CLARK COUNTY COMMISSIONERS PROCEEDINGS

June 20, 2017

The Clark County Commissioners met in regular session on Tuesday, June 20, 2017 in the Commissioners’ meeting room of the Clark County Courthouse. Chairperson Wicks called the meeting to order at 8:00 a.m. with the following Commissioners present: Bjerke, Hass, Reints, Sass and Wicks. Also present Auditor Tarbox.

**AGENDA:** Motion by Reints, second by Sass to approve the June 20, 2017 agenda as presented. All voting aye. Motion carried.

**MINUTES**: Motion by Bjerke, second by Reints to approve the minutes from the regular meeting of June 6, 2017. All voting aye. Motion carried.

**HIGHWAY:** HS Eggleston met with the board to discuss road conditions and road work being done.

**HIGHWAY**: HS Eggleston met with the board to update them that the insurance company has declared the damage to the east end of the County highway shop a total loss. This damage due to the wind storm of June 13, 2017. Motion by Reints, second by Bjerke to allow HS Eggleston to develop specs to bid for a replacement shop. All voting aye. Motion carried.

**HIGHWAY**: Motion by Reints, second by Hass to purchase a replacement truck from State surplus inventory in Rapid City rather than buy one from the Beadle County bid. Cost of the truck will be $12,800. All voting aye. Motion carried.

**BOARD OF ADJUSTMENT**: Motion by Bjerke, second by Reints to enter into Board of Adjustment. All voting aye. Motion carried.

**HEARING:**  At 9:00 a.m. the time specified hearing was held for Variance 8-17. Darrell and Doug Seefeldt appeared. Motion by Hass, second by Reints to approve Variance 8-17 which will allow applicant, Darrell Seefeldt, to use SE ¼ 25-116-57 to set a house closer than setback. All voting aye. Motion carried.

**SET HEARING**: Motion by Hass, second by Sass to set hearing for Variance 9-17 which if approved will allow applicant Ramsey Knutson to use NW ¼ 30-118-58 to build an addition closer than setback. Hearing set for July 11, 2017 at 9:00 a.m. All voting aye. Motion carried.

**SET HEARING**: Motion by Reints, second by Bjerke to set hearing for Conditional Use 6-17 which if approved would allow Michael Gruenwald to use Gruenwald 1st Addition NW ¼ 10-116-56 in the following manner: conditional use in an ag district: To operate as a Seed Distribution & Dealer. Hearing set for July 11 2017 at 9:05 a.m. All voting aye. Motion carried.

**ADJOURN**: Motion by Reints, second by Hass to adjourn from Board of Adjustment and return to Board of County Commissioners. All voting aye. Motion carried.

**AIRPORT**: Corey Helms and Brooke Edgar from Helms and Associates and Airport Manager Hansen updated the board on improvements that have been done to the airport, which includes updates and placement of the AWOS system. No action needed.

**AIRPORT**: Corey Helms and Brooke Edgar presented the bids for the snow removal equipment for the airport. Bids were as follows: Sheehan Mack sales & Equipment $167,111.00, RDO Equipment, Aberdeen, SD $169,400.00, Titan Machinery Inc - $180,932.00, Butler Machinery: $190,465.00. Helms and Associate staff will verify the 60% American made requirement before the bid will be awarded. This information will be available at the July 11, 2017 meeting and bids will be awarded at that time.

**BRIDGES**: Steve Meier with Clark Engineering met with the board to discuss repairs needed to bridge, structure number 13-031-310, 4.5 miles north and 0.1 miles east of Carpenter. Discussion was held regarding general and safety recommendations including posting weight limits of 3 tons due to the condition of the bridge. No action taken.

**TAX DEED SALE**: Deputy Treasurer Reis met with the board to update them on the tax deed property. Motion by Reints, second by Sass to appraise the properties and to set July 18, at 10:00 a.m. as the time and date to auction off the 2017 tax deed properties. Chairperson Wicks appointed, Reints, Sass and Bjerke as appraisers for the properties. The sale will take place on the first floor of the Clark County Courthouse. All voting aye. Motion carried.

RESOLUTION DETERMING PROPERTY TO BE SURPLUS PROPERTY AND APPOINTING APPRAISERS
Resolution 13-17

WHEREAS, the County of Clark in the State of South Dakota is the owner of certain real property described below, and:

WHEREAS, the Board of Commissioners in and for said County has determined that the real property described is not necessary, useful or suitable for public purposes.

NOW, THEREFORE, IT IS HERBY RESOLVED by the Board of Commissioners of Clark County, South Dakota, in regular session this 20th day of June, 2017 at the Courthouse in the City of Clark, County of Clark, State of South Dakota, that the following described real property, to-wit:

 Described as Outlot Sixty-one (61) except the West One Hundred Seventy (W170’) feet of Outlot Sixty-one (61) and Outlot Sixty-two except the South Eighty (S80’) feet of the East One Hundred Fifty (E150’) of Outlot Sixty-two and except for the West One Hundred Seventy (W170’) feet of Outlot Sixty-two (62), of the City of Clark, Clark County, South Dakota.

 The East Half (E ½) of Lot Nine (9), and all of Lots Ten (10), Eleven (11), and Twelve (12), Block Eleven (11), Brown and Ware’s Addition to the City of Clark, Clark County, South Dakota.

 West eighty-seven (87) feet of Lot A, Johnson’s Addition, Town of Vienna, Clark County, South Dakota.

 South Seventy-five (75’) feet of Lot Fourteen (14), Block Three (3), Original Town of Garden City, Clark County, South Dakota.

 Lots Sixteen (16), Seventeen (17), & Eighteen (18), Block 1, Hove’s Second Addition to the Town of Vienna, Clark County, South Dakota.

 Lots One (1) thru twelve (12) Block 13 Original to the Town of Raymond, Clark County, South Dakota.

Be, and hereby is declared surplus property, pursuant to SDCL 6-13-1.

IT IS FURTHER RESOLVED that, pursuant to SDCL 6-13-2, the following named individuals, being three real property owners of Clark County, South Dakota to wit: Bjerke, Reints and Sass, be appointed and directed to appraise the value of the described real property and file a report of their appraisal with the Clark County Auditor.

Dated this 20rh day of June, 2017.

/s/ Violet Wicks /s/ Christine Tarbox

Violet Wicks, Chairman Christine Tarbox, Auditor

Clark County Board of Commissioners Clark County Auditor

**NURSE**: County Health Nurse Linneman met with the board requesting new carpet for the nurse office. She also gave her 2nd quarter report. Discussion will be held with the custodian to coordinate details and timeline for the project to be completed.

**AMBULANCE**: Motion by Reints, second by Sass to approve Mel Arnold as an EVOC driver for the Willow Lake squad as per request of Ambulance Administrator Angermeier. All voting aye. Motion carried.

**RESOLUTION 12-17**: Motion by Hass, second by Reints to approve and allow Chairman to sign the Resolution to continue support for First District Association of Local Government during fiscal year 2018 (October 1, 2017 through September 30, 2018). Dues for this time frame will be $9853.83. All voting aye. Motion carried.

RESOLUTION 12-17

RESOLUTION TO CONTINUE SUPPORT FOR THE
FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS
DURING FISCAL YEAR 2018

 (October 1, 2017 – September 30, 2018)

The Clark County Board of County Commissioners, having adopted and signed a Joint Cooperative Agreement on the 7th day of June, 1973, creating the First Planning and Development District, Model Rural Development Program, do hereby agree to renew their participation in the Joint Cooperative Agreement for the Fiscal Year 208 (October 2, 2017 –September 30, 2018). To support the Joint Cooperative Agreement and the activities of the District staff, the Clark County Board of County Commissioners will provide $9853.83 to the First District Association of Local Governments during the aforementioned Fiscal Year 2018 period.

 ADOPTION:

 Adopted this 20th day of June 2017

 /s/ Violet Wicks\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Chairperson

/s/ Christine Tarbox

Clark County Auditor

/s/ Todd A Kays

First District Assoc of Local Governments

**AUDITOR:** Motion by Bjerke, second by Sass to allow Auditor office to be closed from 9:00 to 4:00 on Wednesday, July 19, 2017 to attend training in Huron. All voting aye. Motion carried.

**JULY HOLIDAY**: Auditor Tarbox informed the board that the governor has declared July 3 as administrative leave for employees which permits the Courthouse to be closed.

**REPORTS:**  Motion by Bjerke, second by Hass to approve the following reports. All voting aye. Motion carried.

 AUDITOR’S MONTHLY SETTLEMENT WITH THE TREASURER
Cash on hand…………………………………………..…  48,229.36

Money Market…..…………………………………… .… 3,602,606.44

CD’s…………..…………………………………………… 800,000.00
Checking Account....…….…………………………………. 605,152.73
   TOTAL:………………………………………………… 5,055,988.53

These funds include all funds administered by the county including: General Fund $3,197,293.84, Road & Bridge: $1,164,891.86, 911 Service Fund: $101,189.67, E/D:

$-1562.49, Domestic Abuse: 310.00, 24/7- $8614.46, ROD Mod/Pres: $7,421.90, TIF: 5855.21. **Trust & Agency Funds $571,974.08, which are funds returned to schools, towns, townships and special districts.** TOTAL: $5,055,988.53.

**ROD Fees**: April recording fees: 2270.00, Transfer fees: 1761.50, Births: 10.00, Deaths: 85.00, Marriages: 15.00, Copy money: 82.75, Misc 210.00. TOTAL: 4434.25.

**Ambulance**: 12,172.08, **Sheriff**: Mileage 110.50, Civil fees $405.00, Pistol permits $136.00.

**CLAIMS**: Motion by Reints, second by Bjerke, to approve the following claims and allow the auditor to issue payments for same. All voting aye. Motion carried. GENERAL FUND: Farm & Home Publishers – plat books 870.00, Watertown Fire Dept- 60% of run-502.20, COMMISSIONERS: Clark Co Courier-proceedings 379.77, Voyager Fleet Systems-fuel 77.60, AUDITOR: Office Peeps-binder 20.39, PMB-0112- access fees 37.00, TREASURER: Cardmember Services – envelopes 1258.50, STATES ATTORNEY: Creative Printing-copy paper 77.90, Chad Fjelland – mileage 43.14, Prairie Lakes Healthcare-blood draw 85.00, SD Dept of Rev- blood draw 35.00, Thomson Reuters-West Publishing-online library 820.82, COURT SYSTEM: Bratland Law- court appointed atty 6723.40, PUBLIC BUILDINGS: City of Clark-water 72.50, Northwestern Energy-utilities 792.87, REGISTER OF DEEDS: Toshiba Financial Services –copier 94.30, VETERANS OFFICER: SDVSOA –dues 75.00, SHERIFF: Mike Gravning – meals/dare dues 102.00, McLeods-warning tickets 95.88, Voyager Fleet Systems-fuel 62.06, PRISONER CARE: Codington Co Auditor-prisoner care 7459.65, AIRPORT: Efraimson Electric-change out antenna 501.05, Northwestern Energy-utilities 122.48, Potomac Aviation Tech-repairs/supplies 2730.58, NURSE: Office Peeps-supplies 38.25, AMBULANCE: AAA Collection Services-collection fees 52.57, Backroads Floral Nursery-flowers – amb building- 93.61, Justin Bowers- ins reimbursement -1500.00, City of Clark –water 77.20, Ken’s Fairway- supplies 33.84, Northwestern Energy-utilities 247.24, Voyager Fleet Systems-fuel 46.75, MEMORIAL DAY EXPENSE: Bradley American Legion-decorate graves 178.36, Clark American Legion-decorate graves 468.56, Raymond Post 209-decorate graves 44.59, Thompson-Madsen Post-decorate graves 59.15, Willow Lake American Legion- decorate graves 249.34, EXTENSION: Office Peeps-supplies 137.56, US Postmaster-postage 112.00, WEED: 212 Truck and Trailer Repairs-repair/supplies int sprayer 523.94, City of Clark –water 202.30, Clark Co Courier –weed notice 40.79, Crop Production Services-pesticides 2488.40, Kens Fairway –supplies 29.88, Stan Mohr-repairs-weed shop 1389.32, NASASP-dues 39.00, Northwestern Energy-utilities 109.51, VanDiest Supply Co-pesticides 3753.75, PLANNING & ZONING: Clark Co Courier – variances 42.14, ROAD & BRIDGE: 212 Truck & Trailer Repairs-repairs 285.60, Asphalt Paving & Materials-hot mix 2103.04, Avera Queen of Peace-drug testing 76.08, Bierschbach Equipment –cold patch 2001.82, City of Clark-water 45.30, Flint Hills Resources- MC-3000 12295.27, James Lewandowski-mileage 20.16, Douglas Loomis-mileage 12.60, Northern Con-Agg-pea rock 7726.50, Northern Safety Co-supplies 164.90, Northwestern Energy-utilities 511.55, Sheehan Mack sales-filters/freight 31.92, Sioux Rural Water-water 29.00, State Property Management-truck 12,800.00, 911 SERVICE FUND: Centurylink-fees 284.61, City of Watertown-911 Emergency surcharge 3319.14, CIVIL DEFENSE: Dakota Electronics –radio mic 86.00. TOTAL: 76,790.63.

**PAYROLL**: AUDITOR: 4610.28, TREASURER: 4331.80, STATES ATTORNEY: 3843.70, COURTHOUSE: 2231.79, DIRECTOR OF EQUALIZATION: 4207.23, REGISTER OF DEEDS: 3346.39, VETERAN SERVICE OFFICE:  336.41, SHERIFF: 6417.11, NURSE: 1694.62, AMBULANCE: 10319.42, EXTENSION: 1128.39, WEED: 6050.85, ROAD & BRIDGE: 34,544.96, EMERGENCY & DISASTER: 1189.01. TOTAL: 84,251.96.

**ADJOURN**:  Motion by Hass, second by Sass to adjourn at 11:27 a.m. until next regular meeting Tuesday, July 11, 2017 at 8:00 a.m. All voting aye. Motion carried.

 ATTEST:

(SEAL)

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Christine Tarbox  Violet Wicks, Chairperson

Clark County Auditor Clark County Board of Commissioners