CLARK COUNTY COMMISSIONER PROCEEDINGS
October 4, 2016

The Clark County Commissioners met in regular session on October 4, 2016 in the Commissioners’ meeting room of the Clark County Courthouse. Chairman Reints called the meeting to order at 8:00 a.m. with the following Commissioners present: Bjerke, Hass, Wicks and Loomis. Also present Auditor Tarbox.

**MINUTES**: Motion by Bjerke, second by Wicks to approve the minutes from the regular meeting of September 20, 2016. All members voting aye. Motion carried.

**HIGHWAY**: HS Eggleston met with the board to update them on road conditions and road work that has been done. He informed the board he will be calling for bids for a belly dump trailer in 2016 and discussed equipment he will need in 2017.

**FUEL QUOTES**: The following monthly fuel quotes were presented to the board for October 2016. Diesel #2 – Clark County Farmers Elevator – Clark, Bradley, Garden City, Vienna, Willow Lake, and Raymond shops- 1.88. Clark Community Oil- Clark, Bradley, Garden City, Vienna, Willow Lake and Raymond shops – 1.84. Gas: Clark County Farmers Elevator – no bid. Clark Community Oil 1.94. The County accepted the low bid and all bids are on file in the Auditor's office.

**HIGHWAY:** Motion by Hass, second by Loomis to approve and adopt Resolution 16-16, the Clark County Five Year County Highway and Bridge Improvement Plan. All voting aye. Motion carried.

RESOLUTION 16-16

A RESOLUTION ADOPTING THE CLARK COUNTY FIVE-YEAR HIGHWAY AND

BRIDGE IMPROVEMENT PLAN

 WHEREAS, the South Dakota Department of Transportation Local Bridge and Improvement Grant Fund requires that in order to be eligible to apply for Bridge Improvement Grant funds, Counties are required to develop a five-year Highway and Bridge Improvement Plan, hereinafter referred to as Plan;

And

 WHEREAS, Clark County has utilized the South Dakota Department of Transportation, County Staff, the First District Association of Local Governments, Townships, and the general public in developing the various components of the Plan; and

 WHEREAS, the Plan includes maps and lists identifying an inventory of highways and bridges, project needs, and revenue sources; and

 WHEREAS, Clark County held a public meeting on September 6, 2016 to solicit input into the Plan, and the citizens who attended expressed an interest in the Plan; and

 WHEREAS, Clark County will be able to use the Plan as a tool to budget for transportation enhancements and better coordinate transportation issues with other entities;

 NOW, THEREFORE, BE IT RESOLVED BY THE CLARK COUNTY BOARD OF COUNTY COMMISSIONERS THAT THE CLARK COUNTY FIVE-YEAR HIGHWAY AND BRIDGE IMPROVEMENT PLAN IS HEREBY ADOPTED AND IS RECOGNIZED AS THE HIGHWAY AND BRIDGE IMPROVEMENT PLAN FOR CLARK COUNTY.

Dated at Clark, South Dakota this 4th, day of October, 2016.

ATTEST:

/s/ Christine Tarbox /s/ Richard Reints

County Auditor County Commissioner Chair

**AMBULANCE**: Motion by Wicks, second by Loomis to approve Robert Paschen as EVOC driver for the Clark Squad. All voting aye. Motion carried.

**AMBULANCE**: EMT Bowers met with the board to discuss Clark Ambulance providing service for area football games and also informed the board that monthly training may be able to be done locally. No action needed.

**BOARD OF ADJUSTMENT**: Motion by Bjerke, second by Loomis to enter into Board of Adjustment. All voting aye. Motion carried.

**HEARING:** At 9:00 a.m. the time specified hearing was held for Variance 10-16. No one appeared. Motion by Loomis, second by Wicks to approve Variance 10-16 which will allow John Guest Jr to use SW ¼ of 31-116-57 to place a building closer than set back off center of the road. All voting aye. Motion carried.

**ADJOURN**: Motion by Loomis, second by Hass to adjourn from Board of Adjustment and return to Board of County Commissioners. All voting aye. Motion carried.

**HEALTH INSURANCE**: Kathy McHenry, with McHenry Financial met with the board to inform them of products that she offers, including group health, life, dental, short term disability and long term disability. Motion by Hass, second by Bjerke to release Clark County census to use for preparing quotes. All voting aye. Motion carried.

**SET HEARING**: Motion by Loomis, second by Wicks to set hearing to transfer off sale malt beverage and farm wine license from Clark Community Oil to the Big C Travel Plaza. Hearing set for October 18, 2016 at 9:00 a.m. All voting aye. Motion carried.

**WEED**: Motion by Loomis, second by Wicks to allow WS Mehlberg to purchase a cargo trailer which will be used to store chemical. He has been authorized to spend up to $4000 for the trailer. All voting aye. Motion carried.

**WEED**: WS Mehlberg also discussed other potential equipment purchases for 2017. He informed the board he had contacted Mid Dakota Vegetation Services to do some fall spraying in Clark County but he has not heard back from them.

**HEALTH INSURANCE**: Pam Lewis representing Dacotah Bank met with the board to discuss and review health insurance quotes for calendar year 2017. She presented different plans, deductibles, co pays and companies. No action taken.

**HEALTH INSURANCE**: Todd Freimark from Freimark and Associates met with the board to discuss current coverage and changes that will impact our current plan. He also reviewed plans and options available. No action taken.

**ELEVATOR**: Custodian Elsen met with the board to discuss repairs needed to the courthouse elevator as reported by Otis Elevator. He will check with the historical preservation to verify changes meet the historical guidelines and continue to get specs for the bidding process.

**EMERGENCY MANAGEMENT**: Motion by Bjerke, second by Loomis to approve and allow Chairman to sign the Local Emergency Operations Plan no change certificate. All voting aye. Motion carried.

**EMERGENCY MANAGEMENT**: Motion by Wicks, second by Bjerke to approve and allow Chairman to sign 4th quarter State and Local Agreement. All voting aye. Motion carried.

**EMERGENCY MANAGEMENT**: Motion by Bjerke, second by Wicks to approve EM Gravning to purchase mobile radar units. This purchase will cost $6025.80, 80% of which will be covered by grant money. All voting aye. Motion carried.

**EMERGENCY MANAGEMENT**: EM Gravning informed the board he has applied for Homeland Security grant funds that will replace two computers and two dash cameras. No action taken.

**PERSONNEL INTERVIEW**: The board interviewed two candidates for ambulance administrator for Clark County.

**NEW HIRE**: Motion by Wicks, second by Bjerke to hire Randy Angermeier as Ambulance Administrator effective October 13, 2016. Pay will be $42,880 annually. All voting aye. Motion carried.

**AMBULANCE**: Motion by Wicks, second by Loomis to move Pam Grensberg from part time to full time EMT effective October 5, 2016. Her pay will be current rate of $175.00 per 24 hour shift. She will cover fifteen 24 hour shifts per month. All voting aye. Motion carried.

**NOVEMBER SCHEDULE**: The Commissioners discussed the meeting schedule for the month of November. It was decided to leave regular meetings on November 1st and November 15th and schedule a special meeting on November 10 for the purpose of canvassing the 2016 General Election.

**CLAIMS:** Motion by Loomis, second by Bjerke to approve the following claims and allow the Auditor to issue payments for same. All voting aye. Motion carried. GENERAL FUND: Watertown Fire Department 60% of run 1166.51, COMMISSIONERS: Clark Co Courier-proceedings 123.62, SDACO- set up web site 600.00, ELECTIONS: Clark Co Treasurer-postage 11.08, Election Systems & Software-paper rolls 45.30, AUDITOR: Clark Co Treasurer-postage 68.00, ITC-service 100.78, Office Peeps-ink cartridge 34.43, TREASURER: Clark Co Treas-postage 10.00, ITC-service 46.45, STATES ATTORNEY: ITC-service 44.62, NDAA Ins Services-liability ins 1363.00, COURT: SDACC-4th qrt catastrophic legal 1296.05, PUBLIC BUILDINGS: Culligan-water 68.25, Dekker Hardware-supplies 110.36, ITC-service 36.70, JCL-supplies 219.12, Star Laundry- rugs 36.58, DIRECTOR OF EQUALIZATION: Best Western Plus-lodging 479.95, Clark Co Courier- flooded land 26.77, Clark Co Treas-postage 5.79, Hamlin Building Center-tape 25.99, ITC-service 105.74, Jarvis Reidburn-meals/mileage 170.00, VanGuard Appraisals –installation 5820.00, REGISTER OF DEEDS: A&B Business-copy machine rent 136.50, ITC-service 88.08, Office Peeps-staples 6.00, VETERANS OFFICE: ITC-service 42.50, PREDATORY ANIMAL: SD Dept of Revenue- animal damage control, 2599.84, SHERIFF: Clark Co Treas-postage 68.01, Dekker Hardware-supplies 13.49, ITC-service 196.31, Rob McGraw-meals 30.00, SD Sheriffs Assn-civil process training manual 25.00, Verizon Wireless-monthly fees 228.33, AIRPORT: Clark Rural Water-water 35.00, NURSE: Office Peeps-envelopes 24.59, AMBULANCE: Bound Tree-supplies 26.85, Clark Co Courier- want ads 75.25, Clark Co Treas-postage 96.20, Dekker Hardware-supplies 43.47, G&L Distributing-squeegee 59.00, ITC-service 206.21, Star Laundry & Dry Cleaners-rugs/laundry 41.44, MENTAL HANDICAPPED: SD Dept of Rev-pt care 60.00, MENTAL ILLNESS BOARD: Compass Counseling –assessment 1800.00, EXTENSION: Clark Co Treas-postage 30.00, ITC-service 95.47, Kim McGraw-lodging/meals 144.50, Office Peeps-calendar 23.49, Star Laundry-rugs 21.20, WEED: Clark Co Treas-postage 9.40, Dekker Hardware- supplies 228.04, ITC-service 101.04, WW Tire-tires 924.00, Westside Imp-supplies 281.42, PLANNING & ZONING: Clark Co Courier-variance 10.27, ROAD& BRIDGE: Albrecht Road Maintenance-hauling gravel 2925.00, AT&T Mobility-cell phones 59.41, Larry Brannan-mileage 9.24, Brian’s Glass-parts- 181.05, Butler Machinery-parts 660.77, Clark Co Treasurer- postage 47.00, Clark Rural Water-pit run 38.40, Dekker Hardware- supplies 294.13, Diamond Mowers-parts 1255.64, Diesel Machinery-parts 197.31, Equipment Blades-parts 4386.40, Fastenal Co-welding glass 54.18, I-State Truck-parts 528.07, ITC-service 105.01, Matt Kadinger-mileage 18.48, Don Knudsen-mileage 15.12, Kuecker Seed Farm-pit run 2138.20, Matheson Tri-Gas-welding supplies 49.05, Northern Con-Agg pea rock 1626.47, Northwestern Energy- utilities 35.48, Office Peeps-supplies 60.04, SD Dept of Trans-statewide bridge 221.39, Safety Benefits-safety conference 130.00, Schuneman Equipment-parts 122.16, Sioux Rural Water- water 29.00, WW Tire-tires 575.27, Westside Implement-parts 1732.80, Wheelco-parts 254.95, 911 SERVICE FUND: City of Watertown-911 Emergency surcharge 3128.73, CIVIL DEFENSE: AT&T Mobility service 184.36, Best Western Ramkota Hotel-lodging 171.00, M&P RELIEF FLOW THRU: SDACO- fee- ROD modernization 164.00. TOTAL: 41,184.10.

**PAYROLL**: COMMISSIONERS: 5693.82, AUDITOR: 3350.68, TREASURER: 3195.95, STATES ATTORNEY: 2547.63, COURTHOUSE: 1614.70, DIRECTOR OF EQUALIZATION: 4207.70, REGISTER OF DEEDS: 2740.26, VETERAN OFFICER: 336.41, SHERIFF: 4874.97, POOR: 453.62, NURSE: 1655.95, AMBULANCE: 9269.70, EXTENSION: 677.40, WEED: 4377.31, PLANNING & ZONING: 397.77, ROAD & BRIDGE: 29,909.12, EMERGENCY/DISASTER: 903.12. TOTAL: 76,206.11.

**ADJOURN**:  Motion by Hass, second by Bjerke to adjourn at 3:02 p.m. until next regular meeting Tuesday, October 18, 2016 at 8:00 a.m. All voting aye. Motion carried.

ATTEST:

(SEAL)

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Christine Tarbox  Richard Reints, Chairman

Clark County Auditor Clark County Board of Commissioners