperwork will be forwarded to them. All voting aye. Motion carried.

**LOST CHECK**: Motion by Wicks, second by Loomis to replace check lost in the mail for Cynthia Warkenthien. All voting aye. Motion carried.

**INSURANCE COVERAGE**: Motion by Bjerke, second by Loomis to add enhanced crime coverage to the current Clark County plan. This coverage is offered through our current insurance carrier South Dakota Public Assurance Alliance covers all employees, elected and appointed officials. Cost per year is $29.05. All voting aye. Motion carried.

**INTERVIEW:** The board spent time conducting a personnel interview for position of Ambulance Administer. No action taken.

**AMBULANCE**: EMT Bowers met with the board to update on the status of ambulance crew. He also informed the board that the floor drain in the ambulance bay needs repair and there are repairs needed to the roof. The board approved Bowers to get repairs done.

**BOARD OF ADJUSTMENT**: Motion by Bjerke, second by Loomis to enter into Board of Adjustment. All voting aye. Motion carried.

**CONDITIONAL USE 11-16**: Motion by Loomis, second by Bjerke to open discussion of original motion to approve Conditional Use 11-16 for Collins Colony. This Conditional Use if approved will allow Collins Colony to use S ½ less Great Northern Railroad in 32-113-57 to establish an extended home occupation. Voting aye: Bjerke, Hass, Wicks, Loomis and Reints. Nay: None. Motion carried.

**ADJOURN**: Motion by Loomis, second by Hass to adjourn from Board of Adjustment and return to Board of County Commissioners. All voting aye. Motion carried.

**RESOLUTION 14-16**: Motion by Loomis, second by Hass to approve Resolution 14-16, Raymer Plat. All voting aye. Motion carried.

**RESOLUTION 14-16**

BE IT RESOLVED by the Board of County Commissioners of Clark County, South Dakota, that the plat entitled: **“Raymer Addition, in the Northeast Quarter of Section 25, Township 119 North, Range 56 West of the 5th P. M., Clark County, South Dakota**”, which has been submitted for examination pursuant to law, and it appearing that all taxes and special assessments have been paid and that such plan and the survey thereof have been made and executed according to law, the plat is hereby approved, and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

Dated this 6th day of September, 2016

 /s/ Richard Reints\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Chairman, Board of County Commissioners

 Clark County, South Dakota

ATTEST:

/s/ Christine Tarbox\_\_\_\_\_\_\_\_\_\_\_

County Auditor

Clark County, South Dakota

**AUDIT**: State Auditor Goens met with the Board to present her audit closing conference for years 2014 and 2015 audit. Motion by Hass, second by Bjerke to allow Chairman to sign the Management letter in connection with the audit of the financial statements of Clark County. Al voting aye.

**SALARY INCREASE**: Discussion was held regarding increase for salaries for 2017. No action taken.

**CLAIMS:** Motion by Loomis, second by Wicks to approve the following claims and allow the Auditor to issue payments for same. All voting aye. Motion carried. COMMISSIONERS: Clark Co Courier- proceedings/budget 709.67, Mack’s –oil change/van 46.95, ELECTIONS: McLeods-election supplies 468.35, Cynthia Warkenthien-lost check election employee -129.00, AUDITOR: Connecting Point-travel charges 73.60, ITC-service 104.06, Office Peeps-ink cartridge 60.04, Jarvis Reidburn-supplies 11.50, TREASURER: ITC-service 48.97, STATES ATTORNEY: ITC-service 45.62, COURT: Bratland Law- court appointed atty 2014.80, PUBLIC BUILDINGS: Cook’s Wastepaper- garbage service 27.65, Culligan-water 52.75, Dekker Hardware-supplies 42.14, ITC-service 33.98, Star Laundry-rugs 54.87, DIRECTOR OF EQUALIZATION: ITC-service 84.52, Jarvis Reidburn- mileage 147.00, SDAAO-registration 300.00, REGISTER OF DEEDS: A&B Business-copy machine rent 136.50, ITC-service 91.60, Marco-printer contract 88.32, VETERAN OFFICER: ITC-service 37.55, Larry Jones-meals 39.93, Ramkota Hotel-Pierre-lodging 216.00, SHERIFF: Clark Co Courier-school bus ad -173.25, Dekker Hardware- supplies-69.95, Digital Ally –repair/ Video camera controller 395.00, ITC-service 192.57, Mack’s – oil change 72.45, Moritz Publishing-cartridge 46.30, Office Peeps-ink cartridge 24.46, Verizon Wireless-monthly fees 228.37, PRISONER CARE: Michael Gravning-prisoner meal 9.76, AIRPORT: Clark Rural Water –water 35.00, NURSE: Office Peeps-planner 70.70, AMBULANCE: Clark Co Courier- help wanted/ EMT’s 49.50, Dekker Hardware-supplies 121.02, Pam Grensberg-supplies/ambulance building-180.00, ITC-service 205.56, JB’s Repair- rebuilt turbo with freight-1698.90, JB’s Repair-bug cleaner 34.00, Dallas Laube – oil for ambulance – 87.70, Performance Towing-tow ambulance 660.00, Public Opinion-help wanted 116.16, Star Laundry - laundry 94.41, MENTAL & HANDICAPPED: SD Dept of Rev-pt care 60.00, EXTENSION: ITC-service 91.50, Kim McGraw- supplies/meals- 31.87, Office Peeps-copier 47.94, Star Laundry-rugs 31.80, WEED: Cook’s Wastepaper –garbage service 37.16, Crop Production Services-pesticides 1715.00, Dekker Hardware-supplies 202.24, Hurkes Implement-7.84, ITC-service 98.28, Lyle Signs-freight charges 38.52, Matheson Tri-Gas Inc-rental 298.41, VanDiest Supply-pesticides 9074.80, PLANNING & ZONING: Clark Co Courier- conditional use 21.94, ROAD & BRIDGE: AT&T Mobility-phone 59.41, Avera Queen of Peace-drug testing 75.67, Larry Brannan-mileage-27.72, Clark Co Courier-chip sealing/52.12, Clark Co Farmers Elevator – oil 156.30, Clark Co Farmers Elevator-gas/diesel 12,072.84, Cook’s Wastepaper-garbage service 37.17, Dekker Hardware-supplies 175.78, Duininck Inc-hot mix 1460.20, Flint Hills Resources-MC70/3000 - 69,951.61, Glacial Lakes Radiator-parts 1120.00, Grainger-parts 46.76, I-State Truck Center –parts 3664.25, ITC-service – 115.54, Matt Kadinger-mileage 36.96, Don Knudsen-mileage 45.36, James Lewandowski-mileage 60.48, Douglas Loomis-mileage 25.20, M&T Fire & Safety-first aid 18.00, Matheson Tri-Gas-welding supplies 241.81, Northern Con-Agg LLP-pea rock 3781.70, Northwestern Energy-utilities 41.21, Office Peeps-office supplies 56.41, Oscar’s Machine Shop- parts 108.52, Pheasantland Industries-clothing 102.96, Productivity Plus-parts 551.26, RDO Trust-filters 4108.04, SD Dept of Transportation-bridge inspections 2403.22, Sioux Rural Water-water 29.00, WW Tire Service-tires 94.00, Westside Implement-parts 154.17, 911 SERVICE FUND: Centurylink-July fees 191.66, CIVIL DEFENSE: AT&T Mobility- service 184.36, Chief Supply Corporation-digital recorders 133.89, EM PASS THRU: Clark Hi School – reimburse for camera system 5862.00, PRISONER CARE: Intoximeters-2 FST Units 710.00, M&P RELIEF FLOW THRU: SDACO- ROD Modernization fee – 196.00. TOTAL: 129,539.31.

**PAYROLL**: COMMISSIONERS: 5771.04, AUDITOR: 3350.68, TREASURER: 3195.95, STATES ATTORNEY: 2547.60, COURTHOUSE: 1614.70, DIRECTOR OF EQUALIZATION: 4207.69, REGISTER OF DEEDS: 2843.87, VETERAN OFFICER: 336.41, SHERIFF: 4862.55, POOR: 453.62, NURSE: 1655.96, AMBULANCE: 12,535.46, EXTENSION: 903.06, WEED: 3721.60, PLANNING & ZONING: 397.78, ROAD & BRIDGE: 36,979.41, EMERGENCY/DISASTER: 903.67. TOTAL: 86,281.05.

**EM:** EM Gravning met with the board to discuss Emergency Management responsibilities, paper work and administrative duties that are required and the how it affects the reimbursement from the State and Local agreements. No action taken.

**ADJOURN**:  Motion by Wicks, second by Loomis to adjourn aye 12:32 p.m. until next regular meeting Tuesday, September 20, 2016 at 8:00 a.m. All voting aye. Motion carried.

ATTEST:

(SEAL)

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Christine Tarbox  Richard Reints, Chairman

Clark County Auditor Clark County Board of Commissioners