CLARK COUNTY COMMISSIONER PROCEEDINGS

October 21, 2014

The Clark County Commissioners met in regular session on October 21, 2014, in the Commissioners’ meeting room of the Clark County Courthouse. Chairman Hass called the meeting to order at 8:00 a.m. with the following Commissioners present: Bjerke, Reints, Wicks. Also present Auditor Tarbox.

**MINUTES**: Motion by Wicks, second by Bjerke, to approve the minutes from the regular meeting of October 7, 2014. All members voting aye. Motion carried.

Loomis present.

**HIGHWAY**: HS Eggleston updated the board on road conditions and work being done. He informed the board that County road # 7 has been surveyed by Clark Engineering and will need a culvert for proper draining.

**TRANSPORT FUEL BIDS:** Bids for diesel fuel are rejected due to availability.

**WEED**: Motion by Reints, second by Wicks to advertise for weed supervisor/highway employee. This position will be weed supervisor from April 1-October 31 and highway employee November 1- March 31 each year. All voting aye. Motion carried. Additional discussion was held regarding contracting for weed spraying or continue current status.

**HIGHWAY**: Motion by Wicks, second by Reints to set wage for Larry Lynch at 13.00 per hour, as a seasonal employee. All voting aye. Motion carried.

**HIGHWAY**: SA Fjelland met with the board to discuss allowing boring under county roads. He presented additional information regarding options. No action taken.

**BOARD OF ADJUSTMENT**: Motion by Loomis, second by Bjerke to move into Board of Adjustment. All voting aye. Motion carried.

**HEARING**: At 9:00 a.m. the time specified, hearing was held for Variance 7-14. No one appeared. Motion by Loomis, second by Reints, to approve Variance 7-14 for Terry Carson. This variance will allow him to use NE ¼ 10-118-56 to place a grain bin closer to the right of way than zoning permits. All voting aye. Motion carried.

**ADJOURN**: Motion by Bjerke, second by Loomis to adjourn from Board of Adjustment and return to Board of County Commissioners. All voting aye. Motion carried.

**HEALTH INSURANCE**: Todd Freimark, with Freimark and Associates met with the board to discuss the health insurance plan changes, premium amounts and the ACA options. He discussed the pros and cons of current plan compared to the ACA options. No action taken.

**AMBULANCE**: Motion by Loomis, second by Reints to set fees at $15.00 per person when EMT Bowers and Ambulance Administrator Grensberg teach CPR classes. This fee will cover instructor fees and costs of the cards. All voting aye. Motion carried.

**AED GRANT**: Motion by Wicks, second by Loomis to allow Ambulance Administrator Grensberg to accept grant funds from the South Dakota Mission: Lifeline 12-lead Infrastructure and Community AED Grant that have been awarded to Clark County to purchase 4 AED machines that will be placed in Clark County. All voting aye. Motion carried.

**AIRPORT**: Corey Helms and Brooke Edgar with Helms and Associates, and Jon Becker with the South Dakota Department of Transportation met with the board to update them on the progress of the airport project. The tie downs have been replaced, the frost heave has been repaired, and Corey Helms indicated that construction of the snow removal/ GA terminal is ahead of schedule.

**AMUBLANCE**: At 11:00 a.m. the time specified, Ambulance Administrator Grensberg met with the board to present the bids for the 2015 ambulance for Clark County. The bids received were: Premier Specialty Vehicles, $193,085.00 and Arrow Manufacturing. $172,891.00. Motion by Reints second by Wicks to accept the bid of Premier Specialty Vehicles of $193,085.00 based on it is the most advantageous to the County as the box is new. All voting aye. Motion carried.

**AMBULANCE**: Motion by Reints, second by Wicks to accept policy and procedures cell phone use, and use of RN’s and LPN’s on Clark County Ambulance Service as presented by Ambulance Administrator Grensberg. All voting aye. Motion carried.

Bjerke absent.

**WELFARE**: WD Tarbox presented notifications of hospitalization and the Credit Bureau report.

**AIRPORT**: Motion by Loomis, second by Reints, to allow Chairman to sign the Department of Transportation State Financial Assistance Agreement for Clark County airport project #3-46-009-08-2014. All voting aye. Motion carried.

**SURPLUS ANALYSIS**: According to SDCL 7-12-18-1, the total unreserved undesignated fund balance of the General Fund for Clark County as of September 30, 2014 is 1,133,687.93 which is 8.82% of the 2014 budget.

**CLAIMS**: Motion by Loomis, second by Reints, to approve the following claims and allow the auditor to issue payments for same. All voting aye. Motion carried. GENERAL FUND: Watertown Fire Department -60% of run 481.38, ELECTIONS: McLeods-election materials-650.00, AUDITOR: Cardmember Service = envelopes 1136.30, Office Peeps-envelope applicator 12.08, STATES ATTORNEY: Prairie Lakes Healthcare –blood draw 85.00, SD Dept of Rev-blood alcohol 105.00, West Payment Center- online library 710.19, PUBLIC BUILDINGS: Cardmember service-coffee pot 94.34, City of Clark-water/sewer 93.00, Mack Landscaping-irrigation system- 94.66, Northwestern Energy-utilities 702.10, REGISTER OF DEEDS: A&B Business -2 months copy machine rent 254.13, Office Peeps-calendar 19.37, VETERAN OFFICER: SDVSOA-dues 50.00, SHERIFF: A&B Business –supplies 12.99, Tony’s Collision-deer collision repair-7442.58, Wex bank-Sept fuel- 513.90, AIRPORT: Northwestern Energy-utilities 65.91, NURSE: Cardmember Services-stickers 27.95, AMBULANCE: Bound Tree Medical-supplies 700.52, City of Clark- water/sewer 52.50, Michael Gravning-strobe light/2003 ambulance 59.18, Northwestern Energy-utilities 148.76, Unemployment Ins-unemployment 158.35, MENTAL HEALTH: Human Service Agency- 4th qtr appropriations 3114.26, EXTENSION: SDSU-Dept of Animal Sciences 2015 IRM Redbooks 60.00, Toshiba Financial Services-machine rent-210.10, WEED: Cardmember Service-supplies 27.20, City of Clark –water/sewer 93.00, Northwestern Energy- utilities 81.91, Unemployment – Ins Div of SD –unemployment- 237.51, ROAD & BRIDGE: City of Clark – water/sewer 43.50, Milbank Communications-radio battery 91.00, Northwestern Energy-utilities 550.22, Tony’s Collision Center-alignment 65.00, Unemployment Ins Div-unemployment 395.86, 911 SERVICE FUND: Centurylink-911 line fees 191.66, CIVIL DEFENSE: Dakota Electronics-radio mic 139.50, JB’s Repair-repairs 685.90, Total Funds by Hasler-postage .41. TOTAL: 19,657.22.

**PAYROLL**: AUDITOR: 4621.78, TREASURER: 4176.61, STATES ATTORNEY:
3567.87, COURTHOUSE: 2450.68, DIRECTOR OF EQUALIZATION: 3133.68, REGISTER OF DEEDS: 2497.02, VETERAN SERVICE OFFICE:  336.41, SHERIFF:  6326.53, NURSE: 1707.71, AMBULANCE: 4979.16, EXTENSION: 986.50, WEED: 6,353.67, ROAD & BRIDGE: 36,863.84, EMERGENCY MANAGEMENT: 1150.21. TOTAL: 79,151.67.

**REPORTS:**  Motion by Reints, second by Wicks, to approve the following reports. All voting aye. Motion carried.

AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER:
Cash on hand…………………………………………..…    69,896.16
Money Market…..…………………………………… .… 1,692,615.81
CD’s…………..…………………………………………… 800,000.00
Checking Account....…….………………………………….. 99,742.14
   TOTAL:………………………………………………… 2,662,254.11

These funds include all funds administered by the county including: General Fund 1,933,687.93, Road & Bridge: 353,245.50, 911 Service Fund: 109,383.42, E/D: -649.57, Domestic Abuse: 455.00, 24/7: 9204.16, ROD Mod/Pres: 15584.28, Clark County TIF 7115.92, Trust & Agency Funds 232,928.33 which are funds returned to schools, towns, townships and special districts. TOTAL: 2,662,254.11.

ROD Fees: Recording fees: 2085.00, Transfer fees: 498.50, Births: 70.00, Deaths: 120.00, Marriages: 180.00, Copy money: 97.65, Misc: 170.00. TOTAL: 3221.15.

Ambulance: $9973.47, Sheriff: Mileage 36.12, Civil fees $300.00, Pistol permits $15.00.

**ADJOURN**:  Motion by Wicks, second by Reints, to adjourn until next regular meeting Thursday, November 6, 2014 at 8:00 a.m. All voting aye. Motion carried.

ATTEST:

(SEAL)

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Christine Tarbox  Francis Hass, Chairman

Clark County Auditor Clark County Board of Commissioners