CLARK COUNTY COMMISSIONERS PROCEEDINGS

October 18, 2016

The Clark County Commissioners met in regular session on Tuesday, October 18, 2016 in the Commissioners’ meeting room of the Clark County Courthouse. Chairman Reints called the meeting to order at 8:00 a.m. with the following Commissioners present: Bjerke, Hass, Wicks and Loomis. Also present Auditor Tarbox.

**MINUTES**: Motion by Bjerke, second by Loomis to approve the minutes from the regular meeting of September 20, 2016. All voting aye. Motion carried.

**HIGHWAY**: HS Eggleston met with the board on road conditions and road work being done.

**HIGHWAY**: Motion by Loomis, second by Bjerke to allow HS Eggleston to call for bids for a belly dump trailer. Required notices will be published and bids will be due by November 1, 2016. All voting aye. Motion carried.

**HIGHWAY**: Motion by Bjerke, second by Wicks to approve and allow Chairman to sign authorization to purchase gravel from the Larson pit. All voting aye. Motion carried.

**HEARING**: At 9:00 a.m. the time specified, hearing was held for transfer of off sale package malt and farm wine license from Clark Community Oil to Big C Travel Plaza. No one appeared. Motion by Hass, second by Wicks to approve the transfer and allow Chairman to sign the application. All voting aye. Motion carried.

**DIRECTOR OF EQUALIZATION**: Bob Ehler with Vanguard met with the board to discuss the process of their appraisal services, costs associated with the project, timeline to do the work and when they would be available to do it. Also present DOE Reidburn.

**CONTRACT**: Deputy States Attorney Kimberly Zachrison met with the board to discuss the victim witness contract. Motion by Loomis, second by Bjerke to approve and allow Chairman to sign the Victim witness contract which will be effective January 1, 2017. Cost to the County will be $4400.00 for the first year. The contract will be evaluated on a year by year basis. All voting aye. Motion carried.

**HEALTH INSURANCE**: Kathy McHenry with McHenry Financial Services met with the board to present quotes from Wellmark Blue Cross/Blue Shield quotes for health insurance for the County. She presented and discussed several plans, deductibles and other recent changes to the health care industry. No action taken.

**NURSE:** Nurse Secretary Tarbox met with the board to update them on services being offered by the office. She updated the board on xthe hours for the Clark office and the timeline to fill the part time position in the Clark office. Motion by Hass, second by Wicks to approve the report as presented. All voting aye. Motion carried.

**INCREASE FOR 2017**: Discussion was held regarding pay raise amount for calendar year 2017. No action taken.

**AIRPORT**: Motion by Bjerke, second by Loomis to approve and allow Chairman to sign the Clark County Airport State financial assistance agreement for Airport Project no: 3-46-0009-10-2016. All voting aye. Motion carried.

**REPLACE CHECK**: Motion by Bjerke, second by Loomis to approve replacing check for $20.00 for Kelli Kohrs that was lost in the mail. All voting aye. Motion carried.

**SUMMONS**: Motion by Bjerke, second by Wicks to approve the summons and complaint and sign the Admission of Service for Burns Law Office. All voting aye. Motion carried.

**CLAIMS**: Motion by Loomis, second by Hass, to approve the following claims and allow the auditor to issue payments for same. All voting aye. Motion carried. COMMISSIONERS: Voyager Fleet Systems-fuel 47.88, ELECTIONS: McLeods-absentee envelopes 539.00, Moritz Publishing – canary paper 31.20, JUDICIAL SYSTEM: Kelli Kohrs-witness fees-20.00, AUDITOR: Cardmember service-envelopes- 1442.00, TREASURER: Connecting Point-services 80.00, Office peeps-117.22 Quill Corp-paper 28.90 STATES ATTORNEY: Thomson Reuters-West Publishing-online library 781.73, PUBLIC BUILDINGS: City of Clark-water/sewer 97.00, Cook’s Wastepaper-garbage 27.65, Heiman Fire Department-fire extinguisher inspection 25.00, Northwestern Energy- utilities 783.97, DIRECTOR OF EQUALIZATION: Office Peeps-supplies 98.76, REGISTER OF DEEDS: American Stamp & Marking-seal embosser 115.49, Quill Corp-supplies 65.79, SHERIFF: Clark Community Oil-fuel 641.74, Danko Emergency Equipment-foam grav case/thermal camera 159.56, Mack’s oil change 73.90, McLeods-warning tickets 142.35, Office Peeps-paper 37.85, Ramkota Hotel Pierre – lodging 273.00, Sturdevants – supplies 104.72, Voyager Fleet Systems-fuel 215.04, PRISONER CARE: Codington Co Auditor-prisoner care 7522.60, AIRPORT: Northwestern Energy-utilities 139.86, NURSE: Sara Tarbox – mileage 9.00, AMBULANCE: Bound Tree Medical-supplies 3028.27, City of Clark-water/sewer 58.00, Clark Community Oil-diesel 270.58, Heiman Fire Equipment-fire extinguisher inspection 25.00, Moritz Publishing Co-sheet protectors 16.00, Northwestern Energy-utilities 214.94, Physio-Control-supplies 330.00, Sturdevants Auto Parts-supplies 14.38, Voyager Fleet Systems- fuel 51.44, West Central Communications-new radios 637.00, SOC SERV FOR AGED: Inter-Lakes Comm Action-support/Serv worker Oct 1324.08, Mental Health Agency-4th qtr appropriations 3114.26, EXTENSION: Ken’s Fairway-supplies 12.78, Kimberly McGraw-ink cartridge 4.06, Office Peeps-copier 133.67, SDSU Print Lab-envelopes 222.71, US Postmaster-stamps 308.00, WEED: Card Member Services-supplies 291.73, City of Clark –water/sewer 145.00, Cook’s Wastepaper- garbage 37.16, Oscar’s Machine Shop-supplies 34.00, Sanford Health Network-physical 35.00, Sturdevants Auto Parts-supplies 290.04 US Postmaster –stamps 141.00, ROAD & BRIDGE: Ameripride Services-towels 95.29, AT&T Mobility-phones 199.99, Boyer Trucks-parts 18.99, City of Clark-water 53.50, City of Garden City – water 90.00, Clark County Farmers Elevator- oil-1609.50, Clark CO Farmers Elevator CO-fuel 12952.50, Clark Community Oil – diesel 4587.93, Cook’s Wastepaper- garbage 37.17, Northwestern Energy-utilities 668.40, Oscar’s Machine Shop-parts 730.74, RDO Trust-filters 56.16, Sturdevants Auto Parts-parts 2031.29, WW Tire Service-tires 40.00, 911 SERVICE FUND: Centurylink-Sept fees 191.66, CIVIL DEFNESE: Voyager Fleet Systems-fuel 74.60, REGISTER OF DEEDS: Microfilm Imaging Systems- software/equipment- 2645.00. TOTAL: 50,443.03.

**PAYROLL**: AUDITOR: 4747.19, TREASURER: 4300.31, STATES ATTORNEY: 3664.10, COURTHOUSE: 2490.73, DIRECTOR OF EQUALIZATION: 4075.00, REGISTER OF DEEDS: 2687.80 VETERAN SERVICE OFFICE:  336.40, SHERIFF: 6262.46, NURSE: 1585.04, AMBULANCE: 8552.45, EXTENSION: 1140.37, WEED: 4046.44, ROAD & BRIDGE: 36,817.81, EMERGENCY MANAGEMENT: 1184.58. TOTAL: 81,890.68.

**REPORTS:**  Motion by Loomis, second by Bjerke to approve the following reports. All voting aye. Motion carried.

AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER  
Cash on hand…………………………………………..…  30,575.73

Money Market…..…………………………………… .… 1,838,019.52

CD’s…………..…………………………………………… 800,000.00  
Checking Account....…….…………………………………. 620,670.25  
   TOTAL:………………………………………………… 3,289,265.50

These funds include all funds administered by the county including: General Fund 2,262,581.59, Road & Bridge:232,195.57, 911 Service Fund: 103,159.67, E/D: 12,269.46, Domestic Abuse: 417.53, 24/7-11,656.46, ROD Mod/Pres: 16,735.48, Clark County TIF 9,797.63, **Trust & Agency Funds 640,452.11, which are funds returned to schools, towns, townships and special districts.** TOTAL: 3,289,265.50.

ROD Fees: April Recording fees: 2145.00, Transfer fees: 1144.00, Births: 55.00, Deaths: 40.00, Marriages: 15.00, Copy money: 71.50, Misc 260.00. TOTAL: 3730.50.

Ambulance: 15,400.60, Sheriff: Mileage 145.50, Civil fees $550.00, Pistol permits $136.00.

**ADJOURN**:  Motion by Wicks, second by Hass to adjourn at 1:23 p.m. until next regular meeting Tuesday, November 1, 2016 at 8:00 a.m. All voting aye. Motion carried.   
   
ATTEST:       
(SEAL)

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Christine Tarbox  Richard Reints, Chairman

Clark County Auditor Clark County Board of Commissioners