CLARK COUNTY COMMISSIONERS PROCEEDINGS

October 17, 2017

The Clark County Commissioners met in regular session on Tuesday, October 17, 2017 in the Commissioners’ meeting room of the Clark County Courthouse. Chairperson Wicks called the meeting to order at 8:00 a.m. with the following Commissioners present: Bjerke, Hass, Reints, Sass and Wicks. Also present Auditor Tarbox.

**AGENDA:** Motion by Bjerke, second by Sass to approve the October 17, 2017 agenda as presented. All voting aye. Motion carried.

**MINUTES**: Motion by Reints, second by Hass to approve the minutes from the regular meeting of October 3, 2017. All voting aye. Motion carried.

**HIGHWAY**: HS Eggleston met with the board to discuss road conditions and road work being done. He also updated the board on the construction progress of the highway building.

**HIGHWAY**: Motion by Reints, second by Hass to approve change order from Dekker Hardware in the amount of $776.12 which will change the quote of 6” insulation to 8” insulation due to the walls being 8”. All voting aye. Motion carried.

**AIRPORT**: Steve Hennigs and Steve Berg met with the board to discuss Wheatland Aviation, business established by Steve Hennigs. Mr. Hennigs introduced himself to the board and explained what he does at Wheatland Aviation and his plans to grow his business. Motion by Bjerke, second by Reints to allow Mr. Hennigs to sublease hangar from Steve Berg. All voting aye. Motion carried.

**NURSE**: Health Nurse Linneman met with the board with her quarterly update. She updated the board on flu shots clinics that will be held and changes to the WIC program. Report was filed with the Auditor’s office.

**EMEGENCY MANAGEMENT**: Motion by Reints, second by Sass to approve and allow Chairman to sign the Letter of Agreement between Clark County and First District Association of Local Governments to assist Clark County to update the Hazardous Materials Plan to the State of South Dakota. The district will be reimbursed $3,200.00 after submittal of the plan. This cost will be reimbursed to the County through a federal grant from the South Dakota Department of Public Safety, Office of Emergency Management. All voting aye. Motion carried.

**EMERGENCY MANAGEMENT**: Motion by Reints, second by to Hass approve and allow Chairman to sign the Fourth quarter State and Local Agreement for Clark County. All voting aye. Motion carried.

**SET HEARING:** Motion by Sass, second by Hass to set hearing for transfer of malt beverage and on-sale alcohol license from Black Claw to Black Claw Bait and Tavern, LLC. Hearing set for November 7, 2017 at 9:00 a.m. All voting aye. Motion carried.

**FAIRGROUNDS**: Motion by Sass, second by Bjerke to allow Clark County 4-H Leaders to make changes to the beef barn at the Clark County fairgrounds. The board agrees to allow them to make the changes that best fit the needs. A monetary contribution will be considered, which may include work in kind, at such time as the plans are finalized for the project. All voting aye. Motion carried.

**HEALTH INSURANCE**: Motion by Reints, second by Bjerke to continue with Wellmark for the County Health Insurance. Two plans will be offered the Wellmark Complete Blue 3000 and the HSA 3600 plan. The County will reimburse up to $1500 to employee after they have met $1500 of the deductible for employees choosing the 3000 Wellmark Complete Blue and up to $1800 will be reimbursed for employees choosing the HSA 3600 plan after they have met $1800 of the deductible. All voting aye. Motion carried.

**PURCHASE AED**: Motion by Sass, second by Bjerke to approve purchasing AED’s for each floor of the Courthouse. All staff will be trained on use and placement of the machines. All voting aye. Motion carried.

**2018 PAY INCREASE**: Motion by Hass, second by Sass to approve a 2% increase for 2018 payroll. All voting aye. Motion carried.

**SURPLUS ANALYSIS**: According to SDCL 7-12-18-1, the total unreserved undesignated fund balance of the General Fund for Clark County as of September 30, 2017 is $2,837,908.37 which is 55.5% of the 2018 budget.

**REPLACE CHECK**: Motion by Bjerke, second by Reints to approve and allow Auditor’s office to replace checks for AnnaBelle Loose Lott. All voting aye. Motion carried.

**REPORTS:**  Motion by Bjerke, second by Hass to approve the following reports. All voting aye. Motion carried.

 AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER
 Cash on hand…………………………………………..… 46,561.62

 Money Market…..…………………………………… .… 2,895,225.35

 CD’s…………..…………………………………………… 800,000.00
 Checking Account....…….…………………………………. 18,630.82
    TOTAL:……………..………………………………… 3,760,417.79

These funds include all funds administered by the county including: General Fund $2,837,908.37, Road & Bridge: $584,362.84, 911 Service Fund: $92,066.81, E/D: 3,441.85, Domestic Abuse: 680.00, 24/7- $9592.46, ROD Mod/Pres: $8,672.48, TIF: 5855.21. **Trust & Agency Funds $217,837.77, which are funds returned to schools, towns, townships and special districts.** TOTAL: $3,760,417.79.

**ROD Fees**: September recording fees: 1270.00, Transfer fees: 2497.50, Births: 15.00, Deaths: 45.00, Marriages: 60.00, Copy money: 87.50, Misc 1470.00. TOTAL: 5445.00.

**Ambulance**: 1875.33, **Sheriff**: Mileage 202.00, Civil fees $415.00, Pistol permits $156.00.

**CLAIMS**: Motion by Reints, second by Sass to approve the following claims and allow the auditor to issue payments for same. All voting aye. Motion carried. COMMISSIONERS: Clark County Courier – proceedings 116.61, SDACC- dues/Naco dues 1504.00, Voyager Fleet Systems- fuel 125.05, AUDITOR: SDSCO – membership dues 261.12, TREASURER: Office

Peeps- printer labor 88.27, SDACO – membership dues 261.12, STATES ATTORNEY: Prairie Lakes Healthcare Systems- blood draw 85.00, Thomson Reuters-West Publishing-online library 820.82, COURT: Austin, Hinderaker, Hopper- court apt 6745.79, LAW LIBRARY: Beadle County Auditor- victim Witness advocate fees – 1100.00, PUBLIC BUILDLINGS: City of Clark –water 119.25, Cook’s Wastepaper- garbage 29.00, Heiman Fire Equipment- fire extinguisher inspection 261.00, Northwestern Energy-utilities 991.12, DIRECTOR OF EQUALIZATION: Cardmember Services-envelopes 1480.75, Office Peeps- toner/cartridge 571.35, REGISTER OF DEEDS: SDACO – membership dues 261.13, Toshiba Financial Services-copier agreement 99.96, VETERANS OFFICER: Clark Co Courier-ad WW II veterans 33.00, SHERIFF: Clark Community Oil-gas 716.31, JB’s Repair-ck battery, replace power steering 1136.03, Mack’s -tires 720.00, Gail Smith- sheriff conference meals 41.00, Voyager Fleet System-fuel 198.78, PRISONER CARE: Codington Co Auditor- prisoner care 450.00, AIRPORT: Northwestern Energy-utilities 134.35, AMBULANCE: Bound Tree Medical-supplies 383.48, City of Clark –water 70.95, Clark Community Oil-diesel 221.42, Heiman Fire Equipment – fire extinguisher inspection 26.00, Ken’s Fairway-supplies 28.54, Lake Grocery-trash bags 5.63, Northwestern Energy-utilities 259.41, Voyager Fleet Systems- fuel 100.71, SOC SERV FOR AGED: Inter Lakes Comm Action-support comm serv work/October 1350.75, Mental Health Center- Human Service Agency-4th qtr appropriations 3114.50, EXTENSION: ITC-fairgrounds 203.82, Office Peeps-folders 12.64, WEED: City of Clark – water 212.25, Clark Community Oil- amine 171.88, Cook’s Wastepaper- garbage 38.87, Gary’s Septic Service – pumped septic 115.00, Northwestern Energy- utilities 90.96, Sturdevants Auto Parts-supplies 241.35, VanDiest Supply Company-amine 861.30, ROAD & BRIDGE: Ameripride Services- towels 120.92, Richard Anderson- gravel royalties 576.00, City of Clark-water 66.25, City of Garden City-water 90.00, Clark Co Farmers Elevator –oil – 2792.20, Clark CO Farmers Elevator-diesel 17,136.00, Clark Community Oil- propane 198.84, Clark Community Oil- diesel 5436.81, Cook’s Wastepaper-garbage 38.88, Dekker Hardware- materials 74,979.08, Detco-parts 1668.44, Duenwald Transportation- rental wash 135.00, GCR Tires & Service tires 2169.77, I-State Truck Center- parts 76.22, Carmen Kloster/Karen Ackerman- gravel royalties 1761.00, Northern Con –Agg, LLP, pea rock 5990.92, Northwestern Energy- utilities 628.97, Oscar’s Machine Shop- parts 437.47, Sturdevant’s –filters 209.23, Sturdevants Auto-parts 1194.73, Woodring Plumbing – plumbing new building 4081.64, 911 SERVICE FUND: Centurylink-Sept fees 273.67, Clark Community Oil- install generator under water tower 491.75, CIVIL DEFENSE: Sturdevants Auto Parts- max lift gas charge 34.78, Voyager Fleet Systems-fuel 112.10, REPLACE CHECK: Rick Gullickson- replace lost check 99.59. TOTAL: 146,660.53.

**PAYROLL**: AUDITOR: 4610.29, TREASURER: 4331.81, STATES ATTORNEY: 3843.70, COURTHOUSE: 2203.86, DIRECTOR OF EQUALIZATION: 4207.23, REGISTER OF DEEDS: 2721.63, VETERAN SERVICE OFFICE:  336.41, SHERIFF: 6377.51, NURSE: 1694.61, AMBULANCE: 10,395.64, EXTENSION: 1128.40, WEED: 4872.68, ROAD & BRIDGE: 35,143.30, EMERGENCY & DISASTER: 1195.69. TOTAL: 83,062.76.

**ADJOURN**:  Motion by Hass, second by Sass to adjourn at 11:05 a.m. until next regular meeting Tuesday, November 7, 2017 at 8:00 a.m. All voting aye. Motion carried.

 ATTEST:

 (SEAL)

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Christine Tarbox  Violet Wicks, Chairperson

Clark County Auditor Clark County Board of Commissioners